
Cambridge EDA
Meeting Announcement and Agenda
MONDAY, NOVEMBER 3, 2014
EDA MEETING WILL BEGIN AFTER CITY COUNCIL MEETING ADJOURNS.
CITY COUNCIL MEETING BEGINS AT 3:00 PM.
CAMBRIDGE CITY CENTER
300 3RD AVENUE NE

Members of the audience are encouraged to follow the agenda. Copies of the agenda are on the table outside of the Council Chambers door.

If you are interested in addressing the EDA, please inform the Chair. If the item you wish to address is an agenda item, the Chair, as the presiding officer, will determine if public comment will be heard during the meeting. When addressing the EDA, please state your name, address, and the issue you wish to speak about.

AGENDA

- | | |
|----|---|
| 1. | Call to Order |
| 2. | Approval of Agenda (p. 1) |
| 3. | Consent Agenda |
| | A. Approve exterior door replacement for Suite 150 (Rum River Special Education) (p. 3) |
| | B. Approve October 7, 2014 minutes (p. 9) |
| | C. Approving Housing Division bills – totaling \$62,229.68 (p. 11) |
| | D. Approve EDA Bills – Check #97772 to #97977, totaling \$11,860.78 (p. 16) |
| | E. Approve Draft Financial Statements (p. 26) |
| | F. Housing Supervisor's Report (p. 47) |
| 4. | New Business |
| 5. | Unfinished Business |
| 6. | Adjourn |

Notice to the hearing impaired: Upon request to City staff, assisted hearing devices are available for public use. Accommodations for wheelchair access, Braille, large print, etc. can be made by calling Cambridge City Hall at (763) 689-3211 at least three days prior to the meeting.

This Page Left Blank Intentionally

Item 3A EDA

City Center Mall Rum River Special Ed, Unit 150, Door Replacement

November 3, 2014

Author: Marcia Westover

Rum River Special Education Co-op, Unit 150, of the City Center Mall is in need of a new exterior door and frame on the rear of the building. The door and frame is old and has rusted out on the bottom creating a hole where small animals have been able to enter the unit. Staff has placed aluminum foil in the hole to prevent more animals from entering. Please see the attached photos of the door and frame.

Staff received bids from three companies. The bids are to replace the existing door and frame with a similar product. The bids are as follows:

Heat Miser Glass: \$2,176.52

Star Quality Glass: \$2,618.19

Please note that the style of door quoted from Star Quality Glass is not what is needed. They do not carry hollow metal frames for exterior doors. They only carry "store front" style frames like the mall interior doors. Therefore, we would not want to accept this bid.

Optimum Glass, LLC: \$1,975.00

Recommendation

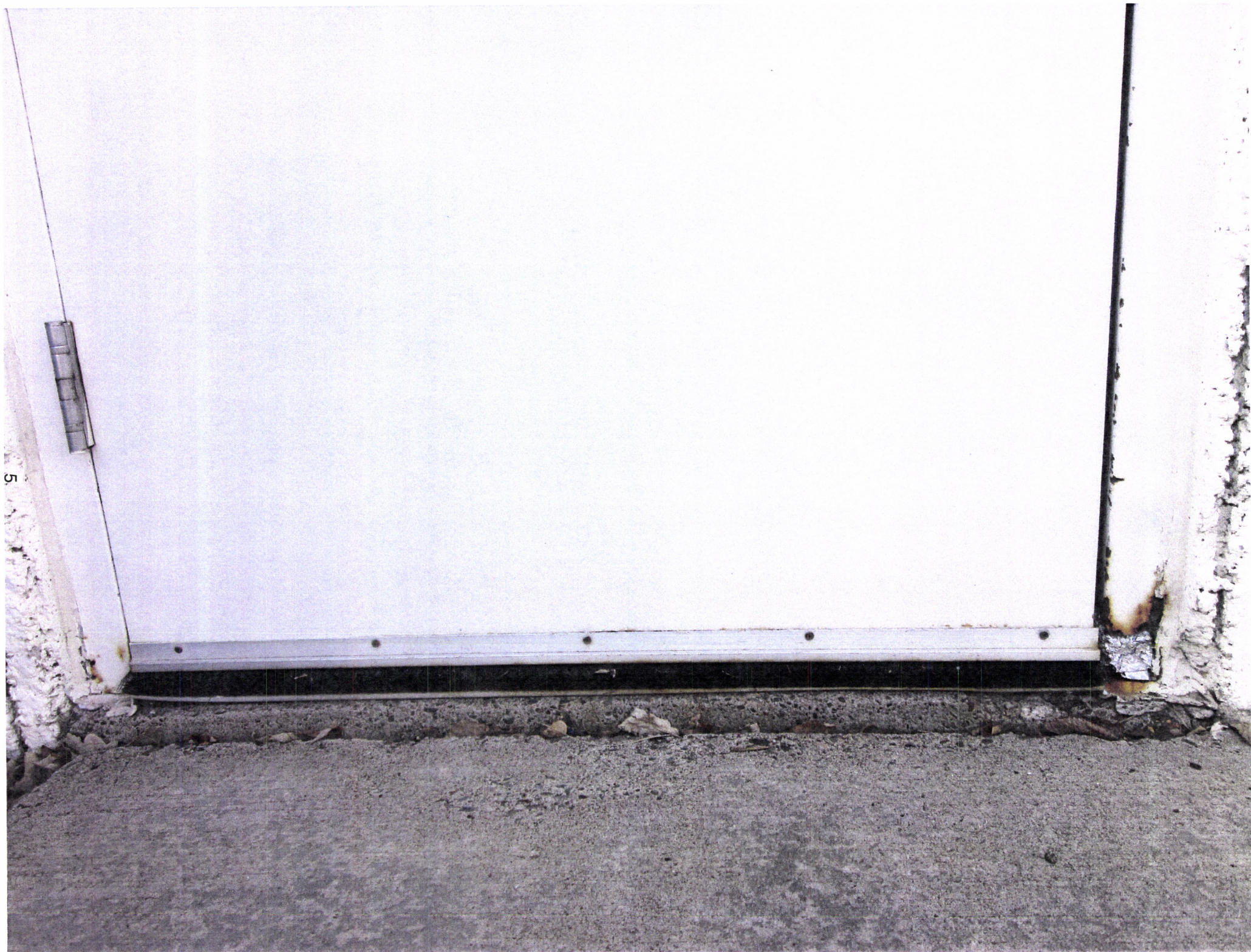
Approve the low bid contract with Optimum Glass, LLC to replace the back steel door and frame with an insulated door with panic, closer, sweep, threshold and weather-strip kit (the existing keyed cylinder would be re-used) in the amount of \$1,975.00.

Attachments

1. Pictures of door
2. Bids



4



Estimate

Optimum Glass, LLC

8850 Jefferson Highway
Osseo, MN 55369

Date: 10/2/2014

Estimate #: 1309

Bill To
City of Cambridge 300 3rd Ave NE Cambridge, MN

Ship To

Terms	Rep	Account #	Project

Description	Qty	Unit Price	Total
Quote to replace back steel door and frame. 3'0 x 7'0 flush steel insulated door with panic, closer, sweep, threshold and weatherstrip kit. Frame is a 5 3/4" welded frame. WE would re-use keyed cylinder. Tax, labor and material	1	1,975.00	1,975.00T

Subtotal	\$1,975.00
Sales Tax (0.0%)	\$0.00
Total	\$1,975.00

763-657-1831 / Fax 763-657-7323

www.optimumglass.com

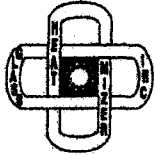
E-mail

jd@optimumglass.com

PROPOSAL

HEAT MIZER GLASS, INC.

CONTRACT



30678 HIGHWAY 47 N.W.
ISANTI, MN 55040
PHONE: (763) 444-9234
FAX: (763) 444-6998

DATED: 9/05/2014

PROJECT City Center Mall

TO: City of Cambridge
300 3rd Ave. NE
Cambridge, MN 55008
ATTN: Bob Johnson

LOCATION Suite 150
Cambridge, MN

WE PROPOSE TO FURNISH

Remove Existing Hollow Metal Door, Frame, and Hardware at Rear of Suite 150. Furnish and Install New Hollow Metal Door, Frame, and Hardware.

