

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
May 21, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, May 21, 2018 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Lisa Iverson, Marlys Palmer, Kersten Conley, and Jim Godfrey. All present, no absences.

Staff present: Stan Gustafson, Economic Development Director, Caroline Moe, Executive Director and Deb Barrett, Housing Supervisor.

**Call to Order**

Morin called the meeting to order at 5:00 pm.

**Approval of Agenda**

Iverson moved, seconded by Godfrey, to approve the agenda. Motion carried unanimously.

**Consent Agenda**

Conley moved, seconded by Iverson, to approve consent agenda items A - D:

- A. Approve April 16, 2018 EDA Meeting Minutes
- B. Approve EDA Draft March 2018 Financial Statements
- C. Housing Division Bills ACH only, Totaling \$62,504.90
- D. Approve EDA Administration Division Bills Checks #110080- #110358 Totaling \$79,969.71

Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

**Work Session & Unfinished Business**

There was no items for the work session or unfinished business.

**New Business**

***Supervisor's Report***

Barrett reviewed the last month's activities. Barrett reported there was a vacancy and asked the board for their recommendation regarding if they should fill the vacancy now or wait until after the asbestos removal. The board agreed they would give staff direction once they have heard the update on the project.

Conley moved, seconded by Iverson, to authorize staff to solicit bids for the mill and overlay and restriping of the parking lot at Bridge Park Apartments. Motion carried unanimously.

Moe provided a handout and updated the EDA Board on the asbestos removal project.

Iverson asked if there are grants available to assist with the project. Moe stated staff will pursue grant options, however, given the timelines it may not be feasible.

Godfrey asked for clarification on the different pots of money that will be used for the project. Moe explained the City has approximately \$300,000.00 of non-HUD funded money. Moe noted staff is hoping to not have to use this fund, but they need to have the option if some portions of the project cannot be used with HUD funds.

The Board asked that if residents are not at the next resident meeting a memo be sent out to the residents with updates on the project status.

Palmer questioned if they will be using paint that does not cause breathing problems. Barrett stated she was not aware of any paint that can be attributed to breathing problems but would check on the matter.

Godfrey moved, seconded by Conley, to call for a hearing on July 16, 2018 at 5:30 pm for a Public Housing Plan amendment, rescind the contract awarded to BJ Baas on February 20, 2018 for project management, award the contract for BJ Baas for project management in the amount of \$33,500 with the provision the City will pay the contract out of non-HUD funds if there are any reasons HUD funds cannot be used, to schedule a special EDA meeting for June 4, 2018 at 5:30 pm to approve the environmental review and approve plans and specs for bidding, and to schedule a special meeting on August 6, 2018 at 5:30 pm. Upon roll call Morin, Palmer, Conley, Godfrey, and Iverson voted aye, no nays. Motion carried unanimously.

Morin stated if the board holds off on renting units they don't have to incur the expense and they can start to do small things in the units that become vacant. Squires stated there are no repercussions for holding off but it should be explained to the applicants and staff should not give specific dates when the unit will be available. The board discussed closing the list and Squires recommended checking with HUD. Godfrey moved, seconded by Iverson, to not rent out vacated units until after the project is complete pending HUDs recommendation. Motion carried unanimously.

***Modification to the Development Program for Development District No. 6 and the Tax Increment Financing Plan for the Establishment of Tax Increment Financing District No. 6-20***

***EDA Resolution No. EDA R18-002***

***Recommend to the City Council the Approval of the Contract for Private Development, Loan Agreement, Mortgage, Promissory Note and Minimum Assessment Agreement with Roosevelt Garden Estates, LLC***

Gustafson introduced Nick Anhut from Ehlers. Gustafson reported that staff has been working with INH Property Management's Jim Illies Jr. and Mike Stoebe, the development company name is Roosevelt Garden Estates, LLC, and will be constructing two apartment complexes.

Gustafson stated the development area is in the Parkwood Development and is a Planned Unit Development (PUD) that consists of single family, detached townhomes, attached

townhomes, twin homes, senior and multi-family housing units. The property is zoned appropriately and has been recently platted.

Gustafson reported the Developer is proposing to build in phases. Phase 1 will be a 50 unit (55+ age) independent living upscale apartment community to start construction summer of 2018 with a completion date for fall of 2019. Phase 2 would be an additional 36-unit of like type or complementary apartment units that would be planned for construction in 2020 with similar amenities.

Gustafson stated the 50 unit apartment will feature an elevator, tuck under and detached garages, and a drive under canopy sheltering the main entrance. The onsite amenities include an office, community room, craft room, community garden, lounge, fitness room, security system, appliances and keyless entry.

Gustafson stated the building will be sprinkled and parking would meet the city's requirements. This apartment building includes 8-one bedroom units and 42- two- bedroom units and are primarily market rate apartments with 20% income qualified to meet Tax Increment Financing guidelines. Gustafson reviewed the housing qualifications and income restrictions for the District.

Gustafson explained the Developer is requesting Tax Increment Financing to help finance this project with the added cost of the upscale apartment building. TIF will assist the developer to build in added value to this project by increasing future property tax that would not normally be done without the use of TIF. The developer will build ½ of the street on 9th Avenue SE from Reagan St S to Roosevelt St S and it will be designated as one way as part of this project and marked for emergency vehicle use only.

Gustafson stated the Tax Increment requested is up to \$1,188,000 or up to 26 years, The developer will retain 95% of the TIF and the City will retain 5% for Administration cost and this is a pay as you go TIF obligation. Phase 1 would receive up to a maximum of \$746,000 and Phase 2 up to a maximum of \$422,000.

Gustafson reported the Phase 1 projected building cost is \$6,691,814, or \$133,820 per developed unit. Phase 2 projected building cost is \$4,546,017, or \$126,278 per developed unit. The development would be located off of Reagan St S and 10th Ave SE.

Gustafson stated the Planning Commission at their meeting on May 1, 2018 found the TIF District is in conformance with the City's general plans for development and redevelopment of the City and is in conformance with the City's Comprehensive Plan. Gustafson noted the proposed use of TIF is for land cost, infrastructure including roads, sidewalks, street lighting, curb and all other qualified improvements.

Nick Anhut from Ehlers reviewed the TIF Plan.

Palmer asked if the apartment must stay as a 55+ apartment complex. Anhut explained there is nothing specific in the contract but the affordability threshold must be demonstrated. Mike Stoebe from INH explained that one of the advantages his company has is they are going to develop, own, and manage the property. Stoebe noted they would be doing the public a disservice to not have the project remain 55+ since all the amenities are designed towards senior living.

