

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
July 16, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, July 16, 2018 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Lisa Iverson, Marlys Palmer, and Kersten Conley.

Members Absent: Jim Godfrey

Staff present: Executive Director Moe and Housing Supervisor Barrett.

Call to Order

Morin called the meeting to order at 5:30 pm.

Approval of Agenda

Iverson moved, seconded by Conley, to approve the agenda. Motion carried unanimously.

Consent Agenda

Conley moved, seconded by Iverson, to approve consent agenda items A - D:

- A. Approve June 18, 2018 EDA Meeting Minutes (p. 2)
- B. Approve EDA Draft May 2018 Financial Statements (p. 5)
- C. Housing Division Bills ACH only, Totaling \$60,635.90 (P. 35)
- D. Approve EDA Admin Division Bills Checks #110607- #110856 Totaling \$13,201.64

Upon call of the roll, Morin, Conley, Palmer, and Iverson, voted aye, no nays. Motion carried 4/0.

Work Session & Unfinished Business

There were no items for the work session or unfinished business.

New Business

Supervisor's Report

Barrett gave a verbal report to the Board regarding this month's activities. Palmer asked if they still have social events at Bridge Park Apartments. Barrett indicated there is no longer interest on behalf of the residents. Palmer recommended planning an event to see if residents will attend.

***Public Hearing on 2017 PHA Plan Amendment
Approve 2017 PHA Plan Amendment***

Moe explained at their May meeting staff informed the EDA they needed to do a PHA Plan amendment in order to make sure they can do the asbestos abatement project plan in September and also to update the no smoking policy.

Morin opened the public hearing at 5:38 pm and without public comment, closed the hearing at 5:40 pm. Iverson moved, seconded by Conley to approve the 2017 PHA Plan Amendment. Upon call of the roll, Morin, Conley, Palmer, and Iverson, voted aye, no nays. Motion carried 4/0.

Admissions & Continued Occupancy Policy Update

Moe reported the 2018 Admissions & Continued Occupancy Policy (ACOP) has been completely updated based on a template provided by Nan McKay. Moe explained Nan McKay is a company that specializes in providing Public Housing Agencies with policies guidance based on the latest HUD Policies and guidelines for public housing. Moe noted, the last ACOP update was done in 2013.

Moe reviewed the changes which included:

- Preference point assignment for the waiting list was changed to:
 - 5 points for senior status
 - 4 points for Cambridge Residents
 - 3 points for Veterans
 - 2 points for handicapped individuals
 - 1 point for people suffering from domestic violence
- Smoke Free Policy – No smoking in the apartments. Designated smoking area has been assigned. (Note—Bridge Park has been smoke free for many years but staff is officially updating the ACOP policy to reflect).
- Required language for compliance with the Violence Against Women Act has been added.


Iverson moved, seconded by Conley, to call for a public hearing on the 2018 Admissions & Continued Occupancy Policy on September 17, 2018 at 5:30 pm. Motion carried 4/0.

2018 PHA Plan

Barrett reviewed the landscaping and water pipe replacement projects which will be added to the 2018 PHA Plan. Conley moved, seconded by Iverson, to post the 2018 PHA Plan for 45 days and call for a public hearing on September 17, 2018 at 5:30 pm. Motion carried 4/0.

Adjournment

Iverson moved, seconded by Conley, to adjourn the meeting at 5:51 p.m. Motion carried 4/0.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
MAY 31, 2018

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	322,603.85	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	421,372.32	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,243,440.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,691,997.69)	
	TOTAL ASSETS		1,174,941.47

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	584.31	
901-20200	ACCOUNTS PAYABLE	539.66	
901-22600	TENANT SECURITY DEPOSITS	28,157.40	
	TOTAL LIABILITIES		29,281.37

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	817,760.01	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	26,344.32	
	BALANCE - CURRENT DATE	26,344.32	
	TOTAL FUND EQUITY		1,145,660.10
	TOTAL LIABILITIES AND EQUITY		1,174,941.47

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	29,203.00	50,797.00	36.50	75,931.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	29,203.00	50,797.00	36.50	75,931.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	25.00	75.00	25.00	50.18
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,011.24	488.76	67.42	2,384.65
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,036.24	563.76	64.77	2,434.83
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	71,941.27	72,058.73	49.96	167,690.62
901-37221 LAUNDRY INCOME BRIDGE PARK	2,000.00	2,000.00	1,547.09	452.91	77.35	5,991.26
TOTAL RENTAL INCOME	146,000.00	146,000.00	73,488.36	72,511.64	50.33	173,681.88
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL OTHER FINANCING SOURCES	48,400.00	48,400.00	.00	48,400.00	.00	21,654.69
TOTAL FUND REVENUE	276,000.00	276,000.00	103,727.60			273,702.40

