

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes - April 17, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, April 17, 2017 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Marlys Palmer, Kersten Conley, Jim Godfrey, and Lisa Iverson. All present, no absences.

**Call to Order**

Morin called the meeting to order at 5:32 pm and thanked staff for their hard work over the last two weeks noting there have been issues with HUD.

**Approval of Agenda**

Iverson moved, seconded by Godfrey, to approve the agenda as presented. Motion carried unanimously.

**Consent Agenda**

Iverson moved, seconded by Conley, to approve consent agenda items A - D, as presented:

- A. Approve March 20, 2017 EDA Meeting Minutes
- B. Housing Division Bills ACH batches with transactions totaling \$62,382.92
- C. Approve EDA Administration Division bills checks #105495- #105707 totaling \$11,859.28
- D. EDA Draft February 2017 Financial Statements

Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

**There were no agenda items for the Work Session or Unfinished Business.**

**New Business**

***Supervisor's Report***

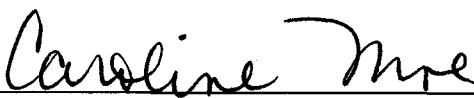
The Supervisor's Report was accepted as presented. Godfrey asked how often the resident meetings take place. Morin explained they are well attended and occur once per month. Godfrey moved, seconded by Conley to approve the report as presented. Motion carried unanimously.

**Adjournment**

Godfrey moved, seconded by Iverson, to adjourn the meeting at 5:36 p.m. Motion carried unanimously.

  
\_\_\_\_\_  
Joe Morin, President

ATTEST:

  
\_\_\_\_\_  
Caroline Moe, Executive Director

Date: 04/04/2017  
Time: 10:36:06

Cambridge EDA  
Check Register Detail Report  
Cambridge  
From: 03/01/2017 To: 03/31/2017

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
03/01/2017	DEP	Peoples Bank Of Commerce	Deposit	22,814.50	528,842.46	
03/01/2017	DEP	Peoples Bank Of Commerce	Deposit	3,659.00	532,501.46	
03/01/2017	DEP	Peoples Bank Of Commerce	Deposit	36,395.00	568,896.46	
03/01/2017	ADJST	ACH00118	Payment	62,382.92	506,513.54	
03/02/2017	DEP	Peoples Bank Of Commerce	Deposit	610.18	507,123.72	
03/02/2017	DEP	Peoples Bank Of Commerce	Deposit	8,245.00	515,368.72	
03/03/2017	DEP	Peoples Bank Of Commerce	Deposit	5,381.00	520,749.72	
03/06/2017	DEP	Peoples Bank Of Commerce	Deposit	7,647.00	528,396.72	
03/07/2017	DEP	Peoples Bank Of Commerce	Deposit	11,148.62	539,545.34	
03/09/2017	DEP	Peoples Bank Of Commerce	Deposit	639.55	540,184.89	
03/13/2017	DEP	Peoples Bank Of Commerce	Deposit	21,466.50	561,651.39	
03/22/2017	DEP	Peoples Bank Of Commerce	Deposit	347.90	561,999.29	
03/30/2017	Print	Transfer to Checking 1080	Payment	20,447.42	541,551.87	
03/31/2017	DEP	Interest	Deposit	46.39	541,598.26	

Date: 02/27/2017

Peoples Bank of Commerc / Cambridge EDA

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**ACH Transaction Report**

Batch #: 000118

Created On: 02/27/2017

<b>Name</b>	<b>Amount</b>
Aaron Jordan	\$524.00
Bohmer, John	\$643.00
Dean & Jennifer Bondes	\$895.00
Bungalows of Chisago L	\$1,240.00
Calhoun Apartments	\$1,075.00
Cambridge Square Assoc	\$1,498.00
Cambridge Town Square	\$1,076.00
Charls Satak	\$586.00
Chen Liu	\$7,589.00
DJ Properties of Stanc	\$493.00
Elmer D. Harp	\$572.00
Erlandson - Nelson Con	\$547.00
FYP PROPERTIES	\$6.00
Hanson Properties	\$270.00
Haven Properties	\$335.00
New Challenges, Inc.	\$7,178.00
Isanti Village Apartme	\$916.00
Jay M. Winger	\$479.00
John Maher	\$370.00
Kaizen Property Soluti	\$1,206.00
Kathryn Dahlberg	\$608.00
Kestrel Meadows Townho	\$3,162.00
Brian Leet	\$335.00
Legacy Townhomes	\$5,764.00
Janet Nielsen	\$739.00
Lindstrom Parkview Ass	\$319.00
Michael Doran	\$560.00
Minneapolis Public Hou	\$641.46
Allen Moulton	\$540.00
Multi-Investments, LLC	\$330.00
Loral Myers	\$274.00
Norman Rosenkranz	\$741.00
Normandy Townhomes	\$2,610.00
North Branch Senior Ho	\$790.00
Oakhurst Apartments	\$368.00
Oakview Terrace Townho	\$1,228.00
Northern Management	\$455.00
Ordeen Splittstoser	\$818.00
Randall Propp	\$506.00

