

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
March 19, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, March 19, 2018 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Lisa Iverson, Marlys Palmer, Kersten Conley, and Jim Godfrey. All present, no absences.

Call to Order

Morin called the meeting to order at 5:36 pm.

Approval of Agenda

Iverson moved, seconded by Conley, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Godfrey, to approve the consent agenda items A - G, as presented:

- A. Approve February 5, 2018 Special Meeting Minutes and February 20, 2018 EDA Meeting Minutes
- B. Approve EDA Admin Division Bills Checks #109613-#109812 Totaling \$12,206.46
- C. Approve lease renewal with The Gamers Den
- D. Approve EDA Draft January 2018 Financial Statements
- E. February 2018 Housing Division Bills ACH only, Totaling \$64,028.72
- F. Approve Termination of Anthony Hamilton
- G. Authorize hiring of maintenance staff

Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

Work Session & Unfinished Business

There was no items for the work session or unfinished business.

New Business

Housing Supervisor Report

Barrett reviewed the last month's activities.

Approve Revised Lease Including Build-Out Cost for Suite 140 Remodel with Rum River Special Education

Gustafson explained Rum River Special Education Cooperative/District # 6079 (RRSEC) leases unit #150 & unit #144 in the City Center Mall. They have been leasing these spaces since November 1, 2003. The EDA approved the renewal of their lease for an additional 3 years in 2017 from November 1, 2017 to October 31, 2020.

Gustafson reported RRSEC is planning to remodel their interior space and is requesting the EDA assist them in paying the buildout cost in return they will pay the EDA back over the course of their remaining lease starting April 1, 2018 which is similar to what the EDA did back in 2003 when they built out this space. Gustafson described the project and noted that all necessary permits and inspections will be obtained. Gustafson reviewed the payment schedule identified in the staff report.

Concern was raised regarding the one (1) percent interest and it was noted three (3) percent is the standard rate with all other loans the City grants.

Conley moved, seconded by Iverson, to approve the revised lease with Rum River Special Education adding the build out cost to the lease payment utilizing a three percent interest rate, authorizing staff to submit to the Finance Department a request for payment from the contractor for work completed, and authorize the EDA President and Executive Director to sign the lease. Motion carried unanimously.

Resolution R19-001 2017 Approve EDA Admin Budget Revision

Moe presented Council with a revised resolution and reviewed the budget revisions identified in the staff report. It was noted the only item changed on the amended resolution was the total expenditures in the 2017 proposed amended budget column was adjusted from \$284,398.00 to \$336,263.00.

Iverson moved, seconded by Godfrey, to approve Resolution R19-001 2017 EDA Admin Budget Revision as amended. Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

Approve Architectural Services for City Center Mall Units 162 & 178 for Tenant Build Out

Gustafson stated staff has been working with the State of Minnesota Department of Human Services (DHS) to lease Unit 162 and 178 in the City Center Mall. They have provided staff with a layout of how they would like the suites built out. The purpose of the Architects Services is to obtain bids for remodeling costs for the space for the DHS. As part of a future lease there would be a base lease plus build out cost and utility cost. Gustafson reviewed the proposal which was identified in the staff report.

Morin stated the only difference on the drawings is an office and conference room. Iverson confirmed the fire hall will be the new voter precinct and staff has informed the Teen Center they are no longer able to use Suite 162. It was noted the Teen Center has not been meeting for quite some time.

Godfrey moved, seconded by Conley, to approve architectural services to Inside Outside Architecture, Inc up to \$3,500.00 for Architectural Construction documents, Mechanical & Electrical Engineering drawings for Unit's 162 & 178 at the City Center Mall to obtain remodeling bids for DHS. Motion carried unanimously.


