

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
October 3, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, October 3, 2016 at Cambridge City Center, 300 3rd Ave NE, Cambridge, MN 55008.

Members Present: President Joe Morin, EDA members Marlys Palmer, Lisa Iverson, Howard Lewis and Michael Stylski Sr.

Members Absent: None

Staff Present: Executive Director Woulfe, Housing Supervisor Fromm, Community Development Director Westover and Economic Development Director Gustafson

Call to Order

Morin called the meeting to order at 5:35 PM.

Approval of Agenda

Stylski moved, seconded by Palmer, to approve the agenda as presented. Motion carried unanimously.

Consent Agenda

Lewis moved, seconded by Iverson to approve consent agenda items A – E, as presented. Palmer requested to have Item E pulled from the consent agenda. Lewis moved, seconded by Iverson, to amend their motion to approve consent agenda items A-D.

- A. September 6, 2016 EDA meeting minutes
- B. EDA Draft August 2016 Financial Statements
- C. Housing Division Bills checks # 16729-# 16730 and ACH batches with transactions totaling \$58,099.49
- D. Approve EDA Administration Division bills checks # 103654- # 103887 totaling \$26,377.82

Upon call of the roll, Iverson, Palmer, Morin, Lewis and Stylski aye, no nays. Motion carried unanimously.

- E. Approve hiring of Debra Barrett as Part-time Housing Supervisor

Palmer asked if an external ad was placed for this position. Moe responded that a thorough, open process was conducted for this hiring process. Fromm stated she was happy a person with housing experience was chosen. Palmer moved, seconded by Stylski to approve consent agenda item E as presented. Upon call of the roll, Iverson, Palmer, Morin, Lewis and Stylski aye, no nays. Motion carried unanimously.

New Business

Housing Supervisor Report

Fromm presented the Housing Supervisor report, detailing a list of things needing to be repaired.

Public Hearing on 2017 Public Housing Annual Plan

At 5:41 PM EDA convened a public hearing to discuss the 2017 Public Housing Annual Plan. No one appeared. Public hearing closed at 5:43 PM.

Adopt Resolution EDA R16- 004 Approving the 2017 Public Housing Plan

Fromm requested EDA adopt Resolution No. EDA R16-004, approving the annual PHA Plan for Fiscal year beginning January 1, 2017. Fromm clarified the resolution is to add another year to the current five year plan and can be revised at any time.

Stylski moved, seconded by Palmer, to adopt Resolution No. EDA R16- 004, approving the annual PHA Plan for Fiscal Year beginning January 1, 2017.

Approve Bids for Replacement of Community Area Carpet

Fromm stated bids to replace carpet on four floors were solicited in the form of a bid packet sent to local contractors and advertised on the City of Cambridge web-site. One bid was received from Herbs Carpet, Isanti for \$16,777.69.

Palmer moved, seconded by Iverson, to accept the bid from Herbs Carpet. Palmer, Stylski, Lewis, Iverson and Morin aye, no nays. Motion carried unanimously.

Police Department Use of City Center Mall Unit 162 as Community Policing Center

Dwyer explained the Police Department is in need of additional office space to house the Police Reserve Unit, provide storage and meeting spaces for roll- calls, police training, and proposed Community Policing Activities. Dwyer stated after examining the layout of Suite 162 in the City Center Mall, staff agreed this would be an ideal set-up to meet current and future police department needs.

Lewis moved, seconded by Palmer, to approve and recommend the EDA allow the Cambridge Police Department to take occupancy of Suite 162 of the City Center Mall for use by their Community Policing / Reserve Unit. Motion carried unanimously.

Cambridge Center for the Arts Lease Discussion

Gustafson clarified staff was asked to bring back a discussion on the Cambridge Center for the Arts lease. Gustafson affirmed that Cambridge Center for the Arts pays \$7.50 per square foot or \$1005.00 per month signing a new lease in August.

Arne Everson, President of Cambridge Center for the Arts, expressed to EDA the difficulties of generating income as a non-profit. Everson stated he is not asking for free rent space but is asking for a lower rate due to the valuable service provided by the Center for the Arts and the limited income. Any consideration would be most appreciated.