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-103 ADMIN PART-TIME - REGULAR	31,478.00	31,478.00	15,260.63	(16,217.37)	48.48	27,697.84
901-49500-121 PERA (EMPLOYER)	2,360.00	2,360.00	1,144.56	(1,215.44)	48.50	2,077.34
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,408.00	2,408.00	1,167.46	(1,240.54)	48.48	2,118.89
901-49500-151 WORKERS' COMPENSATION PREMIU	500.00	500.00	51.35	(448.65)	10.27	197.65
<i>TOTAL PERSONAL SERVICES</i>	<u>36,746.00</u>	<u>36,746.00</u>	<u>17,624.00</u>	<u>(19,122.00)</u>	<u>47.96</u>	<u>32,091.72</u>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	154.50	(1,345.50)	10.30	1,346.80
<i>TOTAL SUPPLIES</i>	<u>1,500.00</u>	<u>1,500.00</u>	<u>154.50</u>	<u>(1,345.50)</u>	<u>10.30</u>	<u>1,346.80</u>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	1,000.00	1,000.00	.00	(1,000.00)	.00	1,418.60
901-49500-306 AUDITING	3,000.00	3,000.00	1,100.00	(1,900.00)	36.67	3,600.00
901-49500-313 IT MGMT & BACKUP	3,000.00	3,000.00	1,129.05	(1,870.95)	37.64	2,483.91
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	2,553.08	(4,046.92)	38.68	7,486.97
901-49500-322 POSTAGE	250.00	250.00	.00	(250.00)	.00	.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	281.13
901-49500-340 ADVERTISING	100.00	100.00	6.75	(93.25)	6.75	3.92
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>14,050.00</u>	<u>14,050.00</u>	<u>4,788.88</u>	<u>(9,261.12)</u>	<u>34.08</u>	<u>15,274.53</u>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	57.78	(342.22)	14.45	165.44
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	5,240.22	4,240.22	524.02	580.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	499.00	(501.00)	49.90	455.00
<i>TOTAL MISCELLANEOUS</i>	<u>4,400.00</u>	<u>4,400.00</u>	<u>5,797.00</u>	<u>1,397.00</u>	<u>131.75</u>	<u>1,200.44</u>
TOTAL LOW RENT ADMINISTRATION	<u><u>56,696.00</u></u>	<u><u>56,696.00</u></u>	<u><u>28,364.38</u></u>	<u><u>(28,331.62)</u></u>	<u><u>50.03</u></u>	<u><u>49,913.49</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	(563.03)	(763.03)	(281.52)	1,511.08
	<i>TOTAL SUPPLIES</i>	200.00	200.00	(563.03)	(763.03)	(281.52)	1,511.08
	TOTAL LOW RENT TENANT SERVICE	200.00	200.00	(563.03)	(763.03)	(281.52)	1,511.08

