

**Cambridge Economic Development Authority (EDA)
Regular Meeting Minutes
March 20, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, March 20, 2017 at Cambridge City Center, 300 3rd Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin and EDA members Marlys Palmer, Kersten Conley, Jim Godfrey, and Lisa Iverson (arrival at 5:38 pm). All present, no absences.

Call to Order

Morin called the meeting to order at 5:30 pm.

Approval of Agenda

Godfrey moved, seconded by Conley, to approve the agenda as presented. Motion carried 4/0.

Consent Agenda

Godfrey moved, seconded by Conley, to approve consent agenda items A - E, as presented:

- A. Approve February 21, 2017 EDA Meeting Minutes
- B. Housing Division Bills ACH batches with transactions totaling \$63,026.38
- C. Approve EDA Administration Division bills checks #105258 - #105484 totaling \$18,900.56
- D. EDA Draft January 2017 Financial Statements
- E. Approve EDA Resolution R17-002 Amending 2016 EDA Administration Budget

Upon call of the roll, Morin, Conley, Palmer, and Godfrey voted aye, no nays. Motion carried 4/0.

Work Session

There was no business for the work session.

Unfinished Business

There was no unfinished business.

New Business

Supervisor's Report

Barrett reviewed items staff has been working on.

Approve Proposal for the Removal, Disposal, and Installation of New Carpeting in Unit 162 in the City Center Mall

Gustafson stated he made an error in computing the price of removal and installation of the new carpeting in unit 162 and Johnson Decorating would not match Majestic Flooring's price for removal and disposal of the old carpeting. Gustafson reviewed quotes received once again and recommended the EDA approve the bid by Majestic Flooring, Inc.

Conley moved, seconded by Godfrey, to approve the quote submitted by Majestic Flooring, Inc. for a not to exceed amount of \$3,940 and authorize the EDA President and Executive Director to sign the performance agreement with Majestic Flooring. Upon call of the roll, Godfrey, Palmer, Conley, Morin voted aye. Iverson abstained since she arrived during the discussion. Motion carried 4/0.

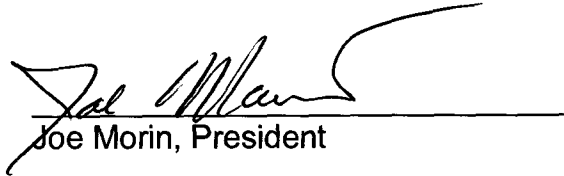
Approve Amending Business Subsidy Policy for the City of Cambridge

Gustafson recommended the EDA approve the amended Business Subsidy Policy as presented. Gustafson note the changes in the Tax Abatement Policy is a reduction in application fees and the additional changes to the business subsidy policy pertained to JOBZ and since JOBZ no longer exists, all items relating to those policies were removed. Godfrey confirmed \$2,000 is an appropriate amount.

Iverson moved, seconded by Conley, to approve the amended changes and recommend to the City Council to hold a public hearing and approve the Amended Business Subsidy Policy. Upon call of the roll, Morin, Conley, Palmer, Iverson, and Godfrey voted aye, no nays. Motion carried unanimously.

Adjournment

Iverson moved, seconded by Godfrey, to adjourn the meeting at 5:44 p.m. Motion carried unanimously.



Joe Morin, President

ATTEST:



Caroline Moe, Executive Director

Cambridge EDA
Check Register Detail Report
Cambridge
From: 02/01/2017 To: 02/28/2017

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
02/01/2017	DEP	Peoples Bank Of Commerce	Deposit	610.18	550,225.90	
02/01/2017	DEP	Peoples Bank Of Commerce	Deposit	942.31	551,168.21	
02/01/2017	DEP	Peoples Bank Of Commerce	Deposit	3,753.00	554,921.21	
02/01/2017	DEP	Peoples Bank Of Commerce	Deposit	8,245.00	563,166.21	
02/01/2017	DEP	Peoples Bank Of Commerce	Deposit	28,652.00	591,818.21	
02/01/2017	ADJUST	ACH00115	Payment	59,621.46	532,196.75	<i>see attached</i>
02/02/2017	DEP	Peoples Bank Of Commerce	Deposit	3,868.00	536,064.75	
02/02/2017	DEP	Peoples Bank Of Commerce	Deposit	315.76	536,380.51	
02/03/2017	DEP	Peoples Bank Of Commerce	Deposit	6,355.00	542,735.51	
02/06/2017	DEP	Peoples Bank Of Commerce	Deposit	7,971.00	550,706.51	
02/07/2017	DEP	Peoples Bank Of Commerce	Deposit	9,567.62	560,274.13	
02/09/2017	ADJUST	ACH00116	Payment	2,451.92	557,822.21	<i>see attached</i>
02/14/2017	DEP	Peoples Bank Of Commerce	Deposit	312.00	558,134.21	
02/15/2017	DEP	Peoples Bank Of Commerce	Deposit	419.15	558,553.36	
02/21/2017	DEP	Peoples Bank Of Commerce	Deposit	74.00	558,627.36	
02/22/2017	DEP	Peoples Bank Of Commerce	Deposit	1,404.00	560,031.36	
02/23/2017	Print	Transfer to Checking 1080	Payment	53,092.08	506,939.28	
02/28/2017	DEP	Interest	Deposit	41.68	506,980.96	

7

Date: 03/02/2017

Time: 08:31:52

Cambridge EDA

Page: 2

Check Register Detail Report

Cambridge

From: 02/01/2017 To: 02/28/2017

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
02/28/2017	ADJST	ACH00117	Payment	953.00	506,027.96	<i>See attached</i>