Lewis disclosed he is a member of Cambridge Center for the Arts and felt the EDA should reduce their rent given the benefit of their organization to the community. Gustafson says as

center for the arts to raise money, provide services to raise funds to afford rent costs etc. throughout the year. Woulfe asked if the EDA be open to some sort of partnership like this. EDA members stated they were open to this prospect. Palmer and Iverson thought help with fundraising is better than lowering the rent and having all the other non - profits tenants come and request reductions in rent also.

Lewis moved to change the lease agreement to lower the rent for Cambridge Center for the Arts beginning October 1 from \$1005 to \$800 per month. Stylski wants to know customary charge for similar property. Gustafson stated that with CAM charges this space could be charged \$15 per square foot on the open market. Motion failed for the lack of a second.

Woulfe stated the lease renewal had already been approved by the EDA so no additional action is necessary.

Jakebreaking

The rumble from semi-trucks downshifting has caused complaints from Bridge Park Apartments and would like to recommend to city council to address the issue. Woulfe stated there may be an existing ordinance that addresses this issue but believes signage needs to be installed.

Unfinished Business

There was no unfinished business.

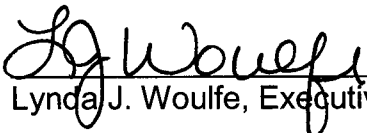
Adjournment

Stylski moved, seconded by Lewis, to adjourn the meeting at 6:36 PM. Motion carried unanimously.



Joe Morin, President

ATTEST:



Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2016

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(2,241.28)	
901-10102	INVESTMENTS--PBC	318,809.19	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	296,438.24	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,224,349.98	
901-16300	SITE IMPROVEMENTS	126,849.24	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN	51,315.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,650,753.42)	
	TOTAL ASSETS		<u>1,092,355.62</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	2,703.08	
901-21650	ACCRUED VACATION & SICK PAY	33,095.27	
901-22600	TENANT SECURITY DEPOSITS	25,177.16	
	TOTAL LIABILITIES		<u>60,975.51</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	657,269.35	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>72,554.99</u>	
	BALANCE - CURRENT DATE	<u>72,554.99</u>	
	TOTAL FUND EQUITY		<u>1,031,380.11</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,092,355.62</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	.00	.00	53,689.00	(53,689.00)	.00	80,773.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	53,689.00	(53,689.00)	.00	80,773.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	.00	.00	1,751.00	(1,751.00)	.00	258.00
901-36210 INTEREST EARNINGS	.00	.00	1,169.84	(1,169.84)	.00	2,203.74
TOTAL INTEREST & MISC INCOME	.00	.00	2,920.84	(2,920.84)	.00	2,461.74
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	.00	.00	108,261.10	(108,261.10)	.00	155,423.25
901-37221 LAUNDRY INCOME BRIDGE PARK	.00	.00	4,419.75	(4,419.75)	.00	7,336.25
TOTAL RENTAL INCOME	.00	.00	112,680.85	(112,680.85)	.00	162,759.50
TOTAL FUND REVENUE	.00	.00	169,290.69			245,994.24

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT ADMINISTRATION</u>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	.00	.00	.00	3,024.92
901-49500-103 ADMIN PART-TIME - REGULAR	.00	.00	18,659.40	18,659.40	.00	23,353.15
901-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	(85.61)
901-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	1,427.52	1,427.52	.00	2,151.55
901-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	101.10	101.10	.00	240.87
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	20,188.02	20,188.02	.00	28,684.88
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	.00	.00	403.48	403.48	.00	602.30
<i>TOTAL SUPPLIES</i>	.00	.00	403.48	403.48	.00	602.30
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-306 AUDITING	.00	.00	3,300.00	3,300.00	.00	2,000.00
901-49500-321 TELEPHONE EXPENSE	.00	.00	4,254.07	4,254.07	.00	6,867.62
901-49500-322 POSTAGE	.00	.00	94.00	94.00	.00	147.00
901-49500-331 TRAVEL/MEALS/LODGING	.00	.00	360.00	360.00	.00	.00
901-49500-340 ADVERTISING	.00	.00	181.80	181.80	.00	30.80
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	8,189.87	8,189.87	.00	9,045.42
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	.00	.00	1,830.00	1,830.00	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	247.62	247.62	.00	303.87
901-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	610.00	610.00	.00	2,018.00
<i>TOTAL MISCELLANEOUS</i>	.00	.00	2,687.62	2,687.62	.00	2,321.87
TOTAL LOW RENT ADMINISTRATION	.00	.00	31,468.99	31,468.99	.00	40,654.47

