

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes - October 16, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, October 16, 2017 at Cambridge City Council Chambers at 300 3rd Ave NE, Cambridge, MN 55008.

Members Present: President Joe Morin and EDA members Marlys Palmer, Jim Godfrey, Kersten Conley, and Lisa Iverson. All present, no absences.

Staff Present: Executive Director Moe, City Administrator Woulfe, Economic Development Director Gustafson, and Housing Supervisor Barrett

Call to Order

Morin called the meeting to order at 5:30 pm.

Approval of Agenda

Gustafson added 6C "Approve Storage Lease Agreement with Isanti County Commission on Aging". Iverson moved, seconded by Godfrey, to approve the agenda as amended. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Godfrey, to approve consent agenda items A - D, as presented:

- A. Approve September 18, 2017 EDA Meeting Minutes
- B. August 2017 Financial statements
- C. Housing Division Bills ACH batches with transactions totaling \$64,932.92
- D. EDA Administration Division bills checks #107025 - #107258 totaling \$18,258.42

Upon roll call, Morin, Conley, Palmer, Godfrey, and Iverson voted aye, no nays. Motion carried unanimously.

There were no agenda items for the Work Session or Unfinished Business.

New Business

Supervisor's Report

The Supervisor's Report was accepted as presented.

Update Regarding Industrial Hygiene Services Corporation Project

Moe reported staff received the results from testing on asbestos. The results were consistent with SEH's findings. SEH will provide cost estimates and staff hopes to have that information for the November meeting.

Approve Storage Lease Agreement with Isanti County Commission on Aging

Gustafson reported that staff has been working with SAC's on a request to store their excess chairs in unit 162. They currently store these chairs in a storage shed in the back of City Hall but access to get them is difficult and hard to keep clean. SAC's provides a wide variety of

services at a minimal or no cost to individuals, the City's arrangement with SAC's is to be able to utilize their space in an event of an emergency where the EOC would be activated and meals would need to be prepared.

Gustafson stated the Council agreed to allow the Teen Center the use of unit 162 and staff has had a conversation with Gary Hawkins and he has no issue with SACs using the small storage room in Unit 162 which amounts to approximately 58 sq. ft.

Gustafson reported the EDA's tables and chairs will remain in the far back storage room where staff will have the ability to get to them as needed.

Gustafson reviewed the proposed lease rate of 3.50 for storage x 58 sq. ft. = \$203.00 annually or \$16.91 per month.

Palmer confirmed they are not currently paying for the use of the shed in the back of the building.

Palmer moved, seconded by Conley, to approve a month to month storage lease agreement with Isanti County Commission on Aging for \$203.00 per year and authorized the EDA President and Executive director to sign the storage lease agreement with Isanti County Commission on Aging. Godfrey stated he would like to have it expire November 1, 2018 and then continue a month to month lease. Palmer amended her motion for a one year lease. Conley supported the amendment. Godfrey stated he would like to see them use it free of charge. Motion failed 2/3 with Godfrey, Iverson, and Morin voting nay.

Godfrey moved, seconded by Iverson to allow the Senior Activity Center to use the storage space free of charge for the term of one year beginning November 1, 2017. Motion carried 3/2 with Palmer and Conley voting nay.

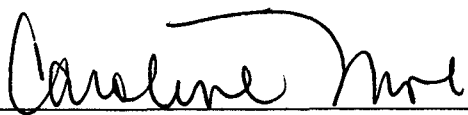
Adjournment

Godfrey moved, seconded by Conley, to adjourn the meeting at 5:48 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2017

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(656.91)	
901-10102	INVESTMENTS--PBC	320,737.86	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	399,028.20	
901-15500	PREPAID EXPENSES	1,830.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,221,510.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,646,510.67)	
	TOTAL ASSETS		<u><u>1,175,461.47</u></u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	1,429.66	
901-22600	TENANT SECURITY DEPOSITS	27,264.94	
	TOTAL LIABILITIES		28,694.60