Date: 02/27/2017

Peoples Bank of Commerce / Cambridge EDA

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**ACH Transaction Report**

Batch #: 000118

Created On: 02/27/2017

<b>Name</b>	<b>Amount</b>
Richard Berget	\$279.00
Robert Blaisdell-Blais	\$402.00
Robert Mattson	\$589.00
Rush Oaks Apartments	\$367.00
Sharon Johnson	\$323.00
Steve Baker	\$802.00
Paul & Bethany Stiles	\$656.00
Sunrise Court Apartmen	\$1,103.00
Taylor's Falls Villas	\$542.00
Thomas Olin	\$999.00
Tower Terrace Limited	\$3,031.00
Washington County HRA	\$574.46
William Francisco	\$510.00
Wyoming Limited Partne	\$2,658.00
Wyoming Limited Partne	\$1,261.00
Cambridge EDA	\$-62,382.92
<b>Batch Total:</b>	<b>\$0.00</b>

<p>CAMBRIDGE EDA MEETING</p> <p>April 17, 2017</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	<b>Submitted For <u>Approval</u></b>
Prepaid Checks	3/15/2017	105495 - 105531	2,359.44
Prepaid Checks	3/22/2017	105553 - 105593	404.72
Prepaid Checks	3/29/2017	105601 - 105641	1,820.40
Prepaid Checks	4/5/2017	105653 - 105707	7,274.72
	Prepaid Totals		<hr/> <u>11,859.28</u>

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$11,859.28</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
1716	Ehlers & Associates, Inc.	TIF/Tax Abatement Assistance	220.00
	Total 1716:		220.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3086	Landworks Construction, Inc.	Snow Removal & Salt/Sand - Bridge Park	113.50
	Total 3086:		113.50
3521	Menards	Materials - Bridge Park	123.28
	Total 3521:		123.28
3829	MN Dept of Labor and Industry	Elevator Annual Operation - Bridge Park Apts	100.00
	Total 3829:		100.00
5391	TM Johnson Bros., Inc.	Ductwork Connections - Mall Suite 162	490.00
	Total 5391:		490.00
5861	Walmart Community Card	Tenant Services - Bridge Park	140.49
	Total 5861:		140.49
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	232.55
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	393.12
	Total 5878:		625.67
5965	White Bear IT Solutions LLC	SonicWALL Support Renewal - Bridge Park	544.00
	Total 5965:		544.00
	Grand Totals:		2,359.44

Dated: 3/15/17

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/15/2017	105495	1716	Ehlers & Associates, Inc.	205-20100	220.00
03/17	03/15/2017	105496	2046	G & K Services, Inc.	205-20100	2.50
03/17	03/15/2017	105501	3086	Landworks Construction, Inc.	901-20100	113.50
03/17	03/15/2017	105505	3521	Menards	901-20100	123.28
03/17	03/15/2017	105507	3829	MN Dept of Labor and Industry	901-20100	100.00
03/17	03/15/2017	105521	5391	TM Johnson Bros., Inc.	205-20100	490.00
03/17	03/15/2017	105528	5861	Walmart Business/SYNCB	901-20100	140.49
03/17	03/15/2017	105529	5878	Waste Management of WI-MN	205-20100	625.67
03/17	03/15/2017	105531	5965	White Bear IT Solutions LLC	901-20100	544.00
Grand Totals:						<u>2,359.44</u>

Vendor	Vendor Name	Description	Net Invoice Amount
826	North 65 Chamber of Commerce	Chamber Luncheon - S. Gustafson	10.00
	Total 826:		10.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	177.88
	Total 2411:		177.88
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	.67
	Total 2986:		.67
3056	Lake Superior Laundry Inc.	Mall Rugs	106.20
	Total 3056:		106.20
4191	Northern Technology Initiative	Overview Training - S.Gustafson, L.Woulfe, K.C	45.00
	Total 4191:		45.00
4661	Quill Corporation	Tenant Services - Bridge Park	44.97
	Total 4661:		44.97
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.50
	Total 5801:		17.50
	Grand Totals:		404.72

