

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
July 5, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Tuesday, July 5, 2016 at Bridge Park Apartments, 121 South Fern Street, Cambridge, MN 55008

Members Present: President Joe Morin, EDA members Marlys Palmer and Lisa Iverson

Members Absent: Vice President Howard Lewis, Tiffany Kafer

Staff Present: Executive Director Woulfe, Housing Supervisor Moe, Community Development Director Westover, Housing Supervisor M. Fromm and Housing Maintenance Supervisor J. Fromm

**Call to Order**

Morin called the meeting to order at 4:09 PM.

**Approval of Agenda**

Iverson moved, seconded by Palmer, to approve the agenda as presented. Motion carried 3/0.

**Consent Agenda**

Palmer moved, seconded by Iverson to approve consent agenda items A – D, as presented:

- A. Approve June 6, 2016 Regular and June 20, 2016 Special EDA meeting minutes
- B. Approve EDA Draft May 2016 Financial Statements
- C. Housing Division Bills check #16725 and ACH batches with transactions totaling \$55,149.03
- D. Approve EDA Administration Division bills checks #102868 - #103105 totaling \$17,516.89

Upon call of the roll, Iverson, Palmer and Morin aye, no nays. Motion carried 3/0.

**New Business**

***Housing Supervisor Report***

The Housing Supervisor report was accepted as presented.

***Closed Session***

This meeting is being closed under Minnesota Statutes §13d.05, to develop or consider offers or counteroffers for the purchase of property located at 730 2<sup>nd</sup> Ave SW.

Palmer moved, seconded by Iverson to end closed session at 4:48 PM. Motion carried 3/0.

Palmer moved, seconded by Iverson to take a 10 minute break. Motion carried 3/0.

**Housing Visioning**

EDA held a visioning session. Moe explained the primary housing components are operation of Bridge Park Apartments and administering Section 8 housing vouchers.

Moe affirmed that Housing Supervisors Marilyn and Jerry Fromm will be retiring at the end of the year and Council needs to consider replacement options. After discussion of various options, official direction given by EDA was to proceed with an attempt to replicate what is done now by hiring a part-time office person and a part-time maintenance person allowing ample time to work with Fromm's prior to their retirement.

Iverson moved, seconded by Morin, to authorize staff to move forward with hiring process so new hires have enough time to train with the Fromm's. Motion carried 3/0.

Moe stated there are accumulated resources in a non-HUD housing fund. The resources amount to approximately \$337,000 and could be used for some housing initiatives as one-time dollars for one-time projects. EDA discussed options for growing the housing program.


No further action was taken.

**Adjournment**

Iverson moved, seconded by Morin, to adjourn the meeting at 6:24 PM. Motion carried 3/0.

  
\_\_\_\_\_  
Joe Morin, President

ATTEST:

  
\_\_\_\_\_  
Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2016

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	( 2,355.75)	
901-10102	INVESTMENTS--PBC	318,332.76	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	284,642.90	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,204,528.21	
901-16300	SITE IMPROVEMENTS	126,849.24	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN	51,315.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,650,753.42)	
	TOTAL ASSETS		<u>1,060,147.61</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	1,516.46	
901-21650	ACCRUED VACATION & SICK PAY	33,095.27	
901-22600	TENANT SECURITY DEPOSITS	25,294.38	
	TOTAL LIABILITIES		<u>59,906.11</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	657,269.35	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>41,416.38</u>	
	BALANCE - CURRENT DATE		<u>41,416.38</u>
	TOTAL FUND EQUITY		<u>1,000,241.50</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,060,147.61</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	.00	.00	33,627.00	( 33,627.00)	.00	80,773.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	33,627.00	( 33,627.00)	.00	80,773.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	.00	.00	21.00	( 21.00)	.00	258.00
901-36210 INTEREST EARNINGS	.00	.00	606.72	( 606.72)	.00	2,203.74
TOTAL INTEREST & MISC INCOME	.00	.00	627.72	( 627.72)	.00	2,461.74
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	.00	.00	67,196.00	( 67,196.00)	.00	155,423.25
901-37221 LAUNDRY INCOME BRIDGE PARK	.00	.00	2,950.75	( 2,950.75)	.00	7,336.25
TOTAL RENTAL INCOME	.00	.00	70,146.75	( 70,146.75)	.00	162,759.50
TOTAL FUND REVENUE	.00	.00	104,401.47			245,994.24