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	772,296.80	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>72,914.30</u>	
	BALANCE - CURRENT DATE	<u>72,914.30</u>	
	TOTAL FUND EQUITY		<u><u>1,146,766.87</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>1,175,461.47</u></u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	56,714.00	23,286.00	70.89	80,942.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	56,714.00	23,286.00	70.89	80,942.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	50.18	49.82	50.18	1,801.80
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	1,210.23	289.77	80.68	2,265.54
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	1,260.41	339.59	78.78	4,067.34
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	111,245.06	32,754.94	77.25	165,602.90
901-37221 LAUNDRY INCOME BRIDGE PARK	5,800.00	5,800.00	4,779.75	1,020.25	82.41	6,602.50
TOTAL RENTAL INCOME	149,800.00	149,800.00	116,024.81	33,775.19	77.45	172,205.40
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL OTHER FINANCING SOURCES	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL FUND REVENUE	267,400.00	267,400.00	173,999.22			350,098.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	29,363.00	29,363.00	.00	(29,363.00)	.00	.00
901-49500-103 ADMIN PART-TIME - REGULAR	.00	.00	18,216.10	18,216.10	.00	33,186.92
901-49500-121 PERA (EMPLOYER)	2,202.00	2,202.00	1,366.21	(835.79)	62.04	390.92
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,246.00	2,246.00	1,393.55	(852.45)	62.05	2,576.48
901-49500-151 WORKERS' COMPENSATION PREMIU	322.00	322.00	102.47	(219.53)	31.82	252.60
TOTAL PERSONAL SERVICES	34,133.00	34,133.00	21,078.33	(13,054.67)	61.75	36,406.92
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	1,242.79	(257.21)	82.85	733.98
TOTAL SUPPLIES	1,500.00	1,500.00	1,242.79	(257.21)	82.85	733.98
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	195.00	95.00	195.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	3,600.00	600.00	120.00	3,300.00
901-49500-313 IT MGMT & BACKUP	.00	.00	1,580.67	1,580.67	.00	.00
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	4,409.90	(2,190.10)	66.82	7,602.32
901-49500-322 POSTAGE	250.00	250.00	.00	(250.00)	.00	94.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	441.48
901-49500-340 ADVERTISING	100.00	100.00	3.92	(96.08)	3.92	297.90
TOTAL OTHER SERVICES AND CHA	10,150.00	10,150.00	9,789.49	(360.51)	96.45	11,735.70
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	1,830.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	120.28	(279.72)	30.07	341.07
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	460.00	(540.00)	46.00	900.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	.00	(1,000.00)	.00	39.95
TOTAL MISCELLANEOUS	4,400.00	4,400.00	580.28	(3,819.72)	13.19	3,111.02
TOTAL LOW RENT ADMINISTRATION	50,183.00	50,183.00	32,690.89	(17,492.11)	65.14	51,987.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	(1,102.56)	(1,302.56)	(551.28)	3,335.22
	<i>TOTAL SUPPLIES</i>	200.00	200.00	(1,102.56)	(1,302.56)	(551.28)	3,335.22
	TOTAL LOW RENT TENANT SERVICE	200.00	200.00	(1,102.56)	(1,302.56)	(551.28)	3,335.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	26,779.00	26,779.00	13,247.29	(13,531.71)	49.47	26,175.51
901-49700-121 PERA (EMPLOYER)	2,008.00	2,008.00	993.56	(1,014.44)	49.48	48.13
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,049.00	2,049.00	1,013.41	(1,035.59)	49.46	2,040.04
901-49700-151 WORKERS' COMPENSATION PREMIU	1,767.00	1,767.00	514.73	(1,252.27)	29.13	1,478.19
<i>TOTAL PERSONAL SERVICES</i>	<u>32,603.00</u>	<u>32,603.00</u>	<u>15,768.99</u>	<u>(16,834.01)</u>	<u>48.37</u>	<u>29,741.87</u>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	7,293.32	2,893.32	165.76	5,440.45
901-49700-212 FUEL PURCHASE	200.00	200.00	37.96	(162.04)	18.98	9.80
<i>TOTAL SUPPLIES</i>	<u>4,600.00</u>	<u>4,600.00</u>	<u>7,331.28</u>	<u>2,731.28</u>	<u>159.38</u>	<u>5,450.25</u>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	20,000.00	20,000.00	9,892.12	(10,107.88)	49.46	29,105.63
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	(12,500.00)	.00	9,534.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,336.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	17,929.41	(17,770.59)	50.22	26,036.29
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	5,979.70	(4,020.30)	59.80	8,503.32
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	2,781.51	(3,218.49)	46.36	4,191.72
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	1,893.62	(206.38)	90.17	1,915.97
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>99,300.00</u>	<u>99,300.00</u>	<u>38,476.36</u>	<u>(60,823.64)</u>	<u>38.75</u>	<u>92,622.93</u>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	(70,000.00)	.00	46,481.84
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	1,368.33
<i>TOTAL MISCELLANEOUS</i>	<u>70,000.00</u>	<u>70,000.00</u>	<u>.00</u>	<u>(70,000.00)</u>	<u>.00</u>	<u>47,850.17</u>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	10,514.00	10,514.00	7,919.96	(2,594.04)	75.33	4,083.00
<i>TOTAL IMPROVEMENTS/BETTERM</i>	<u>10,514.00</u>	<u>10,514.00</u>	<u>7,919.96</u>	<u>(2,594.04)</u>	<u>75.33</u>	<u>4,083.00</u>
TOTAL LOW RENT MAINTENANCE	<u><u>217,017.00</u></u>	<u><u>217,017.00</u></u>	<u><u>69,496.59</u></u>	<u><u>(147,520.41)</u></u>	<u><u>32.02</u></u>	<u><u>179,748.22</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	267,400.00	267,400.00	101,084.92			235,071.06
NET REVENUES OVER EXPENDITURE	.00	.00	72,914.30			115,027.45