Dated: 3/22/17

City Treasurer: *Caroline Noel*



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/22/2017	105553	2046	G & K Services, Inc.	205-20100	2.50
03/17	03/22/2017	105556	2411	Hillyard / Minneapolis	205-20100	177.88
03/17	03/22/2017	105562	2986	Konica Minolta Business	901-20100	.67
03/17	03/22/2017	105563	3056	Lake Superior Laundry Inc.	205-20100	106.20
03/17	03/22/2017	105576	826	North 65 Chamber of Commerce	205-20100	10.00
03/17	03/22/2017	105577	4191	Northern Technology Initiative	205-20100	45.00
03/17	03/22/2017	105581	4661	Quill Corporation	901-20100	44.97
03/17	03/22/2017	105593	5801	Verizon Wireless	205-20100	17.50
Grand Totals:						<u>404.72</u>

Vendor	Vendor Name	Description	Net Invoice Amount
453	BayPointe Enterprises, Inc.	Community Collaboration	1,499.98
	Total 453:		1,499.98
555	Business Essentials	Maintenance Supplies - Mall	44.03
	Total 555:		44.03
1908	FedEx	FedEx Express Services	32.02
	Total 1908:		32.02
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3086	Landworks Construction, Inc.	Salt/Sand Application - Bridge Park	70.00
	Total 3086:		70.00
3521	Menards	Materials - Bridge Park	16.68
	Total 3521:		16.68
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	34.39
	Total 3543:		34.39
5801	Verizon Wireless	wireless phone service - Economic Developmen	69.49
5801	Verizon Wireless	wireless phone service - Bridge Park	51.31
	Total 5801:		120.80
	Grand Totals:		1,820.40

Dated: \_\_\_\_\_

3/30/17

City Treasurer: \_\_\_\_\_

Caroline Moore

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/29/2017	105601	453	BayPointe Enterprises, Inc.	205-20100	1,499.98
03/17	03/29/2017	105606	555	Business Essentials	205-20100	44.03
03/17	03/29/2017	105614	1908	FedEx	205-20100	32.02
03/17	03/29/2017	105617	2046	G & K Services, Inc.	205-20100	2.50
03/17	03/29/2017	105621	3086	Landworks Construction, Inc.	901-20100	70.00
03/17	03/29/2017	105624	3521	Menards	901-20100	16.68
03/17	03/29/2017	105625	3543	Metro Sales, Inc.	901-20100	34.39
03/17	03/29/2017	105641	5801	Verizon Wireless	205-20100	120.80
Grand Totals:						<u>1,820.40</u>

Vendor	Vendor Name	Description	Net Invoice Amount
560	BFB Painting, Inc	Painting - Bridge Park	500.00
	Total 560:		500.00
844	Cambridge Center for the Arts	Unit 178 Rental Deposit Return	1,000.00
	Total 844:		1,000.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	106.20
	Total 3056:		106.20
3501	MEI Total Elevator Solutions	April Service Billing	234.03
	Total 3501:		234.03
3933	Mora HRA	March Contracted Section 8 Administration	3,860.00
	Total 3933:		3,860.00
4211	Northland Fire Protection	Annual inspection of fire alarm system - Bridge	525.00
	Total 4211:		525.00
5878	Waste Management	Dumpster Service & Recycle - Bridge Park Apts	268.27
5878	Waste Management	Dumpster Service & Recycle - 180 Buchanan St	327.10
	Total 5878:		595.37
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
	Total 5965:		451.62
	Grand Totals:		7,274.72

Dated: 4/5/17City Treasurer: Caroline [Signature]

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/17	04/05/2017	105653	560	BFB Painting, Inc	901-20100	500.00
04/17	04/05/2017	105656	844	Cambridge Center for the Arts	205-20100	1,000.00
04/17	04/05/2017	105666	2046	G & K Services, Inc.	205-20100	2.50
04/17	04/05/2017	105678	3056	Lake Superior Laundry Inc.	205-20100	106.20
04/17	04/05/2017	105680	3501	Minnesota Elevator, Inc	901-20100	234.03
04/17	04/05/2017	105685	3933	Mora HRA	902-20100	3,860.00
04/17	04/05/2017	105690	4211	Northland Fire Protection	901-20100	525.00
04/17	04/05/2017	105705	5878	Waste Management of WI-MN	205-20100	595.37
04/17	04/05/2017	105707	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						<u>7,274.72</u>