Frame: 16 Gauge Steel - Prime Painted

Door: 18 Gauge Steel - Prime Painted

Hardware: Three (3) Butt Hinges

One (1) Rim Panic Exit Device with Exterior Key Cylinder

One (1) Exterior Pull Handle

One (1) LCN Closer

One (1) Threshold

One (1) Set Jamb & Head Weathering

FOR THE NET SUM OF:

Two Thousand One Hundred Seventy-Six & 52/100----- (\$2,176.52)

NOT INCLUDED PROTECTION

SUBJECT TO ALL OF THE TERMS AND CONDITIONS ON THE FACE AND REVERSE SIDE HEREOF: This proposal supersedes all others previously given. An extra charge will be made for all overtime work. We do not replace breakage or damage unless directly caused by our employees. We reserve the right to correct any clerical errors prior to acceptance. If this contract is not accepted within thirty (30) days, we reserve the right to withdraw.

TERMS: INSTALLED SALES: Progress Billings on all material furnished and work performed during the month is to be paid to us on or before the tenth of the following month. A late payment charge of: 1.5% per month, on the unpaid balance of any delinquent account will be charged.

MATERIAL ONLY SALES:
MATERIAL ONLY SALES: 30 days net - no retainer.

ACCEPTED
FOR CONTRACT _____
HEAT MIZER GLASS, INC.

ACCEPTED
FOR CONTRACT _____ DATE _____
CONTRACTOR, OWNER, TENANT OR AGENT **HEAT MIZER GLASS, INC.**

PROPOSAL SUBJECT TO CHANGE WITHOUT NOTICE UNTIL
SIGNED FOR CONTRACT BY BOTH PARTIES

FOR PROPOSAL
John S. Wojack

763)689-1551

Bob Johnson

From: Dianne Hanson <dianneo@starqualityglass.com>
Sent: Monday, September 08, 2014 11:37 AM
To: Bob Johnson
Subject: FW: BID FOR BACK DOOR

*Stan: that's all they carry in
Don't do exterior hollow metal frames, only
store front style frames*

From: Dianne Hanson [mailto:dianneo@starqualityglass.com]
Sent: Friday, September 05, 2014 1:29 PM
To: 'BJOHNSON@CI.CAMBRIDGE.MN.US.COM'
Subject: BID FOR BACK DOOR



STAR QUALITY GLASS

648 N. MAIN ST.
CAMBRIDGE, MN 55008
WWW.STARQUALITYGLASS.COM

PROPOSAL

TO: city of Cambridge—rum river special ed

FROM: DIANNE HANSON

DATE: 9/5/14

JOB: rum river special education door

FOR THE SUM OF: \$ 2,618.19 FOR TOTAL JOB, INCLUDES MATERIALS LISTED BELOW, TAX, AND LABOR TO INSTALL MATERIALS LISTED BELOW.

1---40 x 86 single door swing out allum. rh/lhr bronze color door, 1" bronze panel in door, narrow stile door, 3 butt hinges, falcon sc80 closer, falcon 1790 rim panic, pull handle, 10" bottom rail, sweep, threshold.

- If there are any unforeseen issues when job is started, we will have the right to add them to the final bill.
- Bids good for 90 days.

The proposal stated above shall become the governing contract upon execution by both parties in the appropriate spaces provided below.

Proposed by DIANNE HANSON

Accepted for Contract _____

Approval Signature

Date _____

Customer Acknowledgment: I have reviewed my order listed above and hereby accept it. I understand that my order will not be placed until Star Quality Glass receives this signed and dated acknowledgment. I agree to pay by credit card number to hold. Final payment due upon completion of job.

Credit card number: _____ Exp. date: _____ Verification numbers: _____

Customer signature: _____ Date: _____

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
October 7, 2014**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Tuesday, October 7, 2014 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: EDA members Howard Lewis, Corey Bustrom and Marlys Palmer

Members Absent: President Lisa Iverson and Vice President Chris Caulk

Others Present: Caroline Moe, Finance Director

Call to Order

Mayor Palmer called the meeting to order at 6:40 pm.

Approval of Agenda

Moe removed agenda items 4D, 1, 2, and 3 and informed the EDA the items will be on a future agenda. Lewis moved, seconded by Bustrom, to approve the agenda as amended. Motion carried 3/0.

Consent Agenda

Lewis moved, seconded by Bustrom, to approve the consent agenda item A - D as presented:

- A. Approve September 2, 2014 EDA meeting minutes
- B. Approve Housing Division Bills – ACH & Check #16699, totaling \$58,603
- C. Approve EDA Bills – Check #97417 to #97750, totaling \$40,346.51
- D. Approve Draft Financial Statements

Upon call of the roll, Bustrom, Palmer, Lewis, voted aye, no nays. Motion passed 3/0.

New Business

Housing Supervisor Report

The Housing Supervisor report was accepted as presented.

Resident Meeting Minutes

The Resident Meeting minutes was accepted as presented.

Security System Policy Discussion

Moe explained Bridge Park Apartments is equipped with a Sentex Telephone Entry System and the system allows tenants to use their existing telephone to talk with visitors and allow them access into the building if they desire. Moe stated the current trend, which more and more of our residents are choosing, is to have their land line disconnected and use their cell phones. Moe stated residents are asking staff if cell phone numbers can be programmed into the system so

they can open the door for their guests. Moe explained the problem with this request is that the tenant may not be home and would be able to release the door lock allowing people in building and voiced concerned as to where people will go if there is nobody there to let them into an apartment once they are inside the locked doors. Moe stated it may become known that a tenant is able to let another person into the building without supervision and staff is concerned this situation would create a security risk. Moe stated the risk will increase as more people choose to disconnect their land line.

The Board discussed the potential security risks and agreed the risks outweigh the advantages in allowing residents to give access to the building from their cell phones. Bustrom stated if a resident chooses to disconnect their home phone and a visitor arrives, the resident can walk down to the entrance to let the visitor into the building.

Lewis moved, seconded by Bustrom to not allow residents of Bridge Park Apartments to use their cell phones to give access to building guests. Motion passed 3/0.

Five Year PHA Plan

This item was tabled to a future agenda.

Unfinished Business

There was no unfinished business.

Adjournment

Lewis moved, seconded by Bustrom, to adjourn the meeting at 6:47 p.m. The motion passed 3/0.

Lisa Iverson, President

ATTEST:

