

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes - May 15, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, May 15, 2017 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Marlys Palmer, Kersten Conley, Jim Godfrey, and Lisa Iverson. All present, no absences.

Call to Order

Morin called the meeting to order at 5:35 pm.

Approval of Agenda

Iverson moved, seconded by Conley, to approve the agenda as amended. Motion carried unanimously.

Consent Agenda

Iverson moved, seconded by Godfrey, to approve consent agenda items A - E, as presented:

- A. Approve April 17, 2017 EDA Meeting Minutes
- B. Housing Division Bills ACH batches with transactions totaling \$64,200.92
- C. Approve lease renewal with Rum River Special Education Cooperative/District 60749
- D. March 2017 Financial statements
- E. Approve EDA Administration Division bills checks #105731- #105962 totaling \$15,153.14

Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

There were no agenda items for the Work Session or Unfinished Business.

New Business

Supervisor's Report

Iverson moved, seconded by Godfrey to approve the report as presented. Motion carried unanimously.

Approve Lease Unit 162 City Center Mall with 3rd & Main Cyndy Simonson

Gustafson stated City Administrator Woulfe provided Cyndy Simonson a tour of several spaces for lease in Cambridge including Unit 162. Gustafson explained Ms. Simonson of 3rd & Main is currently located in Pine City and because she had a month to month lease she was given notice to vacate. Gustafson stated she contacted Lynda to see what was initially available on a short notice and she will continue to look at other places, but this will provide a location as she continues to look for other available options.

Gustafson reported the type of items sold at 3rd & Main is an eclectic collection of farm style, modern, classic and cabin decor, greeting cards, jewelry and clothing.

Gustafson announced that Unit 162 is in the process of being renovated and available to lease in short notice. Gustafson reviewed the terms of the lease that was provided in the staff report.

Morin asked if the Police Department still had plans to use the unit. Woulfe stated the Police Department is working on their evidence room first and is fine waiting to occupy.

Godfrey questioned the justification for \$7.00 per square foot. Gustafson explained the typical rental fee is \$8.50 per square foot, however, Ms. Simonson will be painting the space and it is a temporary location so staff felt it would be appropriate to charge less.

Conley moved, seconded by Godfrey to approve the lease with 3rd & Main at the rate of \$7.00 per square foot and directed the EDA President and Executive Director to sign the lease. Motion carried Motion carried unanimously.

Adjournment

Iverson moved, seconded by Conley, to adjourn the meeting at 5:48 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director

ate: 03/30/2017

Peoples Bank of Commerc / Cambridge EDA

Page: 1

ACH Transaction Report

Batch #: 000121

Created On: 03/30/2017

<u>Name</u>	<u>Amount</u>
Aaron Jordan	\$524.00
Bohmer, John	\$643.00
Dean & Jennifer Bondes	\$895.00
Bungalows of Chisago L	\$1,244.00
Calhoun Apartments	\$1,067.00
Cambridge Square Assoc	\$1,768.00
Cambridge Town Square	\$1,076.00
Charls Satak	\$586.00
Chen Liu	\$6,485.00
Christine LeCuyer	\$736.00
DJ Properties of Stanc	\$516.00
Elmer D. Harp	\$572.00
Erlandson - Nelson Con	\$542.00
FYP PROPERTIES	\$6.00
Hanson Properties	\$270.00
Haven Properties	\$335.00
New Challenges, Inc.	\$7,178.00
Isanti Village Apartme	\$916.00
Jay M. Winger	\$479.00
John Maher	\$370.00
Kaizen Property Soluti	\$1,206.00
Kathryn Dahlberg	\$608.00
Kestrel Meadows Townho	\$2,362.00
Brian Leet	\$335.00
Legacy Townhomes	\$5,764.00
Janet Nielsen	\$739.00
Lindstrom Parkview Ass	\$402.00
Michael Doran	\$560.00
Minneapolis Public Hou	\$641.46
Allen Moulton	\$540.00
Multi-Investments, LLC	\$346.00
Loral Myers	\$274.00
Norman Rosenkranz	\$741.00
Normandy Townhomes	\$4,542.00
North Branch Senior Ho	\$790.00
Oakhurst Apartments	\$368.00
Oakview Terrace Townho	\$1,228.00
Northern Management	\$455.00
Ordeen Splittstoser	\$818.00

