

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
November 19, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, November 19, 2018 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Lisa Iverson, Marlys Palmer, Jim Godfrey and Kersten Conley. All present, no absences.

Staff present: Executive Director Moe, Housing Supervisor Barrett, and Administrator Woulfe.

Call to Order

Morin called the meeting to order at 5:31 pm.

Approval of Agenda

Iverson moved, seconded by Godfrey, to approve the agenda. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Conley, to approve consent agenda items A – H:

- A. Approve September 17, 2018 EDA Meeting Minutes
- B. Approve EDA Draft September 2018 Financial Statements
- C. Housing Div Bills October ACH only, Totaling \$61,710.52
- D. Approve EDA Admin Division Bills Checks #111429- #111673 Totaling \$14,105.25
- E. Approve EDA Draft August 2018 Financial Statements
- F. Housing Div Bills September ACH only, Totaling \$60,209.90
- G. Approve EDA Admin Division Bills Checks #111694- #111958 Totaling \$23,310.55
- H. October Supervisor's Report

Upon call of the roll, all ayes, no nays. Motion carried unanimously.

There was no Work Session or Unfinished Business

New Business

Supervisor's Report

Barrett reviewed items and activities since the last EDA meeting along with a review of the resident meeting and fielded questions regarding the report from the Board.

Moe reminded Council they plan to rebid the asbestos abatement project in January of 2019.

Public Hearing on PHA Plan Amendment

Barrett stated on August 6, 2018 there was a Special EDA Board Meeting, staff were directed to repurpose the 2018 PHA Plan for the asbestos abatement project; to be rebid in 2019. Barrett stated the action represented a significant change in the PHA Plan, therefore notice of the amended 2018 PHA Plan was posted.

Barrett explained on an annual basis, PHA's are required to develop a Public Housing Agency Plan in relation to funding received from the US Department of Housing & Urban Development. The 2018 PHA Plan & 5-year plan

were brought to EDA Board Meeting on July 16, 2018 and went out for 45 days public notice as required by federal regulation.

Godfrey confirmed there were no comments made during the 45-day comment period.

Morin opened the Public Hearing at 5:36 pm, with no public comments the hearing was closed at 5:37 pm.

Iverson moved, seconded by Conley, to approve the 2018 PHA Plan & 5-year plan amendments as presented. Upon call of the roll, all ayes, no nays. Motion carried unanimously.

Resolution EDA R18-005 EDA Admin Budget Revision

Moe reviewed the EDA Special Revenue Fund budget amendments which were identified in the staff report.

Godfrey moved, seconded by Conley to approve Resolution No. R18-005 2018 EDA Administration Special Revenue Fund Budget Revisions as presented. Motion carried unanimously.

Approve Professional Services Contract for Rental Housing Study

Woulfe stated there are multi-family developers interested in our community that would like to see an updated multi-family housing study. Woulfe explained the most recent study was completed in 2011 and is too old to be useful to developers and financial institutions.

Woulfe stated proposals have been solicited from McComb Group, Ltd and Maxfield Research to have the housing study done. Woulfe recommended using McComb Group, Ltd because they are looking at having the Retail Market Analysis updated the first part of 2019. Woulfe stated this would give staff some economies of scale because the demographics will have been completed.

Morin explained because these are professional services, the City is not required to choose the lowest bidder.

Council discussed and agreed the McComb Group, Ltd proposal was more in depth and was the better option.

Godfrey moved, seconded by Palmer, to approve the professional services contract with McComb Group, Ltd. for up to \$6,000.00 to conduct a rental housing study for market rate and general affordable housing in the City of Cambridge as proposed and authorized the EDA President and Executive Director to sign the necessary documents. Motion carried unanimously.

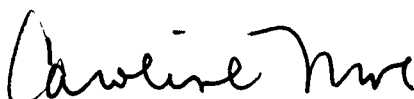
Adjournment

Conley moved, seconded by Godfrey, to adjourn the meeting at 5:43 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
SEPTEMBER 30, 2018

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(1,994.51)	
901-10102	INVESTMENTS--PBC		323,251.32	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		451,256.60	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,243,440.52	
901-16300	SITE IMPROVEMENTS		103,618.10	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN		56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,691,997.69)	
	TOTAL ASSETS			<u>1,203,478.71</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		1,987.85	
901-20200	ACCOUNTS PAYABLE		539.66	
901-22600	TENANT SECURITY DEPOSITS		26,605.99	
	TOTAL LIABILITIES			29,133.50

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		817,760.01	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		<u>55,029.43</u>	
	BALANCE - CURRENT DATE		<u>55,029.43</u>	
	TOTAL FUND EQUITY			<u>1,174,345.21</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,203,478.71</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	58,816.00	21,184.00	73.52	75,931.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	58,816.00	21,184.00	73.52	75,931.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	45.00	55.00	45.00	50.18
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,815.58	(315.58)	121.04	2,384.65
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,860.58	(260.58)	116.29	2,434.83
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	129,206.27	14,793.73	89.73	167,690.62
901-37221 LAUNDRY INCOME BRIDGE PARK	2,000.00	2,000.00	3,052.24	(1,052.24)	152.61	5,991.26
TOTAL RENTAL INCOME	146,000.00	146,000.00	132,258.51	13,741.49	90.59	173,681.88
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL FUND REVENUE	276,000.00	276,000.00	192,935.09			273,702.40

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	31,478.00	31,478.00	29,992.50	(1,485.50)	95.28	27,697.84
901-49500-121 PERA (EMPLOYER)	2,360.00	2,360.00	2,249.44	(110.56)	95.32	2,077.34
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,408.00	2,408.00	2,294.45	(113.55)	95.28	2,118.89
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	124.99	(375.01)	25.00	197.65
TOTAL PERSONAL SERVICES	36,746.00	36,746.00	34,661.38	(2,084.62)	94.33	32,091.72
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	154.50	(1,345.50)	10.30	1,346.80
TOTAL SUPPLIES	1,500.00	1,500.00	154.50	(1,345.50)	10.30	1,346.80
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	(1,000.00)	.00	1,418.60
901-49500-306 AUDITING	3,000.00	3,000.00	1,100.00	(1,900.00)	36.67	3,600.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	2,032.29	(967.71)	67.74	2,483.91
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	5,054.68	(1,545.32)	76.59	7,486.97
901-49500-322 POSTAGE	250.00	250.00	9.70	(240.30)	3.88	.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	281.13
901-49500-340 ADVERTISING	100.00	100.00	266.27	166.27	266.27	3.92
TOTAL OTHER SERVICES AND CHA	14,050.00	14,050.00	8,462.94	(5,587.06)	60.23	15,274.53
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	112.97	(287.03)	28.24	165.44
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	5,360.22	4,360.22	536.02	580.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	499.00	(501.00)	49.90	455.00
TOTAL MISCELLANEOUS	4,400.00	4,400.00	5,972.19	1,572.19	135.73	1,200.44
TOTAL LOW RENT ADMINISTRATION	56,696.00	56,696.00	49,251.01	(7,444.99)	86.87	49,913.49

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	1,809.70	1,609.70	904.85	1,511.08
	<i>TOTAL SUPPLIES</i>	200.00	200.00	1,809.70	1,609.70	904.85	1,511.08
	TOTAL LOW RENT TENANT SERVICE	200.00	200.00	1,809.70	1,609.70	904.85	1,511.08