Lynda J. Woulfe, Executive Director

Time: 14:48:39

Agenda Item 3C

Check Register Detail by Category Report

Cambridge

From: 10/01/2014 To: 10/24/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Memo
10/01/2014	000056	Annette M. Jensen	Payment	273.00	
		4715.1 Hap - Occupied Unit	273.00		
10/01/2014	000056	Bohmer, John	Payment	852.00	
		4715.9 Hap - Portable Receiving	852.00		Mora HRA
10/01/2014	000056	Dean & Jennifer Bondeson	Payment	1,069.00	
		4715.9 Hap - Portable Receiving	1,069.00		Scott County CDA
10/01/2014	000056	Bungalows of Chisago LLC	Payment	1,850.00	
		4715.1 Hap - Occupied Unit	1,789.00		
		4715.9 Hap - Portable Receiving	61.00		Metro Council
10/01/2014	000056	Calhoun Apartments	Payment	469.00	
		4715.1 Hap - Occupied Unit	469.00		
10/01/2014	000056	Cambridge Square Associates LP	Payment	2,031.00	
		4715.1 Hap - Occupied Unit	1,396.00		
		4715.9 Hap - Portable Receiving	319.00		Belmont Housing Resources for WNY
		4715.9 Hap - Portable Receiving	316.00		St. Cloud HRA
10/01/2014	000056	Samantha Carlson	Payment	30.00	
		4715.4 Hap - Utility Reimbursements	30.00		
10/01/2014	000056	Chen Liu	Payment	4,716.00	
		4715.1 Hap - Occupied Unit	1,592.00		
		4715.9 Hap - Portable Receiving	2,154.00		Metro Council
		4715.9 Hap - Portable Receiving	970.00		Mora HRA
10/01/2014	000056	David Cobb	Payment	728.00	
		4715.9 Hap - Portable Receiving	728.00		Mora HRA
10/01/2014	000056	Leah Degerstrom	Payment	47.00	
		4715.4 Hap - Utility Reimbursements	47.00		
10/01/2014	000056	DJ Properties of Stanchfield, LLC	Payment	416.00	
		4715.1 Hap - Occupied Unit	416.00		
10/01/2014	000056	Eliot Avenue Apartments LLC	Payment	1,086.00	
		4715.9 Hap - Portable Receiving	549.00		Metro Council
		4715.9 Hap - Portable Receiving	537.00		Mora HRA
10/01/2014	000056	Elmer D. Harp	Payment	586.00	
		4715.9 Hap - Portable Receiving	586.00		Mora HRA
10/01/2014	000056	ELMSUN LLC	Payment	1,239.00	
		4715.1 Hap - Occupied Unit	1,239.00		
10/01/2014	000056	Erlandson - Nelson Construction	Payment	542.00	
		4715.1 Hap - Occupied Unit	542.00		
10/01/2014	000056	FYP PROPERTIES	Payment	220.00	
		4715.9 Hap - Portable Receiving	220.00		Metro Council
10/01/2014	000056	Robert Giffin	Payment	580.00	
		4715.1 Hap - Occupied Unit	580.00		
10/01/2014	000056	Hanson Properties	Payment	277.00	
		4715.1 Hap - Occupied Unit	277.00		
10/01/2014	000056	Haven Properties	Payment	316.00	

Time: 14:48:39

Check Register Detail by Category Report

Cambridge

From: 10/01/2014 To: 10/24/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Memo
		4715.9 Hap - Portable Receiving	316.00		Mineapolis Public Housing Authority
10/01/2014	000056	Isanti Housing Associates LP	Payment	1,481.00	
		4715.1 Hap - Occupied Unit	748.00		
		4715.9 Hap - Portable Receiving	202.00		Duluth HRA
		4715.9 Hap - Portable Receiving	531.00		Mineapolis Public Housing Authority
10/01/2014	000056	Isanti Village Apartments	Payment	967.00	
		4715.1 Hap - Occupied Unit	967.00		
10/01/2014	000056	Jay M. Winger	Payment	552.00	
		4715.1 Hap - Occupied Unit	552.00		
10/01/2014	000056	Jeff Halverson	Payment	631.00	
		4715.9 Hap - Portable Receiving	631.00		Todd County HRA
10/01/2014	000056	Kathryn Dahlberg	Payment	725.00	
		4715.1 Hap - Occupied Unit	725.00		
10/01/2014	000056	Kestrel Meadows Townhomes	Payment	1,249.00	
		4715.9 Hap - Portable Receiving	654.00		Metro Council
		4715.9 Hap - Portable Receiving	595.00		St. Paul PHA
10/01/2014	000056	Brian Leet	Payment	380.00	
		4715.9 Hap - Portable Receiving	380.00		Mora HRA
10/01/2014	000056	Legacy Townhomes	Payment	2,808.00	
		4715.1 Hap - Occupied Unit	1,586.00		
		4715.9 Hap - Portable Receiving	705.00		HRA of Aitkin County
		4715.9 Hap - Portable Receiving	517.00		Metro Council
10/01/2014	000056	Janet Nielsen	Payment	663.00	
		4715.1 Hap - Occupied Unit	663.00		
10/01/2014	000056	Lindstrom Parkview Assoc.	Payment	296.00	
		4715.9 Hap - Portable Receiving	296.00		Becker County EDA
10/01/2014	000056	Mann, Cheryl	Payment	550.00	
		4715.1 Hap - Occupied Unit	550.00		
10/01/2014	000056	Meadows Edge MN L Partnership	Payment	37.00	
		4715.9 Hap - Portable Receiving	37.00		CASS COUNTY HRA
10/01/2014	000056	Mike Munsinger	Payment	738.00	
		4715.9 Hap - Portable Receiving	738.00		Metro Council
10/01/2014	000056	Allen Moulton	Payment	523.00	
		4715.1 Hap - Occupied Unit	523.00		
10/01/2014	000056	Multi-Investments, LLC	Payment	344.00	
		4715.1 Hap - Occupied Unit	344.00		
10/01/2014	000056	Loral Myers	Payment	278.00	
		4715.1 Hap - Occupied Unit	278.00		
10/01/2014	000056	Normandy Townhomes Limited	Payment	841.00	
		4715.9 Hap - Portable Receiving	518.00		Metro Council
		4715.9 Hap - Portable Receiving	323.00		Mineapolis Public Housing Authority
10/01/2014	000056	North Branch Senior Housing	Payment	660.00	
		4715.1 Hap - Occupied Unit	196.00		

Time: 14:48:39

Check Register Detail by Category Report

Cambridge

From: 10/01/2014 To: 10/24/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Memo
		4715.9 Hap - Portable Receiving	237.00		Alaska Housing Finance Corporation
		4715.9 Hap - Portable Receiving	227.00		Scottsdale Housing Agency
10/01/2014	000056	Northern Management	Payment	444.00	
		4715.9 Hap - Portable Receiving	444.00		NEW ULM EDA
10/01/2014	000056	Oakhurst Apartments	Payment	708.00	
		4715.1 Hap - Occupied Unit	708.00		
10/01/2014	000056	Oakridge Apartments	Payment	684.00	
		4715.9 Hap - Portable Receiving	684.00		MORTON COUNTY
10/01/2014	000056	Oakview Terrace Townhomes	Payment	2,358.00	
		4715.1 Hap - Occupied Unit	1,140.00		
		4715.9 Hap - Portable Receiving	580.00		Fergus Falls HRA
		4715.9 Hap - Portable Receiving	638.00		Mora HRA
10/01/2014	000056	Peter Maus	Payment	953.00	
		4715.9 Hap - Portable Receiving	953.00		Metro Council
10/01/2014	000056	PK Investment Properties, LLC	Payment	312.00	
		4715.1 Hap - Occupied Unit	312.00		
10/01/2014	000056	Randall Propp	Payment	436.00	
		4715.1 Hap - Occupied Unit	436.00		
10/01/2014	000056	Robert Blaisdell-Blaisdell ENT	Payment	591.00	
		4715.9 Hap - Portable Receiving	591.00		Metro Council
10/01/2014	000056	Robert Mattson	Payment	915.00	
		4715.1 Hap - Occupied Unit	915.00		
10/01/2014	000056	Robert & Linnea Steman	Payment	541.00	
		4715.9 Hap - Portable Receiving	541.00		Mineapolis Public Housing Authority
10/01/2014	000056	Schaefer Rentals	Payment	936.00	
		4715.9 Hap - Portable Receiving	936.00		Mora HRA
10/01/2014	000056	Ordeen Splittstoser	Payment	840.00	
		4715.1 Hap - Occupied Unit	549.00		
		4715.9 Hap - Portable Receiving	291.00		Graham Housing Authority
10/01/2014	000056	Steve Baker	Payment	845.00	
		4715.9 Hap - Portable Receiving	845.00		HRA of Aitkin County
10/01/2014	000056	Paul & Bethany Stiles	Payment	665.00	
		4715.1 Hap - Occupied Unit	665.00		
10/01/2014	000056	Sunrise Court Apartments	Payment	1,546.00	
		4715.1 Hap - Occupied Unit	1,048.00		
		4715.9 Hap - Portable Receiving	498.00		Colorado Department of Human Services- Housing
10/01/2014	000056	Taylor's Falls Villas	Payment	463.00	
		4715.9 Hap - Portable Receiving	463.00		Metro Council
10/01/2014	000056	Thomas Olin	Payment	277.00	
		4715.1 Hap - Occupied Unit	277.00		
10/01/2014	000056	Tim Rahey Jr	Payment	804.00	
		4715.9 Hap - Portable Receiving	804.00		Metro Council
10/01/2014	000056	Tower Terrace Limited Partnership	Payment	3,081.00	