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>						
<i>SUPPLIES</i>						
901-49600-210 REC, PUB & OTHER SERVICES	.00	.00	(813.26)	(813.26)	.00	1,353.88
<i>TOTAL SUPPLIES</i>	.00	.00	(813.26)	(813.26)	.00	1,353.88
TOTAL LOW RENT TENANT SERVICE	.00	.00	(813.26)	(813.26)	.00	1,353.88

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	2,967.04
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	17,093.34	17,093.34	.00	23,071.57
901-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	(147.10)
901-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	1,307.67	1,307.67	.00	2,230.28
901-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	682.83	682.83	.00	1,731.64
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	19,083.84	19,083.84	.00	29,853.43
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	.00	.00	2,806.84	2,806.84	.00	2,190.08
901-49700-212 FUEL PURCHASE	.00	.00	.00	.00	.00	110.35
<i>TOTAL SUPPLIES</i>	.00	.00	2,806.84	2,806.84	.00	2,300.43
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	.00	.00	11,533.21	11,533.21	.00	14,105.53
901-49700-360 INSURANCE AND BONDS	.00	.00	.00	.00	.00	11,622.75
901-49700-370 PAYMENT IN LIEU OF TAXES	.00	.00	.00	.00	.00	12,296.00
901-49700-381 ELECTRIC UTILITIES	.00	.00	18,923.62	18,923.62	.00	28,575.37
901-49700-382 WATER/WASTEWATER UTILITIES	.00	.00	5,888.46	5,888.46	.00	8,656.74
901-49700-383 GAS UTILITIES	.00	.00	2,569.97	2,569.97	.00	4,702.40
901-49700-384 REFUSE HAULING	.00	.00	1,191.03	1,191.03	.00	1,932.56
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	40,106.29	40,106.29	.00	81,891.35
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	42,443.47
<i>TOTAL MISCELLANEOUS</i>	.00	.00	.00	.00	.00	42,443.47
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	4,083.00	4,083.00	.00	4,176.00
<i>TOTAL IMPROVEMENTS/BETTERM</i>	.00	.00	4,083.00	4,083.00	.00	4,176.00
TOTAL LOW RENT MAINTENANCE	.00	.00	66,079.97	66,079.97	.00	160,664.68

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	96,735.70			202,673.03
NET REVENUES OVER EXPENDITURE	.00	.00	72,554.99			43,321.21

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2016

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	81,127.46	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		81,127.46

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	5,836.96	
902-22200	DEFERRED REVENUE-UNEARNED GRAN	603.77	
	TOTAL LIABILITIES		6,440.73

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	62,409.54	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	12,277.19	
	BALANCE - CURRENT DATE	12,277.19	
	TOTAL FUND EQUITY		74,686.73
	TOTAL LIABILITIES AND EQUITY		81,127.46

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	.00	.00	37,200.00	(37,200.00)	.00	43,514.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	37,200.00	(37,200.00)	.00	43,514.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	2,303.76	(2,303.76)	.00	11,999.79
TOTAL RENTAL INCOME	.00	.00	2,303.76	(2,303.76)	.00	11,999.79
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	47.19	(47.19)	.00	54.17
TOTAL INTEREST	.00	.00	47.19	(47.19)	.00	54.17
 TOTAL FUND REVENUE	 .00	 .00	 39,550.95			 55,567.96

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306 AUDIT FEES	.00	.00	3,300.00	3,300.00	.00	2,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	.00	.00	24,120.31	24,120.31	.00	38,638.84
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	27,420.31	27,420.31	.00	40,638.84
TOTAL SECT 8 ADMINISTRATIVE	.00	.00	27,420.31	27,420.31	.00	40,638.84

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	191,495.00	191,495.00	.00	303,727.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(191,641.55)	(191,641.55)	.00	(303,727.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	329.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	(552.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(146.55)	(146.55)	.00	(223.00)
TOTAL HAP OCCUPIED UNITS	.00	.00	(146.55)	(146.55)	.00	(223.00)