Squires recommended adding the word "operation" after the word "construction" in Article I, Section 2.2 in the paragraph that defines Phase I Minimum Improvements.

Morin questioned why staff is allowing 9<sup>th</sup> Ave SE to only be half-built. Gustafson stated the cost to build the street to the City's standards is not feasible for the developer due to cost and this project is fully served by already constructed streets so the only need is fire access.

Godfrey moved, seconded by Conley, to approve Resolution No R18-002 Recommending the City Council hold a public hearing and Adopt a Modification to the Development Program for Development District No.6 and the Tax Increment Financing Plan amending contract language to add "operation of 55+" for the Establishment of Tax Increment Financing District No. 6-20 as presented

Godfrey moved, seconded by Conley, to approve the Contract for Private Development adding the word "operation" after the word "construction" in Article I, Section 2.2 in the paragraph that defines Phase I Minimum Improvements. Motion carried unanimously.

***Approval of lease for units 162 & 178 with State of Minnesota, Department of Administration for Department of Human Services***

Gustafson explained staff has been working with DHS on their project to relocate to the City Center Mall in units 162 and 178. Architectural services have been completed, request for bids was done, published in the newspaper and sent to various contractors and three bids were obtained.

Gustafson reported DHS will have approximately 14 staff and 20+ individuals they assist with finding employment opportunities. The individuals provide services for hire and perform duties such as cleaning, lawn mowing, shredding and scanning and they do similar work as Industries Inc. Their staff and client ratio vary depending on each individual need. The main focus for DHS is to assist with training, work in job crews, individual soft skills, resume building and for them this is convenient with the Workforce Center next door. There is no work that they do on site as all jobs are in various locations throughout the area. Gustafson reviewed the terms of the lease which was included in the staff report.

Gustafson reported after the bids came in staff sent DHS the base lease rate plus the build out cost. The build out cost was higher than they expected so he met on site with DHS to discuss some options of what to take out of the build out. Staff is now working with the architect and the lowest responsible bidder to obtain a new cost of the project and a combined base lease and build out cost. Gustafson reported the base lease rate is \$10.50 per square foot and the build-out cost is \$3.90 per square foot. Gustafson is still waiting for confirmation.

Morin stated he was surprised that DHS wrote the lease and not the City. Morin stated he was surprised at some of the terms listed in the lease. Gustafson explained any lease with the State of Minnesota have the same or similar terms and added the leases with the Workforce Center and the DMV are very similar to this lease. Gustafson noted he has verbally communicated with the State of Minnesota the City would not be putting in LED lighting and assured the board many of the items listed are suggested by the State of Minnesota.

Morin raised concern the lease will prohibit the City from spraying for mosquitoes in the mall area. Gustafson stated he has communicated with the State the City will continue to spray for mosquitoes on the exterior of the building but agrees to not spray on the interior of their unit.

Morin asked why the City would be providing the signage for them when they don't do that for other tenants. Gustafson stated staff will be removing that language.

Squires reported because he was in hearings the week prior, he has not had time to review the lease and sees an issue with the condition that allows the State to vacate in 30 days. Squires raised concern the City will have spent a lot of money renovating the unit and then the State would leave after 30 days. Squires stated he would add language to the lease to prevent that from happening.

Godfrey moved, seconded by Conley, to approve the lease with the State of Minnesota, Department of Administration for the benefit of the Department of Human Services with base lease plus buildout cost as presented not to exceed \$3.90 per square foot for the build out and \$10.50 per square foot for the base rent and to authorize the EDA President and Executive Director to sign the necessary documents pending review of the City Attorney. Motion carried unanimously.

***Approve contract RAK Construction for build out in unit 162 & 178***

Gustafson stated staff placed an advertisement for bids in the local newspaper, and placed on the city web site and sent the information out to contractors that bid on the Workforce Center project.

Gustafson reported staff received three (3) bid proposals from area contractors for remodeling units 162 & 178 at the City Center Mall for the State of Minnesota, Department of Administration for the benefit of the Department of Human Services. The project includes demolition of specific areas, new walls, office space, lighting, duct work, carpet, adding a restroom, repainting and adding several new doors. Gustafson reviewed the bids that were included in the staff report and noted the project commencement date is set for June 1, 2018 and completion date will be July 23, 2018

Gustafson stated the staff report shows the lowest base bid, but the project will not exceed \$90,000.00. Because of substantial changes made by DHS, the construction cost is still being determined. The AIA Contract is also in draft format and a new contract will be available prior to needing signatures. Gustafson reported the new cost was \$39,050 and noted the contract was reviewed by Attorney Squires.

Morin asked why staff did not ask all three contractors to re-bid the work since the project changed so dramatically. Gustafson stated he followed administration's direction.

Squires recommended the board add two conditions which included contingent to attorney review and execution of the lease between the state and the city.

Godfrey moved, seconded by Iverson. to approve the contract for services with RAK Construction in the amount not to exceed \$39,050 to build out units 162 and 178 in the City Center Mall for the Department of Human Services, and authorize the EDA President and

Executive Director to sign the necessary agreements contingent to attorney review and execution of the lease between the state and the city. Motion carried unanimously.

**Approve Construction of Storage Space City Center Mall**

Gustafson stated staff has been working on getting units 162 and 178 leased by the State of Minnesota. Once these units are leased the City will need additional storage for chairs and tables. We currently have 5 chair and table dollies which are full and are currently stored in these rooms. These tables and chairs are used for different events that take place in the Fire Department and City Center Mall.


Gustafson reported staff looked at several options including storing them in the police garage or fire department but those areas are full and have no additional room. Gustafson explained the mezzanine has some storage but it is impossible to carry these heavy items up the stairs. Gustafson stated the mall office/storage room has no additional space for these items either so the best solution is to build storage. Gustafson stated the area at the south end of the mall is under-utilized and would be a perfect place for storage.

Gustafson stated this project will be done upon approvals based on the lease with the State of Minnesota and contingent on contract approval.

Palmer moved, seconded by Godfrey to approve the construction of storage space with RAK Construction for a total amount of \$4,748.00 in City Center Mall contingent upon successful lease execution. Motion carried unanimously.

**Adjournment**

Godfrey moved, seconded by Conley, to adjourn the meeting at 6:42 p.m. Motion carried unanimously.