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2017

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
902-10200	EDA OPERATING ACCT-SECTION 8	89,279.50
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)
		89,279.50
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
902-20200	ACCOUNTS PAYABLE	2,789.01
		2,789.01
<u>FUND EQUITY</u>		
902-27200	UNRESTRICTED NET ASSETS	76,999.36
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	9,491.13
		9,491.13
	TOTAL FUND EQUITY	86,490.49
	TOTAL LIABILITIES AND EQUITY	89,279.50

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	37,037.00	12,963.00	74.07	54,286.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	37,037.00	12,963.00	74.07	54,286.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	2,000.00	2,000.00	796.66	1,203.34	39.83	1,822.08
TOTAL RENTAL INCOME	2,000.00	2,000.00	796.66	1,203.34	39.83	1,822.08
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	55.93	(55.93)	.00	75.81
TOTAL INTEREST	.00	.00	55.93	(55.93)	.00	75.81
TOTAL FUND REVENUE	52,000.00	52,000.00	37,889.59			56,183.89

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	3,000.00	3,000.00	3,600.00	600.00	120.00	3,300.00
902-49500-307	48,000.00	48,000.00	29,145.70	(18,854.30)	60.72	38,294.07
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>51,000.00</u>	<u>51,000.00</u>	<u>32,745.70</u>	<u>(18,254.30)</u>	<u>64.21</u>	<u>41,594.07</u>
<i>MISCELLANEOUS</i>						
902-49500-409	1,000.00	1,000.00	.00	(1,000.00)	.00	.00
<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00</u>	<u>(1,000.00)</u>	<u>.00</u>	<u>.00</u>
TOTAL SECT 8 ADMINISTRATIVE	<u><u>52,000.00</u></u>	<u><u>52,000.00</u></u>	<u><u>32,745.70</u></u>	<u><u>(19,254.30)</u></u>	<u><u>62.97</u></u>	<u><u>41,594.07</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	220,966.00	220,966.00	.00	293,654.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(225,739.24)	(225,739.24)	.00	(293,819.00)
902-49775-376 URP PORT REC	.00	.00	426.00	426.00	.00	165.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(4,347.24)	(4,347.24)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(4,347.24)	(4,347.24)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	52,000.00	52,000.00	28,398.46			41,594.07
NET REVENUES OVER EXPENDITURE	.00	.00	9,491.13			14,589.82

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2017

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	263,565.03	
903-10200	EDA HOUSING DIV OPERATING CASH	<u>96,569.89</u>	
	TOTAL ASSETS		<u>360,134.92</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	344,333.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>15,800.97</u>	
	BALANCE - CURRENT DATE	<u>15,800.97</u>	
	TOTAL FUND EQUITY		<u>360,134.92</u>
	TOTAL LIABILITIES AND EQUITY		<u>360,134.92</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	848.28	(848.28)	.00	1,662.56
TOTAL INTEREST & MISC INCOME	.00	.00	848.28	(848.28)	.00	1,662.56
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	8,000.00	8,000.00	17,083.00	(9,083.00)	213.54	8,454.00
TOTAL OTHER REVENUES	8,000.00	8,000.00	17,083.00	(9,083.00)	213.54	8,454.00
TOTAL FUND REVENUE	8,000.00	8,000.00	17,931.28			10,116.56