Time: 14:48:39

Check Register Detail by Category Report

Cambridge

From: 10/01/2014 To: 10/24/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Memo
		4715.1 Hap - Occupied Unit	273.00		
		4715.9 Hap - Portable Receiving	1,082.00		Metro Council
		4715.9 Hap - Portable Receiving	1,117.00		Mora HRA
		4715.9 Hap - Portable Receiving	609.00		St. Paul PHA
10/01/2014	000056	Twyla Black	Payment	47.00	
		4715.4 Hap - Utility Reimbursements	47.00		
10/01/2014	000056	Wayne Knutson	Payment	589.00	
		4715.9 Hap - Portable Receiving	589.00		Duluth HRA
10/01/2014	000056	Wyoming Phase 1	Payment	1,013.00	
		4715.1 Hap - Occupied Unit	574.00		
		4715.9 Hap - Portable Receiving	439.00		Metro Council
10/01/2014	000056	Wyoming Phase 2	Payment	1,342.00	
		4715.1 Hap - Occupied Unit	845.00		
		4715.9 Hap - Portable Receiving	59.00		Metro Council
		4715.9 Hap - Portable Receiving	438.00		St. Paul PHA
10/01/2014	000057	Aaron Jordan	Payment	317.00	
		4715.1 Hap - Occupied Unit	317.00		
10/01/2014	000057	Bungalows of Chisago LLC	Payment	920.00	
		4715.1 Hap - Occupied Unit	920.00		
10/01/2014	000057	Calhoun Apartments	Payment	617.00	
		4715.1 Hap - Occupied Unit	617.00		
10/01/2014	000057	Calhoun Apartments	Payment	329.00	
		4715.1 Hap - Occupied Unit	329.00		
10/01/2014	000057	Chen Liu	Payment	2,084.00	
		4715.1 Hap - Occupied Unit	2,084.00		
10/01/2014	000057	DJ Properties of Stanchfield, LLC	Payment	664.00	
		4715.1 Hap - Occupied Unit	664.00		
10/01/2014	000057	Dudley Peno	Payment	623.00	
		4715.1 Hap - Occupied Unit	623.00		
10/01/2014	000057	Eliot Avenue Apartments LLC	Payment	109.00	
		4715.1 Hap - Occupied Unit	109.00		
10/01/2014	000057	Isanti Housing Associates LP	Payment	498.00	
		4715.1 Hap - Occupied Unit	498.00		
10/01/2014	000057	John Maher	Payment	198.00	
		4715.1 Hap - Occupied Unit	198.00		
10/01/2014	000057	Kestrel Meadows Townhomes	Payment	530.00	
		4715.1 Hap - Occupied Unit	530.00		
10/01/2014	000057	Ramon Salgado	Payment	237.00	
		4715.1 Hap - Occupied Unit	237.00		
10/01/2014	000057	Richard Berget	Payment	167.00	
		4715.1 Hap - Occupied Unit	167.00		
10/01/2014	000057	Sunrise Court Apartments	Payment	176.00	
		4715.1 Hap - Occupied Unit	176.00		

Time: 14:48:39

Check Register Detail by Category Report

Cambridge

From: 10/01/2014 To: 10/24/2014

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Memo
10/01/2014	000057	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 224.00	224.00	
10/01/2014	000057	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 401.00	401.00	
10/01/2014	000057	Thomas Hinz 4715.1 Hap - Occupied Unit	Payment 690.00	690.00	
10/01/2014	000057	William Francisco 4715.1 Hap - Occupied Unit	Payment 323.00	323.00	
10/01/2014	016700	Peoples Bank Of Commerce 4715.6 Hap - Fss Escrow	Payment 281.00	281.00	
10/02/2014	016701	Chen Liu 4715.9 Hap - Portable Receiving	Payment 654.00	654.00	Brainerd Housing & Redevelopment
10/06/2014	016702	Aitkin HRA	Payment 0.00	747.68	

62,229.68

Agenda Item 3D

<p>CAMBRIDGE EDA MEETING November 3, 2014 BILLS LIST</p>
--

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	10/1/2014	97772 - 97788	5,168.28
Prepaid Checks	10/8/2014	97814 - 97896	4,322.63
Prepaid Checks	10/15/2014	97911 - 97946	877.80
Prepaid Checks	10/22/2014	97962 - 97977	1,492.07

Prepaid Totals	<u>11,860.78</u>
----------------	------------------

TOTAL SUBMITTED FOR APPROVAL	\$11,860.78
-------------------------------------	--------------------

Report Criteria:

Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
2046	G & K Services, Inc.	Uniform Rental	2.50
Total 2046			2.50
2411	Hillyard Inc. - Minneapolis	Maintenance Supplies - Mall	177.69
Total 2411			177.69
3076	Lakes Telecom Inc.	Down Payment - Entry Door System	5,000.00
Total 3076			5,000.00
3521	Menards	Credit Repair & Maint - Mall	11.91 -
Total 3521			11.91 -

Total Paid: -
 Total Unpaid: 5,168.28
 Grand Total: 5,168.28

Dated: 10/1/14

City Treasurer: Caroline M...

Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/14	10/01/2014	97772	2046	G & K Services, Inc.	205-20100	2.50
10/14	10/01/2014	97777	2411	Hillyard Inc. - Minneapolis	205-20100	177.69
10/14	10/01/2014	97783	3076	Lakes Telecom Inc.	901-20100	5,000.00
10/14	10/01/2014	97788	3521	Menards	205-20100	11.91 -
Totals:						<u>5,168.28</u>

Report Criteria:

Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
566	Bill's Carpet and Tile	Bridge Park Unit #407 Vinyl Flooring	174.00
Total 566			174.00
776	Business Telephone Products	Connection to Fiber Optic - Bridge Park	380.20
Total 776			380.20
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - City Hall	9.67
Total 906			9.67
2046	G & K Services, Inc.	Uniform Rental	2.50
Total 2046			2.50
3006	Kramer Mechanical Plumbing	Repairs - Bridge Park Apt	715.00
		Repairs - Bridge Park Apt	228.88
Total 3006			943.88
3501	MEI Total Elevator Solutions	October Service Billing	212.53
Total 3501			212.53
3521	Menards	Repair & Maint - Mall	7.14
		Misc Operating Supplies - Bridge Park	4.99
Total 3521			12.13
4661	Quill Corporation	Office Supplies - Bridge Park	22.00
		Office Supplies - Bridge Park	21.99
Total 4661			43.99
5056	SelectAccount	Participant Fees - October	2.35
		Participant Fees - October	3.53
		Participant Fees - October	1.17
Total 5056			7.05
5191	SPEW Health Plan	Health Insurance Premium - November	616.50
		Health Insurance Premium - November	924.75
		Health Insurance Premium - November	308.25
		Health Insurance Premium - November	308.25
Total 5191			2,157.75
5601	TR Computer Sales LLC	Computer Consulting - Bridge Park	437.50
Total 5601			437.50
5836	Vintage Lock -Michael Granlund	Keys - Bridge Park	20.00

Vendor	Vendor Name	Description	Net Inv Amt
Total 5836			20.00
5996	Windstream	Telephone Service - Bridge Park Apts	12.46 -
		Telephone Service - Bridge Park Apts	12.45 -
		Telephone Service - Mall	53.66 -
Total 5996			78.57 -