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	.00	.00	.00	3,024.92
901-49500-103 ADMIN PART-TIME - REGULAR	.00	.00	12,040.08	12,040.08	.00	23,353.15
901-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	( 85.61)
901-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	921.12	921.12	.00	2,151.55
901-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	50.76	50.76	.00	240.87
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>13,011.96</b>	<b>13,011.96</b>	<b>.00</b>	<b>28,684.88</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	.00	.00	337.50	337.50	.00	602.30
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>337.50</b>	<b>337.50</b>	<b>.00</b>	<b>602.30</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-306 AUDITING	.00	.00	3,000.00	3,000.00	.00	2,000.00
901-49500-321 TELEPHONE EXPENSE	.00	.00	2,366.70	2,366.70	.00	6,867.62
901-49500-322 POSTAGE	.00	.00	.00	.00	.00	147.00
901-49500-331 TRAVEL/MEALS/LODGING	.00	.00	360.00	360.00	.00	.00
901-49500-340 ADVERTISING	.00	.00	.00	.00	.00	30.80
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>.00</b>	<b>.00</b>	<b>5,726.70</b>	<b>5,726.70</b>	<b>.00</b>	<b>9,045.42</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	.00	.00	1,830.00	1,830.00	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	179.95	179.95	.00	303.87
901-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	490.00	490.00	.00	2,018.00
<b>TOTAL MISCELLANEOUS</b>	<b>.00</b>	<b>.00</b>	<b>2,499.95</b>	<b>2,499.95</b>	<b>.00</b>	<b>2,321.87</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>.00</b>	<b>.00</b>	<b>21,576.11</b>	<b>21,576.11</b>	<b>.00</b>	<b>40,654.47</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	.00	.00	( 286.83)	( 286.83)	.00	1,353.88
	<i>TOTAL SUPPLIES</i>	.00	.00	( 286.83)	( 286.83)	.00	1,353.88
	<b>TOTAL LOW RENT TENANT SERVICE</b>	.00	.00	( 286.83)	( 286.83)	.00	1,353.88

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	2,967.04
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	11,039.70	11,039.70	.00	23,071.57
901-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	( 147.10)
901-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	844.56	844.56	.00	2,230.28
901-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	342.83	342.83	.00	1,731.64
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>12,227.09</b>	<b>12,227.09</b>	<b>.00</b>	<b>29,853.43</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	.00	.00	1,452.37	1,452.37	.00	2,190.08
901-49700-212 FUEL PURCHASE	.00	.00	.00	.00	.00	110.35
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>1,452.37</b>	<b>1,452.37</b>	<b>.00</b>	<b>2,300.43</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	.00	.00	5,692.71	5,692.71	.00	14,105.53
901-49700-360 INSURANCE AND BONDS	.00	.00	.00	.00	.00	11,622.75
901-49700-370 PAYMENT IN LIEU OF TAXES	.00	.00	.00	.00	.00	12,296.00
901-49700-381 ELECTRIC UTILITIES	.00	.00	12,729.11	12,729.11	.00	28,575.37
901-49700-382 WATER/WASTEWATER UTILITIES	.00	.00	3,691.46	3,691.46	.00	8,656.74
901-49700-383 GAS UTILITIES	.00	.00	2,228.68	2,228.68	.00	4,702.40
901-49700-384 REFUSE HAULING	.00	.00	744.39	744.39	.00	1,932.56
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>.00</b>	<b>.00</b>	<b>25,086.35</b>	<b>25,086.35</b>	<b>.00</b>	<b>81,891.35</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	42,443.47
<b>TOTAL MISCELLANEOUS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>42,443.47</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,930.00	2,930.00	.00	4,176.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>.00</b>	<b>.00</b>	<b>2,930.00</b>	<b>2,930.00</b>	<b>.00</b>	<b>4,176.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>.00</b>	<b>.00</b>	<b>41,695.81</b>	<b>41,695.81</b>	<b>.00</b>	<b>160,664.68</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	62,985.09			202,673.03
NET REVENUES OVER EXPENDITURE	.00	.00	41,416.38			43,321.21



CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2016

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	71,675.74	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		<u>71,675.74</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	5,839.54	
902-22200	DEFERRED REVENUE-UNEARNED GRAN	603.77	
	TOTAL LIABILITIES		<u>6,443.31</u>