ACH Transaction Report

Batch #: 000121

Created On: 03/30/2017

<u>Name</u>	<u>Amount</u>
Randall Propp	\$506.00
Richard Berget	\$279.00
Robert Blaisdell-Blais	\$402.00
Robert Mattson	\$589.00
Rush Oaks Apartments	\$367.00
Sharon Johnson	\$323.00
Steve Baker	\$802.00
Paul & Bethany Stiles	\$656.00
Sunrise Court Apartmen	\$1,103.00
Taylors Falls Villas	\$542.00
Thomas Olin	\$999.00
Tower Terrace Limited	\$3,760.00
Washington County HRA	\$574.46
William Francisco	\$510.00
Wyoming Limited Partne	\$2,600.00
Wyoming Limited Partne	\$1,261.00
Cambridge EDA	\$-64,200.92
Batch Total:	\$0.00

CITY OF CAMBRIDGE
BALANCE SHEET
MARCH 31, 2017

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(2,004.25)	
901-10102	INVESTMENTS--PBC	320,242.76	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	352,593.05	
901-15500	PREPAID EXPENSES	1,830.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,221,510.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,646,510.67)	
	TOTAL ASSETS		<u>1,127,183.88</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	1,159.19	
901-22600	TENANT SECURITY DEPOSITS	26,184.29	
	TOTAL LIABILITIES		<u>27,343.48</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	772,296.80	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>25,987.83</u>	
	BALANCE - CURRENT DATE	<u>25,987.83</u>	
	TOTAL FUND EQUITY		<u>1,099,840.40</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,127,183.88</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	18,092.00	61,908.00	22.62	80,942.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	18,092.00	61,908.00	22.62	80,942.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	1,801.80
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	554.49	945.51	36.97	2,265.54
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	554.49	1,045.51	34.66	4,067.34
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	43,138.00	100,862.00	29.96	165,602.90
901-37221 LAUNDRY INCOME BRIDGE PARK	5,800.00	5,800.00	1,855.00	3,945.00	31.98	6,602.50
TOTAL RENTAL INCOME	149,800.00	149,800.00	44,993.00	104,807.00	30.04	172,205.40
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL OTHER FINANCING SOURCES	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL FUND REVENUE	267,400.00	267,400.00	63,639.49			350,098.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	29,363.00	29,363.00	.00	(29,363.00)	.00	.00
901-49500-103 ADMIN PART-TIME - REGULAR	.00	.00	7,370.88	7,370.88	.00	33,186.92
901-49500-121 PERA (EMPLOYER)	2,202.00	2,202.00	552.82	(1,649.18)	25.11	390.92
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,246.00	2,246.00	563.89	(1,682.11)	25.11	2,576.48
901-49500-151 WORKERS' COMPENSATION PREMIU	322.00	322.00	46.30	(275.70)	14.38	252.60
TOTAL PERSONAL SERVICES	34,133.00	34,133.00	8,533.89	(25,599.11)	25.00	36,406.92
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	615.79	(884.21)	41.05	733.98
TOTAL SUPPLIES	1,500.00	1,500.00	615.79	(884.21)	41.05	733.98
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	(100.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	.00	(3,000.00)	.00	3,300.00
901-49500-313 IT MGMT & BACKUP	.00	.00	451.62	451.62	.00	.00
901-49500-321 TELEPHONE EXPENSE	6,600.00	6,600.00	1,289.22	(5,310.78)	19.53	7,602.32
901-49500-322 POSTAGE	250.00	250.00	.00	(250.00)	.00	94.00
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	441.48
901-49500-340 ADVERTISING	100.00	100.00	.00	(100.00)	.00	297.90
TOTAL OTHER SERVICES AND CHA	10,150.00	10,150.00	1,740.84	(8,409.16)	17.15	11,735.70
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	1,830.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	400.00	400.00	60.64	(339.36)	15.16	341.07
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	220.00	(780.00)	22.00	900.00
901-49500-440 STAFF TRAINING	1,000.00	1,000.00	.00	(1,000.00)	.00	39.95
TOTAL MISCELLANEOUS	4,400.00	4,400.00	280.64	(4,119.36)	6.38	3,111.02
TOTAL LOW RENT ADMINISTRATION	50,183.00	50,183.00	11,171.16	(39,011.84)	22.26	51,987.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>						
<i>SUPPLIES</i>						
901-49600-210 REC, PUB & OTHER SERVICES	200.00	200.00	(456.69)	(656.69)	(228.35)	3,335.22
<i>TOTAL SUPPLIES</i>	<u>200.00</u>	<u>200.00</u>	<u>(456.69)</u>	<u>(656.69)</u>	<u>(228.35)</u>	<u>3,335.22</u>
TOTAL LOW RENT TENANT SERVICE	<u>200.00</u>	<u>200.00</u>	<u>(456.69)</u>	<u>(656.69)</u>	<u>(228.35)</u>	<u>3,335.22</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	26,779.00	26,779.00	5,745.68	(21,033.32)	21.46	26,175.51
901-49700-121 PERA (EMPLOYER)	2,008.00	2,008.00	430.93	(1,577.07)	21.46	48.13
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,049.00	2,049.00	439.54	(1,609.46)	21.45	2,040.04
901-49700-151 WORKERS' COMPENSATION PREMIU	1,767.00	1,767.00	258.57	(1,508.43)	14.63	1,478.19
TOTAL PERSONAL SERVICES	32,603.00	32,603.00	6,874.72	(25,728.28)	21.09	29,741.87
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	3,407.01	(992.99)	77.43	5,440.45
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	9.80
TOTAL SUPPLIES	4,600.00	4,600.00	3,407.01	(1,192.99)	74.07	5,450.25
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	20,000.00	20,000.00	2,518.20	(17,481.80)	12.59	29,105.63
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	(12,500.00)	.00	9,534.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,336.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	7,486.35	(28,213.65)	20.97	26,036.29
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	2,082.44	(7,917.56)	20.82	8,503.32
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	1,385.79	(4,614.21)	23.10	4,191.72
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	500.82	(1,599.18)	23.85	1,915.97
TOTAL OTHER SERVICES AND CHA	99,300.00	99,300.00	13,973.60	(85,326.40)	14.07	92,622.93
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	(70,000.00)	.00	46,481.84
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	1,368.33
TOTAL MISCELLANEOUS	70,000.00	70,000.00	.00	(70,000.00)	.00	47,850.17
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	10,514.00	10,514.00	2,681.86	(7,832.14)	25.51	4,083.00
TOTAL IMPROVEMENTS/BETTERM	10,514.00	10,514.00	2,681.86	(7,832.14)	25.51	4,083.00
TOTAL LOW RENT MAINTENANCE	217,017.00	217,017.00	26,937.19	(190,079.81)	12.41	179,748.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	267,400.00	267,400.00	37,651.66			235,071.06
NET REVENUES OVER EXPENDITURE	.00	.00	25,987.83			115,027.45