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,165.00	24,165.00	3,610.20	(20,554.80)	14.94	20,925.52
901-49700-121 PERA (EMPLOYER)	1,849.00	1,849.00	261.56	(1,587.44)	14.15	1,569.43
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,812.00	1,812.00	276.18	(1,535.82)	15.24	1,600.76
901-49700-151 WORKERS' COMPENSATION PREMIU	1,595.00	1,595.00	709.23	(885.77)	44.47	1,077.80
901-49700-153 UNEMPLOYMENT	.00	.00	3,664.00	3,664.00	.00	.00
TOTAL PERSONAL SERVICES	29,421.00	29,421.00	8,521.17	(20,899.83)	28.96	25,173.51
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	5,168.42	(1,714.58)	75.09	10,140.30
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	61.88
TOTAL SUPPLIES	7,083.00	7,083.00	5,168.42	(1,914.58)	72.97	10,202.18
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	25,000.00	25,000.00	21,743.37	(3,256.63)	86.97	22,251.11
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	9,551.00	(2,949.00)	76.41	9,555.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,776.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	25,828.57	(10,171.43)	71.75	27,420.98
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	6,616.59	(3,883.41)	63.02	8,025.79
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	3,026.64	(3,473.36)	46.56	4,135.88
901-49700-384 REFUSE HAULING	2,500.00	2,500.00	2,404.19	(95.81)	96.17	2,867.19
TOTAL OTHER SERVICES AND CHA	106,000.00	106,000.00	69,170.36	(36,829.64)	65.26	88,031.95
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	65,000.00	65,000.00	.00	(65,000.00)	.00	45,487.02
901-49700-489 OTHER CONTRACTED SERVICES	9,600.00	9,600.00	.00	(9,600.00)	.00	.00
TOTAL MISCELLANEOUS	74,600.00	74,600.00	.00	(74,600.00)	.00	45,487.02
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	3,985.00	3,985.00	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	2,000.00	2,000.00	.00	(2,000.00)	.00	7,919.96
TOTAL IMPROVEMENTS/BETTERM	2,000.00	2,000.00	3,985.00	1,985.00	199.25	7,919.96
TOTAL LOW RENT MAINTENANCE	219,104.00	219,104.00	86,844.95	(132,259.05)	39.64	176,814.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,000.00	276,000.00	137,905.66			228,239.19
NET REVENUES OVER EXPENDITURE	.00	.00	55,029.43			45,463.21

CITY OF CAMBRIDGE
BALANCE SHEET
SEPTEMBER 30, 2018

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	123,422.83	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		123,422.83
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20100	AP ALLOCATED TO OTHER FUNDS	3,493.00	
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		6,282.01
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	95,259.73	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	21,881.09	
	BALANCE - CURRENT DATE	21,881.09	
	TOTAL FUND EQUITY		117,140.82
	TOTAL LIABILITIES AND EQUITY		123,422.83

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	50,281.00	(281.00)	100.56	61,158.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	50,281.00	(281.00)	100.56	61,158.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	216.00	216.00	.00	216.00	.00	3,166.90
902-35100 FRAUD RECOVERY INCOME	.00	.00	84.00	(84.00)	.00	.00
TOTAL RENTAL INCOME	216.00	216.00	84.00	132.00	38.89	3,166.90
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	83.97	(83.97)	.00	79.89
TOTAL INTEREST	.00	.00	83.97	(83.97)	.00	79.89
TOTAL FUND REVENUE	50,216.00	50,216.00	50,448.97			64,404.79

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SECT 8 ADMINISTRATIVE						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	1,100.00 (1,900.00)	36.67	3,600.00
902-49500-307	CONTRACTED SECT 8 ADMIN	50,000.00	50,000.00	30,408.88 (19,591.12)	60.82	42,544.42
	<i>TOTAL OTHER SERVICES AND CHA</i>	53,000.00	53,000.00	31,508.88 (21,491.12)	59.45	46,144.42
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
	TOTAL SECT 8 ADMINISTRATIVE	54,000.00	54,000.00	31,508.88 (22,491.12)	58.35	46,144.42

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	254,901.00	254,901.00	.00	339,005.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(258,217.00)	(258,217.00)	.00	(339,005.00)
902-49775-376 URP PORT REC	.00	.00	375.00	375.00	.00	739.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	(739.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(2,941.00)	(2,941.00)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(2,941.00)	(2,941.00)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	54,000.00	54,000.00	28,567.88			46,144.42
NET REVENUES OVER EXPENDITURE	(3,784.00)	(3,784.00)	21,881.09			18,260.37

CITY OF CAMBRIDGE
BALANCE SHEET
SEPTEMBER 30, 2018

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	265,630.45	
903-10200	EDA HOUSING DIV OPERATING CASH	110,562.68	
	TOTAL ASSETS		<u>376,193.13</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	359,762.48	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>16,430.65</u>	
	BALANCE - CURRENT DATE	<u>16,430.65</u>	
	TOTAL FUND EQUITY		<u>376,193.13</u>
	TOTAL LIABILITIES AND EQUITY		<u>376,193.13</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018
FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	1,276.51	(1,276.51)	.00	1,749.34
TOTAL INTEREST & MISC INCOME	.00	.00	1,276.51	(1,276.51)	.00	1,749.34
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,774.25	(1,774.25)	111.83	17,083.00
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,774.25	(1,774.25)	111.83	17,083.00
TOTAL FUND REVENUE	15,000.00	15,000.00	18,050.76			18,832.34

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER HOUSING BUS ACTIV-ADMIN</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	1,505.00	(595.00)	71.67	1,750.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	115.11	115.11	.00	133.81
<i>TOTAL FUNCTION 1</i>		2,100.00	2,100.00	1,620.11	(479.89)	77.15	1,883.81
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-304	LEGAL FEES	.00	.00	.00	.00	.00	1,000.00
903-49500-305	ACCOUNTING FEES	.00	.00	.00	.00	.00	520.00
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>		500.00	500.00	.00	(500.00)	.00	1,520.00
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400.00	12,400.00	.00	(12,400.00)	.00	.00
<i>TOTAL TRANSFERS</i>		12,400.00	12,400.00	.00	(12,400.00)	.00	.00
TOTAL OTHER HOUSING BUS ACTIV		15,000.00	15,000.00	1,620.11	(13,379.89)	10.80	3,403.81

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	15,000.00	15,000.00	1,620.11			3,403.81
NET REVENUES OVER EXPENDITURE	.00	.00	16,430.65			15,428.53

CITY OF CAMBRIDGE
BALANCE SHEET
SEPTEMBER 30, 2018

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	31,915.00	
		<u>31,915.00</u>	
	TOTAL ASSETS		<u>31,915.00</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	31,915.00	
		<u>31,915.00</u>	
	BALANCE - CURRENT DATE		<u>31,915.00</u>
	TOTAL FUND EQUITY		<u>31,915.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>31,915.00</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	31,915.00	4,085.00	88.65	21,654.69
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	31,915.00	4,085.00	88.65	21,654.69
TOTAL FUND REVENUE	<u>36,000.00</u>	<u>36,000.00</u>	<u>31,915.00</u>			<u>21,654.69</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			21,654.69
NET REVENUES OVER EXPENDITURE	.00	.00	31,915.00			.00

CITY OF CAMBRIDGE
 BALANCE SHEET
 SEPTEMBER 30, 2018

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	13,370.37	
905-10200	EDA OPERATING ACCT-SECTION 8	8,858.64	
	TOTAL ASSETS		<u>22,229.01</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	13,370.37	
	TOTAL LIABILITIES		13,370.37
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(15,204.47)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	24,063.11	
	BALANCE - CURRENT DATE	24,063.11	
	TOTAL FUND EQUITY		<u>8,858.64</u>
	TOTAL LIABILITIES AND EQUITY		<u>22,229.01</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	350,000.00	350,000.00	324,090.00	25,910.00	92.60	396,525.00
TOTAL INTERGOVERNMENTAL REVE	350,000.00	350,000.00	324,090.00	25,910.00	92.60	396,525.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	84.00	(84.00)	.00	.00
TOTAL SOURCE 35	.00	.00	84.00	(84.00)	.00	.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	3.21	(3.21)	.00	31.27
TOTAL INTEREST	.00	.00	3.21	(3.21)	.00	31.27
 TOTAL FUND REVENUE	 350,000.00	 350,000.00	 324,177.21			 396,556.27

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	289,966.00	(56,250.00)	83.75	402,657.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	145.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	6,576.00	6,576.00	.00	13,347.00
905-49775-375 FSS	.00	.00	3,026.00	3,026.00	.00	4,332.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	546.10	546.10	.00	1,186.84
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>300,114.10</u>	<u>(46,101.90)</u>	<u>86.68</u>	<u>421,667.84</u>
TOTAL HAP EXPENDITURES	<u><u>346,216.00</u></u>	<u><u>346,216.00</u></u>	<u><u>300,114.10</u></u>	<u><u>(46,101.90)</u></u>	<u><u>86.68</u></u>	<u><u>421,667.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	300,114.10			421,667.84
NET REVENUES OVER EXPENDITURE	3,784.00	3,784.00	24,063.11			(25,111.57)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	2,954.05
TOTAL INTEREST	200.00	200.00	.00	200.00	.00	2,954.05
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	207,000.00	207,000.00	185,588.41	21,411.59	89.66	223,283.28
TOTAL MALL OPERATING REVENUES	207,000.00	207,000.00	185,588.41	21,411.59	89.66	223,283.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	90,000.00	90,000.00	75,000.00	15,000.00	83.33	275,000.00
TOTAL TRANSFERS FROM OTHER FU	90,000.00	90,000.00	75,000.00	15,000.00	83.33	275,000.00
 TOTAL FUND REVENUE	 297,200.00	 297,200.00	 260,588.41			 501,237.33

