

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
June 1, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, June 1, 2015 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer, and Tiffany Kafer

Members Absent: None

Others Present: Executive Director Lynda Woulfe and Finance Director Caroline Moe

**Call to Order**

Morin called the meeting to order at 6:47 pm.

**Approval of Agenda**

Kafer moved, seconded by Iverson, to approve the agenda as presented. Motion carried unanimously.

**Consent Agenda**

Kafer moved, seconded by Lewis, to approve the consent agenda items A – G as presented:

- A. Approve May 4, 2015 EDA meeting minutes
- B. Approve EDA Draft Financial Statements
- C. Housing Div Bills ACH transactions totaling \$59,276.00
- D. Approve EDA Admin Division bills checks #99558 -#99770 totaling \$19,963.68
- E. Housing Supervisor Report
- F. Resident Meeting

Upon call of the role, Morin, Iverson, Palmer, Kafer, and Lewis voted aye, no nays. Motion carried unanimously.

**New Business**

***July 6 EDA Meeting***

Morin announced the July 6, 2015 has moved to 2:45 pm and meeting at Bridge Park Apartments. Kafer moved, seconded by Palmer to approve. Motion carried unanimously.

**Unfinished Business**

There was no unfinished business.

**Adjournment**

Lewis moved, seconded by Kafer, to adjourn the meeting at 6:49 p.m. Motion carried unanimously.

  
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Joe Morin, President

ATTEST:

  
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Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10010	CASH AND INVESTMENTS	(	17,270.07)	
901-10102	INVESTMENTS--PBC		316,428.96	
901-10103	INVESTMENTS-MINNCO		16,272.68	
901-10200	EDA OPERATING ACCOUNT-LOW RENT		243,874.05	
901-16100	LAND AND LAND IMPROVEMENTS		134,042.37	
901-16200	BUILDINGS AND STRUCTURES		474,877.78	
901-16250	BUILDING IMPROVEMENTS		1,154,993.21	
901-16300	SITE IMPROVEMENTS		119,469.24	
901-16350	NON-DWELLING STRUCTURES		76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE		42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN		83,544.39	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	(	1,640,539.22)	
	<b>TOTAL ASSETS</b>			<u><u>1,004,361.79</u></u>

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS		2,599.00	
901-21650	ACCRUED VACATION & SICK PAY		37,662.56	
901-22600	TENANT SECURITY DEPOSITS		22,963.01	
	<b>TOTAL LIABILITIES</b>			<u>63,224.57</u>

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS		613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS		301,555.77	
901-27400	HUD OPERATING RESERVE MEMO		227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	(	227,249.46)	
	<b>UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD</b>		<u>25,633.31</u>	
	<b>BALANCE - CURRENT DATE</b>		<u>25,633.31</u>	
	<b>TOTAL FUND EQUITY</b>			<u><u>941,137.22</u></u>
	<b>TOTAL LIABILITIES AND EQUITY</b>			<u><u>1,004,361.79</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	26,877.00	43,123.00	38.40	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	26,877.00	43,123.00	38.40	74,818.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	540.16	959.84	36.01	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	540.16	1,059.84	33.76	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	51,729.00	93,271.00	35.68	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	2,593.00	3,407.00	43.22	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	54,322.00	96,678.00	35.97	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	257,600.00	257,600.00	81,739.16			285,897.03