Adjournment

Godfrey moved, seconded by Conley, to adjourn the meeting at 5:57 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director

<p>CAMBRIDGE EDA MEETING March 19, 2018 BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	2/14/2018	109613 - 109647	459.69
Prepaid Checks	2/21/2018	109669 - 109690	924.01
Prepaid Checks	2/28/2018	109720 - 109754	6,132.70
Prepaid Checks	3/7/2018	109761 - 109812	4,690.06
	Prepaid Totals		<hr/> <u>12,206.46</u>

TOTAL SUBMITTED FOR APPROVAL

\$12,206.46

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3086	Landworks Construction, Inc.	Snow Removal & Salt/De-Icer - Bridge Park	165.00
3086	Landworks Construction, Inc.	Salt/Sand Application - Bridge Park	70.00
Total 3086:			235.00
5861	Walmart Community Card	Office Supplies - Bridge Park	13.11
5861	Walmart Community Card	Tenant Services - Bridge Park	209.08
Total 5861:			222.19
Grand Totals:			459.69

Dated: 2/14/18

City Treasurer: Caroline Muel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/14/2018	109613	2046	G & K Services, Inc.	205-20100	2.50
02/18	02/14/2018	109617	3086	Landworks Construction, Inc.	901-20100	235.00
02/18	02/14/2018	109647	5861	Walmart Community/SYNCB	901-20100	222.19
Grand Totals:						<u>459.69</u>

Vendor	Vendor Name	Description	Net Invoice Amount
826	North 65 Chamber of Commerce	Chamber Luncheon - Economic Development	12.00
	Total 826:		12.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	237.79
	Total 2411:		237.79
2565	Inside Outside Architecture, Inc.	Intern Architecture - Mall	534.80
	Total 2565:		534.80
3056	Lake Superior Laundry Inc.	Mall Rugs	120.50
	Total 3056:		120.50
3521	Menards	Maintenance Supplies - Mall	16.42
	Total 3521:		16.42
	Grand Totals:		924.01

Dated: _____

2/21/18

City Treasurer: _____

Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/21/2018	109669	2046	G & K Services, Inc.	205-20100	2.50
02/18	02/21/2018	109671	2411	Hillyard / Minneapolis	205-20100	237.79
02/18	02/21/2018	109673	2565	Inside Outside Architecture, Inc.	205-20100	534.80
02/18	02/21/2018	109677	3056	Lake Superior Laundry Inc.	205-20100	120.50
02/18	02/21/2018	109681	3521	Menards	205-20100	16.42
02/18	02/21/2018	109690	826	North 65 Chamber of Commerce	205-20100	12.00
Grand Totals:						924.01

Vendor	Vendor Name	Description	Net Invoice Amount
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	150.00
	Total 1686:		150.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2350	HD Supply Facilities Maintenance	Materials - Operating Supplies - Bridge Park	133.90
	Total 2350:		133.90
2506	IDM Hospitality Consulting	Hotel Feasibility Study Update	2,000.00
	Total 2506:		2,000.00
3086	Landworks Construction, Inc.	Snow Removal - Bridge Park	75.00
	Total 3086:		75.00
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier - Bridge Park	9.30
	Total 3543:		9.30
3933	Mora HRA	February Contracted Section 8 Administration	3,349.68
	Total 3933:		3,349.68
4661	Quill Corporation	Copy Paper - Bridge Park	86.97
	Total 4661:		86.97
5058	SAC's Enrichment Center	Lunches - Economic Development	166.75
	Total 5058:		166.75
5801	Verizon Wireless	wireless phone service - Economic Developmen	81.23
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.79
5801	Verizon Wireless	wireless phone service - Bridge Park	51.58
	Total 5801:		158.60
	Grand Totals:		6,132.70

Dated: 2/28/18City Treasurer: Carolee Moore

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/28/2018	109720	1686	Ecolab Pest Elimination Div.	901-20100	150.00
02/18	02/28/2018	109725	2046	G & K Services, Inc.	205-20100	2.50
02/18	02/28/2018	109726	2350	HD Supply Facilities Maintenance Ltd	901-20100	133.90
02/18	02/28/2018	109727	2506	IDM Hospitality Consulting	205-20100	2,000.00
02/18	02/28/2018	109730	3086	Landworks Construction, Inc.	901-20100	75.00
02/18	02/28/2018	109733	3543	Metro Sales, Inc.	901-20100	9.30
02/18	02/28/2018	109737	3933	Mora HRA	902-20100	3,349.68
02/18	02/28/2018	109742	4661	Quill Corporation	901-20100	86.97
02/18	02/28/2018	109746	5058	SAC's Enrichment Center	205-20100	166.75
02/18	02/28/2018	109754	5801	Verizon Wireless	205-20100	158.60
Grand Totals:						6,132.70