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	62,409.54	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,822.89</u>	
	BALANCE - CURRENT DATE	<u>2,822.89</u>	
	TOTAL FUND EQUITY		<u>65,232.43</u>
	TOTAL LIABILITIES AND EQUITY		<u>71,675.74</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	.00	.00	18,485.00	( 18,485.00)	.00	43,514.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	18,485.00	( 18,485.00)	.00	43,514.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	1,204.42	( 1,204.42)	.00	11,999.79
TOTAL RENTAL INCOME	.00	.00	1,204.42	( 1,204.42)	.00	11,999.79
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	28.60	( 28.60)	.00	54.17
TOTAL INTEREST	.00	.00	28.60	( 28.60)	.00	54.17
TOTAL FUND REVENUE	.00	.00	19,718.02			55,567.96

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306 AUDIT FEES	.00	.00	3,000.00	3,000.00	.00	2,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	.00	.00	14,941.03	14,941.03	.00	38,638.84
<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	17,941.03	17,941.03	.00	40,638.84
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>.00</b>	<b>.00</b>	<b>17,941.03</b>	<b>17,941.03</b>	<b>.00</b>	<b>40,638.84</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	115,560.00	115,560.00	.00	303,727.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 116,605.90)	( 116,605.90)	.00	( 303,727.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	329.00
902-49775-378 PORT REC URP REIMB	.00	.00	.00	.00	.00	( 552.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	( 1,045.90)	( 1,045.90)	.00	( 223.00)
<i>TOTAL HAP OCCUPIED UNITS</i>	.00	.00	( 1,045.90)	( 1,045.90)	.00	( 223.00)

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	16,895.13			40,415.84
NET REVENUES OVER EXPENDITURE	.00	.00	2,822.89			15,152.12

CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2016

HOUSING-OTHER BUS ACTIVITIES

<u>ASSETS</u>			
903-10102	INVESTMENTS--PBC	261,588.67	
903-10200	EDA HOUSING DIV OPERATING CASH	82,941.36	
	TOTAL ASSETS		344,530.03
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
903-27200	UNRESTRICTED NET ASSETS	336,797.33	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	7,732.70	
	BALANCE - CURRENT DATE	7,732.70	
	TOTAL FUND EQUITY		344,530.03
	TOTAL LIABILITIES AND EQUITY		344,530.03

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	.00	.00	.00	.00	.00	72,109.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	.00	.00	.00	72,109.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	.00	.00	.00	.00	.00	6,446.00
TOTAL CHARGES FOR SERVICES	.00	.00	.00	.00	.00	6,446.00
<u>INTEREST &amp; MISC INCOME</u>						
903-36200 MISCELLANEOUS INCOME	.00	.00	.00	.00	.00	2,546.52
903-36210 INTEREST EARNINGS	.00	.00	423.68	( 423.68)	.00	1,625.70
TOTAL INTEREST & MISC INCOME	.00	.00	423.68	( 423.68)	.00	4,172.22
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	.00	.00	8,454.00	( 8,454.00)	.00	16,434.25
TOTAL OTHER REVENUES	.00	.00	8,454.00	( 8,454.00)	.00	16,434.25
TOTAL FUND REVENUE	.00	.00	8,877.68			99,161.47

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	.00	.00	980.00	980.00	.00	1,575.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	74.98	74.98	.00	120.43
	<i>TOTAL FUNCTION 1</i>	.00	.00	1,054.98	1,054.98	.00	1,695.43
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	.00	.00	90.00	90.00	.00	376.39
	<i>TOTAL OTHER SERVICES AND CHA</i>	.00	.00	90.00	90.00	.00	376.39
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	567.00
	<i>TOTAL MISCELLANEOUS</i>	.00	.00	.00	.00	.00	567.00
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<b>.00</b>	<b>.00</b>	<b>1,144.98</b>	<b>1,144.98</b>	<b>.00</b>	<b>2,638.82</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	.00	.00	.00	.00	.00	71,913.00
<i>TOTAL HAP EXPENDITURES</i>		.00	.00	.00	.00	.00	71,913.00
<b>TOTAL HOUSING ASSISTANCE PRO</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>71,913.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	1,144.98			74,551.82
NET REVENUES OVER EXPENDITURE	.00	.00	7,732.70			24,609.65

CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2016

CAPITAL FUND PROGRAM-HUD

<u>ASSETS</u>			
904-10200	EDA OPERATING ACCOUNT-CAPITAL	32,355.00	
904-13200	DUE FROM OTHER GOVERNMENTS	22,860.00	
	TOTAL ASSETS		55,215.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
904-27200	UNRESTRICTED NET ASSETS	28,860.00	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	26,355.00	
	BALANCE - CURRENT DATE	26,355.00	
	TOTAL FUND EQUITY		55,215.00
	TOTAL LIABILITIES AND EQUITY		55,215.00

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	.00	.00	26,355.00	( 26,355.00)	.00	28,860.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	26,355.00	( 26,355.00)	.00	28,860.00
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>26,355.00</u>			<u>28,860.00</u>
NET REVENUES OVER EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>26,355.00</u>			<u>28,860.00</u>

CITY OF CAMBRIDGE  
BALANCE SHEET  
MAY 31, 2016

HAP SECTION 8 VOUCHERS PROGRAM

ASSETS

905-10130	FSS-CASH WITH ESCROW AGENT	5,367.89	
905-10200	EDA OPERATING ACCT-SECTION 8	( 3,860.72)	
	TOTAL ASSETS		<u>1,507.17</u>

LIABILITIES AND EQUITY

LIABILITIES

905-22000	FSS ESCROW	5,367.89	
	TOTAL LIABILITIES		5,367.89

FUND EQUITY

905-27200	RESTRICTED NET ASSETS-HAP	( 2,814.72)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 1,046.00)	
	BALANCE - CURRENT DATE	( 1,046.00)	
	TOTAL FUND EQUITY		<u>( 3,860.72)</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,507.17</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	.00	.00	137,577.00	( 137,577.00)	.00	279,272.00
TOTAL INTERGOVERNMENTAL REVE	.00	.00	137,577.00	( 137,577.00)	.00	279,272.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.00	.00	.00	3.00
TOTAL INTEREST	.00	.00	.00	.00	.00	3.00
TOTAL FUND REVENUE	.00	.00	137,577.00			279,275.00

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	135,768.00	135,768.00	.00	280,378.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	506.00	506.00	.00	180.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	1,784.00	1,784.00	.00	2,870.00
905-49775-375 FSS	.00	.00	371.00	371.00	.00	1,860.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	194.00	194.00	.00	219.50
<i>TOTAL HAP EXPENDITURES</i>	<u>.00</u>	<u>.00</u>	<u>138,623.00</u>	<u>138,623.00</u>	<u>.00</u>	<u>285,507.50</u>
<b>TOTAL HAP EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>138,623.00</u>	<u>138,623.00</u>	<u>.00</u>	<u>285,507.50</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	138,623.00			285,507.50
NET REVENUES OVER EXPENDITURE	.00	.00	( 1,046.00)			( 6,232.50)



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33632 INIT FOUND DESIGN TEAM GRANT	.00	.00	.00	.00	.00	4,000.00
TOTAL SOURCE 33	.00	.00	.00	.00	.00	4,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	4,439.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	4,439.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	55.15	( 55.15)	.00	38,590.26
205-37220 RENTAL FEES	225,000.00	225,000.00	101,242.16	123,757.84	45.00	220,461.33
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	101,297.31	123,702.69	45.02	259,051.59
TOTAL FUND REVENUE	225,100.00	225,100.00	101,297.31			267,491.05