CITY OF CAMBRIDGE  
BALANCE SHEET  
FEBRUARY 28, 2017

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	319,779.95	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	345,408.45	
901-15500	PREPAID EXPENSES	1,830.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,221,510.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,646,510.67)	
	<b>TOTAL ASSETS</b>		<u><u>1,121,540.72</u></u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	1,326.64	
901-22600	TENANT SECURITY DEPOSITS	26,090.25	
	<b>TOTAL LIABILITIES</b>		<u>27,416.89</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	772,296.80	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
	<b>UNAPPROPRIATED FUND BALANCE:</b>		
	REVENUE OVER EXPENDITURES - YTD	<u>20,271.26</u>	
	<b>BALANCE - CURRENT DATE</b>	<u>20,271.26</u>	
	<b>TOTAL FUND EQUITY</b>		<u><u>1,094,123.83</u></u>
	<b>TOTAL LIABILITIES AND EQUITY</b>		<u><u>1,121,540.72</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	12,711.00	67,289.00	15.89	80,942.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	12,711.00	67,289.00	15.89	80,942.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	1,801.80
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	60.02	1,439.98	4.00	2,265.54
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	60.02	1,539.98	3.75	4,067.34
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	28,342.00	115,658.00	19.68	165,602.90
901-37221 LAUNDRY INCOME BRIDGE PARK	5,800.00	5,800.00	1,228.00	4,572.00	21.17	6,602.50
TOTAL RENTAL INCOME	149,800.00	149,800.00	29,570.00	120,230.00	19.74	172,205.40
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL OTHER FINANCING SOURCES	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL FUND REVENUE	267,400.00	267,400.00	42,341.02			350,098.51