Date: 3/9/2017 10:25:03 AM

File Name: U:\Caroline\HRA\ACH activity\ACH000115 Section 8 Feb 2017.txt

<u>Hold</u>	<u>Batch</u>	<u>Name</u> <u>Free Form Addenda</u>	<u>Account</u>	<u>Identification</u>	<u>Discretionary</u>	<u>Amount</u>
N	0000001	Aaron Jordan	8852632711	2183		524.00
N	0000001	Bohmer, John	3045108	2104		643.00
N	0000001	Dean & Jennifer Bondes	9474070092	2161		895.00
N	0000001	Bungalows of Chisago L	274544481	1976		1240.00
N	0000001	Calhoun Apartments	8623720	2273		1075.00
N	0000001	Cambridge Square Assoc	12000045361	15		1498.00
N	0000001	Cambridge Town Square	12000045361	509		1076.00
N	0000001	Charls Satak	1384411	2327		586.00
N	0000001	Chen Liu	5968764695	1334		7462.00
N	0000001	DJ Properties of Stanc	20016416	2229		493.00
N	0000001	Elmer D. Harp	2220449280	2102		572.00
N	0000001	Erlandson - Nelson Con	331218302	1873		547.00
N	0000001	FYP PROPERTIES	2852253566	1826		6.00
N	0000001	Robert Giffin	1672980740	2051		585.00
N	0000001	Hanson Properties	228041	2219		270.00
N	0000001	Haven Properties	1726364	1888		335.00
N	0000001	New Challenges, Inc.	027375	2330		7112.00
N	0000001	Isanti Village Apartme	1062196	2220		916.00
N	0000001	Jay M. Winger	0520177	2271		479.00
N	0000001	John Maher	562417	1752		370.00
N	0000001	Kaizen Property Soluti	104775823529	2325		1206.00
N	0000001	Kathryn Dahlberg	5000431113	2297		608.00
N	0000001	Kestrel Meadows Townho	12000042609	1341		3230.00
V	0000001	Brian Leet	8100167140	1407		335.00
V	0000001	Legacy Townhomes	15742541	1954		4586.00
V	0000001	Janet Nielsen	3649781998	2258		739.00
V	0000001	Lindstrom Parkview Ass	2109704	1381		319.00
V	0000001	Mann, Cheryl	2106490	2087		560.00
V	0000001	Michael Doran	2078354	2329		560.00
V	0000001	Allen Moulton	1091042	1938		540.00

<u>Hold</u>	<u>Batch</u>	<u>Name</u> <u>Free Form Addenda</u>	<u>Account</u>	<u>Identification</u>	<u>Discretionary</u>	<u>Amount</u>
√	0000001	Multi-Investments, LLC	3148537	1977		362.00
√	0000001	Loral Myers	104775124241	1317		274.00
√	0000001	Norman Rosenkranz	20017897	2328		741.00
√	0000001	Normandy Townhomes	3495159109	1645		2610.00
√	0000001	North Branch Senior Ho	60112169	1486		790.00
√	0000001	Oakhurst Apartments	8863952266	1455		368.00
√	0000001	Oakview Terrace Townho	100017889	1758		1199.00
√	0000001	Northern Management	8616336	1646		455.00
√	0000001	Ordeen Splittstoser	8100505760	1839		830.00
√	0000001	Randall Propp	15272471	1417		506.00
√	0000001	Richard Berget	60183427	1879		279.00
√	0000001	Robert Blaisdell-Blais	6497348356	2314		402.00
√	0000001	Robert Mattson	104776477804	1898		276.00
√	0000001	Rush Oaks Apartments	1305325	1940		367.00
√	0000001	Sharon Johnson	0060105452	2324		323.00
√	0000001	Steve Baker	065142	547		802.00
√	0000001	Paul & Bethany Stiles	8100816662	2039		656.00
√	0000001	Sunrise Court Apartmen	003324	1218		1103.00
√	0000001	Taylor's Falls Villas	83011676	1344		542.00
√	0000001	Thomas Olin	8100560310	1794		999.00
√	0000001	Tower Terrace Limited	104757443205	1290		3031.00
√	0000001	Washington County HRA	152100010700	1398		574.46
√	0000001	William Francisco	3065475	2052		510.00
√	0000001	Wyoming Limited Partne	83008219	1355		994.00
√	0000001	Wyoming Limited Partne	83008193	1376		1261.00
√	0000001	Cambridge EDA	1046386			59621.46

	<u>Batch 1 Total</u>	<u>Batch 1 Entry Count</u>
Debits:	59,621.46	1
Credits:	59,621.46	55
Difference:	0.00	
Totals:	119,242.92	56

Date: 3/9/2017 10:25:51 AM
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<u>Hold</u>	<u>Batch</u>	<u>Name</u> <u>Free Form Addenda</u>	<u>Account</u>	<u>Identification</u>	<u>Discretionary</u>	<u>Amount</u>
√	0000001	Cambridge EDA	422975	2334	Indiv Partic	5.00
√	0000001	Cambridge Square Assoc	12000045361	15		99.00
√	0000001	Cambridge EDA	5059513	2270	Indiv Partic	740.00
√	0000001	Minneapolis Public Hou	160230804736	314		1607.92
√	0000001	Cambridge EDA	1046386			2451.92

	<u>Batch 1 Total</u>	<u>Batch 1 Entry Count</u>
Debits:	2,451.92	1
Credits:	2,451.92	4
Difference:	0.00	
Totals:	4,903.84	5

	<u>File Total</u>	<u>File Entry Count</u>
Debits:	2,451.92	1
Credits:	2,451.92	4
Difference:	0.00	
Totals:	4,903.84	5