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	24,165.00	24,165.00	3,487.40	(20,677.60)	14.43	20,925.52
901-49700-121 PERA (EMPLOYER)	1,849.00	1,849.00	261.56	(1,587.44)	14.15	1,569.43
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,812.00	1,812.00	266.79	(1,545.21)	14.72	1,600.76
901-49700-151 WORKERS' COMPENSATION PREMIU	1,595.00	1,595.00	177.10	(1,417.90)	11.10	1,077.80
901-49700-153 UNEMPLOYMENT	.00	.00	687.00	687.00	.00	.00
TOTAL PERSONAL SERVICES	29,421.00	29,421.00	4,879.85	(24,541.15)	16.59	25,173.51
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	6,883.00	6,883.00	3,057.61	(3,825.39)	44.42	10,140.30
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	61.88
TOTAL SUPPLIES	7,083.00	7,083.00	3,057.61	(4,025.39)	43.17	10,202.18
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	25,000.00	25,000.00	13,450.81	(11,549.19)	53.80	22,251.11
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	(12,500.00)	.00	9,555.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,776.00
901-49700-381 ELECTRIC UTILITIES	36,000.00	36,000.00	16,563.28	(19,436.72)	46.01	27,420.98
901-49700-382 WATER/WASTEWATER UTILITIES	10,500.00	10,500.00	3,778.05	(6,721.95)	35.98	8,025.79
901-49700-383 GAS UTILITIES	6,500.00	6,500.00	2,623.86	(3,876.14)	40.37	4,135.88
901-49700-384 REFUSE HAULING	2,500.00	2,500.00	1,243.47	(1,256.53)	49.74	2,867.19
TOTAL OTHER SERVICES AND CHA	106,000.00	106,000.00	37,659.47	(68,340.53)	35.53	88,031.95
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	65,000.00	65,000.00	.00	(65,000.00)	.00	45,487.02
901-49700-489 OTHER CONTRACTED SERVICES	9,600.00	9,600.00	.00	(9,600.00)	.00	.00
TOTAL MISCELLANEOUS	74,600.00	74,600.00	.00	(74,600.00)	.00	45,487.02
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	.00	.00	3,985.00	3,985.00	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	2,000.00	2,000.00	.00	(2,000.00)	.00	7,919.96
TOTAL IMPROVEMENTS/BETTERM	2,000.00	2,000.00	3,985.00	1,985.00	199.25	7,919.96
TOTAL LOW RENT MAINTENANCE	219,104.00	219,104.00	49,581.93	(169,522.07)	22.63	176,814.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	276,000.00	276,000.00	77,383.28			228,239.19
NET REVENUES OVER EXPENDITURE	.00	.00	26,344.32			45,463.21

CITY OF CAMBRIDGE
BALANCE SHEET
MAY 31, 2018

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	106,495.80	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>106,495.80</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	95,259.73	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>8,447.06</u>	
	BALANCE - CURRENT DATE	<u>8,447.06</u>	
	TOTAL FUND EQUITY		<u>103,706.79</u>
	TOTAL LIABILITIES AND EQUITY		<u>106,495.80</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	22,793.00	27,207.00	45.59	61,158.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	22,793.00	27,207.00	45.59	61,158.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	216.00	216.00	.00	216.00	.00	3,166.90
TOTAL RENTAL INCOME	216.00	216.00	.00	216.00	.00	3,166.90
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	45.54	(45.54)	.00	79.89
TOTAL INTEREST	.00	.00	45.54	(45.54)	.00	79.89
TOTAL FUND REVENUE	50,216.00	50,216.00	22,838.54			64,404.79

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	1,100.00 (1,900.00)	36.67	3,600.00
902-49500-307	CONTRACTED SECT 8 ADMIN	50,000.00	50,000.00	16,636.48 (33,363.52)	33.27	42,544.42
	<i>TOTAL OTHER SERVICES AND CHA</i>	53,000.00	53,000.00	17,736.48 (35,263.52)	33.47	46,144.42
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
	TOTAL SECT 8 ADMINISTRATIVE	54,000.00	54,000.00	17,736.48 (36,263.52)	32.85	46,144.42

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	151,250.00	151,250.00	.00	339,005.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(154,970.00)	(154,970.00)	.00	(339,005.00)
902-49775-376 URP PORT REC	.00	.00	375.00	375.00	.00	739.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	(739.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(3,345.00)	(3,345.00)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(3,345.00)	(3,345.00)	.00	.00

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	54,000.00	54,000.00	14,391.48			46,144.42
NET REVENUES OVER EXPENDITURE	(3,784.00)	(3,784.00)	8,447.06			18,260.37

CITY OF CAMBRIDGE
BALANCE SHEET
MAY 31, 2018

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	265,098.41	
903-10200	EDA HOUSING DIV OPERATING CASH	111,580.04	
	TOTAL ASSETS		<u>376,678.45</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	359,762.48	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>16,915.97</u>	
	BALANCE - CURRENT DATE		<u>16,915.97</u>
	TOTAL FUND EQUITY		<u>376,678.45</u>
	TOTAL LIABILITIES AND EQUITY		<u>376,678.45</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	706.88	(706.88)	.00	1,749.34
TOTAL INTEREST & MISC INCOME	.00	.00	706.88	(706.88)	.00	1,749.34
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,774.25	(1,774.25)	111.83	17,083.00
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,774.25	(1,774.25)	111.83	17,083.00
TOTAL FUND REVENUE	15,000.00	15,000.00	17,481.13			18,832.34