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	127.33
Total 555:			127.33
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3264	Lockstar Locksmith Service LLC	Cylinder Re-Key and Keys - Bridge Park	1,157.00
Total 3264:			1,157.00
3501	MEI Total Elevator Solutions	March Monthly Service - Bridge Park	234.03
Total 3501:			234.03
3521	Menards	Materials - Bridge Park	31.17
Total 3521:			31.17
5191	St. Paul Electrical Workers Health	Health Insurance Premium - April	1,459.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - April	729.50
Total 5191:			2,188.50
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.56
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	265.35
Total 5878:			497.91
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			451.62
Grand Totals:			4,690.06

Dated: 3/7/18

City Treasurer: Caroline Hume

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/18	03/07/2018	109761	555	Business Essentials	205-20100	127.33
03/18	03/07/2018	109773	2046	G & K Services, Inc.	205-20100	2.50
03/18	03/07/2018	109783	3264	Lockstar Locksmith Service LLC	901-20100	1,157.00
03/18	03/07/2018	109785	3501	Minnesota Elevator, Inc	901-20100	234.03
03/18	03/07/2018	109786	3521	Menards	901-20100	31.17
03/18	03/07/2018	109802	5191	SPEW Health Plan	205-20100	2,188.50
03/18	03/07/2018	109809	5878	Waste Management of WI-MN	205-20100	497.91
03/18	03/07/2018	109812	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						<u>4,690.06</u>

CITY OF CAMBRIDGE
BALANCE SHEET
JANUARY 31, 2018

LOW RENT PROGRAM-BRIDGE PARK

<u>ASSETS</u>		
901-10102	INVESTMENTS--PBC	321,968.27
901-10200	EDA OPERATING ACCOUNT-LOW RENT	400,554.44
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37
901-16200	BUILDINGS AND STRUCTURES	474,877.78
901-16250	BUILDING IMPROVEMENTS	1,243,440.52
901-16300	SITE IMPROVEMENTS	103,618.10
901-16350	NON-DWELLING STRUCTURES	76,009.20
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,691,997.69)
	TOTAL ASSETS	<u><u>1,153,488.01</u></u>
 <u>LIABILITIES AND EQUITY</u>		
 <u>LIABILITIES</u>		
901-20100	AP ALLOCATED TO OTHER FUNDS	1,221.72
901-20200	ACCOUNTS PAYABLE	539.66
901-22600	TENANT SECURITY DEPOSITS	28,528.00
	TOTAL LIABILITIES	<u>30,289.38</u>
 <u>FUND EQUITY</u>		
901-27200	UNRESTRICTED NET ASSETS	817,760.01
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77
901-27400	HUD OPERATING RESERVE MEMO	227,249.46
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>3,882.85</u>
	BALANCE - CURRENT DATE	<u>3,882.85</u>
	TOTAL FUND EQUITY	<u><u>1,123,198.63</u></u>
	TOTAL LIABILITIES AND EQUITY	<u><u>1,153,488.01</u></u>

CITY OF CAMBRIDGE
BALANCE SHEET
JANUARY 31, 2018

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	101,854.12	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>101,854.12</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	95,259.73	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>3,805.38</u>	
	BALANCE - CURRENT DATE	<u>3,805.38</u>	
	TOTAL FUND EQUITY		<u>99,065.11</u>
	TOTAL LIABILITIES AND EQUITY		<u>101,854.12</u>

CITY OF CAMBRIDGE
 BALANCE SHEET
 JANUARY 31, 2018

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	264,576.12	
903-10200	EDA HOUSING DIV OPERATING CASH	95,147.85	
		<u> </u>	
	TOTAL ASSETS		<u><u>359,723.97</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	359,762.48	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(38.51)	
		<u> </u>	
	BALANCE - CURRENT DATE	(38.51)	
		<u> </u>	
	TOTAL FUND EQUITY		<u>359,723.97</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>359,723.97</u></u>