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>						
903-49500-112 BOARD PAY	2,100.00	2,100.00	1,050.00	(1,050.00)	50.00	2,275.00
903-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	80.31	80.31	.00	174.06
<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>1,130.31</u>	<u>(969.69)</u>	<u>53.82</u>	<u>2,449.06</u>
<u>OTHER SERVICES AND CHARGES</u>						
903-49500-304 LEGAL FEES	.00	.00	1,000.00	1,000.00	.00	.00
903-49500-331 TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	130.88
<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>1,000.00</u>	<u>500.00</u>	<u>200.00</u>	<u>130.88</u>
TOTAL OTHER HOUSING BUS ACTIV	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>2,130.31</u></u>	<u><u>(469.69)</u></u>	<u><u>81.94</u></u>	<u><u>2,579.94</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	<u>2,600.00</u>	<u>2,600.00</u>	<u>2,130.31</u>			<u>2,579.94</u>
NET REVENUES OVER EXPENDITURE	<u>5,400.00</u>	<u>5,400.00</u>	<u>15,800.97</u>			<u>7,536.62</u>

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2017

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	21,654.69	
		<hr/>	
	TOTAL ASSETS		21,654.69
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	21,654.69	
		<hr/>	
	BALANCE - CURRENT DATE	21,654.69	
		<hr/>	
	TOTAL FUND EQUITY		21,654.69
			<hr/>
	TOTAL LIABILITIES AND EQUITY		21,654.69
			<hr/> <hr/>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	21,654.69	14,345.31	60.15	64,023.77
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	21,654.69	14,345.31	60.15	64,023.77
TOTAL FUND REVENUE	36,000.00	36,000.00	21,654.69			64,023.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77
	TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	<u>ADOPTED BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>UNUSED/ UNEARNED</u>	<u>% OF BUDGET</u>	<u>PRIOR YR YTD ACTUAL</u>
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			92,883.77
NET REVENUES OVER EXPENDITURE	.00	.00	21,654.69			(28,860.00)

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2017

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	8,897.73	
905-10200	EDA OPERATING ACCT-SECTION 8	44,953.48	
	TOTAL ASSETS		<u>53,851.21</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	8,897.73	
	TOTAL LIABILITIES		8,897.73
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	9,907.10	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>35,046.38</u>	
	BALANCE - CURRENT DATE	35,046.38	
	TOTAL FUND EQUITY		<u>44,953.48</u>
	TOTAL LIABILITIES AND EQUITY		<u>53,851.21</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	346,216.00	346,216.00	322,054.00	24,162.00	93.02	369,516.00
TOTAL INTERGOVERNMENTAL REVE	346,216.00	346,216.00	322,054.00	24,162.00	93.02	369,516.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	21.74	(21.74)	.00	4.28
TOTAL INTEREST	.00	.00	21.74	(21.74)	.00	4.28
TOTAL FUND REVENUE	346,216.00	346,216.00	322,075.74			369,520.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	274,036.00	(72,180.00)	79.15	349,774.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	116.00	116.00	.00	843.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	9,182.00	9,182.00	.00	4,906.00
905-49775-375 FSS	.00	.00	2,904.00	2,904.00	.00	741.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	791.36	791.36	.00	534.46
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>287,029.36</u>	<u>(59,186.64)</u>	<u>82.90</u>	<u>356,798.46</u>
TOTAL HAP EXPENDITURES	<u><u>346,216.00</u></u>	<u><u>346,216.00</u></u>	<u><u>287,029.36</u></u>	<u><u>(59,186.64)</u></u>	<u><u>82.90</u></u>	<u><u>356,798.46</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	287,029.36			356,798.46
NET REVENUES OVER EXPENDITURE	.00	.00	35,046.38			12,721.82