Date: 3/9/2017 10:26:02 AM

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<u>Hold</u>	<u>Batch</u>	<u>Name</u> <u>Free Form Addenda</u>	<u>Account</u>	<u>Identification</u>	<u>Discretionary</u>	<u>Amount</u>
N	0000001	New Challenges, Inc.	027375	2330		66.00
N	0000001	Legacy Townhomes	15742541	1954		244.00
N	0000001	Robert Mattson	104776477804	1898		313.00
N	0000001	Wyoming Limited Partne	83008219	1355		330.00
N	0000001	Cambridge EDA	1046386			953.00

	<u>Batch 1 Total</u>	<u>Batch 1 Entry Count</u>
Debits:	953.00	1
Credits:	953.00	4
Difference:	0.00	
Totals:	1,906.00	5

	<u>File Total</u>	<u>File Entry Count</u>
Debits:	953.00	1
Credits:	953.00	4
Difference:	0.00	
Totals:	1,906.00	5

<p>CAMBRIDGE EDA MEETING March 20, 2017 BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For Approval
Prepaid Checks	2/15/2017	105258 - 105300	1,351.83
Prepaid Checks	2/22/2017	105304 - 105357	2,509.47
Prepaid Checks	3/1/2017	105368 - 105412	3,643.50
Prepaid Checks	3/8/2017	105421 - 105484	11,395.76
Prepaid Checks			
Prepaid Checks			
	Prepaid Totals		<u>18,900.56</u>

TOTAL SUBMITTED FOR APPROVAL

\$18,900.56

Vendor	Vendor Name	Description	Net Invoice Amount
1143	City Center Market	Meals - EDA	96.00
Total 1143:			96.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3376	Marco Technologies LLC	Security Cameras - Bridge Park	62.50
3376	Marco Technologies LLC	Security Cameras - Bridge Park	62.50
Total 3376:			125.00
3521	Menards	Materials - Bridge Park	166.86
3521	Menards	Materials - Bridge Park	320.44
3521	Menards	Materials - Bridge Park	19.99-
Total 3521:			467.31
5861	Walmart Community Card	Office Supplies - Bridge Park	31.49
5861	Walmart Community Card	Tenant Services - Bridge Park	86.48
5861	Walmart Community Card	Materials - Bridge Park	91.43
Total 5861:			209.40
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
Total 5965:			451.62
Grand Totals:			1,351.83

Dated: 2-15-17City Treasurer: Caroline Nune

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/17	02/15/2017	105258	1143	City Center Market	205-20100	96.00
02/17	02/15/2017	105268	2046	G & K Services, Inc.	205-20100	2.50
02/17	02/15/2017	105273	3376	Marco Technologies LLC	901-20100	125.00
02/17	02/15/2017	105275	3521	Menards	901-20100	467.31
02/17	02/15/2017	105298	5861	Walmart Business/SYNCB	901-20100	209.40
02/17	02/15/2017	105300	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						<u>1,351.83</u>

Vendor	Vendor Name	Description	Net Invoice Amount
453	BayPointe Enterprises, Inc.	Community Collaboration	1,970.03
	Total 453:		1,970.03
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	106.20
	Total 3056:		106.20
3086	Landworks Construction, Inc.	Snow Removal & Salt/De-Icer - Bridge Park	356.00
	Total 3086:		356.00
3521	Menards	Materials - Bridge Park	57.24
	Total 3521:		57.24
5801	Verizon Wireless	wireless phone service - Maintenance Dept	17.50
	Total 5801:		17.50
	Grand Totals:		2,509.47

Dated: 2/22/17City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/17	02/22/2017	105304	453	BayPointe Enterprises, Inc.	205-20100	1,970.03
02/17	02/22/2017	105318	2046	G & K Services, Inc.	205-20100	2.50
02/17	02/22/2017	105326	3056	Lake Superior Laundry Inc.	205-20100	106.20
02/17	02/22/2017	105327	3086	Landworks Construction, Inc.	901-20100	356.00
02/17	02/22/2017	105335	3521	Menards	901-20100	57.24
02/17	02/22/2017	105357	5801	Verizon Wireless	205-20100	17.50
Grand Totals:						<u>2,509.47</u>

Vendor	Vendor Name	Description	Net Invoice Amount
555	Business Essentials	Credit Maintenance Supplies - Mall	52.00-
555	Business Essentials	Maintenance Supplies - Mall	92.40
555	Business Essentials	Maintenance Supplies - Mall	52.00
555	Business Essentials	Maintenance Supplies - Mall	20.75
Total 555:			113.15
826	North 65 Chamber of Commerce	Isanti County Map Advertisement	300.00
Total 826:			300.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	2.88
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	2.90
Total 2986:			5.78
3521	Menards	Maintenance Supplies - Mall	31.48
3521	Menards	Materials - Bridge Park	13.95
3521	Menards	Maintenance Supplies - Mall	36.84
Total 3521:			82.27
3543	Metro Sales, Inc.	Ricoh MP C2004 Color Copier Contract Base R	9.75
Total 3543:			9.75
4661	Quill Corporation	Office Supplies - Bridge Park	6.99
Total 4661:			6.99
5801	Verizon Wireless	wireless phone service - Economic Developmen	71.75
5801	Verizon Wireless	wireless phone service - Bridge Park	51.31
Total 5801:			123.06
5921	Wendorf Electric, Inc.	Heaters in Entry - Labor, Standard Material & El	3,000.00
Total 5921:			3,000.00
Grand Totals:			3,643.50

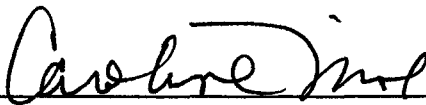
Dated: 3/1/17City Treasurer: Caroline Mire