CITY OF CAMBRIDGE
 BALANCE SHEET
 MARCH 31, 2017

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	86,267.61	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>86,267.61</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20100	AP ALLOCATED TO OTHER FUNDS	3,860.00	
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		6,649.01

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	76,999.36	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		<u>2,619.24</u>
	BALANCE - CURRENT DATE	<u>2,619.24</u>	
	TOTAL FUND EQUITY		<u>79,618.60</u>
	TOTAL LIABILITIES AND EQUITY		<u>86,267.61</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	11,477.00	38,523.00	22.95	54,286.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	11,477.00	38,523.00	22.95	54,286.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	2,000.00	2,000.00	708.30	1,291.70	35.42	1,822.08
TOTAL RENTAL INCOME	2,000.00	2,000.00	708.30	1,291.70	35.42	1,822.08
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	19.30	(19.30)	.00	75.81
TOTAL INTEREST	.00	.00	19.30	(19.30)	.00	75.81
 TOTAL FUND REVENUE	 <u>52,000.00</u>	 <u>52,000.00</u>	 <u>12,204.60</u>			 <u>56,183.89</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	.00 (3,000.00)	.00	3,300.00
902-49500-307	CONTRACTED SECT 8 ADMIN	48,000.00	48,000.00	11,865.60 (36,134.40)	24.72	38,294.07
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>51,000.00</u>	<u>51,000.00</u>	<u>11,865.60 (39,134.40)</u>	<u>23.27</u>	<u>41,594.07</u>
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00 (1,000.00)</u>	<u>.00</u>	<u>.00</u>
	TOTAL SECT 8 ADMINISTRATIVE	<u><u>52,000.00</u></u>	<u><u>52,000.00</u></u>	<u><u>11,865.60 (40,134.40)</u></u>	<u><u>22.82</u></u>	<u><u>41,594.07</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	78,507.00	78,507.00	.00	293,654.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(80,787.24)	(80,787.24)	.00	(293,819.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	165.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(2,280.24)	(2,280.24)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(2,280.24)	(2,280.24)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	52,000.00	52,000.00	9,585.36			41,594.07
NET REVENUES OVER EXPENDITURE	.00	.00	2,619.24			14,589.82