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	69,179.23	(18,616.77)	78.80	92,201.51
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	350.00	(2,150.00)	14.00	490.00
205-41930-121 PERA (EMPLOYER)	6,746.00	6,746.00	5,188.44	(1,557.56)	76.91	6,729.66
205-41930-122 FICA/MEDICARE (EMPLOYER)	6,088.00	6,088.00	5,133.11	(954.89)	84.32	6,695.96
205-41930-131 MEDICAL/DENTAL/LIFE	16,649.00	16,649.00	13,418.40	(3,230.60)	80.60	15,303.60
205-41930-132 LONGEVITY PAY	2,150.00	2,150.00	.00	(2,150.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,434.32
205-41930-151 WORKERS' COMPENSATION PREMIU	685.00	685.00	351.32	(333.68)	51.29	447.71
205-41930-154 HRA/FLEX FEES	.00	.00	59.25	59.25	.00	73.35
TOTAL PERSONAL SERVICES	123,814.00	123,814.00	94,879.75	(28,934.25)	76.63	123,376.11
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	99.10	(150.90)	39.64	136.72
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	.00	.00	.00	215.30
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	.00	.00	.00	.00	.00	196.25
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	.00	(3,300.00)	.00	2,503.60
TOTAL SUPPLIES	3,550.00	3,550.00	99.10	(3,450.90)	2.79	3,051.87
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	3,600.00	3,600.00	183.50	(3,416.50)	5.10	3,497.55
205-41930-313 IT MGMT & BACKUP	.00	.00	2,032.29	2,032.29	.00	2,523.91
205-41930-321 TELEPHONE/CELLULAR	500.00	500.00	681.65	181.65	136.33	743.68
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	265.94	(484.06)	35.46	1,314.59
205-41930-334 MILEAGE REIMBURSEMENT	1,100.00	1,100.00	870.94	(229.06)	79.18	625.15
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	98.82	(103.18)	48.41	138.00
205-41930-360 INSURANCE AND BONDS	1,500.00	1,500.00	343.00	(1,157.00)	22.87	1,086.87
205-41930-381 ELECTRIC UTILITIES	400.00	400.00	989.12	589.12	247.28	836.99
205-41930-382 WATER/SEWER/STORM PROPERTY A	60.00	60.00	2,119.57	2,059.57	3,532.62	731.32
205-41930-383 GAS UTILITIES	100.00	100.00	316.18	216.18	316.18	118.44
TOTAL OTHER SERVICES & CHARG	8,210.00	8,210.00	7,899.01	(310.99)	96.21	11,616.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	11,126.08	11,126.08	.00	10,061.85
205-41930-430 MISCELLANEOUS	.00	.00	46.00	46.00	.00	.00
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	1,281.40	(218.60)	85.43	840.66
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	585.00	(915.00)	39.00	305.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	3,094.08	3,094.08	.00	6,403.00
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	15,827.10	15,827.10	.00	32,875.84
205-41930-484 NLX ACTIVITIES	6,650.00	6,650.00	6,650.00	.00	100.00	4,830.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	1,172.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	.00	.00	.00	5,475.88
205-41930-489 IND PARK MARKETING	8,500.00	8,500.00	6,072.00	(2,428.00)	71.44	9,457.11
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00	3,000.00
<i>TOTAL MISCELLANEOUS</i>	<u>24,150.00</u>	<u>24,150.00</u>	<u>47,681.66</u>	<u>23,531.66</u>	<u>197.44</u>	<u>74,421.34</u>
TOTAL EDA ADMINISTRATION	<u><u>159,724.00</u></u>	<u><u>159,724.00</u></u>	<u><u>150,559.52</u></u>	<u><u>(9,164.48)</u></u>	<u><u>94.26</u></u>	<u><u>212,465.82</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 205 - EDA ADMIN FUND

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES							
<i>PERSONAL SERVICES</i>							
205-47000-101	FULL-TIME EMPLOYEES - REGULAR	26,063.00	26,063.00	20,279.18	(5,783.82)	77.81	25,250.24
205-47000-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	46.05
205-47000-103	TEMPORARY EMPLOYEE	3,000.00	3,000.00	5,139.18	2,139.18	171.31	6,121.58
205-47000-121	PERA (EMPLOYER)	2,053.00	2,053.00	1,520.94	(532.06)	74.08	1,886.34
205-47000-122	FICA/MEDICARE (EMPLOYER)	2,324.00	2,324.00	1,890.80	(433.20)	81.36	2,331.03
205-47000-131	MEDICAL/DENTAL/LIFE	8,324.00	8,324.00	6,703.14	(1,620.86)	80.53	7,643.76
205-47000-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	539.63	(60.37)	89.94	.00
205-47000-151	WORKERS' COMPENSATION PREMIU	1,503.00	1,503.00	1,080.70	(422.30)	71.90	1,346.03
205-47000-154	HRA/FLEX FEES	75.00	75.00	29.70	(45.30)	39.60	36.75
TOTAL PERSONAL SERVICES		44,942.00	44,942.00	37,183.27	(7,758.73)	82.74	44,661.78
<i>SUPPLIES</i>							
205-47000-211	MISC OPERATING SERVICES	.00	.00	106.08	106.08	.00	129.99
205-47000-212	GASOLINE/FUEL	250.00	250.00	71.92	(178.08)	28.77	67.75
205-47000-221	REPAIRS & MAINTENANCE SUPPLIES	10,000.00	10,000.00	8,335.57	(1,664.43)	83.36	10,305.61
TOTAL SUPPLIES		10,250.00	10,250.00	8,513.57	(1,736.43)	83.06	10,503.35
<i>OTHER SERVICES & CHARGES</i>							
205-47000-321	TELEPHONE/CELLULAR PHONES	850.00	850.00	231.75	(618.25)	27.26	289.54
205-47000-351	PUBLISHING/LEGAL NOTICES	.00	.00	494.45	494.45	.00	.00
205-47000-360	INSURANCE AND BONDS	7,000.00	7,000.00	6,052.27	(947.73)	86.46	4,388.00
205-47000-381	ELECTRIC UTILITIES	21,000.00	21,000.00	13,061.71	(7,938.29)	62.20	20,859.83
205-47000-382	WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	3,402.26	(2,297.74)	59.69	4,733.14
205-47000-383	GAS UTILITIES	6,000.00	6,000.00	3,177.52	(2,822.48)	52.96	3,651.30
205-47000-384	REFUSE HAULING	4,500.00	4,500.00	2,692.80	(1,807.20)	59.84	3,727.53
TOTAL OTHER SERVICES & CHARG		45,050.00	45,050.00	29,112.76	(15,937.24)	64.62	37,649.34
<i>MISCELLANEOUS</i>							
205-47000-401	REP & MAINT-BLDG/STRUCTURES	13,000.00	13,000.00	2,138.60	(10,861.40)	16.45	16,419.16
205-47000-413	BNSF PARKING LOT LEASE	2,300.00	2,300.00	.00	(2,300.00)	.00	1,036.80
205-47000-489	OTHER CONTRACTED SERVICES	12,000.00	12,000.00	3,191.80	(8,808.20)	26.60	(133.20)
205-47000-490	MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	2,350.00
205-47000-496	MALL CAPITAL EQUIPMENT	.00	.00	18,370.31	18,370.31	.00	11,290.00
205-47000-498	TENANT BUILD OUT	.00	.00	105,836.80	105,836.80	.00	.00
TOTAL MISCELLANEOUS		27,300.00	27,300.00	129,537.51	102,237.51	474.50	30,962.76
TOTAL MALL OPERATING EXPENSE		127,542.00	127,542.00	204,347.11	76,805.11	160.22	123,777.23

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	287,266.00	287,266.00	354,906.63			336,243.05
NET REVENUES OVER EXPENDITURE	9,934.00	9,934.00	(94,318.22)			164,994.28