  
\_\_\_\_\_  
Joe Morin, President

ATTEST:

  
\_\_\_\_\_  
Caroline Moe, Executive Director

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MARCH 31, 2018

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(	1,742.56)	
901-10102	INVESTMENTS--PBC		322,285.90	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		411,656.70	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,243,440.52	
901-16300	SITE IMPROVEMENTS		103,618.10	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN		56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(	1,691,997.69)	
	TOTAL ASSETS			<u>1,163,165.34</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		1,092.61	
901-20200	ACCOUNTS PAYABLE		539.66	
901-22600	TENANT SECURITY DEPOSITS		28,528.00	
	TOTAL LIABILITIES			<u>30,160.27</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		817,760.01	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(	227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		<u>13,689.29</u>	
	BALANCE - CURRENT DATE		<u>13,689.29</u>	
	TOTAL FUND EQUITY			<u>1,133,005.07</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,163,165.34</u>

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	17,686.00	62,314.00	22.11	75,931.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	17,686.00	62,314.00	22.11	75,931.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	25.00	75.00	25.00	50.18
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	619.39	880.61	41.29	2,384.65
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	644.39	955.61	40.27	2,434.83
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	42,321.55	101,678.45	29.39	167,690.62
901-37221 LAUNDRY INCOME BRIDGE PARK	2,000.00	2,000.00	1,171.83	828.17	58.59	5,991.26
TOTAL RENTAL INCOME	146,000.00	146,000.00	43,493.38	102,506.62	29.79	173,681.88
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL FUND REVENUE	<u>276,000.00</u>	<u>276,000.00</u>	<u>61,823.77</u>			<u>273,702.40</u>



**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	31,478.00	31,478.00	8,818.48	( 22,659.52)	28.01	27,697.84
901-49500-121 PERA (EMPLOYER)	2,360.00	2,360.00	661.40	( 1,698.60)	28.03	2,077.34
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,408.00	2,408.00	674.62	( 1,733.38)	28.02	2,118.89
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	.00	( 500.00)	.00	197.65
<b>TOTAL PERSONAL SERVICES</b>	<b>36,746.00</b>	<b>36,746.00</b>	<b>10,154.50</b>	<b>( 26,591.50)</b>	<b>27.63</b>	<b>32,091.72</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	154.50	( 1,345.50)	10.30	1,346.80
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>154.50</b>	<b>( 1,345.50)</b>	<b>10.30</b>	<b>1,346.80</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	( 1,000.00)	.00	1,418.60
901-49500-306 AUDITING	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,600.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	677.43	( 2,322.57)	22.58	2,483.91
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	1,302.58	( 5,297.42)	19.74	7,486.97
901-49500-322 POSTAGE	250.00	250.00	.00	( 250.00)	.00	.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	281.13
901-49500-340 ADVERTISING	100.00	100.00	.00	( 100.00)	.00	3.92
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>14,050.00</b>	<b>14,050.00</b>	<b>1,980.01</b>	<b>( 12,069.99)</b>	<b>14.09</b>	<b>15,274.53</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	38.70	( 361.30)	9.68	165.44
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	4,005.00	3,005.00	400.50	580.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	499.00	( 501.00)	49.90	455.00
<b>TOTAL MISCELLANEOUS</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>4,542.70</b>	<b>142.70</b>	<b>103.24</b>	<b>1,200.44</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>56,696.00</b>	<b>56,696.00</b>	<b>16,831.71</b>	<b>( 39,864.29)</b>	<b>29.69</b>	<b>49,913.49</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>						
<i>SUPPLIES</i>						
901-49600-210 REC, PUB & OTHER SERVICES	200.00	200.00	( 1,166.15)	( 1,356.15)	( 578.08)	1,511.08
<i>TOTAL SUPPLIES</i>	200.00	200.00	( 1,166.15)	( 1,356.15)	( 578.08)	1,511.08
TOTAL LOW RENT TENANT SERVICE	200.00	200.00	( 1,166.15)	( 1,356.15)	( 578.08)	1,511.08

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,165.00	24,165.00	3,487.40	( 20,677.60)	14.43	20,925.52
901-49700-121 PERA (EMPLOYER)	1,849.00	1,849.00	261.56	( 1,587.44)	14.15	1,569.43
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,812.00	1,812.00	266.79	( 1,545.21)	14.72	1,600.76
901-49700-151 WORKERS' COMPENSATION PREMIU	1,595.00	1,595.00	.00	( 1,595.00)	.00	1,077.80
<b>TOTAL PERSONAL SERVICES</b>	<b>29,421.00</b>	<b>29,421.00</b>	<b>4,015.75</b>	<b>( 25,405.25)</b>	<b>13.65</b>	<b>25,173.51</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	2,577.08	( 4,305.92)	37.44	10,140.30
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	( 200.00)	.00	61.88
<b>TOTAL SUPPLIES</b>	<b>7,083.00</b>	<b>7,083.00</b>	<b>2,577.08</b>	<b>( 4,505.92)</b>	<b>36.38</b>	<b>10,202.18</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	25,000.00	25,000.00	7,164.32	( 17,835.68)	28.66	22,251.11
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	( 12,500.00)	.00	9,555.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	( 13,000.00)	.00	13,776.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	10,667.17	( 25,332.83)	29.63	27,420.98
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	2,212.77	( 8,287.23)	21.07	8,025.79
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	1,058.48	( 5,441.52)	16.28	4,135.88
901-49700-384 REFUSE HAULING	2,500.00	2,500.00	778.35	( 1,721.65)	31.13	2,867.19
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>106,000.00</b>	<b>106,000.00</b>	<b>21,881.09</b>	<b>( 84,118.91)</b>	<b>20.64</b>	<b>88,031.95</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	65,000.00	65,000.00	.00	( 65,000.00)	.00	45,487.02
901-49700-489 OTHER CONTRACTED SERVICES	9,600.00	9,600.00	.00	( 9,600.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>74,600.00</b>	<b>74,600.00</b>	<b>.00</b>	<b>( 74,600.00)</b>	<b>.00</b>	<b>45,487.02</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	3,985.00	3,985.00	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	2,000.00	2,000.00	.00	( 2,000.00)	.00	7,919.96
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>3,985.00</b>	<b>1,985.00</b>	<b>199.25</b>	<b>7,919.96</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>219,104.00</b>	<b>219,104.00</b>	<b>32,458.92</b>	<b>( 186,645.08)</b>	<b>14.81</b>	<b>176,814.62</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,000.00	276,000.00	48,134.48			228,239.19
NET REVENUES OVER EXPENDITURE	.00	.00	13,689.29			45,463.21