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>							
<i>PERSONAL SERVICES</i>							
901-49500-101	ADMIN FULL-TIME EMPLOY-REGULAR	29,363.00	29,363.00	.00	( 29,363.00)	.00	.00
901-49500-103	ADMIN PART-TIME - REGULAR	.00	.00	4,324.40	4,324.40	.00	33,186.92
901-49500-121	PERA (EMPLOYER)	2,202.00	2,202.00	324.33	( 1,877.67)	14.73	390.92
901-49500-122	FICA/MEDICARE (EMPLOYER)	2,246.00	2,246.00	330.82	( 1,915.18)	14.73	2,576.48
901-49500-151	WORKERS' COMPENSATION PREMIU	322.00	322.00	.00	( 322.00)	.00	252.60
<b>TOTAL PERSONAL SERVICES</b>		<b>34,133.00</b>	<b>34,133.00</b>	<b>4,979.55</b>	<b>( 29,153.45)</b>	<b>14.59</b>	<b>36,406.92</b>
<i>SUPPLIES</i>							
901-49500-201	OFFICE SUPPLY	1,500.00	1,500.00	71.79	( 1,428.21)	4.79	733.98
<b>TOTAL SUPPLIES</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>71.79</b>	<b>( 1,428.21)</b>	<b>4.79</b>	<b>733.98</b>
<i>OTHER SERVICES AND CHARGES</i>							
901-49500-304	LEGAL FEES	100.00	100.00	.00	( 100.00)	.00	.00
901-49500-306	AUDITING	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,300.00
901-49500-313	IT MGMT & BACKUP	.00	.00	225.81	225.81	.00	.00
901-49500-321	TELEPHONE EXPENSE	6,600.00	6,600.00	665.12	( 5,934.88)	10.08	7,602.32
901-49500-322	POSTAGE	250.00	250.00	.00	( 250.00)	.00	94.00
901-49500-331	TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	441.48
901-49500-340	ADVERTISING	100.00	100.00	.00	( 100.00)	.00	297.90
<b>TOTAL OTHER SERVICES AND CHA</b>		<b>10,150.00</b>	<b>10,150.00</b>	<b>890.93</b>	<b>( 9,259.07)</b>	<b>8.78</b>	<b>11,735.70</b>
<i>MISCELLANEOUS</i>							
901-49500-409	LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	1,830.00
901-49500-413	RENTALS - OFFICE EQUIPMENT	400.00	400.00	25.58	( 374.42)	6.40	341.07
901-49500-433	DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	120.00	( 880.00)	12.00	900.00
901-49500-440	STAFF TRAINING	1,000.00	1,000.00	.00	( 1,000.00)	.00	39.95
<b>TOTAL MISCELLANEOUS</b>		<b>4,400.00</b>	<b>4,400.00</b>	<b>145.58</b>	<b>( 4,254.42)</b>	<b>3.31</b>	<b>3,111.02</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>		<b>50,183.00</b>	<b>50,183.00</b>	<b>6,087.85</b>	<b>( 44,095.15)</b>	<b>12.13</b>	<b>51,987.62</b>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	( 1,718.86)	( 1,918.86)	( 859.43)	3,335.22
	<i>TOTAL SUPPLIES</i>	200.00	200.00	( 1,718.86)	( 1,918.86)	( 859.43)	3,335.22
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>200.00</b>	<b>200.00</b>	<b>( 1,718.86)</b>	<b>( 1,918.86)</b>	<b>( 859.43)</b>	<b>3,335.22</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	26,779.00	26,779.00	3,345.58	( 23,433.42)	12.49	26,175.51
901-49700-121 PERA (EMPLOYER)	2,008.00	2,008.00	250.92	( 1,757.08)	12.50	48.13
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,049.00	2,049.00	255.94	( 1,793.06)	12.49	2,040.04
901-49700-151 WORKERS' COMPENSATION PREMIU	1,767.00	1,767.00	.00	( 1,767.00)	.00	1,478.19
<b>TOTAL PERSONAL SERVICES</b>	<b>32,603.00</b>	<b>32,603.00</b>	<b>3,852.44</b>	<b>( 28,750.56)</b>	<b>11.82</b>	<b>29,741.87</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	2,901.13	( 1,498.87)	65.93	5,440.45
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	( 200.00)	.00	9.80
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>2,901.13</b>	<b>( 1,698.87)</b>	<b>63.07</b>	<b>5,450.25</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	20,000.00	20,000.00	1,584.51	( 18,415.49)	7.92	29,105.63
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	( 12,500.00)	.00	9,534.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	( 13,000.00)	.00	13,336.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	4,543.12	( 31,156.88)	12.73	26,036.29
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	1,397.27	( 8,602.73)	13.97	8,503.32
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	740.44	( 5,259.56)	12.34	4,191.72
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	.00	( 2,100.00)	.00	1,915.97
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>99,300.00</b>	<b>99,300.00</b>	<b>8,265.34</b>	<b>( 91,034.66)</b>	<b>8.32</b>	<b>92,622.93</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	( 70,000.00)	.00	46,481.84
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	1,368.33
<b>TOTAL MISCELLANEOUS</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>.00</b>	<b>( 70,000.00)</b>	<b>.00</b>	<b>47,850.17</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	10,514.00	10,514.00	2,681.86	( 7,832.14)	25.51	4,083.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>10,514.00</b>	<b>10,514.00</b>	<b>2,681.86</b>	<b>( 7,832.14)</b>	<b>25.51</b>	<b>4,083.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>217,017.00</b>	<b>217,017.00</b>	<b>17,700.77</b>	<b>( 199,316.23)</b>	<b>8.16</b>	<b>179,748.22</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	267,400.00	267,400.00	22,069.76			235,071.06
NET REVENUES OVER EXPENDITURE	.00	.00	20,271.26			115,027.45

CITY OF CAMBRIDGE  
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SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	67,257.17	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		67,257.17

LIABILITIES AND EQUITY

LIABILITIES

902-20100	AP ALLOCATED TO OTHER FUNDS	4,027.53	
902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		6,816.54

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	76,999.36	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	( 16,558.73)	
	BALANCE - CURRENT DATE	( 16,558.73)	
	TOTAL FUND EQUITY		60,440.63
	TOTAL LIABILITIES AND EQUITY		67,257.17

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	7,818.00	42,182.00	15.64	54,286.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	7,818.00	42,182.00	15.64	54,286.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	2,000.00	2,000.00	664.12	1,335.88	33.21	1,822.08
TOTAL RENTAL INCOME	2,000.00	2,000.00	664.12	1,335.88	33.21	1,822.08
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	13.13	( 13.13)	.00	75.81
TOTAL INTEREST	.00	.00	13.13	( 13.13)	.00	75.81
TOTAL FUND REVENUE	52,000.00	52,000.00	8,495.25			56,183.89