ACH Transaction Report

Batch #: 000178

Created On: 09/27/2018

Name	Amount
Bungalows of Chisago L	\$1,225.00
Calhoun Apartments	\$1,110.00
Cambridge Square Assoc	\$1,248.00
Cambridge Town Square	\$1,425.00
PG Companies Redwing A	\$1,032.00
DJ Properties of Stanc	\$510.00
Erlandson - Nelson Con	\$555.00
Haven Properties	\$347.00
New Challenges, Inc.	\$6,020.00
Isanti Community Servi	\$138.00
Isanti Village Apartme	\$1,403.00
Kaizen Property Soluti	\$1,066.00
Kestrel Meadows Townho	\$5,295.00
Legacy Townhomes	\$3,874.00
Minneapolis Public Hou	\$666.52
Allen Moulton	\$530.00
NETA Property Manageme	\$575.00
Normandy Townhomes	\$3,194.00
North Branch Senior Ho	\$577.00
Oakhurst Apartments	\$361.00
Oakview Terrace Townho	\$2,676.00
Northern Management	\$441.00
Rush Oaks Apartments	\$790.00
Sunrise Court Apartmen	\$1,116.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$528.00
Tower Terrace Limited	\$4,787.00
Wyoming Limited Partne	\$1,262.00
Wyoming Limited Partne	\$1,273.00
Cambridge EDA	\$-44,763.52

①

Batch Total: \$0.00

Σ① = *161,710.52

Oct Hsg
ACH Disbursements

Date: 09/27/2018

Peoples Bank of Commerce / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000179

Created On: 09/27/2018

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$489.00
Bohmer, John	\$793.00
Dean & Jennifer Bondes	\$995.00
Charles Satak	\$585.00
Chen Liu	\$5,139.00
David Findell	\$555.00
Elmer D. Harp	\$567.00
Jenell King	\$550.00
John Maher	\$370.00
Kathryn Dahlberg	\$669.00
Kristine Yerigan	\$388.00
Brian Leet	\$376.00
Michael Doran	\$555.00
Loral Myers	\$272.00
Ordeen Splittstoser	\$236.00
Randall Propp	\$597.00
Richard Berget	\$264.00
Robert Blaisdell-Blais	\$423.00
Robert Mattson	\$538.00
Steve Baker	\$798.00
Paul & Bethany Stiles	\$668.00
Thomas Olin	\$201.00
Cambridge EDA	\$-16,028.00

Batch Total: \$0.00

Date: 10/30/2018

Peoples Bank of Commerce / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000182

Created On: 10/30/2018

<u>Name</u>	<u>Amount</u>
Oakview Terrace Townho	\$25.00
Cambridge EDA	\$-25.00 (1)
Osmium Holdings LLC	\$662.00
Ross Goldsmith	\$142.00
Cambridge EDA	\$-804.00 (1)
Batch Total:	\$0.00

Date: 10/12/2018

Peoples Bank of Commerc / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000181

Created On: 10/12/2018

<u>Name</u>	<u>Amount</u>
Leeanna M. Dudley	\$90.00
Cambridge EDA	\$-90.00
Batch Total:	\$0.00

<p>CAMBRIDGE EDA MEETING October 15, 2018 BILLS LIST</p>
--

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	9/12/2018	111429 - 111503	5,662.70
Prepaid Checks	9/18/2018	111518 - 111542	381.31
Prepaid Checks	10/2/2018	111565 - 111654	6,370.64
Prepaid Checks	10/4/2018	111667 - 111673	1,690.60
	Prepaid Totals		<hr/> 14,105.25 <hr/>

TOTAL SUBMITTED FOR APPROVAL

\$14,105.25

Vendor	Vendor Name	Description	Net Invoice Amount
586	Bjorklund Companies LLC	Mulch - City Hall/Mall	576.00
	Total 586:		576.00
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
	Total 1140:		3.03
2113	Goetzman III, William	Security Deposit Refund & Interest	229.33
	Total 2113:		229.33
2166	Grainger	Repair & Maint Supplies Mall	43.56
	Total 2166:		43.56
3501	MEI Total Elevator Solutions	September Service Billing	243.21
	Total 3501:		243.21
3521	Menards	Materials - Bridge Park	9.88
3521	Menards	Maintenance Supplies - Mall	10.12
	Total 3521:		20.00
5048	Seasonal Property Services, LLC	Turf Maintenance - Cypress St S, 1st Ave E, 4th	1,500.00
	Total 5048:		1,500.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - October	1,500.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - October	750.00
	Total 5191:		2,250.00
5494	Theis, Mandy	Security Deposit, Interest & Pet Deposit Unit 21	724.52
	Total 5494:		724.52
5861	Walmart Community Card	Tenant Services - Bridge Park	73.05
	Total 5861:		73.05
	Grand Totals:		5,662.70

Dated: 9/12/18City Treasurer: Caroline True

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/18	09/12/2018	111429	586	Bjorklund Companies LLC	205-20100	576.00
09/18	09/12/2018	111434	1140	Cintas Corporation	205-20100	3.03
09/18	09/12/2018	111444	2113	William Goetzman III	901-20100	229.33
09/18	09/12/2018	111446	2166	Grainger	205-20100	43.56
09/18	09/12/2018	111464	3501	MEI Total Elevator Solutions	901-20100	243.21
09/18	09/12/2018	111465	3521	Menards	205-20100	20.00
09/18	09/12/2018	111485	5048	Seasonal Property Services, LLC	205-20100	1,500.00
09/18	09/12/2018	111487	5191	SPEW Health Plan	205-20100	2,250.00
09/18	09/12/2018	111493	5494	Mandy Theis	901-20100	724.52
09/18	09/12/2018	111503	5861	Walmart Business/SYNCB	901-20100	73.05
Grand Totals:						<u>5,662.70</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	3.02
Total 1140:			3.02
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	150.00
Total 1686:			150.00
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt Unit 408	164.00
Total 3006:			164.00
3056	Lake Superior Laundry Inc.	Mall Rugs	60.50
Total 3056:			60.50
3521	Menards	Maintenance Supplies - Mall	3.79
Total 3521:			3.79
Grand Totals:			381.31

Dated: 9/18/18

City Treasurer: Caroline M...

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/18	09/18/2018	111518	1140	Cintas Corporation	205-20100	3.02
09/18	09/18/2018	111522	1686	Ecolab Pest Elimination Div.	901-20100	150.00
09/18	09/18/2018	111536	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	164.00
09/18	09/18/2018	111537	3056	Lake Superior Laundry Inc.	205-20100	60.50
09/18	09/18/2018	111542	3521	Menards	205-20100	3.79
Grand Totals:						<u>381.31</u>

Vendor	Vendor Name	Description	Net Invoice Amount
306	ARC Irrigation, LLC	Lawn Applications - Bridge Park	122.00
Total 306:			122.00
969	Cardmember Service	Training- Stan Gustafson	100.00
969	Cardmember Service	Maintenance Supplies - Mall	44.05
969	Cardmember Service	Maintenance Supplies - Mall	3.73
969	Cardmember Service	Maintenance Supplies - Mall	7.85
Total 969:			155.63
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
Total 1140:			3.03
1201	Cliff's Vacuum	Repair & Maint Supplies - Vacuum	250.00
Total 1201:			250.00
2233	Grimebusters Deep Surface Clea	Burnishing Floors - Mall	295.00
Total 2233:			295.00
2411	Hillyard Inc.	Maintenance Supplies - Mall	19.44
Total 2411:			19.44
2631	Isanti County Auditor-Treasurer	polling location change notice	494.45
Total 2631:			494.45
3056	Lake Superior Laundry Inc.	Mall Rugs	60.50
Total 3056:			60.50
3151	League of Minnesota Cities	2018 Regional Meeting S. Gustafson	45.00
Total 3151:			45.00
3521	Menards	Materials - Bridge Park	29.62
3521	Menards	Maintenance Supplies - Mall	6.02
3521	Menards	Maintenance Supplies - Mall	9.62
Total 3521:			45.26
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier - Bridge Park	18.98
Total 3543:			18.98
3675	MNCAR	Exchange Access - EDC Member	555.00