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33633 INIT FOUND DOWNTOWN REVITALIG	.00	.00	.00	.00	.00	5,000.00
TOTAL SOURCE 33	.00	.00	.00	.00	.00	5,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,937.99
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,937.99
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	133.75
205-37220 RENTAL FEES	210,000.00	210,000.00	157,156.55	52,843.45	74.84	224,699.11
TOTAL MALL OPERATING REVENUES	210,000.00	210,000.00	157,156.55	52,843.45	74.84	224,832.86
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	75,000.00	75,000.00	125,000.00	(50,000.00)	166.67	.00
TOTAL TRANSFERS FROM OTHER FU	75,000.00	75,000.00	125,000.00	(50,000.00)	166.67	.00
TOTAL FUND REVENUE	<u>285,100.00</u>	<u>285,100.00</u>	<u>282,156.55</u>			<u>233,770.85</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	58,653.60	(29,142.40)	66.81	.00
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	140.00	(2,360.00)	5.60	.00
205-41930-121 PERA (EMPLOYER)	6,730.00	6,730.00	4,399.02	(2,330.98)	65.36	.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,055.00	7,055.00	4,362.06	(2,692.94)	61.83	.00
205-41930-131 MEDICAL/DENTAL/LIFE	15,368.00	15,368.00	11,481.40	(3,886.60)	74.71	.00
205-41930-132 LONGEVITY PAY	1,930.00	1,930.00	.00	(1,930.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	.00	.00	1,434.32	1,434.32	.00	.00
205-41930-151 WORKERS' COMPENSATION PREMIU	754.00	754.00	242.51	(511.49)	32.16	.00
205-41930-154 HRA/FLEX FEES	.00	.00	54.55	54.55	.00	.00
TOTAL PERSONAL SERVICES	122,133.00	122,133.00	80,767.46	(41,365.54)	66.13	.00
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	.00	.00	106.13	106.13	.00	19.24
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	215.30	215.30	.00	35.68
205-41930-221 REPAIR & MAINT VEH/EQUIPMENT	.00	.00	180.00	180.00	.00	.00
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	1,500.00	1,500.00	1,015.17	(484.83)	67.68	429.99
TOTAL SUPPLIES	1,500.00	1,500.00	1,516.60	16.60	101.11	484.91
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	550.00	(4,450.00)	11.00	5,369.97
205-41930-313 IT MGMT & BACKUP	.00	.00	1,620.67	1,620.67	.00	.00
205-41930-321 TELEPHONE/CELLULAR	.00	.00	448.52	448.52	.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	641.24	(108.76)	85.50	154.86
205-41930-334 MILEAGE REIMBURSEMENT	1,050.00	1,050.00	462.50	(587.50)	44.05	883.44
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	(200.00)	.00	38.33
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,059.91
205-41930-381 ELECTRIC UTILITIES	250.00	250.00	462.66	212.66	185.06	614.35
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	370.47	370.47	.00	73.28
205-41930-383 GAS UTILITIES	250.00	250.00	67.19	(182.81)	26.88	51.36
TOTAL OTHER SERVICES & CHARG	9,500.00	9,500.00	4,623.25	(4,876.75)	48.67	8,245.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	.00	.00	.00	.00	.00	1,208.67
205-41930-407 HWY 95 PROPERTY ACQ MAINT EXP	.00	.00	2,761.64	2,761.64	.00	.00
205-41930-430 MISCELLANEOUS	.00	.00	.00	.00	.00	24.66
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	499.00	(1,001.00)	33.27	250.00
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	305.00	(1,195.00)	20.33	535.00
205-41930-450 TAX ABATEMENT-MAIN & 65 LLC	.00	.00	3,201.50	3,201.50	.00	.00
205-41930-451 TAX ABATEMENT-MOTEK/TEAM IND	.00	.00	16,687.92	16,687.92	.00	.00
205-41930-484 NLX ACTIVITIES	5,250.00	5,250.00	4,830.00	(420.00)	92.00	2,625.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	1,172.00	(1,828.00)	39.07	2,358.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	5,475.88	5,475.88	.00	11,280.26
205-41930-487 MN DESIGN TEAM PROJECT	.00	.00	.00	.00	.00	10,091.91
205-41930-488 DOWNTOWN TASK FORCE	.00	.00	.00	.00	.00	750.00
205-41930-489 IND PARK MARKETING	10,500.00	10,500.00	5,557.11	(4,942.89)	52.92	8,290.83
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00	3,000.00
TOTAL MISCELLANEOUS	24,750.00	24,750.00	43,490.05	18,740.05	175.72	40,414.33
TOTAL EDA ADMINISTRATION	157,883.00	157,883.00	130,397.36	(27,485.64)	82.59	49,144.74