CITY OF CAMBRIDGE
BALANCE SHEET
JANUARY 31, 2018

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	10,689.35	
905-10200	EDA OPERATING ACCT-SECTION 8	(12,396.19)	
	TOTAL ASSETS		<u>(1,706.84)</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	<u>10,689.35</u>	
	TOTAL LIABILITIES		10,689.35
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(15,204.47)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,808.28</u>	
	BALANCE - CURRENT DATE	<u>2,808.28</u>	
	TOTAL FUND EQUITY		<u>(12,396.19)</u>
	TOTAL LIABILITIES AND EQUITY		<u>(1,706.84)</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 205 - EDA ADMIN FUND

ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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FOR ADMINISTRATION USE ONLY

8 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	2,954.05
TOTAL INTEREST	200.00	200.00	.00	200.00	.00	2,954.05
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	207,000.00	207,000.00	24,625.20	182,374.80	11.90	223,283.28
TOTAL MALL OPERATING REVENUES	207,000.00	207,000.00	24,625.20	182,374.80	11.90	223,283.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
TOTAL TRANSFERS FROM OTHER FU	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
 TOTAL FUND REVENUE	 <u>297,200.00</u>	 <u>297,200.00</u>	 <u>24,625.20</u>			 <u>501,237.33</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	6,905.60	(80,890.40)	7.87	92,201.51
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	.00	(2,500.00)	.00	490.00
205-41930-121 PERA (EMPLOYER)	6,746.00	6,746.00	517.92	(6,228.08)	7.68	6,729.66
205-41930-122 FICA/MEDICARE (EMPLOYER)	6,088.00	6,088.00	508.82	(5,579.18)	8.36	6,695.96
205-41930-131 MEDICAL/DENTAL/LIFE	16,649.00	16,649.00	2,779.30	(13,869.70)	16.69	15,303.60
205-41930-132 LONGEVITY PAY	2,150.00	2,150.00	.00	(2,150.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	.00	(1,200.00)	.00	1,434.32
205-41930-151 WORKERS' COMPENSATION PREMIU	685.00	685.00	.00	(685.00)	.00	447.71
205-41930-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	73.35
TOTAL PERSONAL SERVICES	123,814.00	123,814.00	10,711.64	(113,102.36)	8.65	123,376.11
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	34.97	(215.03)	13.99	136.72
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	.00	.00	.00	215.30
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	.00	.00	.00	.00	.00	196.25
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	.00	(3,300.00)	.00	2,503.60
TOTAL SUPPLIES	3,550.00	3,550.00	34.97	(3,515.03)	.99	3,051.87
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	3,600.00	3,600.00	75.00	(3,525.00)	2.08	3,497.55
205-41930-313 IT MGMT & BACKUP	.00	.00	225.81	225.81	.00	2,523.91
205-41930-321 TELEPHONE/CELLULAR	500.00	500.00	69.76	(430.24)	13.95	743.68
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	.00	(750.00)	.00	1,314.59
205-41930-334 MILEAGE REIMBURSEMENT	1,100.00	1,100.00	77.39	(1,022.61)	7.04	625.15
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	(200.00)	.00	138.00
205-41930-360 INSURANCE AND BONDS	1,500.00	1,500.00	.00	(1,500.00)	.00	1,086.87
205-41930-381 ELECTRIC UTILITIES	400.00	400.00	.00	(400.00)	.00	836.99
205-41930-382 WATER/SEWER/STORM PROPERTY A	60.00	60.00	.00	(60.00)	.00	731.32
205-41930-383 GAS UTILITIES	100.00	100.00	.00	(100.00)	.00	118.44
TOTAL OTHER SERVICES & CHARG	8,210.00	8,210.00	447.96	(7,762.04)	5.46	11,616.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	.00	.00	.00	10,061.85
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	295.00	(1,205.00)	19.67	840.66
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	440.00	(1,060.00)	29.33	305.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	.00	.00	.00	6,403.00
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	.00	.00	.00	32,875.84
205-41930-484 NLX ACTIVITIES	6,650.00	6,650.00	6,650.00	.00	100.00	4,830.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	1,172.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	.00	.00	.00	5,475.88
205-41930-489 IND PARK MARKETING	8,500.00	8,500.00	.00	(8,500.00)	.00	9,457.11
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	(3,000.00)	.00	3,000.00
TOTAL MISCELLANEOUS	24,150.00	24,150.00	7,385.00	(16,765.00)	30.58	74,421.34
TOTAL EDA ADMINISTRATION	159,724.00	159,724.00	18,579.57	(141,144.43)	11.63	212,465.82