Vendor	Vendor Name	Description	Net Invoice Amount
Total 3675:			555.00
3933	Mora HRA	September Contracted Section 8 Administration	3,493.00
Total 3933:			3,493.00
4336	Oslund Heating & Air	Winterize 517 E First & 611 E First	215.00
Total 4336:			215.00
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.60
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.71
5801	Verizon Wireless	wireless phone service - Bridge Park	51.42
Total 5801:			146.73
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			451.62
Grand Totals:			6,370.64

Dated: 10/2/18

City Treasurer: Caroline Mord

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/02/2018	111565	306	ARC Irrigation, LLC	901-20100	122.00
10/18	10/02/2018	111575	969	Cardmember Service	205-20100	155.63
10/18	10/02/2018	111578	1140	Cintas Corporation	205-20100	3.03
10/18	10/02/2018	111580	1201	Cliff's Vacuum	205-20100	250.00
10/18	10/02/2018	111590	2233	Grimebusters Deep Surface Cleaning LLC	205-20100	295.00
10/18	10/02/2018	111594	2411	Hillyard / Minneapolis	205-20100	19.44
10/18	10/02/2018	111596	2631	Isanti County Auditor-Treasurer	205-20100	494.45
10/18	10/02/2018	111604	3056	Lake Superior Laundry Inc.	205-20100	60.50
10/18	10/02/2018	111606	3151	League of Minnesota Cities	205-20100	45.00
10/18	10/02/2018	111611	3521	Menards	205-20100	45.26
10/18	10/02/2018	111613	3543	Metro Sales, Inc.	901-20100	18.98
10/18	10/02/2018	111615	3675	MNCAR Exchange	205-20100	555.00
10/18	10/02/2018	111617	3933	Mora HRA	902-20100	3,493.00
10/18	10/02/2018	111624	4336	Oslund Heating & Air	205-20100	215.00
10/18	10/02/2018	111649	5801	Verizon Wireless	205-20100	146.73
10/18	10/02/2018	111654	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						6,370.64

Vendor	Vendor Name	Description	Net Invoice Amount
3501	MEI Total Elevator Solutions	October Service Billing	243.21
Total 3501:			243.21
4987	Scott Olson Construction	September Mowing & Trimming - Bridge Park	640.00
Total 4987:			640.00
5431	Ted's Complete Appliance	Repairs Bridgepark Apts	115.00
5431	Ted's Complete Appliance	Repairs Bridgepark Apts	165.00
Total 5431:			280.00
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.56
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	294.83
Total 5878:			527.39
Grand Totals:			1,690.60

Dated: 10/5/18

City Treasurer: Caroline Nove

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/04/2018	111667	3501	MEI Total Elevator Solutions	901-20100	243.21
10/18	10/04/2018	111670	4987	Scott Olson Construction	901-20100	640.00
10/18	10/04/2018	111672	5431	Ted's Appliance	901-20100	280.00
10/18	10/04/2018	111673	5878	Waste Management of WI-MN	205-20100	527.39
Grand Totals:						<u>1,690.60</u>

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2018

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(1,510.85)	
901-10102	INVESTMENTS--PBC		323,107.91	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		438,471.73	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,243,440.52	
901-16300	SITE IMPROVEMENTS		103,618.10	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN		56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,691,997.69)	
	TOTAL ASSETS			<u>1,191,034.09</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		521.47	
901-20200	ACCOUNTS PAYABLE		539.66	
901-22600	TENANT SECURITY DEPOSITS		27,559.84	
	TOTAL LIABILITIES			28,620.97

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		817,760.01	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		43,097.34	
	BALANCE - CURRENT DATE		43,097.34	
	TOTAL FUND EQUITY			<u>1,162,413.12</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,191,034.09</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	47,154.00	32,846.00	58.94	75,931.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	47,154.00	32,846.00	58.94	75,931.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	45.00	55.00	45.00	50.18
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,637.02	(137.02)	109.13	2,384.65
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,682.02	(82.02)	105.13	2,434.83
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	115,318.27	28,681.73	80.08	167,690.62
901-37221 LAUNDRY INCOME BRIDGE PARK	2,000.00	2,000.00	2,718.90	(718.90)	135.95	5,991.26
TOTAL RENTAL INCOME	146,000.00	146,000.00	118,037.17	27,962.83	80.85	173,681.88
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL FUND REVENUE	276,000.00	276,000.00	166,873.19			273,702.40

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	31,478.00	31,478.00	26,564.79	(4,913.21)	84.39	27,697.84
901-49500-121 PERA (EMPLOYER)	2,360.00	2,360.00	1,992.36	(367.64)	84.42	2,077.34
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,408.00	2,408.00	2,032.22	(375.78)	84.39	2,118.89
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	91.14	(408.86)	18.23	197.65
TOTAL PERSONAL SERVICES	36,746.00	36,746.00	30,680.51	(6,065.49)	83.49	32,091.72
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	154.50	(1,345.50)	10.30	1,346.80
TOTAL SUPPLIES	1,500.00	1,500.00	154.50	(1,345.50)	10.30	1,346.80
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	(1,000.00)	.00	1,418.60
901-49500-306 AUDITING	3,000.00	3,000.00	1,100.00	(1,900.00)	36.67	3,600.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,806.48	(1,193.52)	60.22	2,483.91
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	4,429.40	(2,170.60)	67.11	7,486.97
901-49500-322 POSTAGE	250.00	250.00	9.70	(240.30)	3.88	.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	281.13
901-49500-340 ADVERTISING	100.00	100.00	266.27	166.27	266.27	3.92
TOTAL OTHER SERVICES AND CHA	14,050.00	14,050.00	7,611.85	(6,438.15)	54.18	15,274.53
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	93.99	(306.01)	23.50	165.44
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	5,360.22	4,360.22	536.02	580.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	499.00	(501.00)	49.90	455.00
TOTAL MISCELLANEOUS	4,400.00	4,400.00	5,953.21	1,553.21	135.30	1,200.44
TOTAL LOW RENT ADMINISTRATION	56,696.00	56,696.00	44,400.07	(12,295.93)	78.31	49,913.49

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	1,199.39	999.39	599.70	1,511.08
	<i>TOTAL SUPPLIES</i>	200.00	200.00	1,199.39	999.39	599.70	1,511.08
	TOTAL LOW RENT TENANT SERVICE	200.00	200.00	1,199.39	999.39	599.70	1,511.08

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,165.00	24,165.00	3,610.20	(20,554.80)	14.94	20,925.52
901-49700-121 PERA (EMPLOYER)	1,849.00	1,849.00	261.56	(1,587.44)	14.15	1,569.43
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,812.00	1,812.00	276.18	(1,535.82)	15.24	1,600.76
901-49700-151 WORKERS' COMPENSATION PREMIU	1,595.00	1,595.00	464.62	(1,130.38)	29.13	1,077.80
901-49700-153 UNEMPLOYMENT	.00	.00	3,664.00	3,664.00	.00	.00
TOTAL PERSONAL SERVICES	29,421.00	29,421.00	8,276.56	(21,144.44)	28.13	25,173.51
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	4,515.65	(2,367.35)	65.61	10,140.30
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	61.88
TOTAL SUPPLIES	7,083.00	7,083.00	4,515.65	(2,567.35)	63.75	10,202.18
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	25,000.00	25,000.00	19,874.16	(5,125.84)	79.50	22,251.11
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	7,096.00	(5,404.00)	56.77	9,555.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,776.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	23,420.75	(12,579.25)	65.06	27,420.98
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	5,942.28	(4,557.72)	56.59	8,025.79
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	2,894.36	(3,605.64)	44.53	4,135.88
901-49700-384 REFUSE HAULING	2,500.00	2,500.00	2,171.63	(328.37)	86.87	2,867.19
TOTAL OTHER SERVICES AND CHA	106,000.00	106,000.00	61,399.18	(44,600.82)	57.92	88,031.95
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	65,000.00	65,000.00	.00	(65,000.00)	.00	45,487.02
901-49700-489 OTHER CONTRACTED SERVICES	9,600.00	9,600.00	.00	(9,600.00)	.00	.00
TOTAL MISCELLANEOUS	74,600.00	74,600.00	.00	(74,600.00)	.00	45,487.02
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	3,985.00	3,985.00	.00	.00
901-49700-502 BETTÉRMENTS AND ADDITIONS	2,000.00	2,000.00	.00	(2,000.00)	.00	7,919.96
TOTAL IMPROVEMENTS/BETTERM	2,000.00	2,000.00	3,985.00	1,985.00	199.25	7,919.96
TOTAL LOW RENT MAINTENANCE	219,104.00	219,104.00	78,176.39	(140,927.61)	35.68	176,814.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,000.00	276,000.00	123,775.85			228,239.19
NET REVENUES OVER EXPENDITURE	.00	.00	43,097.34			45,463.21