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	27,273.76			40,415.84
NET REVENUES OVER EXPENDITURE	.00	.00	12,277.19			15,152.12

CITY OF CAMBRIDGE
 BALANCE SHEET
 AUGUST 31, 2016

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10010	CASH AND INVESTMENTS	(188.39)	
903-10102	INVESTMENTS--PBC		261,980.17	
903-10200	EDA HOUSING DIV OPERATING CASH		82,469.99	
				<hr/>
	TOTAL ASSETS			344,261.77
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LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS		336,797.33	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		7,464.44	
				<hr/>
	BALANCE - CURRENT DATE		7,464.44	
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	TOTAL FUND EQUITY			344,261.77
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	TOTAL LIABILITIES AND EQUITY			344,261.77
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CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	.00	.00	.00	.00	.00	72,109.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	72,109.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	.00	.00	.00	.00	.00	6,446.00
TOTAL CHARGES FOR SERVICES	.00	.00	.00	.00	.00	6,446.00
<u>INTEREST & MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	.00	.00	.00	2,546.52
903-36210 INTEREST EARNINGS	.00	.00	836.82	(836.82)	.00	1,625.70
TOTAL INTEREST & MISC INCOME	.00	.00	836.82	(836.82)	.00	4,172.22
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	.00	.00	8,454.00	(8,454.00)	.00	16,434.25
TOTAL OTHER REVENUES	.00	.00	8,454.00	(8,454.00)	.00	16,434.25
TOTAL FUND REVENUE	.00	.00	9,290.82			99,161.47

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	.00	.00	1,575.00	1,575.00	.00	1,575.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	120.50	120.50	.00	120.43
	<i>TOTAL FUNCTION 1</i>	.00	.00	1,695.50	1,695.50	.00	1,695.43
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	.00	.00	130.88	130.88	.00	376.39
	<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	130.88	130.88	.00	376.39
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	567.00
	<i>TOTAL MISCELLANEOUS</i>	.00	.00	.00	.00	.00	567.00
	TOTAL OTHER HOUSING BUS ACTIV	.00	.00	1,826.38	1,826.38	.00	2,638.82

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	.00	.00	.00	.00	.00	71,913.00
	<i>TOTAL HAP EXPENDITURES</i>	.00	.00	.00	.00	.00	71,913.00
	TOTAL HOUSING ASSISTANCE PRO	.00	.00	.00	.00	.00	71,913.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	1,826.38			74,551.82
NET REVENUES OVER EXPENDITURE	.00	.00	7,464.44			24,609.65

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2016

CAPITAL FUND PROGRAM-HUD

ASSETS

904-10200	EDA OPERATING ACCOUNT-CAPITAL	59,030.00	
904-13200	DUE FROM OTHER GOVERNMENTS	<u>22,860.00</u>	
	TOTAL ASSETS		<u>81,890.00</u>

LIABILITIES AND EQUITY

FUND EQUITY

904-27200	UNRESTRICTED NET ASSETS	28,860.00	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>53,030.00</u>	
	BALANCE - CURRENT DATE	<u>53,030.00</u>	
	TOTAL FUND EQUITY		<u>81,890.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>81,890.00</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	.00	.00	53,030.00	(53,030.00)	.00	28,860.00
	TOTAL INTERGOVERNMENTAL REVE	.00	.00	53,030.00	(53,030.00)	.00	28,860.00
	TOTAL FUND REVENUE	.00	.00	53,030.00			28,860.00
	NET REVENUES OVER EXPENDITURE	.00	.00	53,030.00			28,860.00