Total Paid: -
 Total Unpaid: 4,322.63
 Grand Total: 4,322.63

Dated: 10/8/14

City Treasurer: Caroline Moe

Report Criteria:
 Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/14	10/08/2014	97814	566	Bill's Carpet and Tile	901-20100	174.00
10/14	10/08/2014	97816	776	Business Telephone Products	901-20100	380.20
10/14	10/08/2014	97817	906	Cambridge Napa Auto Parts	205-20100	9.67
10/14	10/08/2014	97831	2046	G & K Services, Inc.	205-20100	2.50
10/14	10/08/2014	97847	3006	Kramer Mechanical Plumbing	901-20100	943.88
10/14	10/08/2014	97853	3501	MEI Total Elevator Solutions	901-20100	212.53
10/14	10/08/2014	97854	3521	Menards	205-20100	12.13
10/14	10/08/2014	97870	4661	Quill Corporation	901-20100	43.99
10/14	10/08/2014	97877	5056	SelectAccount	902-20100	7.05
10/14	10/08/2014	97879	5191	SPEW Health Plan	205-20100	2,157.75
10/14	10/08/2014	97888	5601	TR Computer Sales LLC	901-20100	437.50
10/14	10/08/2014	97892	5836	Vintage Lock -Michael Granlund	901-20100	20.00
10/14	10/08/2014	97896	5996	Windstream	902-20100	78.57
Totals:						<u>4,322.63</u>

Report Criteria:
 Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
1661	East Central Sanitation	Garbage Pickup - Bridge Park	143.12
		Garbage Pickup-180 Buchanan St	314.50
Total 1661			457.62
3521	Menards	Tenant Services - Bridge Park	14.97
		Materials - Operating Supplies - Bridge Park	103.85
Total 3521			118.82
4541	Postmaster	Postage - Cambridge EDA	235.20
Total 4541			235.20
5861	Walmart Business Community	Rec, Pub and other services-Bridge Park Apt	41.88
		Rec, Pub and other services-Bridge Park Apt	10.96
		Materials-Operating Supplies - Bridge Park	13.32
Total 5861			66.16

Total Paid: -
 Total Unpaid: 877.80
 Grand Total: 877.80

Dated: 10/15/14

City Treasurer: Caroline Moe

Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/14	10/15/2014	97911	1661	East Central Sanitation	901-20100	457.62
10/14	10/15/2014	97928	3521	Menards	901-20100	118.82
10/14	10/15/2014	97932	4541	Postmaster	902-20100	235.20
10/14	10/15/2014	97946	5861	Walmart Business Community	901-20100	66.16
Totals:						<u>877.80</u>

Report Criteria:

Invoice.GL Acct = 20510100-20549300720, 90110100-92149700720

Vendor	Vendor Name	Description	Net Inv Amt
2540	Indigo Signworks, Inc	Street Banners for Downtown	753.75
Total 2540			753.75
3006	Kramer Mechanical Plumbing	Air Roof Top - Bridge Park Apt	167.00
Total 3006			167.00
3376	Marco, Inc	DVR & Network Issues - Bridge Park Apts	396.00
Total 3376			396.00
5666	TruGreen Commercial	Lawn Service - Bridge Park	159.00
Total 5666			159.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801			16.32

Total Paid: -
Total Unpaid: 1,492.07
Grand Total: 1,492.07

Dated: 10/22/14City Treasurer: Caroline Moe

Report Criteria:

Check.GL Invoice Acct () = 20510100-20549300720, 90110100-92149700496

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/14	10/22/2014	97962	2540	Indigo Signworks, Inc	205-20100	753.75
10/14	10/22/2014	97966	3006	Kramer Mechanical Plumbing	901-20100	167.00
10/14	10/22/2014	97968	3376	Marco, Inc	901-20100	396.00
10/14	10/22/2014	97975	5666	TruGreen Commercial	901-20100	159.00
10/14	10/22/2014	97977	5801	Verizon Wireless	205-20100	16.32
Totals:						<u>1,492.07</u>

CITY OF CAMBRIDGE

BALANCE SHEET
 SEPTEMBER 30, 2014

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	315,489.11	
901-10103	INVESTMENTS-MINNCO	16,272.68	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	163,848.85	
901-11500	ACCOUNTS RECEIVABLE-TENANT	75.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	556,187.78	
901-16250	BUILDING IMPROVEMENTS	1,062,039.93	
901-16300	SITE IMPROVEMENTS	172,180.46	
901-16350	NON-DWELLING STRUCTURES	86,400.33	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	102,485.44	
901-16450	FURN, EQUIP, MACH-ADMIN	142,082.79	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,809,839.81)	
901-16500	CONSTRUCTION IN PROGRESS	36,029.20	
	TOTAL ASSETS		<u>977,294.13</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	1,371.79	
901-21650	ACCRUED VACATION & SICK PAY	38,845.52	
901-22600	TENANT SECURITY DEPOSITS	22,273.56	
	TOTAL LIABILITIES		62,490.87

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	574,945.21	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA REVENUE OVER EXPENDITURES - YTD	(227,249.46) 37,871.11	
	TOTAL FUND EQUITY		<u>914,372.09</u>
	TOTAL LIABILITIES AND EQUITY		<u>976,862.96</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	56,243.00	13,757.00	80.35	69,939.00
TOTAL INTERGOVERNMENTAL REVENUES	70,000.00	70,000.00	56,243.00	13,757.00	80.35	69,939.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	71.00	71.00	20.00	51.00	28.17	.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,589.49 (89.49)	105.97	2,078.96
TOTAL INTEREST & MISC INCOME	1,571.00	1,571.00	1,609.49 (38.49)	102.45	2,078.96
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	150,000.00	150,000.00	110,633.89	39,366.11	73.76	148,053.06
901-37221 LAUNDRY INCOME BRIDGE PARK	7,000.00	7,000.00	4,652.75	2,347.25	66.47	7,603.00
TOTAL RENTAL INCOME	157,000.00	157,000.00	115,286.64	41,713.36	73.43	155,656.06
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	52,762.00	52,762.00	.00	52,762.00	.00	27,209.07
TOTAL OTHER FINANCING SOURCES	52,762.00	52,762.00	.00	52,762.00	.00	27,209.07
TOTAL FUND REVENUE	281,333.00	281,333.00	173,139.13	108,193.87	61.54	254,883.09

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT ADMINISTRATION</u>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	31,048.00	31,048.00	20,678.05 (10,369.95)	66.60	31,222.12
901-49500-112 EDA HOUSING BOARD PAY	2,100.00	2,100.00	1,120.00 (980.00)	53.33	2,100.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	1,499.24 (751.76)	66.60	2,191.70
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	1,667.52 (707.48)	70.21	2,473.14
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	12.96 (39.04)	24.92	22.68
901-49500-151 WORKERS' COMPENSATION PREMIUMS	266.00	266.00	163.31 (102.69)	61.39	158.36
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	1,372.15 (127.85)	91.48	1,198.02
901-49500-304 LEGAL FEES	250.00	250.00	.00 (250.00)	.00	16.40
901-49500-306 AUDITING	3,000.00	3,000.00	3,000.00	.00	100.00	2,400.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	438.00	438.00	.00	.00
901-49500-321 TELEPHONE EXPENSE	2,200.00	2,200.00	893.69 (1,306.31)	40.62	1,920.47
901-49500-322 POSTAGE	800.00	800.00	164.50 (635.50)	20.56	488.70
901-49500-331 TRAVEL/MEALS/LODGING	450.00	450.00	51.07 (398.93)	11.35	231.25
901-49500-340 ADVERTISING	100.00	100.00	62.23 (37.77)	62.23	70.70
901-49500-409 LICENSE & SUPPORT CONTRACT	1,500.00	1,500.00	.00 (1,500.00)	.00	1,427.50
901-49500-413 RENTALS - OFFICE EQUIPMENT	1,500.00	1,500.00	495.99 (1,004.01)	33.07	246.58
901-49500-433 DUES AND SUBSCRIPTIONS	1,350.00	1,350.00	350.00 (1,000.00)	25.93	644.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00 (500.00)	.00	496.48
TOTAL LOW RENT ADMINISTRATION	51,242.00	51,242.00	31,968.71 (19,273.29)	62.39	47,308.10
<u>LOW RENT TENANT SERVICES</u>						
901-49600-210 REC, PUB & OTHER SERVICES	200.00	200.00	(1,173.91)	(1,373.91)	(586.96)	1,009.51
TOTAL LOW RENT TENANT SERVICES	200.00	200.00	(1,173.91)	(1,373.91)	(586.96)	1,009.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT MAINTENANCE</u>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	38,645.00	38,645.00	28,246.79 (10,398.21)	73.09	38,209.17
901-49700-121 PERA (EMPLOYER)	2,802.00	2,802.00	2,047.90 (754.10)	73.09	2,770.05
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,956.00	2,956.00	2,104.01 (851.99)	71.18	2,848.59
901-49700-131 MEDICAL/DENTAL/LIFE	9,644.00	9,644.00	8,748.94 (895.06)	90.72	8,449.27
901-49700-133 DEDUCTIBLE CONTRIBUTION	825.00	825.00	728.92 (96.08)	88.35	825.01
901-49700-151 WORKERS' COMPENSATION PREMIUMS	2,245.00	2,245.00	1,428.57 (816.43)	63.63	1,294.35
901-49700-154 HRA/FLEX FEES	.00	.00	41.73	41.73	.00	.00
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	2,041.33 (2,358.67)	46.39	3,471.97
901-49700-212 FUEL PURCHASE	200.00	200.00	78.00 (122.00)	39.00	105.08
901-49700-304 CONTRACT COSTS	11,036.00	11,036.00	10,451.51 (584.49)	94.70	11,863.49
901-49700-360 INSURANCE AND BONDS	15,000.00	15,000.00	12,230.50 (2,769.50)	81.54	14,662.00
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00 (11,100.00)	.00	11,648.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	20,127.00 (15,573.00)	56.38	31,221.00
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	6,095.32 (3,904.68)	60.95	8,145.39
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	4,961.34 (1,038.66)	82.69	6,453.77
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	1,429.83 (670.17)	68.09	2,047.08
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00 (70,000.00)	.00	48,989.02
901-49700-430 MISCELLANEOUS & GENERAL EXP	238.00	238.00	3.53 (234.47)	1.48	120.00
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	212.53
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00 (7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	3,708.00	3,708.00	.00	6,806.92
TOTAL LOW RENT MAINTENANCE	229,891.00	229,891.00	104,473.22 (125,417.78)	45.44	198,142.69
TOTAL FUND EXPENDITURES	281,333.00	281,333.00	135,268.02 (146,064.98)	48.08	246,460.30
NET REVENUES OVER EXPENDITURES	.00	.00	37,871.11	254,258.85		