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	.00 ( 3,000.00)	.00	3,300.00
902-49500-307	CONTRACTED SECT 8 ADMIN	48,000.00	48,000.00	8,005.60 ( 39,994.40)	16.68	38,294.07
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>51,000.00</u>	<u>51,000.00</u>	<u>8,005.60 ( 42,994.40)</u>	<u>15.70</u>	<u>41,594.07</u>
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 ( 1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00 ( 1,000.00)</u>	<u>.00</u>	<u>.00</u>
	<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<u><u>52,000.00</u></u>	<u><u>52,000.00</u></u>	<u><u>8,005.60 ( 43,994.40)</u></u>	<u><u>15.40</u></u>	<u><u>41,594.07</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	51,209.00	51,209.00	.00	293,654.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 34,160.62)	( 34,160.62)	.00	( 293,819.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	165.00
<i>TOTAL HAP EXPENDITURES</i>	<u>.00</u>	<u>.00</u>	<u>17,048.38</u>	<u>17,048.38</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL HAP OCCUPIED UNITS</b>	<u>.00</u>	<u>.00</u>	<u>17,048.38</u>	<u>17,048.38</u>	<u>.00</u>	<u>.00</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	52,000.00	52,000.00	25,053.98			41,594.07
NET REVENUES OVER EXPENDITURE	.00	.00	( 16,558.73)			14,589.82



CITY OF CAMBRIDGE  
BALANCE SHEET  
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HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	262,777.88	
903-10200	EDA HOUSING DIV OPERATING CASH	81,192.33	
	TOTAL ASSETS		<u>343,970.21</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	344,333.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 363.74)	
	BALANCE - CURRENT DATE	( 363.74)	
	TOTAL FUND EQUITY		<u>343,970.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>343,970.21</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST &amp; MISC INCOME</u>							
903-36210	INTEREST EARNINGS	.00	.00	13.05	( 13.05)	.00	1,662.56
	TOTAL INTEREST & MISC INCOME	.00	.00	13.05	( 13.05)	.00	1,662.56
<u>OTHER REVENUES</u>							
903-37220	TOWER TERRACE DISTRIBUTION	8,000.00	8,000.00	.00	8,000.00	.00	8,454.00
	TOTAL OTHER REVENUES	8,000.00	8,000.00	.00	8,000.00	.00	8,454.00
	TOTAL FUND REVENUE	8,000.00	8,000.00	13.05			10,116.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	350.00	( 1,750.00)	16.67	2,275.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	26.79	26.79	.00	174.06
	<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>376.79</u>	<u>( 1,723.21)</u>	<u>17.94</u>	<u>2,449.06</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	( 500.00)	.00	130.88
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>( 500.00)</u>	<u>.00</u>	<u>130.88</u>
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>376.79</u></u>	<u><u>( 2,223.21)</u></u>	<u><u>14.49</u></u>	<u><u>2,579.94</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,600.00	2,600.00	376.79			2,579.94
NET REVENUES OVER EXPENDITURE	5,400.00	5,400.00	( 363.74)			7,536.62

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	.00	36,000.00	.00	64,023.77
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	.00	36,000.00	.00	64,023.77
TOTAL FUND REVENUE	36,000.00	36,000.00	.00			64,023.77

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	36,000.00	36,000.00	.00	( 36,000.00)	.00	92,883.77
	<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	( 36,000.00)	.00	92,883.77
	<b>TOTAL OTHER FINANCING USES</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>.00</b>	<b>( 36,000.00)</b>	<b>.00</b>	<b>92,883.77</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			92,883.77
NET REVENUES OVER EXPENDITURE	.00	.00	.00			( 28,860.00)

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 FEBRUARY 28, 2017

HAP SECTION 8 VOUCHERS PROGRAM

ASSETS

905-10130	FSS-CASH WITH ESCROW AGENT	6,728.48	
905-10200	EDA OPERATING ACCT-SECTION 8	12,170.01	
		<hr/>	
	TOTAL ASSETS		<u>18,898.49</u>

LIABILITIES AND EQUITY

LIABILITIES

905-22000	FSS ESCROW	6,728.48	
		<hr/>	
	TOTAL LIABILITIES		6,728.48

FUND EQUITY

905-27200	RESTRICTED NET ASSETS-HAP	9,907.10	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	2,262.91	
		<hr/>	
	BALANCE - CURRENT DATE	2,262.91	
		<hr/>	
	TOTAL FUND EQUITY		<u>12,170.01</u>
	TOTAL LIABILITIES AND EQUITY		<u>18,898.49</u>



**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	346,216.00	346,216.00	73,794.00	272,422.00	21.31	369,516.00
TOTAL INTERGOVERNMENTAL REVE	346,216.00	346,216.00	73,794.00	272,422.00	21.31	369,516.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	4.75	( 4.75)	.00	4.28
TOTAL INTEREST	.00	.00	4.75	( 4.75)	.00	4.28
TOTAL FUND REVENUE	346,216.00	346,216.00	73,798.75			369,520.28