CITY OF CAMBRIDGE
BALANCE SHEET
AUGUST 31, 2016

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	5,614.23	
905-10200	EDA OPERATING ACCT-SECTION 8	<u>4,248.78</u>	
	TOTAL ASSETS		<u>9,863.01</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	<u>5,614.23</u>	
	TOTAL LIABILITIES		5,614.23
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	(2,814.72)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>7,063.50</u>	
	BALANCE - CURRENT DATE	<u>7,063.50</u>	
	TOTAL FUND EQUITY		<u>4,248.78</u>
	TOTAL LIABILITIES AND EQUITY		<u>9,863.01</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	.00	.00	230,856.00	(230,856.00)	.00	279,272.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	230,856.00	(230,856.00)	.00	279,272.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.00	.00	.00	3.00
TOTAL INTEREST	.00	.00	.00	.00	.00	3.00
 TOTAL FUND REVENUE	 .00	 .00	 230,856.00			 279,275.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	219,265.00	219,265.00	.00	280,378.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	695.00	695.00	.00	180.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	3,122.00	3,122.00	.00	2,870.00
905-49775-375 FSS	.00	.00	371.00	371.00	.00	1,860.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	339.50	339.50	.00	219.50
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	223,792.50	223,792.50	.00	285,507.50
TOTAL HAP EXPENDITURES	.00	.00	223,792.50	223,792.50	.00	285,507.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	223,792.50			285,507.50
NET REVENUES OVER EXPENDITURE	.00	.00	7,063.50			(6,232.50)

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33632 INIT FOUND DESIGN TEAM GRANT	.00	.00	.00	.00	.00	4,000.00
TOTAL SOURCE 33	.00	.00	.00	.00	.00	4,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	4,439.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	4,439.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	133.75	(133.75)	.00	38,590.26
205-37220 RENTAL FEES	225,000.00	225,000.00	157,008.03	67,991.97	69.78	220,461.33
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	157,141.78	67,858.22	69.84	259,051.59
TOTAL FUND REVENUE	225,100.00	225,100.00	157,141.78			267,491.05

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	1,627.00	.00	(1,627.00)	.00	630.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	.00	(191.00)	.00	48.23
TOTAL PERSONAL SERVICES	2,691.00	1,818.00	.00	(1,818.00)	.00	678.23
<i>SUPPLIES</i>						
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	35.68	35.68	.00	.00
TOTAL SUPPLIES	.00	.00	35.68	35.68	.00	.00
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	4,495.47	(504.53)	89.91	650.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	50.04	(699.96)	6.67	711.73
205-41930-334 MILEAGE REIMBURSEMENT	250.00	1,000.00	532.98	(467.02)	53.30	.00
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	(200.00)	.00	15.54
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,195.43
205-41930-381 ELECTRIC UTILITIES	.00	300.00	241.42	(58.58)	80.47	305.70
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	300.00	36.64	(263.36)	12.21	39.06
TOTAL OTHER SERVICES & CHARG	8,200.00	9,550.00	5,356.55	(4,193.45)	56.09	2,917.46
<i>MISCELLANEOUS</i>						
205-41930-430 MISCELLANEOUS	.00	25.00	24.66	(.34)	98.64	.00
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	250.00	(1,750.00)	12.50	1,000.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	535.00	(1,515.00)	26.10	658.00
205-41930-484 NLX ACTIVITIES	.00	5,250.00	2,625.00	(2,625.00)	50.00	.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	1,110.00	(1,890.00)	37.00	7,160.43
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	13,100.00	.00	(13,100.00)	.00	.00
205-41930-487 MN DESIGN TEAM PROJECT	6,000.00	10,092.00	10,091.91	(.09)	100.00	2,500.00
205-41930-488 DOWNTOWN TASK FORCE	.00	779.00	.00	(779.00)	.00	600.00
205-41930-489 IND PARK MARKETING	4,600.00	9,000.00	6,876.90	(2,123.10)	76.41	19,175.01
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	3,000.00	.00	100.00	.00
TOTAL MISCELLANEOUS	20,650.00	48,296.00	24,513.47	(23,782.53)	50.76	31,093.44
TOTAL EDA ADMINISTRATION	31,541.00	59,664.00	29,905.70	(29,758.30)	50.12	34,689.13