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER HOUSING BUS ACTIV-ADMIN</i>						
903-49500-112 BOARD PAY	2,100.00	2,100.00	525.00	(1,575.00)	25.00	1,750.00
903-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	40.16	40.16	.00	133.81
<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>565.16</u>	<u>(1,534.84)</u>	<u>26.91</u>	<u>1,883.81</u>
<i>OTHER SERVICES AND CHARGES</i>						
903-49500-304 LEGAL FEES	.00	.00	.00	.00	.00	1,000.00
903-49500-305 ACCOUNTING FEES	.00	.00	.00	.00	.00	520.00
903-49500-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	.00
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>(500.00)</u>	<u>.00</u>	<u>1,520.00</u>
<i>TRANSFERS</i>						
903-49500-720 TRANSFERSOUT	12,400.00	12,400.00	.00	(12,400.00)	.00	.00
<i>TOTAL TRANSFERS</i>	<u>12,400.00</u>	<u>12,400.00</u>	<u>.00</u>	<u>(12,400.00)</u>	<u>.00</u>	<u>.00</u>
TOTAL OTHER HOUSING BUS ACTIV	<u><u>15,000.00</u></u>	<u><u>15,000.00</u></u>	<u><u>565.16</u></u>	<u><u>(14,434.84)</u></u>	<u><u>3.77</u></u>	<u><u>3,403.81</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	15,000.00	15,000.00	565.16			3,403.81
NET REVENUES OVER EXPENDITURE	.00	.00	16,915.97			15,428.53

CITY OF CAMBRIDGE
BALANCE SHEET
MAY 31, 2018

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	<u>31,915.00</u>	
	TOTAL ASSETS		<u>31,915.00</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>31,915.00</u>	
	BALANCE - CURRENT DATE	<u>31,915.00</u>	
	TOTAL FUND EQUITY		<u>31,915.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>31,915.00</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	31,915.00	4,085.00	88.65	21,654.69
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	31,915.00	4,085.00	88.65	21,654.69
 TOTAL FUND REVENUE	<u>36,000.00</u>	<u>36,000.00</u>	<u>31,915.00</u>			<u>21,654.69</u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69
	TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	21,654.69

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			21,654.69
NET REVENUES OVER EXPENDITURE	.00	.00	31,915.00			.00

CITY OF CAMBRIDGE
BALANCE SHEET
MAY 31, 2018

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	12,190.87	
905-10200	EDA OPERATING ACCT-SECTION 8	(714.97)	
	TOTAL ASSETS		<u>11,475.90</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	12,190.87	
	TOTAL LIABILITIES		12,190.87
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(15,204.47)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>14,489.50</u>	
	BALANCE - CURRENT DATE	<u>14,489.50</u>	
	TOTAL FUND EQUITY		<u>(714.97)</u>
	TOTAL LIABILITIES AND EQUITY		<u>11,475.90</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	350,000.00	350,000.00	178,165.00	171,835.00	50.90	396,525.00
TOTAL INTERGOVERNMENTAL REVE	350,000.00	350,000.00	178,165.00	171,835.00	50.90	396,525.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.00	.00	.00	31.27
TOTAL INTEREST	.00	.00	.00	.00	.00	31.27
TOTAL FUND REVENUE	350,000.00	350,000.00	178,165.00			396,556.27

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	157,356.00	(188,860.00)	45.45	402,657.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	145.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	4,120.00	4,120.00	.00	13,347.00
905-49775-375 FSS	.00	.00	1,853.00	1,853.00	.00	4,332.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	346.50	346.50	.00	1,186.84
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>163,675.50</u>	<u>(182,540.50)</u>	<u>47.28</u>	<u>421,667.84</u>
TOTAL HAP EXPENDITURES	<u>346,216.00</u>	<u>346,216.00</u>	<u>163,675.50</u>	<u>(182,540.50)</u>	<u>47.28</u>	<u>421,667.84</u>

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	163,675.50			421,667.84
NET REVENUES OVER EXPENDITURE	3,784.00	3,784.00	14,489.50			(25,111.57)