CITY OF CAMBRIDGE

BALANCE SHEET
SEPTEMBER 30, 2014

FUND 902 - SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	52,140.84	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>52,140.84</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20100	AP ALLOCATED TO OTHER FUNDS	<u>317.79</u>	
	TOTAL LIABILITIES		317.79

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	45,369.47	
	REVENUE OVER EXPENDITURES - YTD	<u>6,022.39</u>	
	TOTAL FUND EQUITY		<u>51,391.86</u>
	TOTAL LIABILITIES AND EQUITY		<u>51,709.65</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	45,374.00	45,374.00	30,206.00	15,168.00	66.57	35,384.00
TOTAL INTERGOVERNMENTAL REVENUES	45,374.00	45,374.00	30,206.00	15,168.00	66.57	35,384.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	17,374.00	17,374.00	18,721.20 (1,347.20)	107.75	24,955.15
902-35100 FRAUD RECOVERY INCOME	.00	.00	923.00 (923.00)	.00	931.50
TOTAL RENTAL INCOME	17,374.00	17,374.00	19,644.20 (2,270.20)	113.07	25,886.65
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	37.87 (37.87)	.00	52.71
TOTAL INTEREST	.00	.00	37.87 (37.87)	.00	52.71
<u>OTHER FINANCING SOURCES</u>						
902-39203 TRANSFERS FROM OTHER FUNDS	4,700.00	4,700.00	.00	4,700.00	.00	.00
TOTAL OTHER FINANCING SOURCES	4,700.00	4,700.00	.00	4,700.00	.00	.00
TOTAL FUND REVENUE	67,448.00	67,448.00	49,888.07	17,559.93	73.97	61,323.36

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	29,202.00	29,202.00	20,677.96 (8,524.04)	70.81	30,489.89
902-49500-121 PERA (EMPLOYER)	2,117.00	2,117.00	1,499.05 (617.95)	70.81	2,191.62
902-49500-122 FICA/MEDICARE (EMPLOYER)	2,234.00	2,234.00	1,581.88 (652.12)	70.81	2,312.52
902-49500-131 MEDICAL/DENTAL/LIFE	52.00	52.00	12.96 (39.04)	24.92	22.68
902-49500-151 WORKERS' COMPENSATION PREMIUMS	267.00	267.00	163.33 (103.67)	61.17	158.35
902-49500-201 OFFICE SUPPLIES	1,500.00	1,500.00	1,372.15 (127.85)	91.48	1,026.43
902-49500-304 LEGAL FEES	250.00	250.00	15.63 (234.37)	6.25	50.00
902-49500-306 AUDIT FEES	3,000.00	3,000.00	3,000.00	.00	100.00	2,400.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	438.00	438.00	.00	.00
902-49500-321 TELEPHONE	2,200.00	2,200.00	893.70 (1,306.30)	40.62	1,920.42
902-49500-322 POSTAGE	800.00	800.00	164.50 (635.50)	20.56	506.22
902-49500-331 TRAVEL/MEALS/LODGING	450.00	450.00	554.40	104.40	123.20	758.03
902-49500-340 ADVERTISING	188.00	188.00	24.60 (163.40)	13.09	110.70
902-49500-409 LICENSE & SUPPORT CONTRACT	1,500.00	1,500.00	.00 (1,500.00)	.00	1,427.50
902-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	495.99 (2,504.01)	16.53	246.59
902-49500-433 DUES AND SUBSCRIPTIONS	1,350.00	1,350.00	250.00 (1,100.00)	18.52	622.50
902-49500-440 STAFF TRAINING	300.00	300.00	.00 (300.00)	.00	300.00
TOTAL SECT 8 ADMINISTRATIVE	48,410.00	48,410.00	31,144.15 (17,265.85)	64.33	44,543.45
<u>SECT 8 MAINTENANCE</u>						
902-49700-101 INSPECT FULL-TIME EMP- REGULAR	12,882.00	12,882.00	9,415.61 (3,466.39)	73.09	12,736.43
902-49700-121 PERA (EMPLOYER)	934.00	934.00	682.61 (251.39)	73.08	923.49
902-49700-122 FICA/MEDICARE (EMPLOYER)	985.00	985.00	701.38 (283.62)	71.21	949.45
902-49700-131 MEDICAL/DENTAL/LIFE	3,215.00	3,215.00	3,246.78	31.78	100.99	3,249.54
902-49700-133 INSURANCE DEDUCTIBLE	275.00	275.00	242.97 (32.03)	88.35	274.99
902-49700-151 WORKERS' COMPENSATION PREMIUMS	747.00	747.00	725.50 (21.50)	97.12	432.52
902-49700-154 HRA/FLEX FEES	.00	.00	15.04	15.04	.00	.00
TOTAL SECT 8 MAINTENANCE	19,038.00	19,038.00	15,029.89 (4,008.11)	78.95	18,566.42
<u>HAP OCCUPIED UNITS</u>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	260,808.00	260,808.00	.00	344,784.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(263,210.36)	(263,210.36)	.00	(344,784.00)
902-49775-376 URP PORT REC	.00	.00	1,936.00	1,936.00	.00	3,522.00
902-49775-378 PORT REC URP REIMB	.00	.00	(1,842.00)	(1,842.00)	.00	(3,522.00)
TOTAL HAP OCCUPIED UNITS	.00	.00	(2,308.36)	(2,308.36)	.00	.00
TOTAL FUND EXPENDITURES	67,448.00	67,448.00	43,865.68 (23,582.32)	65.04	63,109.87

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ YTD ACTUAL
NET REVENUES OVER EXPENDITURES	.00	.00	6,022.39	41,142.25

CITY OF CAMBRIDGE

BALANCE SHEET
SEPTEMBER 30, 2014

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	259,251.91	
903-10200	EDA HOUSING DIV OPERATING CASH	45,723.52	
	TOTAL ASSETS		<u>304,975.43</u>