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2018

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10200	EDA OPERATING ACCT-SECTION 8	119,620.89	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		119,620.89
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	95,259.73	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	21,572.15	
	BALANCE - CURRENT DATE	21,572.15	
	TOTAL FUND EQUITY		116,831.88
	TOTAL LIABILITIES AND EQUITY		119,620.89

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	45,766.00	4,234.00	91.53	61,158.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	45,766.00	4,234.00	91.53	61,158.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	216.00	216.00	.00	216.00	.00	3,166.90
902-35100 FRAUD RECOVERY INCOME	.00	.00	84.00	(84.00)	.00	.00
TOTAL RENTAL INCOME	216.00	216.00	84.00	132.00	38.89	3,166.90
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	75.03	(75.03)	.00	79.89
TOTAL INTEREST	.00	.00	75.03	(75.03)	.00	79.89
TOTAL FUND REVENUE	50,216.00	50,216.00	45,925.03			64,404.79

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
SECT 8 ADMINISTRATIVE							
<i>OTHER SERVICES AND CHARGES</i>							
902-49500-306	AUDIT FEES	3,000.00	3,000.00	1,100.00	(1,900.00)	36.67	3,600.00
902-49500-307	CONTRACTED SECT 8 ADMIN	50,000.00	50,000.00	26,915.88	(23,084.12)	53.83	42,544.42
	TOTAL OTHER SERVICES AND CHA	53,000.00	53,000.00	28,015.88	(24,984.12)	52.86	46,144.42
<i>MISCELLANEOUS</i>							
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
	TOTAL MISCELLANEOUS	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
	TOTAL SECT 8 ADMINISTRATIVE	54,000.00	54,000.00	28,015.88	(25,984.12)	51.88	46,144.42

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	230,386.00	230,386.00	.00	339,005.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(234,424.00)	(234,424.00)	.00	(339,005.00)
902-49775-376 URP PORT REC	.00	.00	375.00	375.00	.00	739.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	(739.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(3,663.00)	(3,663.00)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(3,663.00)	(3,663.00)	.00	.00

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	54,000.00	54,000.00	24,352.88			46,144.42
NET REVENUES OVER EXPENDITURE	(3,784.00)	(3,784.00)	21,572.15			18,260.37

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2018

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	265,512.61	
903-10200	EDA HOUSING DIV OPERATING CASH	110,742.80	
	TOTAL ASSETS		<u>376,255.41</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	359,762.48	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>16,492.93</u>	
	BALANCE - CURRENT DATE		<u>16,492.93</u>
	TOTAL FUND EQUITY		<u>376,255.41</u>
	TOTAL LIABILITIES AND EQUITY		<u>376,255.41</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	1,150.40	(1,150.40)	.00	1,749.34
TOTAL INTEREST & MISC INCOME	.00	.00	1,150.40	(1,150.40)	.00	1,749.34
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,774.25	(1,774.25)	111.83	17,083.00
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,774.25	(1,774.25)	111.83	17,083.00
TOTAL FUND REVENUE	15,000.00	15,000.00	17,924.65			18,832.34

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER HOUSING BUS ACTIV-ADMIN</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	1,330.00	(770.00)	63.33	1,750.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	101.72	101.72	.00	133.81
	<i>TOTAL FUNCTION 1</i>	2,100.00	2,100.00	1,431.72	(668.28)	68.18	1,883.81
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-304	LEGAL FEES	.00	.00	.00	.00	.00	1,000.00
903-49500-305	ACCOUNTING FEES	.00	.00	.00	.00	.00	520.00
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
	<i>TOTAL OTHER SERVICES AND CHA</i>	500.00	500.00	.00	(500.00)	.00	1,520.00
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400.00	12,400.00	.00	(12,400.00)	.00	.00
	<i>TOTAL TRANSFERS</i>	12,400.00	12,400.00	.00	(12,400.00)	.00	.00
	TOTAL OTHER HOUSING BUS ACTIV	15,000.00	15,000.00	1,431.72	(13,568.28)	9.54	3,403.81

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	15,000.00	15,000.00	1,431.72			3,403.81
NET REVENUES OVER EXPENDITURE	.00	.00	16,492.93			15,428.53

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2018

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	31,915.00	
	TOTAL ASSETS		31,915.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	31,915.00	
	BALANCE - CURRENT DATE	31,915.00	
	TOTAL FUND EQUITY		31,915.00
	TOTAL LIABILITIES AND EQUITY		31,915.00

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	31,915.00	4,085.00	88.65	21,654.69
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	31,915.00	4,085.00	88.65	21,654.69
 TOTAL FUND REVENUE	<u>36,000.00</u>	<u>36,000.00</u>	<u>31,915.00</u>			<u>21,654.69</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
TOTAL FUNCTION 7	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			21,654.69
NET REVENUES OVER EXPENDITURE	.00	.00	31,915.00			.00

CITY OF CAMBRIDGE
 BALANCE SHEET
 AUGUST 31, 2018

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT		12,977.89
905-10200	EDA OPERATING ACCT-SECTION 8		11,372.69
			<hr/>
	TOTAL ASSETS		<u>24,350.58</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW		12,977.89
			<hr/>
	TOTAL LIABILITIES		12,977.89
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(15,204.47)
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		26,577.16
			<hr/>
	BALANCE - CURRENT DATE		26,577.16
			<hr/>
	TOTAL FUND EQUITY		<u>11,372.69</u>
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>24,350.58</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	350,000.00	350,000.00	290,910.00	59,090.00	83.12	396,525.00
TOTAL INTERGOVERNMENTAL REVE	350,000.00	350,000.00	290,910.00	59,090.00	83.12	396,525.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	84.00	(84.00)	.00	.00
TOTAL SOURCE 35	.00	.00	84.00	(84.00)	.00	.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	2.36	(2.36)	.00	31.27
TOTAL INTEREST	.00	.00	2.36	(2.36)	.00	31.27
TOTAL FUND REVENUE	<u>350,000.00</u>	<u>350,000.00</u>	<u>290,996.36</u>			<u>396,556.27</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	255,326.00	(90,890.00)	73.75	402,657.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	145.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	5,962.00	5,962.00	.00	13,347.00
905-49775-375 FSS	.00	.00	2,635.00	2,635.00	.00	4,332.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	496.20	496.20	.00	1,186.84
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>264,419.20</u>	<u>(81,796.80)</u>	<u>76.37</u>	<u>421,667.84</u>
TOTAL HAP EXPENDITURES	<u>346,216.00</u>	<u>346,216.00</u>	<u>264,419.20</u>	<u>(81,796.80)</u>	<u>76.37</u>	<u>421,667.84</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	264,419.20			421,667.84
NET REVENUES OVER EXPENDITURE	3,784.00	3,784.00	26,577.16			(25,111.57)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	2,954.05
TOTAL INTEREST	200.00	200.00	.00	200.00	.00	2,954.05
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	207,000.00	207,000.00	156,125.44	50,874.56	75.42	223,283.28
TOTAL MALL OPERATING REVENUES	207,000.00	207,000.00	156,125.44	50,874.56	75.42	223,283.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
TOTAL TRANSFERS FROM OTHER FU	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
 TOTAL FUND REVENUE	 297,200.00	 297,200.00	 156,125.44			 501,237.33