CITY OF CAMBRIDGE
 BALANCE SHEET
 MARCH 31, 2017

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	263,158.19	
903-10200	EDA HOUSING DIV OPERATING CASH	81,011.39	
	TOTAL ASSETS		<u>344,169.58</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	344,333.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(164.37)	
	BALANCE - CURRENT DATE	(164.37)	
	TOTAL FUND EQUITY		<u>344,169.58</u>
	TOTAL LIABILITIES AND EQUITY		<u>344,169.58</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	400.80	(400.80)	.00	1,662.56
TOTAL INTEREST & MISC INCOME	.00	.00	400.80	(400.80)	.00	1,662.56
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	8,000.00	8,000.00	.00	8,000.00	.00	8,454.00
TOTAL OTHER REVENUES	8,000.00	8,000.00	.00	8,000.00	.00	8,454.00
 TOTAL FUND REVENUE	 8,000.00	 8,000.00	 400.80			 10,116.56

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	525.00	(1,575.00)	25.00	2,275.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	40.17	40.17	.00	174.06
<i>TOTAL FUNCTION 1</i>		<u>2,100.00</u>	<u>2,100.00</u>	<u>565.17</u>	<u>(1,534.83)</u>	<u>26.91</u>	<u>2,449.06</u>
<u>OTHER SERVICES AND CHARGES</u>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	130.88
<i>TOTAL OTHER SERVICES AND CHA</i>		<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>(500.00)</u>	<u>.00</u>	<u>130.88</u>
TOTAL OTHER HOUSING BUS ACTIV		<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>565.17</u></u>	<u><u>(2,034.83)</u></u>	<u><u>21.74</u></u>	<u><u>2,579.94</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,600.00	2,600.00	565.17			2,579.94
NET REVENUES OVER EXPENDITURE	5,400.00	5,400.00	(164.37)			7,536.62

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	.00	36,000.00	.00	64,023.77
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	.00	36,000.00	.00	64,023.77
TOTAL FUND REVENUE	36,000.00	36,000.00	.00			64,023.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77
	TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			92,883.77
NET REVENUES OVER EXPENDITURE	.00	.00	.00			(28,860.00)