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	.00	( 2,500.00)	.00	630.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	191.00	191.00	.00	( 191.00)	.00	48.23
<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>.00</b>	<b>( 2,691.00)</b>	<b>.00</b>	<b>678.23</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	( 5,000.00)	.00	650.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	28.32	( 721.68)	3.78	711.73
205-41930-334 MILEAGE REIMBURSEMENT	250.00	250.00	422.82	172.82	169.13	.00
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	( 200.00)	.00	15.54
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	( 2,000.00)	.00	1,195.43
205-41930-381 ELECTRIC UTILITIES	.00	.00	106.47	106.47	.00	305.70
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	22.90	22.90	.00	39.06
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>8,200.00</b>	<b>8,200.00</b>	<b>580.51</b>	<b>( 7,619.49)</b>	<b>7.08</b>	<b>2,917.46</b>
<i>MISCELLANEOUS</i>						
205-41930-430 MISCELLANEOUS	.00	.00	24.66	24.66	.00	.00
205-41930-433 DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	250.00	( 1,750.00)	12.50	1,000.00
205-41930-440 SCHOOLS & MEETINGS	2,050.00	2,050.00	535.00	( 1,515.00)	26.10	658.00
205-41930-484 NLX ACTIVITIES	.00	5,250.00	.00	( 5,250.00)	.00	.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	1,110.00	( 1,890.00)	37.00	7,160.43
205-41930-487 MN DESIGN TEAM PROJECT	6,000.00	12,500.00	10,091.91	( 2,408.09)	80.74	2,500.00
205-41930-488 DOWNTOWN TASK FORCE	.00	3,779.00	.00	( 3,779.00)	.00	600.00
205-41930-489 IND PARK MARKETING	4,600.00	5,669.00	3,529.40	( 2,139.60)	62.26	19,175.01
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	( 3,000.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>20,650.00</b>	<b>37,248.00</b>	<b>15,540.97</b>	<b>( 21,707.03)</b>	<b>41.72</b>	<b>31,093.44</b>
<b>TOTAL EDA ADMINISTRATION</b>	<b>31,541.00</b>	<b>48,139.00</b>	<b>16,121.48</b>	<b>( 32,017.52)</b>	<b>33.49</b>	<b>34,689.13</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	25,000.00	25,000.00	10,142.77	( 14,857.23)	40.57	23,894.19
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	147.36	( 2,852.64)	4.91	.00
205-47000-121 PERA (EMPLOYER)	1,875.00	1,875.00	760.71	( 1,114.29)	40.57	1,717.86
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,143.00	2,143.00	760.54	( 1,382.46)	35.49	1,742.62
205-47000-131 MEDICAL/DENTAL/LIFE	7,047.00	7,047.00	4,153.43	( 2,893.57)	58.94	6,826.92
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	716.84
205-47000-151 WORKERS' COMPENSATION PREMIU	1,871.00	1,871.00	317.70	( 1,553.30)	16.98	1,496.13
205-47000-154 HRA/FLEX FEES	100.00	100.00	20.30	( 79.70)	20.30	36.85
<b>TOTAL PERSONAL SERVICES</b>	<b>42,636.00</b>	<b>42,636.00</b>	<b>16,302.81</b>	<b>( 26,333.19)</b>	<b>38.24</b>	<b>36,431.41</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	55.00	55.00	.00	188.49
205-47000-212 GASOLINE/FUEL	.00	.00	24.08	24.08	.00	95.02
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	7,139.26	139.26	101.99	6,387.33
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>7,218.34</b>	<b>218.34</b>	<b>103.12</b>	<b>6,670.84</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	86.44	( 1,513.56)	5.40	179.56
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	5,205.00
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	6,614.96	( 14,385.04)	31.50	18,209.64
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	2,104.86	( 3,595.14)	36.93	5,106.91
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	1,828.77	( 4,171.23)	30.48	3,535.32
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	1,572.50	( 2,927.50)	34.94	4,095.96
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>45,800.00</b>	<b>45,800.00</b>	<b>12,207.53</b>	<b>( 33,592.47)</b>	<b>26.65</b>	<b>36,332.39</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	10,500.00	10,500.00	2,746.49	( 7,753.51)	26.16	11,704.19
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	.00	( 800.00)	.00	1,482.22
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	77.85	( 11,922.15)	.65	8,501.68
205-47000-490 MALL CAP FUND CONTRIBUTION	55,000.00	55,000.00	.00	( 55,000.00)	.00	50,000.00
205-47000-491 WORK FORCE CENTER BUILDOUT	.00	.00	.00	.00	.00	38,453.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	3,051.47
<b>TOTAL MISCELLANEOUS</b>	<b>78,300.00</b>	<b>78,300.00</b>	<b>2,824.34</b>	<b>( 75,475.66)</b>	<b>3.61</b>	<b>113,192.56</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>173,736.00</b>	<b>173,736.00</b>	<b>38,553.02</b>	<b>( 135,182.98)</b>	<b>22.19</b>	<b>192,627.20</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2016**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	205,277.00	221,875.00	54,674.50			227,316.33
NET REVENUES OVER EXPENDITURE	19,823.00	3,225.00	46,622.81			40,174.72