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/01/2017	105368	555	Business Essentials	205-20100	113.15
03/17	03/01/2017	105377	2046	G & K Services, Inc.	205-20100	2.50
03/17	03/01/2017	105385	2986	Konica Minolta Business	901-20100	5.78
03/17	03/01/2017	105388	3521	Menards	205-20100	82.27
03/17	03/01/2017	105389	3543	Metro Sales, Inc.	901-20100	9.75
03/17	03/01/2017	105391	826	North 65 Chamber of Commerce	205-20100	300.00
03/17	03/01/2017	105396	4661	Quill Corporation	901-20100	6.99
03/17	03/01/2017	105408	5801	Verizon Wireless	901-20100	123.06
03/17	03/01/2017	105412	5921	Wendorf Electric, Inc.	205-20100	3,000.00
Grand Totals:						3,643.50

Vendor	Vendor Name	Description	Net Invoice Amount
985	Carlson, Laura	Security Deposit Refund	703.19
	Total 985:		703.19
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
3056	Lake Superior Laundry Inc.	Mall Rugs	106.20
	Total 3056:		106.20
3103	Larson, Michelle	Security Deposit Refund	937.14
	Total 3103:		937.14
3501	MEI Total Elevator Solutions	March Monthly Service - Bridge Park	225.19
	Total 3501:		225.19
3521	Menards	Materials - Bridge Park	1,157.99
3521	Menards	Materials - Bridge Park	80.87
	Total 3521:		1,238.86
3933	Mora HRA	February Contracted Section 8 Administration	4,027.53
	Total 3933:		4,027.53
4201	Northland Connect	Bronze Webpage - 02/28/17 - 02/28/18	179.40
	Total 4201:		179.40
4737	Real Estate Publishing Corporatio	MN Real Estate Conference Booth	1,000.00
	Total 4737:		1,000.00
5191	SPEW Health Plan	Health Insurance Premium - April	1,359.00
5191	SPEW Health Plan	Health Insurance Premium - April	679.50
	Total 5191:		2,038.50
5860	Walbridge, Gene	Security Deposit Refund - Unit 204	485.63
	Total 5860:		485.63
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
5965	White Bear IT Solutions LLC	Monthly Service Agreement	225.81
	Total 5965:		451.62

Vendor	Vendor Name	Description	Net Invoice Amount
Grand Totals:			<u>11,395.76</u>

Dated: 3/8/17

City Treasurer: 

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/17	03/08/2017	105421	985	Laura Carlson	901-20100	703.19
03/17	03/08/2017	105431	2046	G & K Services, Inc.	205-20100	2.50
03/17	03/08/2017	105440	3056	Lake Superior Laundry Inc.	205-20100	106.20
03/17	03/08/2017	105441	3103	Michelle Larson	901-20100	937.14
03/17	03/08/2017	105448	3501	Minnesota Elevator, Inc	901-20100	225.19
03/17	03/08/2017	105449	3521	Menards	901-20100	1,238.86
03/17	03/08/2017	105457	3933	Mora HRA	902-20100	4,027.53
03/17	03/08/2017	105464	4201	Northland Connect	205-20100	179.40
03/17	03/08/2017	105469	4737	Real Estate Publishing Corporation	205-20100	1,000.00
03/17	03/08/2017	105472	5191	SPEW Health Plan	205-20100	2,038.50
03/17	03/08/2017	105482	5860	Gene Walbridge	901-20100	485.63
03/17	03/08/2017	105484	5965	White Bear IT Solutions LLC	901-20100	451.62
Grand Totals:						<u>11,395.76</u>

CITY OF CAMBRIDGE
BALANCE SHEET
JANUARY 31, 2017

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(38,072.43)	
901-10102	INVESTMENTS--PBC	319,779.95	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	375,797.04	
901-15500	PREPAID EXPENSES	1,830.00	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,221,510.52	
901-16300	SITE IMPROVEMENTS	103,618.10	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	34,782.90	
901-16450	FURN, EQUIP, MACH-ADMIN	56,192.12	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(1,646,510.67)	
	TOTAL ASSETS		<u>1,113,856.88</u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	682.77	
901-22800	TENANT SECURITY DEPOSITS	25,736.00	
	TOTAL LIABILITIES		26,418.77

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	772,296.80	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>13,585.54</u>	
	BALANCE - CURRENT DATE	<u>13,585.54</u>	
	TOTAL FUND EQUITY		<u>1,087,438.11</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,113,856.88</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	80,000.00	80,000.00	6,356.00	73,644.00	7.95	80,942.00
TOTAL INTERGOVERNMENTAL REVE	80,000.00	80,000.00	6,356.00	73,644.00	7.95	80,942.00
<u>INTEREST & MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	1,801.80
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	31.47	1,468.53	2.10	2,265.54
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	31.47	1,568.53	1.97	4,067.34
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	144,000.00	144,000.00	14,695.00	129,305.00	10.20	165,602.90
901-37221 LAUNDRY INCOME BRIDGE PARK	5,800.00	5,800.00	924.75	4,875.25	15.94	6,602.50
TOTAL RENTAL INCOME	149,800.00	149,800.00	15,619.75	134,180.25	10.43	172,205.40
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL OTHER FINANCING SOURCES	36,000.00	36,000.00	.00	36,000.00	.00	92,883.77
TOTAL FUND REVENUE	267,400.00	267,400.00	22,007.22			350,098.51