CITY OF CAMBRIDGE
 BALANCE SHEET
 MARCH 31, 2017

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>		
905-10130	FSS-CASH WITH ESCROW AGENT	6,728.48
905-10200	EDA OPERATING ACCT-SECTION 8	21,726.21
	TOTAL ASSETS	<u>28,454.69</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
905-22000	FSS ESCROW	6,728.48
	TOTAL LIABILITIES	6,728.48
<u>FUND EQUITY</u>		
905-27200	RESTRICTED NET ASSETS-HAP	9,907.10
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>11,819.11</u>
	BALANCE - CURRENT DATE	<u>11,819.11</u>
	TOTAL FUND EQUITY	<u>21,726.21</u>
	TOTAL LIABILITIES AND EQUITY	<u>28,454.69</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
905-33160	A.C. EARNED SECTION 8	346,216.00	346,216.00	118,434.00	227,782.00	34.21	369,516.00
	TOTAL INTERGOVERNMENTAL REVE	346,216.00	346,216.00	118,434.00	227,782.00	34.21	369,516.00
<u>INTEREST</u>							
905-36211	HAP INTEREST INCOME	.00	.00	5.87	(5.87)	.00	4.28
	TOTAL INTEREST	.00	.00	5.87	(5.87)	.00	4.28
	TOTAL FUND REVENUE	346,216.00	346,216.00	118,439.87			369,520.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>							
<i>HAP EXPENDITURES</i>							
905-49775-370	HAP OCCUPIED UNITS	346,216.00	346,216.00	101,987.00	(244,229.00)	29.46	349,774.00
905-49775-371	HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	843.00
905-49775-372	HAP-PORTABLE PAYING OUT	.00	.00	3,597.00	3,597.00	.00	4,906.00
905-49775-375	FSS	.00	.00	740.00	740.00	.00	741.00
905-49775-377	PORT PAY OUT ADMIN FEE	.00	.00	296.76	296.76	.00	534.46
<i>TOTAL HAP EXPENDITURES</i>		<u>346,216.00</u>	<u>346,216.00</u>	<u>106,620.76</u>	<u>(239,595.24)</u>	<u>30.80</u>	<u>356,798.46</u>
TOTAL HAP EXPENDITURES		<u><u>346,216.00</u></u>	<u><u>346,216.00</u></u>	<u><u>106,620.76</u></u>	<u><u>(239,595.24)</u></u>	<u><u>30.80</u></u>	<u><u>356,798.46</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	106,620.76			356,798.46
NET REVENUES OVER EXPENDITURE	.00	.00	11,819.11			12,721.82

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33633 INIT FOUND DOWNTOWN REVITALIG	.00	.00	.00	.00	.00	5,000.00
TOTAL SOURCE 33	.00	.00	.00	.00	.00	5,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,937.99
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,937.99
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	133.75
205-37220 RENTAL FEES	210,000.00	210,000.00	62,359.55	147,640.45	29.70	224,699.11
TOTAL MALL OPERATING REVENUES	210,000.00	210,000.00	62,359.55	147,640.45	29.70	224,832.86
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	75,000.00	75,000.00	.00	75,000.00	.00	.00
TOTAL TRANSFERS FROM OTHER FU	75,000.00	75,000.00	.00	75,000.00	.00	.00
TOTAL FUND REVENUE	<u>285,100.00</u>	<u>285,100.00</u>	<u>62,359.55</u>			<u>233,770.85</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	24,125.60	(63,670.40)	27.48	.00
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	.00	(2,500.00)	.00	.00
205-41930-121 PERA (EMPLOYER)	6,730.00	6,730.00	1,809.42	(4,920.58)	26.89	.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,055.00	7,055.00	1,786.92	(5,268.08)	25.33	.00
205-41930-131 MEDICAL/DENTAL/LIFE	15,368.00	15,368.00	4,981.95	(10,386.05)	32.42	.00
205-41930-132 LONGEVITY PAY	1,930.00	1,930.00	.00	(1,930.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	.00	.00	684.26	684.26	.00	.00
205-41930-151 WORKERS' COMPENSATION PREMIU	754.00	754.00	111.80	(642.20)	14.83	.00
205-41930-154 HRA/FLEX FEES	.00	.00	31.05	31.05	.00	.00
TOTAL PERSONAL SERVICES	122,133.00	122,133.00	33,531.00	(88,602.00)	27.45	.00
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	.00	.00	32.02	32.02	.00	19.24
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	70.31	70.31	.00	35.68
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	1,500.00	1,500.00	.00	(1,500.00)	.00	429.99
TOTAL SUPPLIES	1,500.00	1,500.00	102.33	(1,397.67)	6.82	484.91
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	220.00	(4,780.00)	4.40	5,369.97
205-41930-313 IT MGMT & BACKUP	.00	.00	451.62	451.62	.00	.00
205-41930-321 TELEPHONE/CELLULAR	.00	.00	200.73	200.73	.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	199.89	(550.11)	26.65	154.86
205-41930-334 MILEAGE REIMBURSEMENT	1,050.00	1,050.00	42.27	(1,007.73)	4.03	883.44
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	(200.00)	.00	38.33
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,059.91
205-41930-381 ELECTRIC UTILITIES	250.00	250.00	135.94	(114.06)	54.38	614.35
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	27.48	27.48	.00	73.28
205-41930-383 GAS UTILITIES	250.00	250.00	19.00	(231.00)	7.60	51.36
TOTAL OTHER SERVICES & CHARG	9,500.00	9,500.00	1,296.93	(8,203.07)	13.65	8,245.50