Cambridge EDA  
**Check Register Detail Report**

Cambridge

From: 06/01/2016 To: 06/23/2016

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
06/01/2016	DEP	Peoples Bank Of Commerce	Deposit	393.00	468,150.28	
06/01/2016	DEP	Peoples Bank Of Commerce	Deposit	314.68	468,464.96	
06/01/2016	DEP	Peoples Bank Of Commerce	Deposit	866.45	469,331.41	
06/01/2016	DEP	Peoples Bank Of Commerce	Deposit	3,510.00	472,841.41	
06/01/2016	DEP	Peoples Bank Of Commerce	Deposit	28,345.00	501,186.41	
06/01/2016	ADJST	Peoples Bank Of Commerce	Payment	52,098.50	449,087.91	ACT- Rental Subsidy
06/02/2016	DEP	Peoples Bank Of Commerce	Deposit	297.05	449,384.96	
06/03/2016	DEP	Peoples Bank Of Commerce	Deposit	6,628.00	456,012.96	
06/03/2016	DEP	Peoples Bank Of Commerce	Deposit	5,679.00	461,691.96	
06/06/2016	DEP	Peoples Bank Of Commerce	Deposit	5,718.65	467,410.61	
06/06/2016	ADJST	Peoples Bank Of Commerce	Deposit	7,980.00	475,390.61	
06/07/2016	016725	Mora HRA May Section 8 admin fee.	Payment	3,050.53	472,340.08	Admin fees- May 2016
06/08/2016	DEP	Peoples Bank Of Commerce	Deposit	3.00	472,343.08	
06/09/2016	DEP	Peoples Bank Of Commerce	Deposit	1,134.00	473,477.08	
06/13/2016	DEP	Peoples Bank Of Commerce	Deposit	16,448.00	489,925.08	
06/14/2016	DEP	Peoples Bank Of Commerce	Deposit	339.10	490,264.18	
06/14/2016	DEP	Peoples Bank Of Commerce	Deposit	264.00	490,528.18	

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Date: 06/23/2016

Time: 08:24:13

Cambridge EDA

Page: 2

### Check Register Detail Report

Cambridge

From: 06/01/2016 To: 06/23/2016

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance Memo
06/22/2016	DEP	Peoples Bank Of Commerce	Deposit	26,077.88	516,606.06

Agenda Item 3D

<p>CAMBRIDGE EDA MEETING</p> <p>July 5, 2016</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	<b>Submitted For Approval</b>
Prepaid Checks	6/1/2016	102868 - 102901	4,213.08
Prepaid Checks	6/8/2016	102927 - 102980	12,392.50
Prepaid Checks	6/15/2016	103013 - 103050	119.77
Prepaid Checks	6/22/2016	103059 - 103105	791.54
	Prepaid Totals		<hr/> <u>17,516.89</u>

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$17,516.89</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
741	Budget Blinds	aluminum blinds - Bridge Park	181.00
	Total 741:		181.00
1661	East Central Sanitation	Garbage Pickup - Bridge Park	143.12
	Total 1661:		143.12
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2121	Golden Shovel Agency, LLC	Hosting, Maintenance & Technical Support	3,000.00
	Total 2121:		3,000.00
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
	Total 3056:		44.31
3521	Menards	Other Services - Bridge Park	86.16
3521	Menards	Materials - Bridge Park	33.32
3521	Menards	Materials - Bridge Park	4.99
3521	Menards	Other Services - Bridge Park	44.37
3521	Menards	Maintenance Supplies - Mall	37.77
3521	Menards	Maintenance Supplies - Mall	246.17
3521	Menards	Maintenance Supplies - Mall	35.01
3521	Menards	Securing House - 4th Ave	24.66
	Total 3521:		512.45
4211	Northland Fire Protection	Service Maint of Fire Extinguishers - Workforce	329.70
	Total 4211:		329.70
	Grand Totals:		4,213.08

Dated: 6/1/16

City Treasurer: Caroline Mose



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/01/2016	102868	741	Budget Blinds	901-20100	181.00
06/16	06/01/2016	102875	1661	East Central Sanitation	901-20100	143.12
06/16	06/01/2016	102880	2046	G & K Services, Inc.	205-20100	2.50
06/16	06/01/2016	102882	2121	Golden Shovel Agency, LLC	205-20100	3,000.00
06/16	06/01/2016	102891	3056	Lake Superior Laundry Inc.	205-20100	44.31
06/16	06/01/2016	102894	3521	Menards	205-20100	512.45
06/16	06/01/2016	102901	4211	Northland Fire Protection	205-20100	329.70
Grand Totals:						<u>4,213.08</u>