Vendor	Vendor Name	Description	Net Invoice Amount
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
	Total 1140:		3.03
1681	ECM Publishers, Inc.	Legal Notice - EDA Release Funds	30.38
	Total 1681:		30.38
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	150.00
	Total 1686:		150.00
3056	Lake Superior Laundry Inc.	Mall Rugs	60.50
	Total 3056:		60.50
5048	Seasonal Property Services, LLC	Spring Clean Up & Turf Maint - Cypress St S, 1	1,400.00
	Total 5048:		1,400.00
5861	Walmart Community Card	Tenant Services - Bridge Park	307.54
	Total 5861:		307.54
	Grand Totals:		1,951.45

Dated: 6/13/18

City Treasurer: Caroline Nwe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/18	06/13/2018	110607	1140	Cintas Corporation	205-20100	3.03
06/18	06/13/2018	110614	1681	ECM Publishers, Inc.	901-20100	30.38
06/18	06/13/2018	110615	1686	Ecolab Pest Elimination Div.	901-20100	150.00
06/18	06/13/2018	110627	3056	Lake Superior Laundry Inc.	205-20100	60.50
06/18	06/13/2018	110651	5048	Seasonal Property Services, LLC	205-20100	1,400.00
06/18	06/13/2018	110663	5861	Walmart Community/SYNCB	901-20100	307.54
Grand Totals:						1,951.45

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	200.00	200.00	.00	200.00	.00	2,954.05
TOTAL INTEREST	200.00	200.00	.00	200.00	.00	2,954.05
<u>MALL OPERATING REVENUES</u>						
205-37220 RENTAL FEES	207,000.00	207,000.00	101,046.09	105,953.91	48.81	223,283.28
TOTAL MALL OPERATING REVENUES	207,000.00	207,000.00	101,046.09	105,953.91	48.81	223,283.28
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
TOTAL TRANSFERS FROM OTHER FU	90,000.00	90,000.00	.00	90,000.00	.00	275,000.00
TOTAL FUND REVENUE	297,200.00	297,200.00	101,046.09			501,237.33

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>EDA ADMINISTRATION</i>						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	38,024.81	(49,771.19)	43.31	92,201.51
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	350.00	(2,150.00)	14.00	490.00
205-41930-121 PERA (EMPLOYER)	6,746.00	6,746.00	2,851.86	(3,894.14)	42.27	6,729.66
205-41930-122 FICA/MEDICARE (EMPLOYER)	6,088.00	6,088.00	2,828.70	(3,259.30)	46.46	6,695.96
205-41930-131 MEDICAL/DENTAL/LIFE	16,649.00	16,649.00	7,987.55	(8,661.45)	47.98	15,303.60
205-41930-132 LONGEVITY PAY	2,150.00	2,150.00	.00	(2,150.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	1,200.00	1,200.00	1,200.00	.00	100.00	1,434.32
205-41930-151 WORKERS' COMPENSATION PREMIU	685.00	685.00	110.75	(574.25)	16.17	447.71
205-41930-154 HRA/FLEX FEES	.00	.00	40.45	40.45	.00	73.35
<i>TOTAL PERSONAL SERVICES</i>	<i>123,814.00</i>	<i>123,814.00</i>	<i>53,394.12</i>	<i>(70,419.88)</i>	<i>43.12</i>	<i>123,376.11</i>
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	250.00	250.00	99.10	(150.90)	39.64	136.72
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	.00	.00	.00	215.30
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	.00	.00	180.00	180.00	.00	196.25
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	3,300.00	3,300.00	.00	(3,300.00)	.00	2,503.60
<i>TOTAL SUPPLIES</i>	<i>3,550.00</i>	<i>3,550.00</i>	<i>279.10</i>	<i>(3,270.90)</i>	<i>7.86</i>	<i>3,051.87</i>
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	3,600.00	3,600.00	7,800.76	4,200.76	216.69	3,497.55
205-41930-313 IT MGMT & BACKUP	.00	.00	1,129.05	1,129.05	.00	2,523.91
205-41930-321 TELEPHONE/CELLULAR	500.00	500.00	360.11	(139.89)	72.02	743.68
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	253.94	(496.06)	33.86	1,314.59
205-41930-334 MILEAGE REIMBURSEMENT	1,100.00	1,100.00	516.13	(583.87)	46.92	625.15
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	(200.00)	.00	138.00
205-41930-360 INSURANCE AND BONDS	1,500.00	1,500.00	.00	(1,500.00)	.00	1,086.87
205-41930-381 ELECTRIC UTILITIES	400.00	400.00	397.62	(2.38)	99.41	836.99
205-41930-382 WATER/SEWER/STORM PROPERTY A	60.00	60.00	2,006.57	1,946.57	3,344.28	731.32
205-41930-383 GAS UTILITIES	100.00	100.00	249.46	149.46	249.46	118.44
<i>TOTAL OTHER SERVICES & CHARG</i>	<i>8,210.00</i>	<i>8,210.00</i>	<i>12,713.64</i>	<i>4,503.64</i>	<i>154.86</i>	<i>11,616.50</i>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	7,664.84	7,664.84	.00	10,061.85
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	726.40	(773.60)	48.43	840.66
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	440.00	(1,060.00)	29.33	305.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	.00	.00	.00	6,403.00
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	.00	.00	.00	32,875.84
205-41930-484 NLX ACTIVITIES	6,650.00	6,650.00	6,650.00	.00	100.00	4,830.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	1,172.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	.00	.00	.00	5,475.88
205-41930-489 IND PARK MARKETING	8,500.00	8,500.00	3,992.00	(4,508.00)	46.96	9,457.11
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00	3,000.00
TOTAL MISCELLANEOUS	24,150.00	24,150.00	22,473.24	(1,676.76)	93.06	74,421.34
TOTAL EDA ADMINISTRATION	159,724.00	159,724.00	88,860.10	(70,863.90)	55.63	212,465.82