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-404	.00	.00	.00	.00	.00	1,208.67
205-41930-430	.00	.00	.00	.00	.00	24.66
205-41930-433	1,500.00	1,500.00	295.00	(1,205.00)	19.67	250.00
205-41930-440	1,500.00	1,500.00	.00	(1,500.00)	.00	535.00
205-41930-484	5,250.00	5,250.00	2,415.00	(2,835.00)	46.00	2,625.00
205-41930-485	3,000.00	3,000.00	.00	(3,000.00)	.00	2,358.00
205-41930-486	.00	.00	3,470.01	3,470.01	.00	11,280.26
205-41930-487	.00	.00	.00	.00	.00	10,091.91
205-41930-488	.00	.00	.00	.00	.00	750.00
205-41930-489	10,500.00	10,500.00	4,676.90	(5,823.10)	44.54	8,290.83
205-41930-497	3,000.00	3,000.00	.00	(3,000.00)	.00	3,000.00
TOTAL MISCELLANEOUS	24,750.00	24,750.00	10,856.91	(13,893.09)	43.87	40,414.33
TOTAL EDA ADMINISTRATION	157,883.00	157,883.00	45,787.17	(112,095.83)	29.00	49,144.74

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
MALL OPERATING EXPENSES						
<i>PERSONAL SERVICES</i>						
205-47000-101	FULL-TIME EMPLOYEES - REGULAR	24,920.00	24,920.00	6,759.20 (18,160.80)	27.12	24,378.26
205-47000-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	9.21
205-47000-103	TEMPORARY EMPLOYEE	3,000.00	3,000.00	896.44 (2,103.56)	29.88	1,485.88
205-47000-121	PERA (EMPLOYER)	1,961.00	1,961.00	506.94 (1,454.06)	25.85	1,799.76
205-47000-122	FICA/MEDICARE (EMPLOYER)	2,201.00	2,201.00	567.46 (1,633.54)	25.78	1,889.78
205-47000-131	MEDICAL/DENTAL/LIFE	7,684.00	7,684.00	2,488.97 (5,195.03)	32.39	7,129.14
205-47000-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	.00
205-47000-151	WORKERS' COMPENSATION PREMIU	1,568.00	1,568.00	314.21 (1,253.79)	20.04	1,131.50
205-47000-154	HRA/FLEX FEES	50.00	50.00	15.60 (34.40)	31.20	36.75
	TOTAL PERSONAL SERVICES	42,984.00	42,984.00	11,548.82 (31,435.18)	26.87	37,860.28
<i>SUPPLIES</i>						
205-47000-211	MISC OPERATING SERVICES	.00	.00	32.50 32.50	.00	138.64
205-47000-212	GASOLINE/FUEL	250.00	250.00	.00 (250.00)	.00	82.20
205-47000-221	REPAIRS & MAINTENANCE SUPPLIES	7,500.00	7,500.00	5,726.21 (1,773.79)	76.35	13,616.18
	TOTAL SUPPLIES	7,750.00	7,750.00	5,758.71 (1,991.29)	74.31	13,837.02
<i>OTHER SERVICES & CHARGES</i>						
205-47000-321	TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	52.49 (1,747.51)	2.92	208.87
205-47000-360	INSURANCE AND BONDS	7,000.00	7,000.00	.00 (7,000.00)	.00	4,289.25
205-47000-381	ELECTRIC UTILITIES	21,000.00	21,000.00	3,532.46 (17,467.54)	16.82	19,506.29
205-47000-382	WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	1,272.37 (4,427.63)	22.32	5,130.22
205-47000-383	GAS UTILITIES	6,000.00	6,000.00	1,462.99 (4,537.01)	24.38	3,810.03
205-47000-384	REFUSE HAULING	4,500.00	4,500.00	720.22 (3,779.78)	16.00	4,088.50
	TOTAL OTHER SERVICES & CHARG	46,000.00	46,000.00	7,040.53 (38,959.47)	15.31	37,033.16
<i>MISCELLANEOUS</i>						
205-47000-401	REP & MAINT-BLDG/STRUCTURES	11,500.00	11,500.00	3,490.00 (8,010.00)	30.35	12,265.99
205-47000-413	BNSF PARKING LOT LEASE	800.00	800.00	(580.90) (1,380.90) (72.61)	2,269.42
205-47000-489	OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00 (12,000.00)	.00	77.85
205-47000-490	MALL CAP FUND CONTRIBUTION	.00	.00	.00 .00	.00	54,000.00
	TOTAL MISCELLANEOUS	24,300.00	24,300.00	2,909.10 (21,390.90)	11.97	68,613.26
	TOTAL MALL OPERATING EXPENSE	121,034.00	121,034.00	27,257.16 (93,776.84)	22.52	157,343.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	278,917.00	278,917.00	73,044.33			206,488.46
NET REVENUES OVER EXPENDITURE	6,183.00	6,183.00	(10,684.78)			27,282.39