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	26,063.00	26,063.00	2,024.80	(24,038.20)	7.77	25,250.24
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	46.05
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	1,135.90	(1,864.10)	37.86	6,121.58
205-47000-121 PERA (EMPLOYER)	2,053.00	2,053.00	151.86	(1,901.14)	7.40	1,886.34
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,324.00	2,324.00	236.19	(2,087.81)	10.16	2,331.03
205-47000-131 MEDICAL/DENTAL/LIFE	8,324.00	8,324.00	1,388.98	(6,935.02)	16.69	7,643.76
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	(600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,503.00	1,503.00	.00	(1,503.00)	.00	1,346.03
205-47000-154 HRA/FLEX FEES	75.00	75.00	.00	(75.00)	.00	36.75
TOTAL PERSONAL SERVICES	44,942.00	44,942.00	4,937.73	(40,004.27)	10.99	44,661.78
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	12.50	12.50	.00	129.99
205-47000-212 GASOLINE/FUEL	250.00	250.00	.00	(250.00)	.00	67.75
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	10,000.00	10,000.00	3,868.27	(6,131.73)	38.68	10,305.61
TOTAL SUPPLIES	10,250.00	10,250.00	3,880.77	(6,369.23)	37.86	10,503.35
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	850.00	850.00	25.79	(824.21)	3.03	289.54
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	(7,000.00)	.00	4,388.00
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	(150.00)	(21,150.00)	(.71)	20,859.83
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	390.43	(5,309.57)	6.85	4,733.14
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	.00	(6,000.00)	.00	3,651.30
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	324.32	(4,175.68)	7.21	3,727.53
TOTAL OTHER SERVICES & CHARG	45,050.00	45,050.00	590.54	(44,459.46)	1.31	37,649.34
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	13,000.00	13,000.00	.00	(13,000.00)	.00	16,419.16
205-47000-413 BNSF PARKING LOT LEASE	2,300.00	2,300.00	.00	(2,300.00)	.00	1,036.80
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00	(12,000.00)	.00	(133.20)
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	2,350.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	11,290.00
TOTAL MISCELLANEOUS	27,300.00	27,300.00	.00	(27,300.00)	.00	30,962.76
TOTAL MALL OPERATING EXPENSE	127,542.00	127,542.00	9,409.04	(118,132.96)	7.38	123,777.23

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	287,266.00	287,266.00	27,988.61			336,243.05
NET REVENUES OVER EXPENDITURE	9,934.00	9,934.00	(3,363.41)			164,994.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	5,895.00	74,105.00	7.37	75,931.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	5,895.00	74,105.00	7.37	75,931.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	25.00	75.00	25.00	50.18
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	232.43	1,267.57	15.50	2,384.65
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	257.43	1,342.57	16.09	2,434.83
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	14,312.00	129,688.00	9.94	167,690.62
901-37221 LAUNDRY INCOME BRIDGE PARK	2,000.00	2,000.00	372.01	1,627.99	18.60	5,991.26
TOTAL RENTAL INCOME	146,000.00	146,000.00	14,684.01	131,315.99	10.06	173,681.88
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL FUND REVENUE	276,000.00	276,000.00	20,836.44			273,702.40