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	26,063.00	26,063.00	11,145.98	(14,917.02)	42.77	25,250.24
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	(1,000.00)	.00	46.05
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	2,216.54	(783.46)	73.88	6,121.58
205-47000-121 PERA (EMPLOYER)	2,053.00	2,053.00	835.95	(1,217.05)	40.72	1,886.34
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,324.00	2,324.00	991.44	(1,332.56)	42.66	2,331.03
205-47000-131 MEDICAL/DENTAL/LIFE	8,324.00	8,324.00	3,990.43	(4,333.57)	47.94	7,643.76
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	539.63	(60.37)	89.94	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,503.00	1,503.00	357.46	(1,145.54)	23.78	1,346.03
205-47000-154 HRA/FLEX FEES	75.00	75.00	20.30	(54.70)	27.07	36.75
TOTAL PERSONAL SERVICES	44,942.00	44,942.00	20,097.73	(24,844.27)	44.72	44,661.78
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	54.61	54.61	.00	129.99
205-47000-212 GASOLINE/FUEL	250.00	250.00	35.04	(214.96)	14.02	67.75
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	10,000.00	10,000.00	5,763.19	(4,236.81)	57.63	10,305.61
TOTAL SUPPLIES	10,250.00	10,250.00	5,852.84	(4,397.16)	57.10	10,503.35
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	850.00	850.00	128.87	(721.13)	15.16	289.54
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	(7,000.00)	.00	4,388.00
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	6,446.49	(14,553.51)	30.70	20,859.83
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	1,856.05	(3,843.95)	32.56	4,733.14
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	2,692.03	(3,307.97)	44.87	3,651.30
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	1,552.79	(2,947.21)	34.51	3,727.53
TOTAL OTHER SERVICES & CHARG	45,050.00	45,050.00	12,676.23	(32,373.77)	28.14	37,649.34
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	13,000.00	13,000.00	1,391.60	(11,608.40)	10.70	16,419.16
205-47000-413 BNSF PARKING LOT LEASE	2,300.00	2,300.00	.00	(2,300.00)	.00	1,036.80
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	3,030.00	(8,970.00)	25.25	(133.20)
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	2,350.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	18,370.31	18,370.31	.00	11,290.00
205-47000-498 RUM RIVER BUILD OUT	.00	.00	41,826.69	41,826.69	.00	.00
TOTAL MISCELLANEOUS	27,300.00	27,300.00	64,618.60	37,318.60	236.70	30,962.76
TOTAL MALL OPERATING EXPENSE	127,542.00	127,542.00	103,245.40	(24,296.60)	80.95	123,777.23

CITY OF CAMBRIDGE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING MAY 31, 2018

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	287,266.00	287,266.00	192,105.50			336,243.05
NET REVENUES OVER EXPENDITURE	9,934.00	9,934.00	(91,059.41)			164,994.28