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MARCH 31, 2018

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
902-10200	EDA OPERATING ACCT-SECTION 8	104,955.94
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)
	TOTAL ASSETS	<u>104,955.94</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
902-20200	ACCOUNTS PAYABLE	<u>2,789.01</u>
	TOTAL LIABILITIES	2,789.01
<u>FUND EQUITY</u>		
902-27200	UNRESTRICTED NET ASSETS	95,259.73
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>6,907.20</u>
	BALANCE - CURRENT DATE	<u>6,907.20</u>
	TOTAL FUND EQUITY	<u>102,166.93</u>
	TOTAL LIABILITIES AND EQUITY	<u>104,955.94</u>

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	13,734.00	36,266.00	27.47	61,158.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	13,734.00	36,266.00	27.47	61,158.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	216.00	216.00	.00	216.00	.00	3,166.90
TOTAL RENTAL INCOME	216.00	216.00	.00	216.00	.00	3,166.90
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	27.98	( 27.98)	.00	79.89
TOTAL INTEREST	.00	.00	27.98	( 27.98)	.00	79.89
 TOTAL FUND REVENUE	 <u>50,216.00</u>	 <u>50,216.00</u>	 <u>13,761.98</u>			 <u>64,404.79</u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	.00 ( 3,000.00)	.00	3,600.00
902-49500-307	CONTRACTED SECT 8 ADMIN	50,000.00	50,000.00	9,999.78 ( 40,000.22)	20.00	42,544.42
	<i>TOTAL OTHER SERVICES AND CHA</i>	53,000.00	53,000.00	9,999.78 ( 43,000.22)	18.87	46,144.42
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
	<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>54,000.00</b>	<b>54,000.00</b>	<b>9,999.78 ( 44,000.22)</b>	<b>18.52</b>	<b>46,144.42</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	92,159.00	92,159.00	.00	339,005.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 95,591.00)	( 95,591.00)	.00	( 339,005.00)
902-49775-376 URP PORT REC	.00	.00	287.00	287.00	.00	739.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	( 739.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	( 3,145.00)	( 3,145.00)	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	.00	.00	( 3,145.00)	( 3,145.00)	.00	.00



CITY OF CAMBRIDGE  
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
TOTAL FUND EXPENDITURES	<u>54,000.00</u>	<u>54,000.00</u>	<u>6,854.78</u>			<u>46,144.42</u>
NET REVENUES OVER EXPENDITURE	<u>( 3,784.00)</u>	<u>( 3,784.00)</u>	<u>6,907.20</u>			<u>18,260.37</u>

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MARCH 31, 2018

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	264,837.14	
903-10200	EDA HOUSING DIV OPERATING CASH	111,938.06	
	TOTAL ASSETS		<u>376,775.20</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	359,762.48	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	17,012.72	
	BALANCE - CURRENT DATE	17,012.72	
	TOTAL FUND EQUITY		<u>376,775.20</u>
	TOTAL LIABILITIES AND EQUITY		<u>376,775.20</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2018**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; MISC INCOME</u>							
903-36210	INTEREST EARNINGS	.00	.00	426.85	( 426.85)	.00	1,749.34
	TOTAL INTEREST & MISC INCOME	.00	.00	426.85	( 426.85)	.00	1,749.34
<u>OTHER REVENUES</u>							
903-37220	TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,774.25	( 1,774.25)	111.83	17,083.00
	TOTAL OTHER REVENUES	15,000.00	15,000.00	16,774.25	( 1,774.25)	111.83	17,083.00
	TOTAL FUND REVENUE	<u>15,000.00</u>	<u>15,000.00</u>	<u>17,201.10</u>			<u>18,832.34</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2018**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	175.00	( 1,925.00)	8.33	1,750.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	13.38	13.38	.00	133.81
<i>TOTAL FUNCTION 1</i>		<u>2,100.00</u>	<u>2,100.00</u>	<u>188.38</u>	<u>( 1,911.62)</u>	<u>8.97</u>	<u>1,883.81</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-304	LEGAL FEES	.00	.00	.00	.00	.00	1,000.00
903-49500-305	ACCOUNTING FEES	.00	.00	.00	.00	.00	520.00
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>		<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>( 500.00)</u>	<u>.00</u>	<u>1,520.00</u>
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400.00	12,400.00	.00	( 12,400.00)	.00	.00
<i>TOTAL TRANSFERS</i>		<u>12,400.00</u>	<u>12,400.00</u>	<u>.00</u>	<u>( 12,400.00)</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>		<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>188.38</u></u>	<u><u>( 14,811.62)</u></u>	<u><u>1.26</u></u>	<u><u>3,403.81</u></u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	15,000.00	15,000.00	188.38			3,403.81
NET REVENUES OVER EXPENDITURE	.00	.00	17,012.72			15,428.53

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MARCH 31, 2018

CAPITAL FUND PROGRAM-HUD

ASSETS

904-10200 EDA OPERATING ACCOUNT-CAPITAL

19,182.42

TOTAL ASSETS

19,182.42

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:  
 REVENUE OVER EXPENDITURES - YTD

19,182.42

BALANCE - CURRENT DATE

19,182.42

TOTAL FUND EQUITY

19,182.42

TOTAL LIABILITIES AND EQUITY

19,182.42

CITY OF CAMBRIDGE  
DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	19,182.42	16,817.58	53.28	21,654.69
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	19,182.42	16,817.58	53.28	21,654.69
TOTAL FUND REVENUE	36,000.00	36,000.00	19,182.42			21,654.69

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	( 36,000.00)	.00	21,654.69
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	( 36,000.00)	.00	21,654.69
	TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	( 36,000.00)	.00	21,654.69



CITY OF CAMBRIDGE  
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
TOTAL FUND EXPENDITURES	<u>36,000.00</u>	<u>36,000.00</u>	<u>.00</u>			<u>21,654.69</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>19,182.42</u>			<u>.00</u>

CITY OF CAMBRIDGE  
BALANCE SHEET  
MARCH 31, 2018

## HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	11,406.08	
905-10200	EDA OPERATING ACCT-SECTION 8	( 2,583.17)	
	TOTAL ASSETS		<u>8,822.91</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	11,406.08	
	TOTAL LIABILITIES		11,406.08
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	( 15,204.47)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	12,621.30	
	BALANCE - CURRENT DATE	12,621.30	
	TOTAL FUND EQUITY		( 2,583.17)
	TOTAL LIABILITIES AND EQUITY		<u>8,822.91</u>