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>							
<i>HAP EXPENDITURES</i>							
905-49775-370	HAP OCCUPIED UNITS	346,216.00	346,216.00	68,118.00	( 278,098.00)	19.68	349,774.00
905-49775-371	HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	843.00
905-49775-372	HAP-PORTABLE PAYING OUT	.00	.00	2,480.00	2,480.00	.00	4,906.00
905-49775-375	FSS	.00	.00	740.00	740.00	.00	741.00
905-49775-377	PORT PAY OUT ADMIN FEE	.00	.00	197.84	197.84	.00	534.46
<i>TOTAL HAP EXPENDITURES</i>		<u>346,216.00</u>	<u>346,216.00</u>	<u>71,535.84</u>	<u>( 274,680.16)</u>	<u>20.66</u>	<u>356,798.46</u>
<i>TOTAL HAP EXPENDITURES</i>		<u>346,216.00</u>	<u>346,216.00</u>	<u>71,535.84</u>	<u>( 274,680.16)</u>	<u>20.66</u>	<u>356,798.46</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	71,535.84			356,798.46
NET REVENUES OVER EXPENDITURE	.00	.00	2,262.91			12,721.82

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33633 INIT FOUND DOWNTOWN REVITALIG	.00	.00	.00	.00	.00	5,000.00
<b>TOTAL SOURCE 33</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>5,000.00</b>
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,937.99
<b>TOTAL INTEREST</b>	<b>100.00</b>	<b>100.00</b>	<b>.00</b>	<b>100.00</b>	<b>.00</b>	<b>3,937.99</b>
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	133.75
205-37220 RENTAL FEES	210,000.00	210,000.00	36,395.92	173,604.08	17.33	224,699.11
<b>TOTAL MALL OPERATING REVENUES</b>	<b>210,000.00</b>	<b>210,000.00</b>	<b>36,395.92</b>	<b>173,604.08</b>	<b>17.33</b>	<b>224,832.86</b>
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	75,000.00	75,000.00	.00	75,000.00	.00	.00
<b>TOTAL TRANSFERS FROM OTHER FU</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>.00</b>	<b>75,000.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>285,100.00</b>	<b>285,100.00</b>	<b>36,395.92</b>			<b>233,770.85</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>EDA ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	13,776.00	( 74,020.00)	15.69	.00
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	.00	( 2,500.00)	.00	.00
205-41930-121 PERA (EMPLOYER)	6,730.00	6,730.00	1,033.20	( 5,696.80)	15.35	.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,055.00	7,055.00	1,020.32	( 6,034.68)	14.46	.00
205-41930-131 MEDICAL/DENTAL/LIFE	15,368.00	15,368.00	3,819.60	( 11,548.40)	24.85	.00
205-41930-132 LONGEVITY PAY	1,930.00	1,930.00	.00	( 1,930.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	.00	.00	568.27	568.27	.00	.00
205-41930-151 WORKERS' COMPENSATION PREMIU	754.00	754.00	.00	( 754.00)	.00	.00
205-41930-154 HRA/FLEX FEES	.00	.00	26.35	26.35	.00	.00
<b>TOTAL PERSONAL SERVICES</b>	<b>122,133.00</b>	<b>122,133.00</b>	<b>20,243.74</b>	<b>( 101,889.26)</b>	<b>16.58</b>	<b>.00</b>
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	19.24
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	70.31	70.31	.00	35.68
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	1,500.00	1,500.00	.00	( 1,500.00)	.00	429.99
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>70.31</b>	<b>( 1,429.69)</b>	<b>4.69</b>	<b>484.91</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	( 5,000.00)	.00	5,369.97
205-41930-313 IT MGMT & BACKUP	.00	.00	225.81	225.81	.00	.00
205-41930-321 TELEPHONE/CELLULAR	.00	.00	131.24	131.24	.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	144.89	( 605.11)	19.32	154.86
205-41930-334 MILEAGE REIMBURSEMENT	1,050.00	1,050.00	42.27	( 1,007.73)	4.03	883.44
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	( 200.00)	.00	38.33
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	( 2,000.00)	.00	1,059.91
205-41930-381 ELECTRIC UTILITIES	250.00	250.00	68.54	( 181.46)	27.42	614.35
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	18.32	18.32	.00	73.28
205-41930-383 GAS UTILITIES	250.00	250.00	9.50	( 240.50)	3.80	51.36
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>9,500.00</b>	<b>9,500.00</b>	<b>640.57</b>	<b>( 8,859.43)</b>	<b>6.74</b>	<b>8,245.50</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	.00	.00	.00	.00	.00	1,208.67
205-41930-430 MISCELLANEOUS	.00	.00	.00	.00	.00	24.66
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	295.00	( 1,205.00)	19.67	250.00
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	.00	( 1,500.00)	.00	535.00
205-41930-484 NLX ACTIVITIES	5,250.00	5,250.00	2,415.00	( 2,835.00)	46.00	2,625.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	( 3,000.00)	.00	2,358.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	1,970.03	1,970.03	.00	11,280.26
205-41930-487 MN DESIGN TEAM PROJECT	.00	.00	.00	.00	.00	10,091.91
205-41930-488 DOWNTOWN TASK FORCE	.00	.00	.00	.00	.00	750.00
205-41930-489 IND PARK MARKETING	10,500.00	10,500.00	3,497.50	( 7,002.50)	33.31	8,290.83
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	( 3,000.00)	.00	3,000.00
<i>TOTAL MISCELLANEOUS</i>	<u>24,750.00</u>	<u>24,750.00</u>	<u>8,177.53</u>	<u>( 16,572.47)</u>	<u>33.04</u>	<u>40,414.33</u>
<b>TOTAL EDA ADMINISTRATION</b>	<u><u>157,883.00</u></u>	<u><u>157,883.00</u></u>	<u><u>29,132.15</u></u>	<u><u>( 128,750.85)</u></u>	<u><u>18.45</u></u>	<u><u>49,144.74</u></u>