ACH Transaction Report

Batch #: 000166

Created On: 05/24/2018

Name	Amount
Bungalows of Chisago L	\$1,359.00
Calhoun Apartments	\$1,110.00
Cambridge Square Assoc	\$1,530.00
Cambridge Town Square	\$990.00
PG Companies Redwing A	\$1,185.00
DJ Properties of Stanc	\$510.00
Erlandson - Nelson Con	\$555.00
Hanson Properties	\$269.00
Haven Properties	\$353.00
New Challenges, Inc.	\$6,140.00
Isanti Village Apartme	\$1,414.00
Kaizen Property Soluti	\$1,068.00
Kestrel Meadows Townho	\$4,231.00
Legacy Townhomes	\$3,964.00
Minneapolis Public Hou	\$663.90
Allen Moulton	\$531.00
Normandy Townhomes	\$3,994.00
North Branch Senior Ho	\$581.00
Oakhurst Apartments	\$363.00
Oakview Terrace Townho	\$1,769.00
Northern Management	\$452.00
Rush Oaks Apartments	\$402.00
Sunrise Court Apartmen	\$1,116.00
Sunset Assets LLC	\$739.00
Taylors Falls Villas	\$573.00
Tower Terrace Limited	\$4,244.00
Wyoming Limited Partne	\$1,262.00
Wyoming Limited Partne	\$1,115.00
Cambridge EDA	\$-42,482.90

Batch Total: \$0.00

①

② + 60,1635.90

June ACH payments

ACH Transaction Report

Batch #: 000167

Created On: 05/24/2018

Name	Amount
Aaron Jordan	\$489.00
Bohmer, John	\$1,004.00
Dean & Jennifer Bondes	\$995.00
Charles Satak	\$585.00
Chen Liu	\$5,194.00
Christine LeCuyer	\$391.00
David Findell	\$555.00
Elmer D. Harp	\$572.00
Jenell King	\$550.00
John Maher	\$370.00
Kathryn Dahlberg	\$498.00
Kristine Yerigan	\$250.00
Brian Leet	\$365.00
Michael Doran	\$558.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$799.00
Pleasant Knoll Apartme	\$585.00
Randall Propp	\$597.00
Richard Berget	\$264.00
Robert Blaisdell-Blais	\$405.00
Robert Mattson	\$538.00
Sharon Johnson	\$322.00
Steve Baker	\$798.00
Paul & Bethany Stiles	\$668.00
Thomas Olin	\$304.00
Cambridge EDA	\$-17,898.00



Batch Total: \$0.00

From:

06/28/2018 10:09

#957 P.002/004

Date: 06/28/2018

Peoples Bank of Commerce / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000168

Created On: 06/28/2018

<u>Name</u>	<u>Amount</u>	
Kestrel Meadows Townho	\$88.00	
Rush Oaks Apartments	\$129.00	
Cambridge EDA	\$-217.00	(1)
Pleasant Knoll Apartme	\$38.00	
Cambridge EDA	\$-38.00	(1)
Batch Total:	\$0.00	

Agenda Item 3D

<p>CAMBRIDGE EDA MEETING</p> <p>July 16, 2018</p> <p>BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	<u>Submitted For Approval</u>
Prepaid Checks	6/13/2018	110607 - 110663	1,951.45
Prepaid Checks	6/20/2018	110671 - 110702	1,165.03
Prepaid Checks	6/27/2018	110729 - 110787	1,243.22
Prepaid Checks	7/5/2018	110799-110856	8,841.94
Prepaid Checks			
		Prepaid Totals	<hr/> <u>13,201.64</u>

TOTAL SUBMITTED FOR APPROVAL

\$13,201.64

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	62.12
	Total 555:		62.12
969	Cardmember Service	Small Tools & Equipment - Mall	4.28
969	Cardmember Service	Small Tools & Equipment - Mall	2.14
	Total 969:		6.42
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
	Total 1140:		3.03
2676	Isanti County Recorder	Document A475652 Agreement - Misc	46.00
	Total 2676:		46.00
3521	Menards	Maintenance Supplies - Mall	8.46
3521	Menards	Repair & Maint Supplies - Mall	164.00
	Total 3521:		172.46
3675	MNCAR	Exchange Access - EDC Member	555.00
	Total 3675:		555.00
4306	Olsen Fire Protection Inc.	Annual Fire Sprinkler Inspection - Mall	320.00
	Total 4306:		320.00
	Grand Totals:		1,165.03