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	24,920.00	24,920.00	16,439.18 (8,480.82)	65.97	24,378.26
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	9.21
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	2,824.40 (175.60)	94.15	1,485.88
205-47000-121 PERA (EMPLOYER)	1,961.00	1,961.00	1,232.94 (728.06)	62.87	1,799.76
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,201.00	2,201.00	1,431.25 (769.75)	65.03	1,889.78
205-47000-131 MEDICAL/DENTAL/LIFE	7,684.00	7,684.00	5,735.34 (1,948.66)	74.64	7,129.14
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,568.00	1,568.00	710.50 (857.50)	45.31	1,131.50
205-47000-154 HRA/FLEX FEES	50.00	50.00	27.35 (22.65)	54.70	36.75
TOTAL PERSONAL SERVICES	42,984.00	42,984.00	28,400.96 (14,583.04)	66.07	37,860.28
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	87.49	87.49	.00	138.64
205-47000-212 GASOLINE/FUEL	250.00	250.00	29.92 (220.08)	11.97	82.20
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,500.00	7,500.00	8,992.64	1,492.64	119.90	13,616.18
TOTAL SUPPLIES	7,750.00	7,750.00	9,110.05	1,360.05	117.55	13,837.02
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	186.60 (1,613.40)	10.37	208.87
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00 (7,000.00)	.00	4,289.25
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	13,020.36 (7,979.64)	62.00	19,506.29
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	3,571.64 (2,128.36)	62.66	5,130.22
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	2,648.49 (3,351.51)	44.14	3,810.03
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	2,523.67 (1,976.33)	56.08	4,088.50
TOTAL OTHER SERVICES & CHARG	46,000.00	46,000.00	21,950.76 (24,049.24)	47.72	37,033.16
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	11,500.00	11,500.00	6,432.59 (5,067.41)	55.94	12,265.99
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	(580.90) (1,380.90) (72.61)	2,269.42
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00 (12,000.00)	.00	77.85
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	54,000.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	11,500.00	11,500.00	.00	.00
TOTAL MISCELLANEOUS	24,300.00	24,300.00	17,351.69 (6,948.31)	71.41	68,613.26
TOTAL MALL OPERATING EXPENSE	121,034.00	121,034.00	76,813.46 (44,220.54)	63.46	157,343.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	278,917.00	278,917.00	207,210.82			206,488.46
NET REVENUES OVER EXPENDITURE	6,183.00	6,183.00	74,945.73			27,282.39

Date: 08/30/2017

Peoples Bank of Commerc / Cambridge EDA

Page: 1

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ACH Transaction Report

Batch #: 000137

Created On: 08/30/2017

Name	Amount
Bungalows of Chisago L	\$1,244.00
Calhoun Apartments	\$1,067.00
Cambridge Square Assoc	\$1,403.00
Cambridge Town Square	\$1,070.00
DJ Properties of Stanc	\$516.00
Erlandson - Nelson Con	\$542.00
Hanson Properties	\$270.00
Haven Properties	\$336.00
New Challenges, Inc.	\$7,003.00
Isanti Village Apartme	\$916.00
Kaizen Property Soluti	\$1,206.00
Kestrel Meadows Townho	\$2,487.00
Legacy Townhomes	\$6,175.00
Lindstrom Parkview Ass	\$401.00
Minneapolis Public Hou	\$641.46
Allen Moulton	\$531.00
Multi-Investments, LLC	\$346.00
Normandy Townhomes	\$5,033.00
North Branch Senior Ho	\$834.00
Oakhurst Apartments	\$363.00
Oakview Terrace Townho	\$1,491.00
Northern Management	\$455.00
Rush Oaks Apartments	\$367.00
Sunrise Court Apartmen	\$1,103.00
Taylors Falls Villas	\$507.00
Tower Terrace Limited	\$3,410.00
Washington County HRA	\$574.46
Wyoming Limited Partne	\$2,600.00
Wyoming Limited Partne	\$1,120.00
Cambridge EDA	\$-44,011.92