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	25,000.00	25,000.00	15,684.35 (9,315.65)	62.74	23,894.19
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	9.21 (990.79)	.92	.00
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	1,203.44 (1,796.56)	40.11	.00
205-47000-121 PERA (EMPLOYER)	1,875.00	1,875.00	1,176.33 (698.67)	62.74	1,717.86
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,143.00	2,143.00	1,253.12 (889.88)	58.48	1,742.62
205-47000-131 MEDICAL/DENTAL/LIFE	7,047.00	7,047.00	6,030.22 (1,016.78)	85.57	6,826.92
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	716.84
205-47000-151 WORKERS' COMPENSATION PREMIU	1,871.00	1,871.00	638.19 (1,232.81)	34.11	1,496.13
205-47000-154 HRA/FLEX FEES	100.00	100.00	27.35 (72.65)	27.35	36.85
TOTAL PERSONAL SERVICES	42,636.00	42,636.00	26,022.21 (16,613.79)	61.03	36,431.41
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	100.00	85.00 (15.00)	85.00	188.49
205-47000-212 GASOLINE/FUEL	.00	200.00	53.10 (146.90)	26.55	95.02
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	10,000.00	8,877.46 (1,122.54)	88.77	6,387.33
TOTAL SUPPLIES	7,000.00	10,300.00	9,015.56 (1,284.44)	87.53	6,670.84
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,000.00	138.91 (861.09)	13.89	179.56
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00 (7,000.00)	.00	5,205.00
205-47000-381 ELECTRIC UTILITIES	21,000.00	19,000.00	11,439.92 (7,560.08)	60.21	18,209.64
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	3,376.89 (2,323.11)	59.24	5,106.91
205-47000-383 GAS UTILITIES	6,000.00	5,000.00	2,225.65 (2,774.35)	44.51	3,535.32
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	2,516.00 (1,984.00)	55.91	4,095.96
TOTAL OTHER SERVICES & CHARG	45,800.00	42,200.00	19,697.37 (22,502.63)	46.68	36,332.39
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	10,500.00	10,500.00	2,746.49 (7,753.51)	26.16	11,704.19
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	(563.98) (1,363.98) (70.50)	1,482.22
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	10,000.00	77.85 (9,922.15)	.78	8,501.68
205-47000-490 MALL CAP FUND CONTRIBUTION	55,000.00	49,000.00	.00 (49,000.00)	.00	50,000.00
205-47000-491 WORK FORCE CENTER BUILDOUT	.00	.00	.00	.00	.00	38,453.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	3,051.47
TOTAL MISCELLANEOUS	78,300.00	70,300.00	2,260.36 (68,039.64)	3.22	113,192.56
TOTAL MALL OPERATING EXPENSE	173,736.00	165,436.00	56,995.50 (108,440.50)	34.45	192,627.20

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2016

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	205,277.00	225,100.00	86,901.20			227,316.33
NET REVENUES OVER EXPENDITURE	19,823.00	.00	70,240.58			40,174.72

Date: 09/26/2016

Time: 10:10:33

Cambridge EDA
Check Register Detail Report
 Cambridge
 From: 09/01/2016 To: 09/26/2016

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
09/01/2016	ADJST	Peoples Bank Of Commerce -ACH Hsg Sub	Payment	52,048.50	471,265.97	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	29,435.00	500,700.97	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	3,848.00	504,548.97	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	868.93	505,417.90	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	606.18	506,024.08	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	365.56	506,389.64	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	516.00	506,905.64	
09/01/2016	DEP	Peoples Bank Of Commerce	Deposit	271.90	507,177.54	
09/01/2016	016729	Mora HRA	Payment	3,047.95	504,129.59	
		August admin fee reimbursement to Mora HRA				
09/02/2016	DEP	Peoples Bank Of Commerce	Deposit	315.76	504,445.35	
09/06/2016	DEP	Peoples Bank Of Commerce	Deposit	8,259.00	512,704.35	
09/06/2016	DEP	Peoples Bank Of Commerce	Deposit	6,732.00	519,436.35	
09/06/2016	DEP	Peoples Bank Of Commerce	Deposit	5,684.65	525,121.00	
09/06/2016	DEP	Peoples Bank Of Commerce	Deposit	3,230.00	528,351.00	
09/06/2016	DEP	Peoples Bank Of Commerce	Deposit	8,245.00	536,596.00	
09/06/2016	DEP	Peoples Bank Of Commerce	Deposit	2,417.00	539,013.00	
09/12/2016	DEP	Peoples Bank Of Commerce	Deposit	9,101.00	548,114.00	

Date: 09/26/2016

Time: 10:10:33

Cambridge EDA
Check Register Detail Report
Cambridge
From: 09/01/2016 To: 09/26/2016