Dated: 6/21/18City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/18	06/20/2018	110671	555	Business Essentials	205-20100	62.12
06/18	06/20/2018	110674	969	Cardmember Service	205-20100	6.42
06/18	06/20/2018	110676	1140	Cintas Corporation	205-20100	3.03
06/18	06/20/2018	110691	2676	Isanti County Recorder	205-20100	46.00
06/18	06/20/2018	110696	3521	Menards	205-20100	172.46
06/18	06/20/2018	110698	3675	MNCAR Exchange	205-20100	555.00
06/18	06/20/2018	110702	4306	Olsen Fire Protection Inc.	205-20100	320.00
Grand Totals:						<u>1,165.03</u>

Vendor	Vendor Name	Description	Net Invoice Amount
306	ARC Irrigation, LLC	Lawn Applications - Bridge Park	252.00
306	ARC Irrigation, LLC	Lawn Applications - Bridge Park	130.00
Total 306:			382.00
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
Total 1140:			3.03
2411	Hillyard Inc.	Maintenance Supplies - Mall	80.11
Total 2411:			80.11
3056	Lake Superior Laundry Inc.	Mall Rugs	60.50
Total 3056:			60.50
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier - Bridge Park	10.65
Total 3543:			10.65
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services - Bridge Park	560.00
Total 5116:			560.00
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.68
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.75
5801	Verizon Wireless	wireless phone service - Bridge Park	51.50
Total 5801:			146.93
Grand Totals:			1,243.22

Dated: _____

6/27/18

City Treasurer: _____

Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/18	06/27/2018	110729	306	ARC Irrigation, LLC	901-20100	382.00
06/18	06/27/2018	110738	1140	Cintas Corporation	205-20100	3.03
06/18	06/27/2018	110750	2411	Hillyard / Minneapolis	205-20100	80.11
06/18	06/27/2018	110758	3056	Lake Superior Laundry Inc.	205-20100	60.50
06/18	06/27/2018	110763	3543	Metro Sales, Inc.	901-20100	10.65
06/18	06/27/2018	110777	5116	Short, Elliot, Hendrickson Inc	901-20100	560.00
06/18	06/27/2018	110787	5801	Verizon Wireless	901-20100	146.93
Grand Totals:						<u>1,243.22</u>

Vendor	Vendor Name	Description	Net Invoice Amount
723	Brown, Robert W.	Security Deposit Refund Unit 303 Bridge Park	617.56
	Total 723:		617.56
1115	Chips' Refrigeration, A/C & Applia	Service Call - Bridge Park	125.00
	Total 1115:		125.00
1140	Cintas Corporation	Uniform Rental - Maintenance	3.03
	Total 1140:		3.03
3501	MEI Total Elevator Solutions	July Service Billing	243.21
	Total 3501:		243.21
3521	Menards	Repair & Maint - Mall Storage Room	169.00
	Total 3521:		169.00
3933	Mora HRA	June Contracted Section 8 Administration	3,293.40
	Total 3933:		3,293.40
4987	Scott Olson Construction	June Mowing - Bridge Park	360.00
	Total 4987:		360.00
5048	Seasonal Property Services, LLC	Turf Maintenance - Cypress St S, 1st Ave E, 4th	900.00
	Total 5048:		900.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - August	1,500.00
5191	St. Paul Electrical Workers Health	Health Insurance Premium - August	750.00
	Total 5191:		2,250.00
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.56
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	196.56
	Total 5878:		429.12
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
	Total 5965:		451.62
	Grand Totals:		8,841.94

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 7/5/18

City Treasurer: Caroline Mwa

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/18	07/05/2018	110799	723	Robert W. Brown	901-20100	617.56
07/18	07/05/2018	110803	1115	Chips' Refrigeration, A/C & Appliance	901-20100	125.00
07/18	07/05/2018	110804	1140	Cintas Corporation	205-20100	3.03
07/18	07/05/2018	110822	3501	MEI Total Elevator Solutions	901-20100	243.21
07/18	07/05/2018	110823	3521	Menards	205-20100	169.00
07/18	07/05/2018	110826	3933	Mora HRA	902-20100	3,293.40
07/18	07/05/2018	110840	4987	Scott Olson Construction	901-20100	360.00
07/18	07/05/2018	110841	5048	Seasonal Property Services, LLC	205-20100	900.00
07/18	07/05/2018	110843	5191	SPEW Health Plan	205-20100	2,250.00
07/18	07/05/2018	110854	5878	Waste Management of WI-MN	205-20100	429.12
07/18	07/05/2018	110856	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						8,841.94