①

Batch Total: \$0.00

② 64,932.92
Sept ACH - Hsg Div

ACH Transaction Report

Batch #: 000138

Created On: 08/30/2017

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$524.00
Aishya R. Blackwell	\$13.00
Bohmer, John	\$1,075.00
Dean & Jennifer Bondes	\$895.00
Terrie L. Brasch	\$87.00
Charles Satak	\$586.00
Chen Liu	\$6,541.00
Elmer D. Harp	\$572.00
Jay M. Winger	\$479.00
Jenell King	\$554.00
John Maher	\$370.00
Kathryn Dahlberg	\$498.00
Brian Leet	\$365.00
Janet Nielsen	\$739.00
Michael Doran	\$560.00
Penelope Murphy	\$29.00
Loral Myers	\$242.00
Ordeen Splittstoser	\$818.00
Randall Propp	\$508.00
Richard Berget	\$265.00
Robert Blaisdell-Blais	\$386.00
Robert Mattson	\$589.00
Sharon Johnson	\$322.00
Steve Baker	\$802.00
Paul & Bethany Stiles	\$656.00
Thomas Olin	\$309.00
Cambridge EDA	\$-18,784.00



Batch Total: \$0.00

ACH Transaction Report

Batch #: 000139

Created On: 09/27/2017

<u>Name</u>	<u>Amount</u>
PG Companies Redwing A	\$1,167.00
Kestrel Meadows Townho	\$613.00
Cambridge EDA	\$-1,780.00
Batch Total:	\$0.00



Date: 09/27/2017

Peoples Bank of Commerc / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000140

Created On: 09/27/2017

<u>Name</u>	<u>Amount</u>
Christine LeCuyer	\$357.00
Cambridge EDA	\$-357.00
Batch Total:	\$0.00



<p>CAMBRIDGE EDA MEETING</p> <p>October 16, 2017</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	9/21/2017	107025 - 107111	5,024.80
Prepaid Checks	9/27/2017	107123 - 107160	2,274.25
Prepaid Checks	9/29/2017	107165	3,349.68
Prepaid Checks	10/4/2017	107186 - 107258	7,609.69
	Prepaid Totals		<hr/> 18,258.42 <hr/>

TOTAL SUBMITTED FOR APPROVAL

\$18,258.42

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Maintenance Supplies - Mall	94.40
555	Business Essentials	Maintenance Supplies - Mall	17.03
Total 555:			111.43
906	Cambridge Napa Auto Parts	Repair & Maint Supplies - Mall	70.20
Total 906:			70.20
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
2350	HD Supply Facilities Maintenance	Betterments & Additions - Bridge Park	818.99
Total 2350:			818.99
3056	Lake Superior Laundry Inc.	Mall Rugs	54.20
Total 3056:			54.20
3521	Menards	Maintenance Supplies - 103 Main St S	12.96
3521	Menards	Repair & Maint - Mall Suite 162	3,298.22
3521	Menards	Maintenance Supplies - 103 Main St S	47.52
3521	Menards	Materials - Bridge Park	24.63
3521	Menards	Maintenance Supplies - 103 Main St S	78.37
Total 3521:			3,461.70
5861	Walmart Community Card	Tenant Services - Bridge Park	71.73
5861	Walmart Community Card	Materials - Bridge Park	199.00
5861	Walmart Community Card	Office Supplies - Maintenance	4.88
5861	Walmart Community Card	Office Supplies - Maintenance	4.88
Total 5861:			270.73
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.55
Total 5878:			232.55
Grand Totals:			5,024.80

Dated: 9/21/17City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/21/2017	107025	555	Business Essentials	205-20100	111.43
09/17	09/21/2017	107026	906	Cambridge Napa Auto Parts	205-20100	70.20
09/17	09/21/2017	107045	2046	G & K Services, Inc.	205-20100	5.00
09/17	09/21/2017	107053	2350	HD Supply Facilities Maintenance Ltd	901-20100	818.99
09/17	09/21/2017	107064	3056	Lake Superior Laundry Inc.	205-20100	54.20
09/17	09/21/2017	107073	3521	Menards	205-20100	3,461.70
09/17	09/21/2017	107109	5861	Walmart Business/SYNCB	901-20100	270.73
09/17	09/21/2017	107110	5861	Walmart Business/SYNCB	205-20100	.00
09/17	09/21/2017	107111	5878	Waste Management of WI-MN	901-20100	232.55
Grand Totals:						<u>5,024.80</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Office Supplies - Maintenance	22.88
969	Cardmember Service	Conference - D. Barrett	455.00
Total 969:			477.88
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			5.00
3376	Marco Technologies LLC	Security Cameras - Bridge Park	375.00
Total 3376:			375.00
3521	Menards	Maintenance Supplies - 103 Main St S	13.16
3521	Menards	Maintenance Supplies - Mall	38.06
Total 3521:			51.22
5116	Short, Elliot, Hendrickson Inc	CAMBR City Eng. Services	1,218.50
Total 5116:			1,218.50
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.57
5801	Verizon Wireless	wireless phone service - Maintenance Dept	25.69
5801	Verizon Wireless	wireless phone service - Bridge Park	51.39
Total 5801:			146.65
Grand Totals:			2,274.25