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT ADMINISTRATION							
<i>PERSONAL SERVICES</i>							
901-49500-101	ADMIN FULL-TIME EMPLOY-REGULAR	29,363.00	29,363.00	.00	(29,363.00)	.00	.00
901-49500-103	ADMIN PART-TIME - REGULAR	.00	.00	2,150.79	2,150.79	.00	33,186.92
901-49500-121	PERA (EMPLOYER)	2,202.00	2,202.00	161.31	(2,040.69)	7.33	390.92
901-49500-122	FICA/MEDICARE (EMPLOYER)	2,246.00	2,246.00	164.54	(2,081.46)	7.33	2,576.48
901-49500-151	WORKERS' COMPENSATION PREMIU	322.00	322.00	.00	(322.00)	.00	252.60
TOTAL PERSONAL SERVICES		34,133.00	34,133.00	2,476.64	(31,656.36)	7.26	36,406.92
<i>SUPPLIES</i>							
901-49500-201	OFFICE SUPPLY	1,500.00	1,500.00	33.31	(1,466.69)	2.22	733.98
TOTAL SUPPLIES		1,500.00	1,500.00	33.31	(1,466.69)	2.22	733.98
<i>OTHER SERVICES AND CHARGES</i>							
901-49500-304	LEGAL FEES	100.00	100.00	.00	(100.00)	.00	.00
901-49500-306	AUDITING	3,000.00	3,000.00	.00	(3,000.00)	.00	3,300.00
901-49500-321	TELEPHONE EXPENSE	6,600.00	6,600.00	41.31	(6,558.69)	.63	7,602.32
901-49500-322	POSTAGE	250.00	250.00	.00	(250.00)	.00	94.00
901-49500-331	TRAVEL/MEALS/LODGING	100.00	100.00	.00	(100.00)	.00	441.48
901-49500-340	ADVERTISING	100.00	100.00	.00	(100.00)	.00	297.90
TOTAL OTHER SERVICES AND CHA		10,150.00	10,150.00	41.31	(10,108.69)	.41	11,735.70
<i>MISCELLANEOUS</i>							
901-49500-409	LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	(2,000.00)	.00	1,830.00
901-49500-413	RENTALS - OFFICE EQUIPMENT	400.00	400.00	10.05	(389.95)	2.51	341.07
901-49500-433	DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	.00	(1,000.00)	.00	900.00
901-49500-440	STAFF TRAINING	1,000.00	1,000.00	.00	(1,000.00)	.00	39.95
TOTAL MISCELLANEOUS		4,400.00	4,400.00	10.05	(4,389.95)	.23	3,111.02
TOTAL LOW RENT ADMINISTRATION		50,183.00	50,183.00	2,561.31	(47,621.69)	5.10	51,987.62

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	(1,778.42)	(1,978.42)	(889.21)	3,335.22
<i>TOTAL SUPPLIES</i>		200.00	200.00	(1,778.42)	(1,978.42)	(889.21)	3,335.22
TOTAL LOW RENT TENANT SERVICE		200.00	200.00	(1,778.42)	(1,978.42)	(889.21)	3,335.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
LOW RENT MAINTENANCE						
<i>PERSONAL SERVICES</i>						
901-49700-103 MAINT PT EMPLOYEES - REGULAR	26,779.00	26,779.00	1,703.96	(25,075.04)	6.36	26,175.51
901-49700-121 PERA (EMPLOYER)	2,008.00	2,008.00	127.80	(1,880.20)	6.36	48.13
901-49700-122 FICA/MEDICARE (EMPLOYER)	2,049.00	2,049.00	130.36	(1,918.64)	6.36	2,040.04
901-49700-151 WORKERS' COMPENSATION PREMIU	1,767.00	1,767.00	.00	(1,767.00)	.00	1,478.19
TOTAL PERSONAL SERVICES	32,603.00	32,603.00	1,962.12	(30,640.88)	6.02	29,741.87
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	1,032.34	(3,367.66)	23.46	5,440.45
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	(200.00)	.00	9.80
TOTAL SUPPLIES	4,600.00	4,600.00	1,032.34	(3,567.66)	22.44	5,450.25
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	20,000.00	20,000.00	565.20	(19,434.80)	2.83	29,105.63
901-49700-360 INSURANCE AND BONDS	12,500.00	12,500.00	.00	(12,500.00)	.00	9,534.00
901-49700-370 PAYMENT IN LIEU OF TAXES	13,000.00	13,000.00	.00	(13,000.00)	.00	13,336.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	.00	(35,700.00)	.00	26,036.29
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	1,397.27	(8,602.73)	13.97	8,503.32
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	.00	(6,000.00)	.00	4,191.72
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	.00	(2,100.00)	.00	1,915.97
TOTAL OTHER SERVICES AND CHA	99,300.00	99,300.00	1,962.47	(97,337.53)	1.98	92,622.93
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	(70,000.00)	.00	46,481.84
901-49700-489 OTHER CONTRACTED SERVICES	.00	.00	.00	.00	.00	1,368.33
TOTAL MISCELLANEOUS	70,000.00	70,000.00	.00	(70,000.00)	.00	47,850.17
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-502 BETTERMENTS AND ADDITIONS	10,514.00	10,514.00	2,681.86	(7,832.14)	25.51	4,083.00
TOTAL IMPROVEMENTS/BETTERM	10,514.00	10,514.00	2,681.86	(7,832.14)	25.51	4,083.00
TOTAL LOW RENT MAINTENANCE	217,017.00	217,017.00	7,638.79	(209,378.21)	3.52	179,748.22

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 901 - LOW RENT PROGRAM-BRIDGE PARK

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	267,400.00	267,400.00	8,421.68			235,071.06
NET REVENUES OVER EXPENDITURE	.00	.00	13,585.54			115,027.45