LIABILITIES AND EQUITY

LIABILITIES

903-20100	AP ALLOCATED TO OTHER FUNDS	308.25	
903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	(9,593.90)	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		(7,714.23)

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	302,075.77	
	REVENUE OVER EXPENDITURES - YTD	10,454.57	
	TOTAL FUND EQUITY		<u>312,530.34</u>
	TOTAL LIABILITIES AND EQUITY		<u>304,816.11</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	85,000.00	85,000.00	76,740.00	8,260.00	90.28	115,460.00
903-33440 HAP REGION 7E	.00	.00	.00	.00	.00	4,873.73
TOTAL INTERGOVERNMENTAL REVENUES	85,000.00	85,000.00	76,740.00	8,260.00	90.28	120,333.73
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	8,000.00	8,000.00	7,960.00	40.00	99.50	11,080.00
903-35510 REGION 7E ADMIN FEES	.00	.00	.00	.00	.00	600.00
TOTAL CHARGES FOR SERVICES	8,000.00	8,000.00	7,960.00	40.00	99.50	11,680.00
<u>INTEREST & MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	.00	.00	.00	160.00
903-36210 INTEREST EARNINGS	1,000.00	1,000.00	1,205.13	(205.13)	120.51	1,570.59
TOTAL INTEREST & MISC INCOME	1,000.00	1,000.00	1,205.13	(205.13)	120.51	1,730.59
<u>INTERGOVERNMENTAL REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	13,143.75	1,856.25	87.62	14,906.75
TOTAL INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	13,143.75	1,856.25	87.62	14,906.75
TOTAL FUND REVENUE	109,000.00	109,000.00	99,048.88	9,951.12	90.87	148,651.07

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>						
903-49500-201 OFFICE SUPPLY	.00	.00	16.00	16.00	.00	.00
903-49500-322 POSTAGE	.00	.00	.00	.00	.00	12.22
903-49500-331 TRAVEL/MEALS/LODGING	.00	.00	643.60	643.60	.00	326.84
903-49500-409 LICENSE & SUPPORT CONTRACT	1,038.00	1,038.00	.00	(1,038.00)	.00	.00
903-49500-433 DUES AND SUBSCRIPTIONS	500.00	500.00	.00	(500.00)	.00	.00
903-49500-720 TRANSFERSOUT	22,462.00	22,462.00	.00	(22,462.00)	.00	.00
TOTAL OTHER HOUSING BUS ACTIV-ADMIN	24,000.00	24,000.00	659.60	(23,340.40)	2.75	339.06
<u>OTHER HOUSING BUS ACTIV-MAINT</u>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	10,166.00	7,001.41	(3,164.59)	68.87	.00
903-49700-121 PERA (EMPLOYER)	.00	737.00	523.68	(213.32)	71.06	.00
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	778.00	534.67	(243.33)	68.72	.00
903-49700-131 MEDICAL/DENTAL/LIFE	.00	2,797.00	2,671.25	(125.75)	95.50	.00
903-49700-133 DEDUCTIBLE CONTRIBUTION	.00	275.00	.00	(275.00)	.00	.00
903-49700-151 WORKERS' COMPENSATION PREMIUMS	.00	591.00	463.70	(127.30)	78.46	.00
TOTAL OTHER HOUSING BUS ACTIV-MAINT	.00	15,344.00	11,194.71	(4,149.29)	72.96	.00
<u>HOUSING ASSISTANCE PROGRAMS</u>						
903-49775-370 HAP-MHFA	85,000.00	85,000.00	76,740.00	(8,260.00)	90.28	115,399.00
903-49775-373 HAP REGION 7E	.00	.00	.00	.00	.00	4,873.73
TOTAL HOUSING ASSISTANCE PROGRAMS	85,000.00	85,000.00	76,740.00	(8,260.00)	90.28	120,272.73
TOTAL FUND EXPENDITURES	109,000.00	124,344.00	88,594.31	(35,749.69)	71.25	120,611.79
NET REVENUES OVER EXPENDITURES	.00	(15,344.00)	10,454.57	45,700.81		

CITY OF CAMBRIDGE

BALANCE SHEET
SEPTEMBER 30, 2014

FUND 904 - CAPITAL FUND PROGRAM-HUD

ASSETS

904-10200	EDA OPERATING ACCOUNT-CAPITAL	<u>43,715.00</u>	
	TOTAL ASSETS		<u><u>43,715.00</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	<u>43,715.00</u>	
	TOTAL FUND EQUITY		<u><u>43,715.00</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>43,715.00</u></u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	.00	.00	43,715.00	(43,715.00)	.00	27,209.07
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	43,715.00	(43,715.00)	.00	27,209.07
TOTAL FUND REVENUE	.00	.00	43,715.00	(43,715.00)	.00	27,209.07

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	.00	.00	.00	.00	.00	27,209.07
TOTAL OTHER FINANCING USES	.00	.00	.00	.00	.00	27,209.07
TOTAL FUND EXPENDITURES	.00	.00	.00	.00	.00	27,209.07
NET REVENUES OVER EXPENDITURES	.00	.00	43,715.00	(43,715.00)		

CITY OF CAMBRIDGE

BALANCE SHEET
SEPTEMBER 30, 2014

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

ASSETS

905-10130	FSS-CASH WITH ESCROW AGENT	3,175.20	
905-10200	EDA OPERATING ACCT-SECTION 8	7,058.78	
	TOTAL ASSETS		<u>10,233.98</u>

LIABILITIES AND EQUITY

LIABILITIES

905-22000	FSS ESCROW	3,175.20	
	TOTAL LIABILITIES		3,175.20

FUND EQUITY

905-27200	RESTRICTED NET ASSETS-HAP	8,335.85	
	REVENUE OVER EXPENDITURES - YTD	(1,277.07)	
	TOTAL FUND EQUITY		<u>7,058.78</u>
	TOTAL LIABILITIES AND EQUITY		<u>10,233.98</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	254,626.00	254,626.00	219,385.00	35,241.00	86.16	296,265.00
TOTAL INTERGOVERNMENTAL REVENUES	254,626.00	254,626.00	219,385.00	35,241.00	86.16	296,265.00
<u>INTERGOVERNMENTAL REVENUES</u>						
905-35100 FRAUD RECOVERY	.00	.00	923.00 (923.00)	.00	931.50
905-35101 FSS FORFEITURE	.00	.00	.00	.00	.00	5,728.33
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	923.00 (923.00)	.00	6,659.83
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	4.81 (4.81)	.00	18.11
TOTAL INTEREST	.00	.00	4.81 (4.81)	.00	18.11
TOTAL FUND REVENUE	254,626.00	254,626.00	220,312.81	34,313.19	86.52	302,942.94

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 905 - HAP OCCUPIED UNITS

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
905-49775-370 HAP OCCUPIED UNITS	254,626.00	254,626.00	219,563.00 (35,063.00)	86.23	295,512.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	530.00	530.00	.00	879.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	488.00	488.00	.00	7,197.00
905-49775-375 FSS	.00	.00	969.00	969.00	.00	3,406.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	39.88	39.88	.00	624.70
TOTAL HAP EXPENDITURES	254,626.00	254,626.00	221,589.88 (33,036.12)	87.03	307,618.70
TOTAL FUND EXPENDITURES	254,626.00	254,626.00	221,589.88 (33,036.12)	87.03	307,618.70
NET REVENUES OVER EXPENDITURES	.00	.00	(1,277.07)	67,349.31		

