

**Cambridge Economic Development Authority (EDA)
Special Meeting Minutes
June 4, 2018**

Pursuant to due call and notice thereof, a special meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, June 4, 2018 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Lisa Iverson, Marlys Palmer, Kersten Conley, and Jim Godfrey. All present, no absences.

Staff present: Executive Director Moe

Call to Order

Morin called the meeting to order at 4:28 pm.

Approval of Agenda

Godfrey moved, seconded by Iverson, to approve the agenda as presented. Motion carried unanimously.

New Business

Approve Environmental Review Related to Bridge Park Asbestos Abatement Project

Moe stated in order to perform the Bridge Park Apartments proposed projects which includes the asbestos abatement using 2017-2020 funds, an Environmental Review is required by HUD. Moe stated an intent to request release of funds must be published in the Isanti County News and after a seven day comment period, the Request of Release of Funds can be sent to HUD after being signed by the Executive Director and Mayor.

Godfrey moved, seconded by Conley, to approve the Environmental Review, authorize publication and authorize the Executive Director and Mayor to complete the Request for Release of Funds and Certification Form subject to final review and amendments from HUD. Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

Approve Plans & Specifications for Asbestos Abatement Project and Authorize Bid Solicitation

Moe distributed the plans and specifications for the asbestos abatement project which was prepared by BJ Baas Builders, Inc. Moe reviewed the scope of the project and reported the bid opening will be July 31, 2018.

Godfrey moved, seconded by Iverson, to approve the plans and specifications for the asbestos abatement project subject to final adjustments from the project manager and authorize staff to go out for bids in order to have a planned bid opening on July 31, 2018. Motion carried unanimously.

Adjournment

Conley moved, seconded by Godfrey, to adjourn the meeting at 4:39 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director