CITY OF CAMBRIDGE  
DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	350,000.00	350,000.00	111,633.00	238,367.00	31.90	396,525.00
TOTAL INTERGOVERNMENTAL REVE	350,000.00	350,000.00	111,633.00	238,367.00	31.90	396,525.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.00	.00	.00	31.27
TOTAL INTEREST	.00	.00	.00	.00	.00	31.27
TOTAL FUND REVENUE	350,000.00	350,000.00	111,633.00			396,556.27

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>							
<i>HAP EXPENDITURES</i>							
905-49775-370	HAP OCCUPIED UNITS	346,216.00	346,216.00	94,802.00	( 251,414.00)	27.38	402,657.00
905-49775-371	HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	145.00
905-49775-372	HAP-PORTABLE PAYING OUT	.00	.00	2,892.00	2,892.00	.00	13,347.00
905-49775-375	FSS	.00	.00	1,071.00	1,071.00	.00	4,332.00
905-49775-377	PORT PAY OUT ADMIN FEE	.00	.00	246.70	246.70	.00	1,186.84
<i>TOTAL HAP EXPENDITURES</i>		<u>346,216.00</u>	<u>346,216.00</u>	<u>99,011.70</u>	<u>( 247,204.30)</u>	<u>28.60</u>	<u>421,667.84</u>
<b>TOTAL HAP EXPENDITURES</b>		<u><u>346,216.00</u></u>	<u><u>346,216.00</u></u>	<u><u>99,011.70</u></u>	<u><u>( 247,204.30)</u></u>	<u><u>28.60</u></u>	<u><u>421,667.84</u></u>

CITY OF CAMBRIDGE  
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
TOTAL FUND EXPENDITURES	<u>346,216.00</u>	<u>346,216.00</u>	<u>99,011.70</u>			<u>421,667.84</u>
NET REVENUES OVER EXPENDITURE	<u>3,784.00</u>	<u>3,784.00</u>	<u>12,621.30</u>			<u>( 25,111.57)</u>

**CITY OF CAMBRIDGE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	2,954.05
TOTAL INTEREST	200.00	200.00	.00	200.00	.00	2,954.05
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	207,000.00	207,000.00	59,289.73	147,710.27	28.64	223,283.28
TOTAL MALL OPERATING REVENUES	207,000.00	207,000.00	59,289.73	147,710.27	28.64	223,283.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
TOTAL TRANSFERS FROM OTHER FU	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
TOTAL FUND REVENUE	<u>297,200.00</u>	<u>297,200.00</u>	<u>59,289.73</u>			<u>501,237.33</u>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-101	FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	24,178.41 ( 63,617.59)	27.54	92,201.51
205-41930-112	EDA MEETING PAYMENTS	2,500.00	2,500.00	350.00 ( 2,150.00)	14.00	490.00
205-41930-121	PERA (EMPLOYER)	6,746.00	6,746.00	1,813.38 ( 4,932.62)	26.88	6,729.66
205-41930-122	FICA/MEDICARE (EMPLOYER)	6,088.00	6,088.00	1,808.34 ( 4,279.66)	29.70	6,695.96
205-41930-131	MEDICAL/DENTAL/LIFE	16,649.00	16,649.00	5,346.95 ( 11,302.05)	32.12	15,303.60
205-41930-132	LONGEVITY PAY	2,150.00	2,150.00	.00 ( 2,150.00)	.00	.00
205-41930-133	DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	377.61 ( 822.39)	31.47	1,434.32
205-41930-151	WORKERS' COMPENSATION PREMIU	685.00	685.00	.00 ( 685.00)	.00	447.71
205-41930-154	HRA/FLEX FEES	.00	.00	31.05 31.05	.00	73.35
	<b>TOTAL PERSONAL SERVICES</b>	<b>123,814.00</b>	<b>123,814.00</b>	<b>33,905.74 ( 89,908.26)</b>	<b>27.38</b>	<b>123,376.11</b>
<i>SUPPLIES</i>						
205-41930-201	OFFICE SUPPLIES	250.00	250.00	34.97 ( 215.03)	13.99	136.72
205-41930-210	MISCELLANEOUS OPER SUPPLIES	.00	.00	.00 .00	.00	215.30
205-41930-221	REPAIR & MAINT VEH/EQUIPMENT	.00	.00	.00 .00	.00	196.25
205-41930-240	SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	.00 ( 3,300.00)	.00	2,503.60
	<b>TOTAL SUPPLIES</b>	<b>3,550.00</b>	<b>3,550.00</b>	<b>34.97 ( 3,515.03)</b>	<b>.99</b>	<b>3,051.87</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304	MISC PROFESSIONAL SERVICES	3,600.00	3,600.00	718.30 ( 2,881.70)	19.95	3,497.55
205-41930-313	IT MGMT & BACKUP	.00	.00	677.43 677.43	.00	2,523.91
205-41930-321	TELEPHONE/CELLULAR	500.00	500.00	220.75 ( 279.25)	44.15	743.68
205-41930-331	TRAVEL/MEALS/LODGING	750.00	750.00	195.19 ( 554.81)	26.03	1,314.59
205-41930-334	MILEAGE REIMBURSEMENT	1,100.00	1,100.00	384.23 ( 715.77)	34.93	625.15
205-41930-351	LEGAL NOTICES/ORD PUB	200.00	200.00	.00 ( 200.00)	.00	138.00
205-41930-360	INSURANCE AND BONDS	1,500.00	1,500.00	.00 ( 1,500.00)	.00	1,086.87
205-41930-381	ELECTRIC UTILITIES	400.00	400.00	170.78 ( 229.22)	42.70	836.99
205-41930-382	WATER/SEWER/STORM PROPERTY A	60.00	60.00	1,157.90 1,097.90	1,929.83	731.32
205-41930-383	GAS UTILITIES	100.00	100.00	21.50 ( 78.50)	21.50	118.44
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>8,210.00</b>	<b>8,210.00</b>	<b>3,546.08 ( 4,663.92)</b>	<b>43.19</b>	<b>11,616.50</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2018**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	461.44	461.44	.00	10,061.85
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	474.40	( 1,025.60)	31.63	840.66
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	440.00	( 1,060.00)	29.33	305.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	.00	.00	.00	6,403.00
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	.00	.00	.00	32,875.84
205-41930-484 NLX ACTIVITIES	6,650.00	6,650.00	6,650.00	.00	100.00	4,830.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	( 3,000.00)	.00	1,172.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	.00	.00	.00	5,475.88
205-41930-489 IND PARK MARKETING	8,500.00	8,500.00	3,992.00	( 4,508.00)	46.96	9,457.11
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,000.00
<i>TOTAL MISCELLANEOUS</i>	<u>24,150.00</u>	<u>24,150.00</u>	<u>12,017.84</u>	<u>( 12,132.16)</u>	<u>49.76</u>	<u>74,421.34</u>
<b>TOTAL EDA ADMINISTRATION</b>	<u><u>159,724.00</u></u>	<u><u>159,724.00</u></u>	<u><u>49,504.63</u></u>	<u><u>( 110,219.37)</u></u>	<u><u>30.99</u></u>	<u><u>212,465.82</u></u>