CITY OF CAMBRIDGE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
REVENUE						
INTEREST	100.00	100.00	.00 (100.00)	.00	5,000.00
MALL OPERATING REVENUES	225,000.00	230,000.00	177,317.62 (52,682.38)	77.09	236,587.85
TRANSFERS FROM OTHER FUNDS	.00	.00	7,400.00	7,400.00	.00	20,000.00
TOTAL FUND REVENUE	225,100.00	230,100.00	184,717.62 (45,382.38)	80.28	261,587.85
EXPENDITURES						
EDA ADMINISTRATION	29,341.00	45,055.00	16,646.47	28,408.53	36.95	23,220.27
MALL OPERATING EXPENSES	139,810.00	158,810.00	186,275.03 (27,465.03)	117.29	130,720.52
EDA ADMINISTRATION	.00	.00	.00	.00	.00	4,580.00
TOTAL EDA OPERATIONS	169,151.00	203,865.00	202,921.50	943.50	99.54	158,520.79
TOTAL FUND EXPENDITURES	169,151.00	203,865.00	202,921.50	943.50	99.54	158,520.79
NET REVENUE OVER EXPENDITURES	55,949.00	26,235.00 (18,203.88)	(46,325.88)		

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	.00
205-36230 DONATIONS	.00	.00	.00	.00	.00	5,000.00
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	5,000.00
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	81.70 (81.70)	.00	74.35
205-37220 RENTAL FEES	225,000.00	230,000.00	177,235.92	52,764.08	77.06	236,513.50
TOTAL MALL OPERATING REVENUES	225,000.00	230,000.00	177,317.62	52,682.38	77.09	236,587.85
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	7,400.00 (7,400.00)	.00	20,000.00
TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	7,400.00 (7,400.00)	.00	20,000.00
TOTAL FUND REVENUE	225,100.00	230,100.00	184,717.62	45,382.38	80.28	261,587.85

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	595.00 (1,905.00)	23.80	595.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	45.55 (145.45)	23.85	45.54
TOTAL PERSONAL SERVICES	2,691.00	2,691.00	640.55 (2,050.45)	23.80	640.54
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	41.67
205-41930-212 GASOLINE/FUEL/LUBRICANTS	.00	.00	.00	.00	.00	24.42
205-41930-222 RENTAL OPERATIONS EXPENSE	.00	.00	87.61	87.61	.00	.00
TOTAL SUPPLIES	.00	.00	87.61	87.61	.00	66.09
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00 (5,000.00)	.00	3,916.56
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	112.97 (637.03)	15.06	108.99
205-41930-334 MILEAGE REIMBURSEMENT	250.00	250.00	147.84 (102.16)	59.14	.00
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00 (200.00)	.00	.00
205-41930-360 INSURANCE AND BONDS	2,800.00	2,800.00	1,067.47 (1,732.53)	38.12	1,570.19
TOTAL OTHER SERVICES & CHARGES	9,000.00	9,000.00	1,328.28 (7,671.72)	14.76	5,595.74
<i>MISCELLANEOUS</i>						
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	250.00 (1,750.00)	12.50	.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	893.00 (1,157.00)	43.56	1,358.50
205-41930-485 PROPERTY TAXES	.00	.00	.00	.00	.00	3,630.00
205-41930-488 DOWNTOWN TASK FORCE	.00	10,000.00	3,069.46 (6,930.54)	30.69	.00
205-41930-489 IND PARK MARKETING	13,600.00	19,314.00	10,377.57 (8,936.43)	53.73	11,929.40
TOTAL MISCELLANEOUS	17,650.00	33,364.00	14,590.03 (18,773.97)	43.73	16,917.90
TOTAL EDA ADMINISTRATION	29,341.00	45,055.00	16,646.47 (28,408.53)	36.95	23,220.27
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	.00	20,333.00	14,002.79 (6,330.21)	68.87	.00
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	.00	500.00	.00 (500.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	.00	1,510.00	1,047.48 (462.52)	69.37	.00
205-47000-122 FICA/MEDICARE (EMPLOYER)	.00	1,594.00	1,069.63 (524.37)	67.10	.00
205-47000-131 MEDICAL/DENTAL/LIFE	.00	5,594.00	5,375.44 (218.56)	96.09	.00
205-47000-133 DEDUCTIBLE CONTRIBUTION	.00	550.00	.00 (550.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIUMS	.00	1,181.00	768.08 (412.92)	65.04	.00
205-47000-154 HRA/FLEX FEES	.00	50.00	27.80 (22.20)	55.60	.00
TOTAL PERSONAL SERVICES	.00	31,312.00	22,291.22 (9,020.78)	71.19	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2014

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	264.24	264.24	.00	.00
205-47000-212 GASOLINE/FUEL	.00	.00	39.29	39.29	.00	.00
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	9,728.01	2,728.01	138.97	11,881.42
TOTAL SUPPLIES	7,000.00	7,000.00	10,031.54	3,031.54	143.31	11,881.42
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	852.38 (747.62)	53.27	1,262.40
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	5,478.75 (1,521.25)	78.27	7,568.43
205-47000-381 ELECTRIC UTILITIES	23,010.00	20,898.00	11,444.58 (9,453.42)	54.76	17,648.93
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,200.00	3,364.66 (1,835.34)	64.70	4,732.98
205-47000-383 GAS UTILITIES	6,000.00	5,000.00	3,346.97 (1,653.03)	66.94	4,196.69
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	2,837.32 (1,662.68)	63.05	4,412.29
TOTAL OTHER SERVICES & CHARGES	47,810.00	44,198.00	27,324.66 (16,873.34)	61.82	39,821.72
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	5,200.00	2,500.00	1,484.43 (1,015.57)	59.38	198.17
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	737.19 (62.81)	92.15	724.73
205-47000-489 OTHER CONTRACTED SERVICES	29,000.00	9,000.00	7,895.61 (1,104.39)	87.73	28,094.48
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	.00 (50,000.00)	.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PRO	.00	.00	17,788.00	17,788.00	.00	.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	14,000.00	10,087.52 (3,912.48)	72.05	.00
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	88,634.86	88,634.86	.00	.00
TOTAL MISCELLANEOUS	85,000.00	76,300.00	126,627.61	50,327.61	165.96	79,017.38
TOTAL MALL OPERATING EXPENSES	139,810.00	158,810.00	186,275.03	27,465.03	117.29	130,720.52
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-49300-720 TRANSFERS OUT - OPER TRANSFERS	.00	.00	.00	.00	.00	4,580.00
TOTAL PERSONAL SERVICES	.00	.00	.00	.00	.00	4,580.00
TOTAL EDA ADMINISTRATION	.00	.00	.00	.00	.00	4,580.00
TOTAL FUND EXPENDITURES	169,151.00	203,865.00	202,921.50 (943.50)	99.54	158,520.79
NET REVENUES OVER EXPENDITURES	55,949.00	26,235.00 (18,203.88)	46,325.88	144.12	103,067.06

Agenda Item 3F

Date: November 3, 2014
To: EDA Board of Commissioners
From: Marilyn Fromm, Housing Supervisor
Re: Report on EDA Housing Operations

Bridges:

- Submitted October payment request. Currently we are serving 24 families on the Bridge's Program.
- Bridges Program is fully utilized.

Section 8:

- Letters have been sent out to Section 8 participants, applicants, landlords and port-in agencies notifying them that we are outsourcing the Section 8 Program to Mora HRA.
- Set utility rates data and adjusted the rate where there has been a cost increase or decrease. (The only utility rate to be determined is Cambridge water and sewer.)
- Set 2015 payment standard based on the 2015 Fair Market Rate. Standards may not be set less than 90% nor can they exceed 110% of the current FMR.
- Conducted a Wage Survey for Maintenance workers in our community and submitted report to HUD.
- Completed annual recertifications & inspections through February 2015. We also hope to complete March recertifications before transferring files to Mora. We feel this will help Mora and give them jump start when taking over the program.
- Terminated one participant from the Section 8 program September 30. Issued one voucher and contacted another applicant.

Public Housing:

- Longtime resident moved to the nursing home. Apartment re-rented December 1.
- Issued a public housing tenant a Section 8 voucher. Moving 11/15/14- re-rented December 1
- Another resident moved to a memory care unit. Unit re-rented December 1
- Phones have been changed to fiber optic - Midcontinent service. Still working out some glitches.
- The public hearing for the PHA Annual and 5-Year Plan was cancelled in October due to rescheduling of the board meeting. The hearing has been rescheduled for December 1 at 5:30 p.m.

Projects:

- Door closure installation is on schedule. It will be completed by the end of October.