Page: 2

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
09/12/2016	DEP	Peoples Bank Of Commerce	Deposit	728.00	548,842.00	
09/14/2016	DEP	Peoples Bank Of Commerce	Deposit	210.00	549,052.00	
09/21/2016	016730	Mora HRA	Payment	3,003.04	546,048.96	
		September Section 8 admin fee - Mora HRA				

<p>CAMBRIDGE EDA MEETING</p> <p>October 3, 2016</p> <p>BILLS LIST</p>

Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	8/25/2016	103654	6.72
Prepaid Checks	9/1/2016	103662 - 103737	3,535.27
Prepaid Checks	9/7/2016	103750 - 103780	14,350.03
Prepaid Checks	9/14/2016	103791 - 103835	2,263.19
Prepaid Checks	9/21/2016	103860 - 103887	6,222.61
	Prepaid Totals		<hr/> <u>26,377.82</u>

TOTAL SUBMITTED FOR APPROVAL

\$26,377.82

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Food/Beverage - GPS 45:93 Meeting	6.72
Total 969:			6.72
Grand Totals:			6.72

Dated: 08-25-2016

City Treasurer: JG Woulfe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/16	08/25/2016	103654	969	Cardmember Service	205-20100	6.72
Grand Totals:						6.72

Vendor	Vendor Name	Description	Net Invoice Amount
306	ARC Irrigation, LLC	Lawn Applications - Bridge Park	130.39
	Total 306:		130.39
1681	ECM Publishers, Inc.	Legal Notice - EDA PHA Annual Plan	27.00
	Total 1681:		27.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		5.00
2378	Herb's Carpet Repair LLC	Remove & Install Carpet - Bridge Park	1,153.00
	Total 2378:		1,153.00
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	21.16
	Total 2986:		21.16
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
	Total 3056:		44.31
3108	Law Bulletin Publishing Co	MN Hotel & Hospitality Conference - S. Gustafs	1,000.00
	Total 3108:		1,000.00
3521	Menards	Maintenance Supplies - Mall	611.92
	Total 3521:		611.92
5048	Seasonal Property Services, LLC	Turf Maintenance - Bridge Park	340.00
	Total 5048:		340.00
5431	Ted's Complete Appliance	Repair Dryer - Bridgepark Apts	185.00
	Total 5431:		185.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.49
	Total 5801:		17.49
	Grand Totals:		3,535.27

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 9/6/16

City Treasurer: Caroline Noel

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/16	09/01/2016	103662	306	ARC Irrigation, LLC	901-20100	130.39
09/16	09/01/2016	103677	1681	ECM Publishers, Inc.	901-20100	27.00
09/16	09/01/2016	103682	2046	G & K Services, Inc.	205-20100	5.00
09/16	09/01/2016	103691	2378	Herb's Carpet Repair LLC	901-20100	1,153.00
09/16	09/01/2016	103696	2986	Konica Minolta Business	901-20100	21.16
09/16	09/01/2016	103698	3056	Lake Superior Laundry Inc.	205-20100	44.31
09/16	09/01/2016	103699	3108	Law Bulletin Publishing Co	205-20100	1,000.00
09/16	09/01/2016	103704	3521	Menards	205-20100	611.92
09/16	09/01/2016	103725	5048	Seasonal Property Services, LLC	901-20100	340.00
09/16	09/01/2016	103729	5431	Ted's Complete Appliance	901-20100	185.00
09/16	09/01/2016	103737	5801	Verizon Wireless	205-20100	17.49
Grand Totals:						<u>3,535.27</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1229	Color Authority	Painting - Bridge Park	12,552.00
	Total 1229:		12,552.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
	Total 2046:		2.49
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
	Total 3056:		44.31
3501	MEI Total Elevator Solutions	September Service Billing	225.20
	Total 3501:		225.20
3521	Menards	Materials - Bridge Park	89.30
	Total 3521:		89.30
4312	Olson's Sewer Service, Inc.	Rotoring - Bridge Park	691.25
	Total 4312:		691.25
4661	Quill Corporation	Office Supplies - Bridge Park	65.98
	Total 4661:		65.98
5191	SPEW Health Plan	Health Insurance Premium - October	679.50
	Total 5191:		679.50
	Grand Totals:		14,350.03