**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101	FULL-TIME EMPLOYEES - REGULAR	26,063.00	26,063.00	7,086.79 ( 18,976.21)	27.19	25,250.24
205-47000-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 ( 1,000.00)	.00	46.05
205-47000-103	TEMPORARY EMPLOYEE	3,000.00	3,000.00	1,927.96 ( 1,072.04)	64.27	6,121.58
205-47000-121	PERA (EMPLOYER)	2,053.00	2,053.00	531.51 ( 1,521.49)	25.89	1,886.34
205-47000-122	FICA/MEDICARE (EMPLOYER)	2,324.00	2,324.00	670.05 ( 1,653.95)	28.83	2,331.03
205-47000-131	MEDICAL/DENTAL/LIFE	8,324.00	8,324.00	2,671.47 ( 5,652.53)	32.09	7,643.76
205-47000-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 ( 600.00)	.00	.00
205-47000-151	WORKERS' COMPENSATION PREMIU	1,503.00	1,503.00	.00 ( 1,503.00)	.00	1,346.03
205-47000-154	HRA/FLEX FEES	75.00	75.00	15.60 ( 59.40)	20.80	36.75
	<b>TOTAL PERSONAL SERVICES</b>	<b>44,942.00</b>	<b>44,942.00</b>	<b>12,903.38 ( 32,038.62)</b>	<b>28.71</b>	<b>44,661.78</b>
<i>SUPPLIES</i>						
205-47000-211	MISC OPERATING SERVICES	.00	.00	30.00 30.00	.00	129.99
205-47000-212	GASOLINE/FUEL	250.00	250.00	.00 ( 250.00)	.00	67.75
205-47000-221	REPAIRS & MAINTENANCE SUPPLIES	10,000.00	10,000.00	5,164.80 ( 4,835.20)	51.65	10,305.61
	<b>TOTAL SUPPLIES</b>	<b>10,250.00</b>	<b>10,250.00</b>	<b>5,194.80 ( 5,055.20)</b>	<b>50.68</b>	<b>10,503.35</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321	TELEPHONE/CELLULAR PHONES	850.00	850.00	77.37 ( 772.63)	9.10	289.54
205-47000-360	INSURANCE AND BONDS	7,000.00	7,000.00	.00 ( 7,000.00)	.00	4,388.00
205-47000-381	ELECTRIC UTILITIES	21,000.00	21,000.00	3,408.62 ( 17,591.38)	16.23	20,859.83
205-47000-382	WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	1,107.42 ( 4,592.58)	19.43	4,733.14
205-47000-383	GAS UTILITIES	6,000.00	6,000.00	1,295.02 ( 4,704.98)	21.58	3,651.30
205-47000-384	REFUSE HAULING	4,500.00	4,500.00	894.33 ( 3,605.67)	19.87	3,727.53
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>45,050.00</b>	<b>45,050.00</b>	<b>6,782.76 ( 38,267.24)</b>	<b>15.06</b>	<b>37,649.34</b>
<i>MISCELLANEOUS</i>						
205-47000-401	REP & MAINT-BLDG/STRUCTURES	13,000.00	13,000.00	.00 ( 13,000.00)	.00	16,419.16
205-47000-413	BNSF PARKING LOT LEASE	2,300.00	2,300.00	.00 ( 2,300.00)	.00	1,036.80
205-47000-489	OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00 ( 12,000.00)	.00	( 133.20)
205-47000-490	MALL CAP FUND CONTRIBUTION	.00	.00	.00 .00	.00	2,350.00
205-47000-496	MALL CAPITAL EQUIPMENT	.00	.00	9,994.99 9,994.99	.00	11,290.00
	<b>TOTAL MISCELLANEOUS</b>	<b>27,300.00</b>	<b>27,300.00</b>	<b>9,994.99 ( 17,305.01)</b>	<b>36.61</b>	<b>30,962.76</b>
	<b>TOTAL MALL OPERATING EXPENSE</b>	<b>127,542.00</b>	<b>127,542.00</b>	<b>34,875.93 ( 92,666.07)</b>	<b>27.34</b>	<b>123,777.23</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	287,266.00	287,266.00	84,380.56			336,243.05
NET REVENUES OVER EXPENDITURE	9,934.00	9,934.00	( 25,090.83)			164,994.28

**ACH Transaction Report**

Batch #: 000160  
Created On: 03/29/2018

<u>Name</u>	<u>Amount</u>
Bungalows of Chisago L	\$1,363.00
Calhoun Apartments	\$1,110.00
Cambridge Square Assoc	\$1,293.00
Cambridge Town Square	\$990.00
PG Companies Redwing A	\$738.00
DJ Properties of Stanc	\$510.00
Erlandson - Nelson Con	\$555.00
Hanson Properties	\$269.00
Haven Properties	\$353.00
New Challenges, Inc.	\$6,133.00
Isanti Village Apartme	\$909.00
Kaizen Property Soluti	\$1,196.00
Kestrel Meadows Townho	\$4,231.00
Legacy Townhomes	\$5,213.00
Minneapolis Public Hou	\$663.90
Allen Moulton	\$531.00
Normandy Townhomes	\$4,816.00
North Branch Senior Ho	\$873.00
Oakhurst Apartments	\$363.00
Oakview Terrace Townho	\$1,503.00
Northern Management	\$452.00
Rush Oaks Apartments	\$402.00
Sunrise Court Apartmen	\$1,116.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$573.00
Tower Terrace Limited	\$4,244.00
Wyoming Limited Partne	\$1,262.00
Wyoming Limited Partne	\$1,115.00
Cambridge EDA	\$-43,515.90
Pleasant Knoll Apartme	\$585.00
Cambridge EDA	\$-585.00
<b>Batch Total:</b>	<b>\$0.00</b>