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	31,478.00	31,478.00	2,212.22	(29,265.78)	7.03	27,697.84
901-49500-121 PERA (EMPLOYER)	2,360.00	2,360.00	165.92	(2,194.08)	7.03	2,077.34
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,408.00	2,408.00	169.23	(2,238.77)	7.03	2,118.89
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	.00	(500.00)	.00	197.65
TOTAL PERSONAL SERVICES	36,746.00	36,746.00	2,547.37	(34,198.63)	6.93	32,091.72
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	.00	(1,500.00)	.00	1,346.80
TOTAL SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	1,346.80
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	(1,000.00)	.00	1,418.60
901-49500-306 AUDITING	3,000.00	3,000.00	.00	(3,000.00)	.00	3,600.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	225.81	(2,774.19)	7.53	2,483.91
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	51.58	(6,548.42)	.78	7,486.97
901-49500-322 POSTAGE	250.00	250.00	.00	(250.00)	.00	.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	281.13
901-49500-340 ADVERTISING	100.00	100.00	.00	(100.00)	.00	3.92
TOTAL OTHER SERVICES AND CHA	14,050.00	14,050.00	277.39	(13,772.61)	1.97	15,274.53
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	12.29	(387.71)	3.07	165.44
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	3,885.00	2,885.00	388.50	580.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	.00	(1,000.00)	.00	455.00
TOTAL MISCELLANEOUS	4,400.00	4,400.00	3,897.29	(502.71)	88.57	1,200.44
TOTAL LOW RENT ADMINISTRATION	56,696.00	56,696.00	6,722.05	(49,973.95)	11.86	49,913.49

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	(1,762.56)	(1,962.56)	(881.28)	1,511.08
	<i>TOTAL SUPPLIES</i>	200.00	200.00	(1,762.56)	(1,962.56)	(881.28)	1,511.08
	TOTAL LOW RENT TENANT SERVICE	200.00	200.00	(1,762.56)	(1,962.56)	(881.28)	1,511.08

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,165.00	24,165.00	1,664.20	(22,500.80)	6.89	20,925.52
901-49700-121 PERA (EMPLOYER)	1,849.00	1,849.00	124.82	(1,724.18)	6.75	1,569.43
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,812.00	1,812.00	127.31	(1,684.69)	7.03	1,600.76
901-49700-151 WORKERS' COMPENSATION PREMIU	1,595.00	1,595.00	.00	(1,595.00)	.00	1,077.80
TOTAL PERSONAL SERVICES	29,421.00	29,421.00	1,916.33	(27,504.67)	6.51	25,173.51
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	1,738.53	(5,144.47)	25.26	10,140.30
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	61.88
TOTAL SUPPLIES	7,083.00	7,083.00	1,738.53	(5,344.47)	24.55	10,202.18
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	25,000.00	25,000.00	3,365.26	(21,634.74)	13.46	22,251.11
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	(12,500.00)	.00	9,555.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,776.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	.00	(36,000.00)	.00	27,420.98
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	675.75	(9,824.25)	6.44	8,025.79
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	.00	(6,500.00)	.00	4,135.88
901-49700-384 REFUSE HAULING	2,500.00	2,500.00	313.23	(2,186.77)	12.53	2,867.19
TOTAL OTHER SERVICES AND CHA	106,000.00	106,000.00	4,354.24	(101,645.76)	4.11	88,031.95
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	65,000.00	65,000.00	.00	(65,000.00)	.00	45,487.02
901-49700-489 OTHER CONTRACTED SERVICES	9,600.00	9,600.00	.00	(9,600.00)	.00	.00
TOTAL MISCELLANEOUS	74,600.00	74,600.00	.00	(74,600.00)	.00	45,487.02
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	3,985.00	3,985.00	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	2,000.00	2,000.00	.00	(2,000.00)	.00	7,919.96
TOTAL IMPROVEMENTS/BETTERM	2,000.00	2,000.00	3,985.00	1,985.00	199.25	7,919.96
TOTAL LOW RENT MAINTENANCE	219,104.00	219,104.00	11,994.10	(207,109.90)	5.47	176,814.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,000.00	276,000.00	16,953.59			228,239.19
NET REVENUES OVER EXPENDITURE	.00	.00	3,882.85			45,463.21