CITY OF CAMBRIDGE
 BALANCE SHEET
 JANUARY 31, 2017

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10200	EDA OPERATING ACCT-SECTION 8	79,864.31	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(4,475.39)	
	TOTAL ASSETS		<u>79,864.31</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	2,789.01	
	TOTAL LIABILITIES		2,789.01

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	76,999.36	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	75.94	
	BALANCE - CURRENT DATE	75.94	
	TOTAL FUND EQUITY		<u>77,075.30</u>
	TOTAL LIABILITIES AND EQUITY		<u>79,864.31</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	50,000.00	50,000.00	3,753.00	46,247.00	7.51	54,286.00
TOTAL INTERGOVERNMENTAL REVE	50,000.00	50,000.00	3,753.00	46,247.00	7.51	54,286.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	2,000.00	2,000.00	148.25	1,851.75	7.41	1,822.08
TOTAL RENTAL INCOME	2,000.00	2,000.00	148.25	1,851.75	7.41	1,822.08
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	7.14	(7.14)	.00	75.81
TOTAL INTEREST	.00	.00	7.14	(7.14)	.00	75.81
TOTAL FUND REVENUE	<u>52,000.00</u>	<u>52,000.00</u>	<u>3,908.39</u>			<u>56,183.89</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 ADMINISTRATIVE</u>						
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-306	AUDIT FEES	3,000.00	3,000.00	.00 (3,000.00)	.00	3,300.00
902-49500-307	CONTRACTED SECT 8 ADMIN	48,000.00	48,000.00	3,978.07 (44,021.93)	8.29	38,294.07
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>51,000.00</u>	<u>51,000.00</u>	<u>3,978.07 (47,021.93)</u>	<u>7.80</u>	<u>41,594.07</u>
<i>MISCELLANEOUS</i>						
902-49500-409	LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00 (1,000.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>1,000.00</u>	<u>1,000.00</u>	<u>.00 (1,000.00)</u>	<u>.00</u>	<u>.00</u>
	TOTAL SECT 8 ADMINISTRATIVE	<u><u>52,000.00</u></u>	<u><u>52,000.00</u></u>	<u><u>3,978.07 (48,021.93)</u></u>	<u><u>7.65</u></u>	<u><u>41,594.07</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	25,302.00	25,302.00	.00	293,654.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	(25,447.62)	(25,447.62)	.00	(293,819.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	165.00
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	(145.62)	(145.62)	.00	.00
TOTAL HAP OCCUPIED UNITS	.00	.00	(145.62)	(145.62)	.00	.00

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 902 - SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	52,000.00	52,000.00	3,832.45			41,594.07
NET REVENUES OVER EXPENDITURE	.00	.00	75.94			14,589.82

CITY OF CAMBRIDGE
 BALANCE SHEET
 JANUARY 31, 2017

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10010	CASH AND INVESTMENTS	(188.39)	
903-10102	INVESTMENTS--PBC		262,777.88	
903-10200	EDA HOUSING DIV OPERATING CASH		81,562.92	
				<u>344,152.41</u>
	TOTAL ASSETS			<u>344,152.41</u>

LIABILITIES AND EQUITY

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS		344,333.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(181.54)	
	BALANCE - CURRENT DATE	(181.54)	
	TOTAL FUND EQUITY			<u>344,152.41</u>
	TOTAL LIABILITIES AND EQUITY			<u>344,152.41</u>

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST & MISC INCOME</u>						
903-36210 INTEREST EARNINGS	.00	.00	6.85	(6.85)	.00	1,662.56
TOTAL INTEREST & MISC INCOME	.00	.00	6.85	(6.85)	.00	1,662.56
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	8,000.00	8,000.00	.00	8,000.00	.00	8,454.00
TOTAL OTHER REVENUES	8,000.00	8,000.00	.00	8,000.00	.00	8,454.00
TOTAL FUND REVENUE	8,000.00	8,000.00	6.85			10,116.56

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	175.00	(1,925.00)	8.33	2,275.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	13.39	13.39	.00	174.06
	<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>188.39</u>	<u>(1,911.61)</u>	<u>8.97</u>	<u>2,449.06</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	.00	(500.00)	.00	130.88
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>.00</u>	<u>(500.00)</u>	<u>.00</u>	<u>130.88</u>
	TOTAL OTHER HOUSING BUS ACTIV	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>188.39</u></u>	<u><u>(2,411.61)</u></u>	<u><u>7.25</u></u>	<u><u>2,579.94</u></u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 903 - HOUSING-OTHER BUS ACTIVITIES

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	2,600.00	2,600.00	188.39			2,579.94
NET REVENUES OVER EXPENDITURE	5,400.00	5,400.00	(181.54)			7,536.62

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	36,000.00	36,000.00	.00	36,000.00	.00	64,023.77
TOTAL INTERGOVERNMENTAL REVE	36,000.00	36,000.00	.00	36,000.00	.00	64,023.77
TOTAL FUND REVENUE	36,000.00	36,000.00	.00			64,023.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>						
904-49300-720 TRANSFERS OUT	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77
<i>TOTAL FUNCTION 7</i>	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77
TOTAL OTHER FINANCING USES	36,000.00	36,000.00	.00	(36,000.00)	.00	92,883.77

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 904 - CAPITAL FUND PROGRAM-HUD

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	36,000.00	36,000.00	.00			92,883.77
NET REVENUES OVER EXPENDITURE	.00	.00	.00			(28,860.00)

CITY OF CAMBRIDGE
BALANCE SHEET
JANUARY 31, 2017

HAP SECTION 8 VOUCHERS PROGRAM

ASSETS

905-10130	FSS-CASH WITH ESCROW AGENT	5,988.48	
905-10200	EDA OPERATING ACCT-SECTION 8	12,391.45	
	TOTAL ASSETS		18,379.93