**CITY OF CAMBRIDGE**  
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**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	24,920.00	24,920.00	3,862.40	( 21,057.60)	15.50	24,378.26
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	9.21
205-47000-103 TEMPORARY EMPLOYEE	3,000.00	3,000.00	497.34	( 2,502.66)	16.58	1,485.88
205-47000-121 PERA (EMPLOYER)	1,961.00	1,961.00	289.68	( 1,671.32)	14.77	1,799.76
205-47000-122 FICA/MEDICARE (EMPLOYER)	2,201.00	2,201.00	323.12	( 1,877.88)	14.68	1,889.78
205-47000-131 MEDICAL/DENTAL/LIFE	7,684.00	7,684.00	1,908.46	( 5,775.54)	24.84	7,129.14
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,568.00	1,568.00	.00	( 1,568.00)	.00	1,131.50
205-47000-154 HRA/FLEX FEES	50.00	50.00	13.25	( 36.75)	26.50	36.75
<b>TOTAL PERSONAL SERVICES</b>	<b>42,984.00</b>	<b>42,984.00</b>	<b>6,894.25</b>	<b>( 36,089.75)</b>	<b>16.04</b>	<b>37,860.28</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	22.50	22.50	.00	138.64
205-47000-212 GASOLINE/FUEL	250.00	250.00	.00	( 250.00)	.00	82.20
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,500.00	7,500.00	5,363.58	( 2,136.42)	71.51	13,616.18
<b>TOTAL SUPPLIES</b>	<b>7,750.00</b>	<b>7,750.00</b>	<b>5,386.08</b>	<b>( 2,363.92)</b>	<b>69.50</b>	<b>13,837.02</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	34.99	( 1,765.01)	1.94	208.87
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	4,289.25
205-47000-381 ELECTRIC UTILITIES	21,000.00	21,000.00	1,698.56	( 19,301.44)	8.09	19,506.29
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	821.87	( 4,878.13)	14.42	5,130.22
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	886.78	( 5,113.22)	14.78	3,810.03
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	.00	( 4,500.00)	.00	4,088.50
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>46,000.00</b>	<b>46,000.00</b>	<b>3,442.20</b>	<b>( 42,557.80)</b>	<b>7.48</b>	<b>37,033.16</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	11,500.00	11,500.00	3,000.00	( 8,500.00)	26.09	12,265.99
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	.00	( 800.00)	.00	2,269.42
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00	( 12,000.00)	.00	77.85
205-47000-490 MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	54,000.00
<b>TOTAL MISCELLANEOUS</b>	<b>24,300.00</b>	<b>24,300.00</b>	<b>3,000.00</b>	<b>( 21,300.00)</b>	<b>12.35</b>	<b>68,613.26</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>121,034.00</b>	<b>121,034.00</b>	<b>18,722.53</b>	<b>( 102,311.47)</b>	<b>15.47</b>	<b>157,343.72</b>

**CITY OF CAMBRIDGE**  
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**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	278,917.00	278,917.00	47,854.68			206,488.46
NET REVENUES OVER EXPENDITURE	6,183.00	6,183.00	( 11,458.76)			27,282.39