<p>CAMBRIDGE EDA MEETING May 15, 2017 BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>
Prepaid Checks	4/12/2017	105731 - 105785	2,670.58
Prepaid Checks	4/19/2017	105800 - 105836	1,758.72
Prepaid Checks	4/26/2017	105844 - 105887	5,980.31
Prepaid Checks	5/3/2017	105916 - 105962	4,743.53
	Prepaid Totals		<hr/> <u>15,153.14</u>

TOTAL SUBMITTED FOR APPROVAL

\$15,153.14

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3521	Menards	Materials - Bridge Park	365.92
3521	Menards	Materials - Bridge Park	77.71
3521	Menards	Materials - Bridge Park	98.93
Total 3521:			542.56
5191	SPEW Health Plan	Health Insurance Premium - May	1,359.00
5191	SPEW Health Plan	Health Insurance Premium - May	679.50
Total 5191:			2,038.50
5861	Walmart Community Card	Tenant Services - Bridge Park	87.02
Total 5861:			87.02
Grand Totals:			2,670.58

Dated: 4/13/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/17	04/12/2017	105731	2046	G & K Services, Inc.	205-20100	2.50
04/17	04/12/2017	105751	3521	Menards	901-20100	542.56
04/17	04/12/2017	105770	5191	SPEW Health Plan	205-20100	2,038.50
04/17	04/12/2017	105785	5861	Walmart Business/SYNCB	901-20100	87.02
Grand Totals:						<u>2,670.58</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1716	Ehlers & Associates, Inc.	TIF/Tax Abatement Assistance	330.00
	Total 1716:		330.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2166	Grainger	Repair & Maint Supplies Mall	74.30
	Total 2166:		74.30
3501	MEI Total Elevator Solutions	Service Call - Bridge Park	668.50
	Total 3501:		668.50
3521	Menards	Materials - Bridge Park	156.79
	Total 3521:		156.79
5801	Verizon Wireless	wireless phone service - Maintenance Dept	8.09-
	Total 5801:		8.09-
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	230.05
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	304.67
	Total 5878:		534.72
	Grand Totals:		1,758.72

Dated: 4/19/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/17	04/19/2017	105800	1716	Ehlers & Associates, Inc.	205-20100	330.00
04/17	04/19/2017	105803	2046	G & K Services, Inc.	205-20100	2.50
04/17	04/19/2017	105805	2166	Grainger	205-20100	74.30
04/17	04/19/2017	105816	3501	Minnesota Elevator, Inc	901-20100	668.50
04/17	04/19/2017	105817	3521	Menards	901-20100	158.79
04/17	04/19/2017	105833	5801	Verizon Wireless	205-20100	8.09
04/17	04/19/2017	105836	5878	Waste Management of WI-MN	205-20100	534.72
Grand Totals:						<u>1,758.72</u>