LIABILITIES AND EQUITY

LIABILITIES

905-22000	FSS ESCROW	5,988.48	
	TOTAL LIABILITIES		5,988.48

FUND EQUITY

905-27200	RESTRICTED NET ASSETS-HAP	9,907.10	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	2,484.35	
	BALANCE - CURRENT DATE	2,484.35	
	TOTAL FUND EQUITY		12,391.45
	TOTAL LIABILITIES AND EQUITY		18,379.93

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	346,216.00	346,216.00	36,897.00	309,319.00	10.66	369,516.00
TOTAL INTERGOVERNMENTAL REVE	346,216.00	346,216.00	36,897.00	309,319.00	10.66	369,516.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	3.81	(3.81)	.00	4.28
TOTAL INTEREST	.00	.00	3.81	(3.81)	.00	4.28
 TOTAL FUND REVENUE	 346,216.00	 346,216.00	 36,900.81			 369,520.28

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	346,216.00	346,216.00	33,921.00	(312,295.00)	9.80	349,774.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	.00	.00	.00	843.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	446.00	446.00	.00	4,906.00
905-49775-375 FSS	.00	.00	.00	.00	.00	741.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	49.46	49.46	.00	534.46
<i>TOTAL HAP EXPENDITURES</i>	<u>346,216.00</u>	<u>346,216.00</u>	<u>34,416.46</u>	<u>(311,799.54)</u>	<u>9.94</u>	<u>356,798.46</u>
TOTAL HAP EXPENDITURES	<u>346,216.00</u>	<u>346,216.00</u>	<u>34,416.46</u>	<u>(311,799.54)</u>	<u>9.94</u>	<u>356,798.46</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	346,216.00	346,216.00	34,416.46			356,798.46
NET REVENUES OVER EXPENDITURE	.00	.00	2,484.35			12,721.82

CITY OF CAMBRIDGE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SOURCE 33</u>						
205-33633 INIT FOUND DOWNTOWN REVITALIG	.00	.00	.00	.00	.00	5,000.00
TOTAL SOURCE 33	.00	.00	.00	.00	.00	5,000.00
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,937.99
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,937.99
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	133.75
205-37220 RENTAL FEES	210,000.00	210,000.00	19,221.05	190,778.95	9.15	224,699.11
TOTAL MALL OPERATING REVENUES	210,000.00	210,000.00	19,221.05	190,778.95	9.15	224,832.86
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	75,000.00	75,000.00	.00	75,000.00	.00	.00
TOTAL TRANSFERS FROM OTHER FU	75,000.00	75,000.00	.00	75,000.00	.00	.00
TOTAL FUND REVENUE	<u>285,100.00</u>	<u>285,100.00</u>	<u>19,221.05</u>			<u>233,770.85</u>

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
EDA ADMINISTRATION						
<i>PERSONAL SERVICES</i>						
205-41930-101 FULL-TIME EMPLOYEES - REGULAR	87,796.00	87,796.00	6,888.00	(80,908.00)	7.85	.00
205-41930-112 EDA MEETING PAYMENTS	2,500.00	2,500.00	.00	(2,500.00)	.00	.00
205-41930-121 PERA (EMPLOYER)	6,730.00	6,730.00	516.60	(6,213.40)	7.68	.00
205-41930-122 FICA/MEDICARE (EMPLOYER)	7,055.00	7,055.00	510.16	(6,544.84)	7.23	.00
205-41930-131 MEDICAL/DENTAL/LIFE	15,368.00	15,368.00	3,948.30	(11,419.70)	25.69	.00
205-41930-132 LONGEVITY PAY	1,930.00	1,930.00	.00	(1,930.00)	.00	.00
205-41930-133 DEDUCTIBLE CONTRIBUTION	.00	.00	174.34	174.34	.00	.00
205-41930-151 WORKERS' COMPENSATION PREMIU	754.00	754.00	.00	(754.00)	.00	.00
TOTAL PERSONAL SERVICES	122,133.00	122,133.00	12,037.40	(110,095.60)	9.86	.00
<i>SUPPLIES</i>						
205-41930-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	19.24
205-41930-210 MISCELLANEOUS OPER SUPPLIES	.00	.00	.00	.00	.00	35.68
205-41930-240 SMALL TOOLS & MINOR EQUIPMENT	1,500.00	1,500.00	.00	(1,500.00)	.00	429.99
TOTAL SUPPLIES	1,500.00	1,500.00	.00	(1,500.00)	.00	484.91
<i>OTHER SERVICES & CHARGES</i>						
205-41930-304 MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00	(5,000.00)	.00	5,369.97
205-41930-321 TELEPHONE/CELLULAR	.00	.00	59.49	59.49	.00	.00
205-41930-331 TRAVEL/MEALS/LODGING	750.00	750.00	.00	(750.00)	.00	154.86
205-41930-334 MILEAGE REIMBURSEMENT	1,050.00	1,050.00	42.27	(1,007.73)	4.03	883.44
205-41930-351 LEGAL NOTICES/ORD PUB	200.00	200.00	.00	(200.00)	.00	38.33
205-41930-360 INSURANCE AND BONDS	2,000.00	2,000.00	.00	(2,000.00)	.00	1,059.91
205-41930-381 ELECTRIC UTILITIES	250.00	250.00	.00	(250.00)	.00	614.35
205-41930-382 WATER/SEWER/STORM PROPERTY A	.00	.00	18.32	18.32	.00	73.28
205-41930-383 GAS UTILITIES	250.00	250.00	.00	(250.00)	.00	51.36
TOTAL OTHER SERVICES & CHARG	9,500.00	9,500.00	120.08	(9,379.92)	1.26	8,245.50
<i>MISCELLANEOUS</i>						
205-41930-404 REP & MAINT LABOR VEH/EQUIP	.00	.00	.00	.00	.00	1,208.67
205-41930-430 MISCELLANEOUS	.00	.00	.00	.00	.00	24.66
205-41930-433 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	295.00	(1,205.00)	19.67	250.00
205-41930-440 SCHOOLS & MEETINGS	1,500.00	1,500.00	.00	(1,500.00)	.00	535.00
205-41930-484 NLX ACTIVITIES	5,250.00	5,250.00	2,415.00	(2,835.00)	46.00	2,625.00
205-41930-485 PROPERTY TAXES	3,000.00	3,000.00	.00	(3,000.00)	.00	2,358.00
205-41930-486 COMMUNITY COLLABORATIONS PRO	.00	.00	.00	.00	.00	11,280.26
205-41930-487 MN DESIGN TEAM PROJECT	.00	.00	.00	.00	.00	10,091.91
205-41930-488 DOWNTOWN TASK FORCE	.00	.00	.00	.00	.00	750.00
205-41930-489 IND PARK MARKETING	10,500.00	10,500.00	3,197.50	(7,302.50)	30.45	8,290.83
205-41930-497 EDA ADM-WEB SITE MAINT	3,000.00	3,000.00	.00	(3,000.00)	.00	3,000.00
TOTAL MISCELLANEOUS	24,750.00	24,750.00	5,907.50	(18,842.50)	23.87	40,414.33