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	4,569.00	45,431.00	9.14	61,158.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	4,569.00	45,431.00	9.14	61,158.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	216.00	216.00	.00	216.00	.00	3,166.90
TOTAL RENTAL INCOME	216.00	216.00	.00	216.00	.00	3,166.90
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	13.06	(13.06)	.00	79.89
TOTAL INTEREST	.00	.00	13.06	(13.06)	.00	79.89
TOTAL FUND REVENUE	50,216.00	50,216.00	4,582.06			64,404.79

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	3,000.00	3,000.00	.00	(3,000.00)	.00	3,600.00
902-49500-307	50,000.00	50,000.00	3,349.68	(46,650.32)	6.70	42,544.42
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>53,000.00</u>	<u>53,000.00</u>	<u>3,349.68</u>	<u>(49,650.32)</u>	<u>6.32</u>	<u>46,144.42</u>
<i>MISCELLANEOUS</i>						
902-49500-409	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00</u>	<u>(1,000.00)</u>	<u>.00</u>	<u>.00</u>
TOTAL SECT 8 ADMINISTRATIVE	<u><u>54,000.00</u></u>	<u><u>54,000.00</u></u>	<u><u>3,349.68</u></u>	<u><u>(50,650.32)</u></u>	<u><u>6.20</u></u>	<u><u>46,144.42</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>							
<i>HAP EXPENDITURES</i>							
902-49775-373	HAP-PORTABLE RECEIVING	.00	.00	31,002.00	31,002.00	.00	339,005.00
902-49775-374	HAP-PORTABLE RECEIV REIMB	.00	.00	(33,675.00)	(33,675.00)	.00	(339,005.00)
902-49775-376	URP PORT REC	.00	.00	100.00	100.00	.00	739.00
902-49775-378	PORT REC URP REIMB	.00	.00	.00	.00	.00	(739.00)
<i>TOTAL HAP EXPENDITURES</i>		.00	.00	(2,573.00)	(2,573.00)	.00	.00
TOTAL HAP OCCUPIED UNITS		.00	.00	(2,573.00)	(2,573.00)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	54,000.00	54,000.00	776.68			46,144.42
NET REVENUES OVER EXPENDITURE	(3,784.00)	(3,784.00)	3,805.38			18,260.37

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>							
903-36210	INTEREST EARNINGS	.00	.00	149.87	(149.87)	.00	1,749.34
	TOTAL INTEREST & MISC INCOME	.00	.00	149.87	(149.87)	.00	1,749.34
<u>OTHER REVENUES</u>							
903-37220	TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	.00	15,000.00	.00	17,083.00
	TOTAL OTHER REVENUES	15,000.00	15,000.00	.00	15,000.00	.00	17,083.00
	TOTAL FUND REVENUE	15,000.00	15,000.00	149.87			18,832.34

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER HOUSING BUS ACTIV-ADMIN</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	175.00	(1,925.00)	8.33	1,750.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	13.38	13.38	.00	133.81
<i>TOTAL FUNCTION 1</i>		<u>2,100.00</u>	<u>2,100.00</u>	<u>188.38</u>	<u>(1,911.62)</u>	<u>8.97</u>	<u>1,883.81</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-304	LEGAL FEES	.00	.00	.00	.00	.00	1,000.00
903-49500-305	ACCOUNTING FEES	.00	.00	.00	.00	.00	520.00
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>		<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>(500.00)</u>	<u>.00</u>	<u>1,520.00</u>
<i>TRANSFERS</i>							
903-49500-720	TRANSFERSOUT	12,400.00	12,400.00	.00	(12,400.00)	.00	.00
<i>TOTAL TRANSFERS</i>		<u>12,400.00</u>	<u>12,400.00</u>	<u>.00</u>	<u>(12,400.00)</u>	<u>.00</u>	<u>.00</u>
TOTAL OTHER HOUSING BUS ACTIV		<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>188.38</u></u>	<u><u>(14,811.62)</u></u>	<u><u>1.26</u></u>	<u><u>3,403.81</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	15,000.00	15,000.00	188.38			3,403.81
NET REVENUES OVER EXPENDITURE	.00	.00	(38.51)			15,428.53