Vendor	Vendor Name	Description	Net Invoice Amount
453	BayPointe Enterprises, Inc.	Community Collaboration	953.58
	Total 453:		953.58
555	Business Essentials	Maintenance Supplies - Mall	22.28
	Total 555:		22.28
961	Cambridge-Isanti Community Ed	Downtown Presentation - PAC Technician	66.15
	Total 961:		66.15
969	Cardmember Service	Small Tools & Equipment - Mall	995.19
969	Cardmember Service	Maintenance Supplies - Mall	26.89
969	Cardmember Service	Subscription Survey Monkey	204.00
	Total 969:		1,226.08
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3521	Menards	Materials - Bridge Park	52.42
3521	Menards	Maintenance Supplies - Mall	5.28
3521	Menards	Maintenance Supplies - Mall	16.34
	Total 3521:		74.04
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	10.95
	Total 3543:		10.95
3933	Mora HRA	April Contracted Section 8 Administration	3,492.38
	Total 3933:		3,492.38
4211	Northland Fire Protection	Service Maint of Fire Extinguishers - Workforce	72.00
	Total 4211:		72.00
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.55
5801	Verizon Wireless	credit wireless phone service - Economic Devel	100.00
5801	Verizon Wireless	wireless phone service - Maintenance Dept	39.43
5801	Verizon Wireless	wireless phone service - Bridge Park	51.37
	Total 5801:		60.35
	Grand Totals:		5,980.31

Vendor	Vendor Name	Description	Net Invoice Amount
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Dated: 4/26/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/17	04/26/2017	105844	453	BayPointe Enterprises, Inc.	205-20100	953.58
04/17	04/26/2017	105848	555	Business Essentials	205-20100	22.28
04/17	04/26/2017	105849	961	Cambridge-Isanti School Dist #911	205-20100	66.15
04/17	04/26/2017	105851	969	Cardmember Service	205-20100	1,226.08
04/17	04/26/2017	105860	2046	G & K Services, Inc.	205-20100	2.50
04/17	04/26/2017	105867	3521	Menards	205-20100	74.04
04/17	04/26/2017	105868	3543	Metro Sales, Inc.	901-20100	10.95
04/17	04/26/2017	105870	3933	Mora HRA	902-20100	3,492.38
04/17	04/26/2017	105873	4211	Northland Fire Protection	205-20100	72.00
04/17	04/26/2017	105887	5801	Verizon Wireless	901-20100	60.35
Grand Totals:						<u>5,980.31</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.49
Total 2046:			2.49
2631	Isanti County Auditor-Treasurer	Property Taxes - 345 4th Ave NE	1,172.00
Total 2631:			1,172.00
3056	Lake Superior Laundry Inc.	Mall Rugs	54.20
Total 3056:			54.20
3501	MEI Total Elevator Solutions	May Service Billing	234.03
Total 3501:			234.03
3521	Menards	Materials - Bridge Park	28.69
Total 3521:			28.69
4171	Northern Business Products, Inc.	Office Supplies - EDA	44.49
Total 4171:			44.49
5191	SPEW Health Plan	Health Insurance Premium - June	1,359.00
5191	SPEW Health Plan	Health Insurance Premium - June	679.50
Total 5191:			2,038.50
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.55
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	230.96
Total 5878:			463.51
5965	White Bear IT Solutions LLC	Software - AV:Trend Renewal	127.00
5965	White Bear IT Solutions LLC	Software - AV:Trend Renewal	127.00
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			705.62
Grand Totals:			4,743.53

Dated: 5/3/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/17	05/03/2017	105916	2046	G & K Services, Inc.	205-20100	2.49
05/17	05/03/2017	105925	2631	Isanti County Auditor-Treasurer	205-20100	1,172.00
05/17	05/03/2017	105933	3056	Lake Superior Laundry Inc.	205-20100	54.20
05/17	05/03/2017	105936	3501	Minnesota Elevator, Inc	901-20100	234.03
05/17	05/03/2017	105937	3521	Menards	901-20100	28.69
05/17	05/03/2017	105942	4171	Northern Business Products, Inc.	205-20100	44.49
05/17	05/03/2017	105953	5191	SPEW Health Plan	205-20100	2,038.50
05/17	05/03/2017	105960	5878	Waste Management of WI-MN	205-20100	463.51
05/17	05/03/2017	105962	5965	White Bear IT Solutions LLC	901-20100	705.62
Grand Totals:						<u>4,743.53</u>