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL EDA ADMINISTRATION	157,883.00	157,883.00	18,064.98	(139,818.02)	11.44	49,144.74

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL	
MALL OPERATING EXPENSES							
<i>PERSONAL SERVICES</i>							
205-47000-101	FULL-TIME EMPLOYEES - REGULAR	24,920.00	24,920.00	1,931.20 (22,988.80)	7.75	24,378.26
205-47000-102	FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00 (1,000.00)	.00	9.21
205-47000-103	TEMPORARY EMPLOYEE	3,000.00	3,000.00	392.96 (2,607.04)	13.10	1,485.88
205-47000-121	PERA (EMPLOYER)	1,961.00	1,961.00	144.84 (1,816.16)	7.39	1,799.76
205-47000-122	FICA/MEDICARE (EMPLOYER)	2,201.00	2,201.00	172.60 (2,028.40)	7.84	1,889.78
205-47000-131	MEDICAL/DENTAL/LIFE	7,684.00	7,684.00	1,973.48 (5,710.52)	25.68	7,129.14
205-47000-133	DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00 (600.00)	.00	.00
205-47000-151	WORKERS' COMPENSATION PREMIU	1,568.00	1,568.00	.00 (1,568.00)	.00	1,131.50
205-47000-154	HRA/FLEX FEES	50.00	50.00	.00 (50.00)	.00	36.75
	TOTAL PERSONAL SERVICES	42,984.00	42,984.00	4,615.08 (38,368.92)	10.74	37,860.28
<i>SUPPLIES</i>							
205-47000-211	MISC OPERATING SERVICES	.00	.00	12.50	12.50	.00	138.64
205-47000-212	GASOLINE/FUEL	250.00	250.00	.00 (250.00)	.00	82.20
205-47000-221	REPAIRS & MAINTENANCE SUPPLIES	7,500.00	7,500.00	4,823.31 (2,676.69)	64.31	13,616.18
	TOTAL SUPPLIES	7,750.00	7,750.00	4,835.81 (2,914.19)	62.40	13,837.02
<i>OTHER SERVICES & CHARGES</i>							
205-47000-321	TELEPHONE/CELLULAR PHONES	1,800.00	1,800.00	17.49 (1,782.51)	.97	208.87
205-47000-360	INSURANCE AND BONDS	7,000.00	7,000.00	.00 (7,000.00)	.00	4,289.25
205-47000-381	ELECTRIC UTILITIES	21,000.00	21,000.00	(75.00) (21,075.00) (.36)	19,506.29
205-47000-382	WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	821.87 (4,878.13)	14.42	5,130.22
205-47000-383	GAS UTILITIES	6,000.00	6,000.00	.00 (6,000.00)	.00	3,810.03
205-47000-384	REFUSE HAULING	4,500.00	4,500.00	.00 (4,500.00)	.00	4,088.50
	TOTAL OTHER SERVICES & CHARG	46,000.00	46,000.00	764.36 (45,235.64)	1.66	37,033.16
<i>MISCELLANEOUS</i>							
205-47000-401	REP & MAINT-BLDG/STRUCTURES	11,500.00	11,500.00	.00 (11,500.00)	.00	12,265.99
205-47000-413	BNSF PARKING LOT LEASE	800.00	800.00	.00 (800.00)	.00	2,269.42
205-47000-489	OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00 (12,000.00)	.00	77.85
205-47000-490	MALL CAP FUND CONTRIBUTION	.00	.00	.00	.00	.00	54,000.00
	TOTAL MISCELLANEOUS	24,300.00	24,300.00	.00 (24,300.00)	.00	68,613.26
	TOTAL MALL OPERATING EXPENSE	121,034.00	121,034.00	10,215.25 (110,818.75)	8.44	157,343.72

CITY OF CAMBRIDGE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

FUND 205 - EDA ADMIN FUND

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	278,917.00	278,917.00	28,280.23			206,488.46
NET REVENUES OVER EXPENDITURE	6,183.00	6,183.00	(9,059.18)			27,282.39