Dated: _____

9-27-17

City Treasurer: _____

Caroline More

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/27/2017	107123	969	Cardmember Service	901-20100	477.88
09/17	09/27/2017	107131	2046	G & K Services, Inc.	205-20100	5.00
09/17	09/27/2017	107141	3376	Marco Technologies LLC	901-20100	375.00
09/17	09/27/2017	107142	3521	Menards	205-20100	51.22
09/17	09/27/2017	107154	5116	Short, Elliot, Hendrickson Inc	901-20100	1,218.50
09/17	09/27/2017	107160	5801	Verizon Wireless	901-20100	146.65
Grand Totals:						<u>2,274.25</u>

Vendor	Vendor Name	Description	Net Invoice Amount
3933	Mora HRA	September Contracted Section 8 Administration	3,349.68
Total 3933:			3,349.68
Grand Totals:			3,349.68

Dated: 9/29/17

City Treasurer: Caroline Mc

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/17	09/29/2017	107165	3933	Mora HRA	902-20100	3,349.68
Grand Totals:						<u>3,349.68</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1686	Ecolab Pest Elimination Div.	Pest Control - Bridge Park	160.31
	Total 1686:		160.31
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	78.71
	Total 2411:		78.71
2631	Isanti County Auditor-Treasurer	Property Taxes ID 15.069.0010	3,391.00
	Total 2631:		3,391.00
3056	Lake Superior Laundry Inc.	Mall Rugs	54.20
	Total 3056:		54.20
3376	Marco Technologies LLC	Hard Drive - Bridge Park	125.28
	Total 3376:		125.28
3501	MEI Total Elevator Solutions	October Service Billing	234.03
	Total 3501:		234.03
3521	Menards	Maintenance Supplies - Mall	64.56
	Total 3521:		64.56
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	9.45
	Total 3543:		9.45
5191	SPEW Health Plan	Health Insurance Premium - November	1,459.00
5191	SPEW Health Plan	Health Insurance Premium - November	729.50
	Total 5191:		2,188.50
5395	Tarbell, Donald M. Estate of	Refund on Security Deposit & Interest	341.81
	Total 5395:		341.81
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.56
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	275.16
	Total 5878:		507.72
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81

Vendor	Vendor Name	Description	Net Invoice Amount
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			451.62
Grand Totals:			7,609.69

Dated: 10/4/17

City Treasurer: Caroline Mrc

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/17	10/04/2017	107186	1686	Ecolab Pest Elimination Div.	901-20100	160.31
10/17	10/04/2017	107192	2046	G & K Services, Inc.	205-20100	2.50
10/17	10/04/2017	107203	2411	Hillyard / Minneapolis	205-20100	78.71
10/17	10/04/2017	107205	2631	Isanti County Auditor-Treasurer	205-20100	3,391.00
10/17	10/04/2017	107215	3056	Lake Superior Laundry Inc.	205-20100	54.20
10/17	10/04/2017	107218	3376	Marco Technologies LLC	901-20100	125.28
10/17	10/04/2017	107220	3501	Minnesota Elevator, Inc	901-20100	234.03
10/17	10/04/2017	107221	3521	Menards	205-20100	64.56
10/17	10/04/2017	107223	3543	Metro Sales, Inc.	901-20100	9.45
10/17	10/04/2017	107242	5191	SPEW Health Plan	205-20100	2,188.50
10/17	10/04/2017	107248	5395	Estate of Donald M. Tarbell	901-20100	341.81
10/17	10/04/2017	107255	5878	Waste Management of WI-MN	205-20100	507.72
10/17	10/04/2017	107258	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						<u>7,609.69</u>