*April 2018  
ACH Activity*

*Σ 62,504.90*

**ACH Transaction Report**

Batch #: 000162  
Created On: 03/29/2018

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$489.00
Bohmer, John	\$1,004.00
Dean & Jennifer Bondes	\$995.00
Elizabeth C. Brueske	\$88.00
Charles Satak	\$585.00
Chen Liu	\$5,918.00
Christine LeCuyer	\$391.00
David Findell	\$555.00
Elmer D. Harp	\$572.00
Jenell King	\$554.00
John Maher	\$370.00
Kathryn Dahlberg	\$498.00
Kristine Yerigan	\$250.00
Brian Leet	\$365.00
Michael Doran	\$558.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$799.00
Randall Propp	\$424.00
Richard Berget	\$265.00
Robert Blaisdell-Blais	\$405.00
Robert Mattson	\$538.00
Sharon Johnson	\$322.00
Steve Baker	\$798.00
Paul & Bethany Stiles	\$668.00
Thomas Moody	\$447.00
Thomas Olin	\$304.00
Cambridge EDA	\$-18,404.00



**Batch Total:** \$0.00

Agenda Item 3D

<p>CAMBRIDGE EDA MEETING</p> <p>May 21, 2018</p> <p>BILLS LIST</p>
--

<b>Disbursement Type:</b>	<b>Date:</b>	<b>Check Numbers:</b>	<b>Submitted For <u>Approval</u></b>
Prepaid Checks	4/11/2018	110080 - 110127	8,354.93
Prepaid Checks	4/18/2018	110142 - 110167	1,184.63
Prepaid Checks	4/25/2018	110194 - 110233	3,424.09
Prepaid Checks	5/2/2018	110252 - 110286	46,849.15
Prepaid Checks	5/9/2018	110294 - 110358	20,156.91
	<b>Prepaid Totals</b>		<b>79,969.71</b>

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$79,969.71</b>
--------------------

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	700.00
	Total 3006:		700.00
4661	Quill Corporation	Office Supplies - Bridge Park	50.05
	Total 4661:		50.05
5058	SAC's Enrichment Center	Lunches - Economic Development	166.75
	Total 5058:		166.75
5261	Star Quality Glass	Repair & Maint - Mall	527.60
	Total 5261:		527.60
5567	Todd Lind Construction	Rum River Build Out	6,625.90
	Total 5567:		6,625.90
5861	Walmart Community Card	Tenant Services - Bridge Park	193.58
	Total 5861:		193.58
5886	Watson Co., Inc.	Misc Operating Supplies - Bridge Park Apts	88.55
	Total 5886:		88.55
	Grand Totals:		8,354.93

Dated: 4/12/18

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/18	04/11/2018	110080	2046	G & K Services, Inc.	205-20100	2.50
04/18	04/11/2018	110089	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	700.00
04/18	04/11/2018	110109	4661	Quill Corporation	901-20100	50.05
04/18	04/11/2018	110114	5058	SAC's Enrichment Center	205-20100	166.75
04/18	04/11/2018	110117	5261	Star Quality Glass	205-20100	527.60
04/18	04/11/2018	110122	5567	Todd Lind Construction	205-20100	6,625.90
04/18	04/11/2018	110126	5861	Walmart Community/SYNCB	901-20100	193.58
04/18	04/11/2018	110127	5886	Watson Co., Inc.	901-20100	88.55
Grand Totals:						8,354.93

Vendor	Vendor Name	Description	Net Invoice Amount
1681	ECM Publishers, Inc.	Legal Notice - Bids for Office Build-Out City Cen	18.00
	Total 1681:		18.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	120.50
	Total 3056:		120.50
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	292.50
	Total 3086:		292.50
3755	Minuteman Press	DHS Project - Minuteman Press	64.13
	Total 3755:		64.13
3776	Minnesota Unemployment Insuran	Unemployment Benefits - Quarter 1 2018	687.00
	Total 3776:		687.00
	Grand Totals:		1,184.63

Dated: 4/18/18

City Treasurer: Caroline Moe



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/18	04/18/2018	110142	1681	ECM Publishers, Inc.	205-20100	18.00
04/18	04/18/2018	110147	2046	G & K Services, Inc.	205-20100	2.50
04/18	04/18/2018	110155	3056	Lake Superior Laundry Inc.	205-20100	120.50
04/18	04/18/2018	110156	3086	Landworks Construction, Inc.	901-20100	292.50
04/18	04/18/2018	110166	3776	Minnesota Unemployment Insurance	901-20100	687.00
04/18	04/18/2018	110167	3755	Minuteman Press	205-20100	64.13
Grand Totals:						<u>1,184.63</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	SurveyMonkey Annual Plan	252.00
Total 969:			252.00
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	150.00
Total 1686:			150.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3209	LHB, Inc.	Opp. Industrial Park - Project 170657.00	2,842.46
Total 3209:			2,842.46
3521	Menards	Materials - Bridge Park	30.20
Total 3521:			30.20
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.68
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.75
5801	Verizon Wireless	wireless phone service - Bridge Park	51.50
Total 5801:			146.93
Grand Totals:			3,424.09