Vendor	Vendor Name	Description	Net Invoice Amount
306	ARC Irrigation, LLC	Lawn Applications - Bridge Park	130.39
	Total 306:		130.39
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3006	Kramer Mechanical Plumbing & H	Water Heater - Bridge Park	10,285.77
	Total 3006:		10,285.77
3376	Marco Technologies LLC	Camera Repair - Bridge Park	687.50
	Total 3376:		687.50
3501	MEI Total Elevator Solutions	June Service Billing	225.20
	Total 3501:		225.20
3521	Menards	Maintenance Supplies - Mall	16.32
3521	Menards	Maintenance Supplies - Mall	26.97
	Total 3521:		43.29
5048	Seasonal Property Services, LLC	Spring Clean-up & Turf Maintenance - Bridge P	336.00
	Total 5048:		336.00
5056	SelectAccount	Participant fees - June	2.35
	Total 5056:		2.35
5191	SPEW Health Plan	Health Insurance Premium - July	679.50
	Total 5191:		679.50
	Grand Totals:		12,392.50

Dated: 6/8/16City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/08/2016	102927	306	ARC Irrigation, LLC	901-20100	130.39
06/16	06/08/2016	102947	2046	G & K Services, Inc.	205-20100	2.50
06/16	06/08/2016	102957	3006	Kramer Mechanical Plumbing & Heating Inc	901-20100	10,285.77
06/16	06/08/2016	102959	3376	Marco Technologies LLC	901-20100	687.50
06/16	06/08/2016	102961	3501	Minnesota Elevator, Inc	901-20100	225.20
06/16	06/08/2016	102962	3521	Menards	205-20100	43.29
06/16	06/08/2016	102976	5048	Seasonal Property Services, LLC	901-20100	336.00
06/16	06/08/2016	102977	5056	SelectAccount	205-20100	2.35
06/16	06/08/2016	102980	5191	SPEW Health Plan	205-20100	679.50
Grand Totals:						<u>12,392.50</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	44.31
Total 3056:			44.31
3521	Menards	Materials - Bridge Park	40.78
3521	Menards	Materials - Bridge Park	13.74
Total 3521:			54.52
5861	Walmart Community Card	Tenant Services - Bridge Park	18.44
Total 5861:			18.44
Grand Totals:			119.77

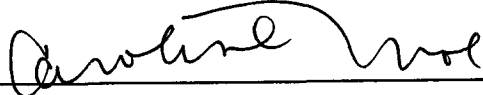
Dated: 6/15/16

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/15/2016	103013	2046	G & K Services, Inc.	205-20100	2.50
06/16	06/15/2016	103023	3056	Lake Superior Laundry Inc.	205-20100	44.31
06/16	06/15/2016	103029	3521	Menards	901-20100	54.52
06/16	06/15/2016	103050	5861	Walmart Business/SYNCB	901-20100	18.44
Grand Totals:						<u>119.77</u>

Vendor	Vendor Name	Description	Net Invoice Amount
555	Bertleson One Source	Repairs & Maintenance Supplies - Mall	30.00
555	Bertleson One Source	Repairs & Maintenance Supplies - Mall	70.81
Total 555:			100.81
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			457.62
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	96.09
Total 2411:			96.09
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	18.81
Total 2986:			18.81
3521	Menards	Materials - Bridge Park	42.81
Total 3521:			42.81
4661	Quill Corporation	Operating Supplies - Bridge Park	55.41
Total 4661:			55.41
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.49
Total 5801:			17.49
Grand Totals:			791.54

Dated: 6/22/16

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/16	06/22/2016	103059	555	Bertleson One Source	205-20100	100.81
06/16	06/22/2016	103069	1661	East Central Sanitation	205-20100	457.62
06/16	06/22/2016	103074	2046	G & K Services, Inc.	205-20100	2.50
06/16	06/22/2016	103077	2411	Hillyard / Minneapolis	205-20100	96.09
06/16	06/22/2016	103081	2986	Konica Minolta Business	901-20100	18.81
06/16	06/22/2016	103085	3521	Menards	901-20100	42.81
06/16	06/22/2016	103092	4661	Quill Corporation	901-20100	55.41
06/16	06/22/2016	103105	5801	Verizon Wireless	205-20100	17.49
Grand Totals:						<u>791.54</u>