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	62,256.02	(25,539.98)	70.91	92,201.51
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	350.00	(2,150.00)	14.00	490.00
205-41930-121 PERA (EMPLOYER)	6,746.00	6,746.00	4,669.20	(2,076.80)	69.21	6,729.66
205-41930-122 FICA/MEDICARE (EMPLOYER)	6,088.00	6,088.00	4,623.25	(1,464.75)	75.94	6,695.96
205-41930-131 MEDICAL/DENTAL/LIFE	16,649.00	16,649.00	12,061.20	(4,587.80)	72.44	15,303.60
205-41930-132 LONGEVITY PAY	2,150.00	2,150.00	.00	(2,150.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,434.32
205-41930-151 WORKERS' COMPENSATION PREMIU	685.00	685.00	240.29	(444.71)	35.08	447.71
205-41930-154 HRA/FLEX FEES	.00	.00	54.55	54.55	.00	73.35
TOTAL PERSONAL SERVICES	123,814.00	123,814.00	85,454.51	(38,359.49)	69.02	123,376.11
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	99.10	(150.90)	39.64	136.72
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	.00	.00	.00	215.30
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	.00	.00	578.00	578.00	.00	196.25
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	166.21	(3,133.79)	5.04	2,503.60
TOTAL SUPPLIES	3,550.00	3,550.00	843.31	(2,706.69)	23.76	3,051.87
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	3,600.00	3,600.00	7,800.76	4,200.76	216.69	3,497.55
205-41930-313 IT MGMT & BACKUP	.00	.00	1,806.48	1,806.48	.00	2,523.91
205-41930-321 TELEPHONE/CELLULAR	500.00	500.00	612.05	112.05	122.41	743.68
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	265.94	(484.06)	35.46	1,314.59
205-41930-334 MILEAGE REIMBURSEMENT	1,100.00	1,100.00	870.94	(229.06)	79.18	625.15
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	46.00	(154.00)	23.00	138.00
205-41930-360 INSURANCE AND BONDS	1,500.00	1,500.00	255.00	(1,245.00)	17.00	1,086.87
205-41930-381 ELECTRIC UTILITIES	400.00	400.00	757.30	357.30	189.33	836.99
205-41930-382 WATER/SEWER/STORM PROPERTY A	60.00	60.00	2,054.11	1,994.11	3,423.52	731.32
205-41930-383 GAS UTILITIES	100.00	100.00	293.94	193.94	293.94	118.44
TOTAL OTHER SERVICES & CHARG	8,210.00	8,210.00	14,762.52	6,552.52	179.81	11,616.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	10,459.82	10,459.82	.00	10,061.85
205-41930-430 MISCELLANEOUS	.00	.00	46.00	46.00	.00	.00
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	726.40	(773.60)	48.43	840.66
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	440.00	(1,060.00)	29.33	305.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	3,094.08	3,094.08	.00	6,403.00
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	15,827.10	15,827.10	.00	32,875.84
205-41930-484 NLX ACTIVITIES	6,650.00	6,650.00	6,650.00	.00	100.00	4,830.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	1,172.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	.00	.00	.00	5,475.88
205-41930-489 IND PARK MARKETING	8,500.00	8,500.00	6,072.00	(2,428.00)	71.44	9,457.11
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00	3,000.00
TOTAL MISCELLANEOUS	24,150.00	24,150.00	46,315.40	22,165.40	191.78	74,421.34
TOTAL EDA ADMINISTRATION	159,724.00	159,724.00	147,375.74	(12,348.26)	92.27	212,465.82

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	26,063.00	26,063.00	18,249.58	(7,813.42)	70.02	25,250.24
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	46.05
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	5,139.18	2,139.18	171.31	6,121.58
205-47000-121 PERA (EMPLOYER)	2,053.00	2,053.00	1,368.72	(684.28)	66.67	1,886.34
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,324.00	2,324.00	1,741.28	(582.72)	74.93	2,331.03
205-47000-131 MEDICAL/DENTAL/LIFE	8,324.00	8,324.00	6,025.22	(2,298.78)	72.38	7,643.76
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	539.63	(60.37)	89.94	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,503.00	1,503.00	357.46	(1,145.54)	23.78	1,346.03
205-47000-154 HRA/FLEX FEES	75.00	75.00	27.35	(47.65)	36.47	36.75
TOTAL PERSONAL SERVICES	44,942.00	44,942.00	33,448.42	(11,493.58)	74.43	44,661.78
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	93.97	93.97	.00	129.99
205-47000-212 GASOLINE/FUEL	250.00	250.00	71.92	(178.08)	28.77	67.75
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	10,000.00	10,000.00	7,650.18	(2,349.82)	76.50	10,305.61
TOTAL SUPPLIES	10,250.00	10,250.00	7,816.07	(2,433.93)	76.25	10,503.35
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	850.00	850.00	206.04	(643.96)	24.24	289.54
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	4,446.52	(2,553.48)	63.52	4,388.00
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	11,596.75	(9,403.25)	55.22	20,859.83
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	2,943.40	(2,756.60)	51.64	4,733.14
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	3,027.14	(2,972.86)	50.45	3,651.30
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	2,397.97	(2,102.03)	53.29	3,727.53
TOTAL OTHER SERVICES & CHARG	45,050.00	45,050.00	24,617.82	(20,432.18)	54.65	37,649.34
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	13,000.00	13,000.00	1,560.60	(11,439.40)	12.00	16,419.16
205-47000-413 BNSF PARKING LOT LEASE	2,300.00	2,300.00	.00	(2,300.00)	.00	1,036.80
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	2,896.80	(9,103.20)	24.14	(133.20)
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	2,350.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	18,370.31	18,370.31	.00	11,290.00
205-47000-498 RUM RIVER BUILD OUT	.00	.00	101,302.00	101,302.00	.00	.00
TOTAL MISCELLANEOUS	27,300.00	27,300.00	124,129.71	96,829.71	454.69	30,962.76
TOTAL MALL OPERATING EXPENSE	127,542.00	127,542.00	190,012.02	62,470.02	148.98	123,777.23

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	287,266.00	287,266.00	337,387.76			336,243.05
NET REVENUES OVER EXPENDITURE	9,934.00	9,934.00	(181,262.32)			164,994.28

ACH Transaction Report

Batch #: 000175
Created On: 08/30/2018

Name	Amount
Bungalows of Chisago L	\$1,187.00
Calhoun Apartments	\$1,110.00
Cambridge Square Assoc	\$1,248.00
Cambridge Town Square	\$978.00
PG Companies Redwing A	\$1,032.00
DJ Properties of Stanc	\$510.00
Erlandson - Nelson Con	\$555.00
Hanson Properties	\$269.00
Haven Properties	\$347.00
New Challenges, Inc.	\$5,295.00
Isanti Village Apartme	\$1,414.00
Kaizen Property Soluti	\$1,068.00
Kestrel Meadows Townho	\$4,968.00
Legacy Townhomes	\$3,831.00
Minneapolis Public Hou	\$663.90
Allen Moulton	\$530.00
Normandy Townhomes	\$3,421.00
North Branch Senior Ho	\$577.00
Oakhurst Apartments	\$361.00
Oakview Terrace Townho	\$1,749.00
Northern Management	\$452.00
Rush Oaks Apartments	\$790.00
Sunrise Court Apartmen	\$1,116.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$528.00
Tower Terrace Limited	\$4,789.00
Wyoming Limited Partne	\$1,262.00
Wyoming Limited Partne	\$1,273.00
Cambridge EDA	\$-42,062.90
Batch Total:	\$0.00

①

*Hsg Div
Sept ACH activity
+60,209.90*

ACH Transaction Report

Batch #: 000176
Created On: 08/30/2018

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$489.00
Bohmer, John	\$729.00
Dean & Jennifer Bondes	\$995.00
Charles Satak	\$585.00
Chen Liu	\$5,143.00
David Findell	\$555.00
Elmer D. Harp	\$572.00
Jenell King	\$550.00
John Maher	\$370.00
Kathryn Dahlberg	\$669.00
Kristine Yerigan	\$250.00
Brian Leet	\$376.00
Michael Doran	\$558.00
Loral Myers	\$272.00
Ordeen Splittstoser	\$278.00
Pleasant Knoll Apartme	\$623.00
Randall Propp	\$597.00
Richard Berget	\$264.00
Robert Blaisdell-Blais	\$423.00
Robert Mattson	\$538.00
Steve Baker	\$798.00
Paul & Bethany Stiles	\$668.00
Thomas Olin	\$304.00
Cambridge EDA	\$-16,606.00 (1)

Batch Total: \$0.00

ACH Transaction Report

Batch #: 000177

Created On: 09/04/2018

<u>Name</u>	<u>Amount</u>
NETA Property Manageme	\$1,150.00
Cambridge EDA	\$-1,150.00 (1)
Christine LeCuyer	\$391.00
Cambridge EDA	\$-391.00 (1)
Batch Total:	\$0.00