Dated: 4/25/18

City Treasurer: Caroline [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/18	04/25/2018	110194	969	Cardmember Service	205-20100	252.00
04/18	04/25/2018	110202	1686	Ecolab Pest Elimination Div.	901-20100	150.00
04/18	04/25/2018	110206	2046	G & K Services, Inc.	205-20100	2.50
04/18	04/25/2018	110211	3209	LHB, Inc.	205-20100	2,842.46
04/18	04/25/2018	110215	3521	Menards	901-20100	30.20
04/18	04/25/2018	110233	5801	Verizon Wireless	901-20100	146.93
Grand Totals:						<u>3,424.09</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2631	Isanti County Auditor-Treasurer	Property Taxes ID 15.041.0660	1,186.00
2631	Isanti County Auditor-Treasurer	Property Taxes ID 15.066.0060	2,762.00
2631	Isanti County Auditor-Treasurer	Property Taxes ID 15.072.0280	1,554.00
	Total 2631:		5,502.00
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	598.02
	Total 3006:		598.02
3056	Lake Superior Laundry Inc.	Mall Rugs	120.50
	Total 3056:		120.50
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	187.50
	Total 3086:		187.50
3501	MEI Total Elevator Solutions	May Service Billing	243.21
	Total 3501:		243.21
3521	Menards	Materials - Bridge Park	53.97
3521	Menards	Materials - Bridge Park	28.67
	Total 3521:		82.64
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	9.85
	Total 3543:		9.85
3933	Mora HRA	April Contracted Section 8 Administration	3,343.30
	Total 3933:		3,343.30
4987	Scott Olson Construction	Repairs Unit 105 - Bridge Park	427.00
	Total 4987:		427.00
5567	Todd Lind Construction	Rum River Build Out	35,182.79
	Total 5567:		35,182.79
5786	Vander Vegt Electric, Inc.	Repairs - Bridge Park	161.00
	Total 5786:		161.00

Vendor	Vendor Name	Description	Net Invoice Amount
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.56
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	304.66
Total 5878:			537.22
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			451.62
Grand Totals:			46,849.15

Dated: 5/2/18

City Treasurer: Caroline Mose

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/18	05/02/2018	110252	2046	G & K Services, Inc.	205-20100	2.50
05/18	05/02/2018	110255	2631	Isanti County Auditor-Treasurer	205-20100	1,186.00
05/18	05/02/2018	110256	2631	Isanti County Auditor-Treasurer	205-20100	1,554.00
05/18	05/02/2018	110257	2631	Isanti County Auditor-Treasurer	205-20100	2,762.00
05/18	05/02/2018	110262	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	598.02
05/18	05/02/2018	110263	3056	Lake Superior Laundry Inc.	205-20100	120.50
05/18	05/02/2018	110264	3086	Landworks Construction, Inc.	901-20100	187.50
05/18	05/02/2018	110266	3501	Minnesota Elevator, Inc	901-20100	243.21
05/18	05/02/2018	110267	3521	Menards	901-20100	82.64
05/18	05/02/2018	110268	3543	Metro Sales, Inc.	901-20100	9.85
05/18	05/02/2018	110271	3933	Mora HRA	902-20100	3,343.30
05/18	05/02/2018	110276	4987	Scott Olson Construction	901-20100	427.00
05/18	05/02/2018	110280	5567	Todd Lind Construction	205-20100	35,182.79
05/18	05/02/2018	110282	5786	Vander Vegt Electric, Inc.	901-20100	161.00
05/18	05/02/2018	110284	5878	Waste Management of WI-MN	205-20100	537.22
05/18	05/02/2018	110286	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						46,849.15

City of Cambridge

Payment Approval Report - EDA Bills List  
Report dates: 5/9/2018-5/9/2018Page: 1  
May 09, 2018 02:51PM

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	79.15
	Total 555:		79.15
718	Brothers Fire & Security	Annual Monitoring Fire Alarm Account - Mall	180.00
	Total 718:		180.00
1140	Cintas Corporation	Uniform Rental - Maintenance	3.02
	Total 1140:		3.02
1562	Doherty, Patrick	Security Deposit Refund Unit 203 Bridge Park	370.60
	Total 1562:		370.60
2121	Golden Shovel Agency, LLC	Economic Gateway	3,000.00
	Total 2121:		3,000.00
2233	Grimebusters Deep Surface Clea	Burnishing Floors - Mall	295.00
	Total 2233:		295.00
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	127.92
	Total 2350:		127.92
2411	Hillyard Inc.	Maintenance Supplies - Mall	157.24
	Total 2411:		157.24
2421	Redpath and Company	Completion of Financial Statement Audit & SF-S	1,100.00
2421	Redpath and Company	Completion of Financial Statement Audit & SF-S	1,100.00
	Total 2421:		2,200.00
2456	Housing Data Systems	MTCS Transmittal Service 04/01/18-06/30/18	120.00
	Total 2456:		120.00
3006	Kramer Mechanical Plumbing & H	Repairs - Bridge Park Apt	1,082.05
	Total 3006:		1,082.05
4011	NAC Mechanical & Electrical Serv	Repairs & Maint Bldgs/Structures - Work Id 232	349.00
4011	NAC Mechanical & Electrical Serv	Rooftop Unit Replacement Mall - Work Id 23212	8,650.00
	Total 4011:		8,999.00
4020	Nan McKay & Associates Store	Model Admissions and Continued Occupancy P	1,115.22

Vendor	Vendor Name	Description	Net Invoice Amount
Total 4020:			1,115.22
5191	St. Paul Electrical Workers Health	Health Insurance Premium - June	1,459.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - June	729.50
Total 5191:			2,188.50
5861	Walmart Community Card	Tenant Services - Bridge Park	224.39
5861	Walmart Community Card	Materials - Bridge Park	14.82
Total 5861:			239.21
Grand Totals:			20,156.91

Dated: 5/9/18

City Treasurer: Caroline Moe



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/18	05/09/2018	110294	718	Brothers Fire & Security	205-20100	180.00
05/18	05/09/2018	110295	555	Business Essentials	205-20100	79.15
05/18	05/09/2018	110300	1140	Cintas Corporation	205-20100	3.02
05/18	05/09/2018	110306	1562	Patrick Doherty	901-20100	370.60
05/18	05/09/2018	110310	2121	Golden Shovel Agency, LLC	205-20100	3,000.00
05/18	05/09/2018	110313	2233	Grimebusters Deep Surface Cleaning LLC	205-20100	295.00
05/18	05/09/2018	110314	2350	HD Supply Facilities Maintenance Ltd	901-20100	127.92
05/18	05/09/2018	110315	2411	Hillyard / Minneapolis	205-20100	157.24
05/18	05/09/2018	110316	2456	Housing Data Systems	901-20100	120.00
05/18	05/09/2018	110320	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	1,082.05
05/18	05/09/2018	110329	4011	NAC Mechanical & Electrical Services	205-20100	8,999.00
05/18	05/09/2018	110330	4020	Nan McKay & Associates Store	901-20100	1,115.22
05/18	05/09/2018	110343	2421	Redpath and Company	902-20100	2,200.00
05/18	05/09/2018	110346	5191	SPEW Health Plan	205-20100	2,188.50
05/18	05/09/2018	110358	5861	Walmart Community/SYNCB	901-20100	239.21
Grand Totals:						20,156.91