Dated: 9/7/16

City Treasurer: Caroline Trone

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/16	09/07/2016	103750	1229	Color Authority	901-20100	12,552.00
09/16	09/07/2016	103757	2046	G & K Services, Inc.	205-20100	2.49
09/16	09/07/2016	103762	3056	Lake Superior Laundry Inc.	205-20100	44.31
09/16	09/07/2016	103766	3501	Minnesota Elevator, Inc	901-20100	225.20
09/16	09/07/2016	103767	3521	Menards	901-20100	89.30
09/16	09/07/2016	103773	4312	Olson's Sewer Service, Inc.	901-20100	691.25
09/16	09/07/2016	103776	4661	Quill Corporation	901-20100	65.98
09/16	09/07/2016	103780	5191	SPEW Health Plan	205-20100	679.50
Grand Totals:						<u>14,350.03</u>

Vendor	Vendor Name	Description	Net Invoice Amount
555	Bertleson One Source	Maintenance Supplies - Mall	26.63
Total 555:			26.63
1067	Central MN Housing Partnership	Return Fee for Use of Suite - Cancelled Reserv	240.00
Total 1067:			240.00
1613	Dusty's Drain Cleaning, Inc.	Snaked & Video Inspections - Bridge Park	325.00
Total 1613:			325.00
1661	East Central Sanitation	Trash Removal - Bridge Park	156.94
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			471.44
2859	Karl's	Air Conditioner - Bridge Pa4k	1,138.09
Total 2859:			1,138.09
3521	Menards	Materials - Bridge Park	4.74
Total 3521:			4.74
5056	SelectAccount	Participant Fees - September	2.35
Total 5056:			2.35
5861	Walmart Community Card	Tenant Services - Bridge Park	54.94
Total 5861:			54.94
Grand Totals:			2,263.19

Dated: 9/14/16

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/16	09/14/2016	103791	555	Bertleson One Source	205-20100	26.63
09/16	09/14/2016	103793	1067	Central MN Housing Partnership	205-20100	240.00
09/16	09/14/2016	103798	1613	Dusty's Drain Cleaning, Inc.	901-20100	325.00
09/16	09/14/2016	103799	1661	East Central Sanitation	205-20100	471.44
09/16	09/14/2016	103807	2859	Karl's	901-20100	1,138.09
09/16	09/14/2016	103813	3521	Menards	901-20100	4.74
09/16	09/14/2016	103826	5056	SelectAccount	205-20100	2.35
09/16	09/14/2016	103835	5861	Walmart Business/SYNCB	901-20100	54.94
Grand Totals:						2,263.19

Vendor	Vendor Name	Description	Net Invoice Amount
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	9.94
Total 2986:			9.94
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
Total 3056:			44.31
3076	Lakes Telecom Inc.	Door Repair - Bridge Park Apts	165.00
Total 3076:			165.00
3234	Lindstrom's Painting	Painting and Repairs - Mall	5,260.00
3234	Lindstrom's Painting	Painting - DMV	425.00
Total 3234:			5,685.00
3521	Menards	Materials - Bridge Park	74.93
3521	Menards	Materials - Bridge Park	39.44
3521	Menards	Maintenance Supplies - Mall	1.50
Total 3521:			115.87
5196	Springvale Electric LLC	Retrofit LED - Bridge Park	185.00
Total 5196:			185.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.49
Total 5801:			17.49
Grand Totals:			6,222.61

Dated: 9/21/16

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/16	09/21/2016	103860	2986	Konica Minolta Business	901-20100	9.94
09/16	09/21/2016	103861	3056	Lake Superior Laundry Inc.	205-20100	44.31
09/16	09/21/2016	103862	3076	Lakes Telecom Inc.	901-20100	165.00
09/16	09/21/2016	103864	3234	Lindstrom's Painting	205-20100	5,685.00
09/16	09/21/2016	103870	3521	Menards	205-20100	115.87
09/16	09/21/2016	103880	5196	Springvale Electric LLC	901-20100	185.00
09/16	09/21/2016	103887	5801	Verizon Wireless	205-20100	17.49
Grand Totals:						<u>6,222.61</u>