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	.00	36,000.00	.00	21,654.69
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	.00	36,000.00	.00	21,654.69
TOTAL FUND REVENUE	36,000.00	36,000.00	.00			21,654.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
	TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			21,654.69
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	350,000.00	350,000.00	35,424.00	314,576.00	10.12	396,525.00
TOTAL INTERGOVERNMENTAL REVE	350,000.00	350,000.00	35,424.00	314,576.00	10.12	396,525.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.00	.00	.00	31.27
TOTAL INTEREST	.00	.00	.00	.00	.00	31.27
TOTAL FUND REVENUE	350,000.00	350,000.00	35,424.00			396,556.27

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
HAP EXPENDITURES						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	31,021.00	(315,195.00)	8.96	402,657.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	145.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	1,139.00	1,139.00	.00	13,347.00
905-49775-375 FSS	.00	.00	357.00	357.00	.00	4,332.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	98.72	98.72	.00	1,186.84
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>32,615.72</u>	<u>(313,600.28)</u>	<u>9.42</u>	<u>421,667.84</u>
TOTAL HAP EXPENDITURES	<u><u>346,216.00</u></u>	<u><u>346,216.00</u></u>	<u><u>32,615.72</u></u>	<u><u>(313,600.28)</u></u>	<u><u>9.42</u></u>	<u><u>421,667.84</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2018
FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	32,615.72			421,667.84
NET REVENUES OVER EXPENDITURE	3,784.00	3,784.00	2,808.28			(25,111.57)

Date: 01/30/2018

Peoples Bank of Commere / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000154

Created On: 01/30/2018

<u>Name</u>	<u>Amount</u>
Bungalows of Chisago L	\$1,361.00
Calhoun Apartments	\$1,079.00
Cambridge Square Assoc	\$1,289.00
Cambridge Town Square	\$990.00
PG Companies Redwing A	\$738.00
DJ Properties of Stanc	\$516.00
Erlandson - Nelson Con	\$542.00
Hanson Properties	\$269.00
Haven Properties	\$370.00
New Challenges, Inc.	\$6,133.00
Isanti Village Apartme	\$909.00
Kaizen Property Soluti	\$1,196.00
Kestrel Meadows Townho	\$3,842.00
Legacy Townhomes	\$5,280.00
Minneapolis Public Hou	\$663.26
Allen Moulton	\$531.00
Normandy Townhomes	\$4,800.00
North Branch Senior Ho	\$873.00
Oakhurst Apartments	\$363.00
Oakview Terrace Townho	\$1,491.00
Northern Management	\$452.00
Rush Oaks Apartments	\$437.00
Sunrise Court Apartmen	\$1,116.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$573.00
Tower Terrace Limited	\$4,262.00
Washington County HRA	\$574.46
Wyoming Limited Partne	\$2,598.00
Wyoming Limited Partne	\$1,110.00
Cambridge EDA	\$-45,096.72
Pleasant Knoll Apartme	\$725.00
Cambridge EDA	\$-725.00
Batch Total:	\$0.00

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E ① \$ 64,028.72
 Feb ACH
 Disbursements

Date: 01/30/2018

Peoples Bank of Commerce / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000155

Created On: 01/30/2018

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$489.00
Aishya R. Blackwell	\$13.00
Bohmer, John	\$1,004.00
Dean & Jennifer Bondes	\$995.00
Charles Satak	\$585.00
Chen Liu	\$5,983.00
David Findell	\$555.00
Leeanna M. Dudley	\$87.00
Elmer D. Harp	\$572.00
Jenell King	\$554.00
John Maher	\$370.00
Kathryn Dahlberg	\$498.00
Kristine Yerigan	\$250.00
Brian Leet	\$365.00
Michael Doran	\$558.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$806.00
Randall Propp	\$508.00
Richard Berget	\$265.00
Robert Blaisdell-Blais	\$405.00
Robert Mattson	\$538.00
Sharon Johnson	\$322.00
Steve Baker	\$798.00
Paul & Bethany Stiles	\$668.00
Thomas Moody	\$473.00
Thomas Olin	\$304.00
Cambridge EDA	\$-18,207.00

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Batch Total:	\$0.00
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