CAMBRIDGE EDA MEETING

November 19, 2018

BILLS LIST

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	10/10/2018	111694 - 111750	6,550.71
Prepaid Checks	10/16/2018	111762 - 111788	4,582.14
Prepaid Checks	10/24/2018	111827 - 111859	715.20
Prepaid Checks	10/31/2018	111874 - 111909	6,921.16
Prepaid Checks	11/6/2018	111939 - 111958	4,541.34
		Prepaid Totals	<u>23,310.55</u>

TOTAL SUBMITTED FOR APPROVAL

\$23,310.55

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
Total 1140:			6.06
1681	ECM Publishers, Inc.	Legal Notice - 2018 PHA Plan Amendment	7.88
Total 1681:			7.88
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	155.25
Total 1686:			155.25
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	549.89
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	63.38
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	40.49
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	39.99
2350	HD Supply Facilities Maintenance	Credit Materials - Operating Supplies - Bridge P	39.99-
Total 2350:			653.76
2456	Housing Data Systems	Annual License and Support Contract	1,930.00
Total 2456:			1,930.00
3521	Menards	Materials - Bridge Park	16.97
Total 3521:			16.97
4737	Real Estate Publishing Corporatio	Sponsorship MN Real Estate Industrial & Econ	1,000.00
Total 4737:			1,000.00
5048	Seasonal Property Services, LLC	Turf Maintenance - Cypress St S, 1st Ave E, 4th	450.00
Total 5048:			450.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - November	1,500.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - November	750.00
Total 5191:			2,250.00
5861	Walmart Community Card	Tenant Services - Bridge Park	80.79
Total 5861:			80.79
Grand Totals:			6,550.71

Vendor	Vendor Name	Description	Net Invoice Amount
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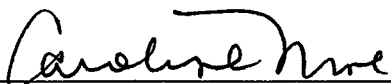
Dated: 10/10/18

City Treasurer: Caroline M. [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/10/2018	111694	1140	Cintas Corporation	205-20100	6.06
10/18	10/10/2018	111699	1681	ECM Publishers, Inc.	901-20100	7.88
10/18	10/10/2018	111700	1686	Ecolab Pest Elimination Div.	901-20100	155.25
10/18	10/10/2018	111708	2350	HD Supply Facilities Maintenance Ltd	901-20100	653.76
10/18	10/10/2018	111709	2456	Housing Data Systems	901-20100	1,930.00
10/18	10/10/2018	111722	3521	Menards	901-20100	16.97
10/18	10/10/2018	111738	4737	Real Estate Publishing Corporation	205-20100	1,000.00
10/18	10/10/2018	111739	5048	Seasonal Property Services, LLC	205-20100	450.00
10/18	10/10/2018	111741	5191	SPEW Health Plan	205-20100	2,250.00
10/18	10/10/2018	111750	5861	Walmart Business/SYNCB	901-20100	80.79
Grand Totals:						6,550.71

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	119.66
	Total 555:		119.66
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
	Total 1140:		3.03
1716	Ehlers & Associates, Inc.	TIF/Tax Abatement Assistance	240.00
	Total 1716:		240.00
2233	Grimebusters Deep Surface Clea	Strip and Wax - Mall	300.00
	Total 2233:		300.00
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	68.97
	Total 2350:		68.97
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	351.64
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	194.00
	Total 3006:		545.64
3056	Lake Superior Laundry Inc.	Mall Rugs	60.50
	Total 3056:		60.50
3521	Menards	Signs - Industrial Park Marketing	368.48
3521	Menards	Materials - Bridge Park	507.88
3521	Menards	Materials - Bridge Park	21.06
3521	Menards	Materials - Bridge Park	18.95
3521	Menards	Materials - Bridge Park	37.97
	Total 3521:		954.34
3776	Minnesota Unemployment Insuran	Unemployment Benefits - Quarter 3 2018	2,290.00
	Total 3776:		2,290.00
	Grand Totals:		4,582.14

Dated: 10/16/18

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/16/2018	111762	555	Business Essentials	205-20100	119.66
10/18	10/16/2018	111765	1140	Cintas Corporation	205-20100	3.03
10/18	10/16/2018	111770	1716	Ehlers & Associates, Inc.	205-20100	240.00
10/18	10/16/2018	111774	2233	Grimebusters Deep Surface Cleaning LLC	205-20100	300.00
10/18	10/16/2018	111775	2350	HD Supply Facilities Maintenance Ltd	901-20100	68.97
10/18	10/16/2018	111780	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	545.64
10/18	10/16/2018	111781	3056	Lake Superior Laundry Inc.	205-20100	60.50
10/18	10/16/2018	111785	3521	Menards	901-20100	954.34
10/18	10/16/2018	111788	3776	Minnesota Unemployment Insurance	901-20100	2,290.00
Grand Totals:						4,582.14

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
Total 1140:			3.03
1201	Cliff's Vacuum	Maint & Repair Supplies - Mall	24.99
Total 1201:			24.99
5058	SAC's Enrichment Center	Manufacturing Appreciation Breakfast	168.00
Total 5058:			168.00
5355	Surplus Services	Repairs & Maintenance Supplies - Mall	40.00
Total 5355:			40.00
5391	TM Johnson Bros., Inc.	Repair & Maintenance Supplies - Mall	332.00
Total 5391:			332.00
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.78
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.80
5801	Verizon Wireless	wireless phone service - Bridge Park	51.60
Total 5801:			147.18
Grand Totals:			715.20


Dated: 10/24/18

City Treasurer: Caroline [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/24/2018	111827	1140	Cintas Corporation	205-20100	3.03
10/18	10/24/2018	111828	1201	Cliff's Vacuum	205-20100	24.99
10/18	10/24/2018	111847	5058	SAC's Enrichment Center	205-20100	168.00
10/18	10/24/2018	111854	5355	Surplus Services	205-20100	40.00
10/18	10/24/2018	111855	5391	TM Johnson Bros., Inc.	205-20100	332.00
10/18	10/24/2018	111859	5801	Verizon Wireless	205-20100	147.18
Grand Totals:						715.20

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
Total 1140:			3.03
3521	Menards	Maintenance Supplies - Mall	17.97
3521	Menards	Maintenance Supplies - Mall	24.99
3521	Menards	Materials - Bridge Park	18.53
Total 3521:			61.49
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier - Bridge Park	12.83
Total 3543:			12.83
3933	Mora HRA	October Contracted Section 8 Administration	3,886.48
Total 3933:			3,886.48
4011	NAC Mechanical & Electrical Serv	Fall Semi-Annual Maintenance	973.83
Total 4011:			973.83
4211	Northland Fire Protection	Replace Heat Detectors w/ Smoke Detectors -	1,983.50
Total 4211:			1,983.50
Grand Totals:			6,921.16

Dated: 10/31/18

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/18	10/31/2018	111874	1140	Cintas Corporation	205-20100	3.03
10/18	10/31/2018	111898	3521	Menards	901-20100	61.49
10/18	10/31/2018	111899	3543	Metro Sales, Inc.	901-20100	12.83
10/18	10/31/2018	111901	3933	Mora HRA	902-20100	3,886.48
10/18	10/31/2018	111904	4011	NAC Mechanical & Electrical Services	205-20100	973.83
10/18	10/31/2018	111909	4211	Northland Fire Protection	901-20100	1,983.50
Grand Totals:						<u>6,921.16</u>

Vendor	Vendor Name	Description	Net Invoice Amount
3501	MEI Total Elevator Solutions	November Service Billing	238.71
	Total 3501:		238.71
4131	Nordberg's Electric Supply Inc	Pole Light - Bridge Park	500.00
	Total 4131:		500.00
4987	Scott Olson Construction	October Mowing & Fall Leaf Clean Up - Bridge	495.00
	Total 4987:		495.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - December	1,500.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - December	750.00
	Total 5191:		2,250.00
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.56
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	373.45
	Total 5878:		606.01
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
	Total 5965:		451.62
	Grand Totals:		4,541.34

Dated: 11/6/18City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/18	11/06/2018	111939	3501	MEI Total Elevator Solutions	901-20100	238.71
11/18	11/06/2018	111944	4131	Nordberg's Electric Supply Inc	901-20100	500.00
11/18	11/06/2018	111948	4987	Scott Olson Construction	901-20100	495.00
11/18	11/06/2018	111950	5191	SPEW Health Plan	205-20100	2,250.00
11/18	11/06/2018	111957	5878	Waste Management of WI-MN	901-20100	606.01
11/18	11/06/2018	111958	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						<u>4,541.34</u>