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	3,024.92	.00	29,879.50
901-49500-103 ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	5,869.52	( 25,178.48)	18.90	.00
901-49500-112 EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	48.08	( 2,202.92)	2.14	2,254.85
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	680.41	( 1,694.59)	28.65	2,494.08
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	.00	( 52.00)	.00	17.28
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	88.91	( 177.09)	33.42	215.79
<b>TOTAL PERSONAL SERVICES</b>	<b>35,992.00</b>	<b>35,992.00</b>	<b>9,711.84</b>	<b>( 26,280.16)</b>	<b>26.98</b>	<b>36,401.50</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	.00	( 1,500.00)	.00	1,372.15
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>.00</b>	<b>( 1,500.00)</b>	<b>.00</b>	<b>1,372.15</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	( 100.00)	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	2,000.00	( 1,000.00)	66.67	3,000.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321 TELEPHONE EXPENSE	3,000.00	3,000.00	2,403.58	( 596.42)	80.12	2,060.83
901-49500-322 POSTAGE	250.00	250.00	.00	( 250.00)	.00	164.50
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	( 100.00)	.00	51.07
901-49500-340 ADVERTISING	100.00	100.00	.00	( 100.00)	.00	62.23
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>6,550.00</b>	<b>6,550.00</b>	<b>4,403.58</b>	<b>( 2,146.42)</b>	<b>67.23</b>	<b>5,776.63</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	( 2,000.00)	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	129.92	( 2,870.08)	4.33	669.71
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,658.00	658.00	165.80	410.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00	( 500.00)	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>1,787.92</b>	<b>( 4,712.08)</b>	<b>27.51</b>	<b>1,079.71</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>50,542.00</b>	<b>50,542.00</b>	<b>15,903.34</b>	<b>( 34,638.66)</b>	<b>31.47</b>	<b>44,629.99</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	855.61	655.61	427.81	403.45
	<i>TOTAL SUPPLIES</i>	200.00	200.00	855.61	655.61	427.81	403.45
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>200.00</b>	<b>200.00</b>	<b>855.61</b>	<b>655.61</b>	<b>427.81</b>	<b>403.45</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	( 22,796.96)	11.52	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	6,973.76	6,973.76	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	( 1,824.22)	2.34	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	760.48	( 1,210.52)	38.58	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	713.58	( 476.42)	59.96	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
<b>TOTAL PERSONAL SERVICES</b>	<b>30,793.00</b>	<b>30,793.00</b>	<b>11,458.64</b>	<b>( 19,334.36)</b>	<b>37.21</b>	<b>56,390.94</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	585.02	( 3,814.98)	13.30	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	( 200.00)	.00	107.21
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>585.02</b>	<b>( 4,014.98)</b>	<b>12.72</b>	<b>3,681.68</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	6,813.07	( 9,186.93)	42.58	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	.00	( 13,500.00)	.00	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	( 11,100.00)	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	11,344.89	( 24,355.11)	31.78	29,874.16
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	3,371.36	( 6,628.64)	33.71	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	2,430.87	( 3,569.13)	40.51	7,286.53
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	607.05	( 1,492.95)	28.91	2,055.32
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>94,400.00</b>	<b>94,400.00</b>	<b>24,567.24</b>	<b>( 69,832.76)</b>	<b>26.02</b>	<b>89,181.98</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	( 70,000.00)	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	( 65.00)	.00	3.53
<b>TOTAL MISCELLANEOUS</b>	<b>70,065.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>( 70,065.00)</b>	<b>.00</b>	<b>46,360.06</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	( 7,000.00)	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,736.00	2,736.00	.00	6,246.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>2,736.00</b>	<b>( 4,264.00)</b>	<b>39.09</b>	<b>6,246.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>206,858.00</b>	<b>206,858.00</b>	<b>39,346.90</b>	<b>( 167,511.10)</b>	<b>19.02</b>	<b>201,860.66</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	257,600.00	257,600.00	56,105.85			246,894.10
NET REVENUES OVER EXPENDITURE	.00	.00	25,633.31			39,002.93



CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2015

SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
902-10010	CASH AND INVESTMENTS	740.12	
902-10200	EDA OPERATING ACCT-SECTION 8	52,910.92	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		<u>53,651.04</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
902-20100	AP ALLOCATED TO OTHER FUNDS	2,000.00	
902-20200	ACCOUNTS PAYABLE	2,810.93	
	TOTAL LIABILITIES		4,810.93
<u>FUND EQUITY</u>			
902-27200	UNRESTRICTED NET ASSETS	47,257.42	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	1,582.69	
	BALANCE - CURRENT DATE	1,582.69	
	TOTAL FUND EQUITY		<u>48,840.11</u>
	TOTAL LIABILITIES AND EQUITY		<u>53,651.04</u>

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
902-33160 A.C. EARNED SECTION 8	40,000.00	40,000.00	12,530.00	27,470.00	31.33	39,773.00
TOTAL INTERGOVERNMENTAL REVE	40,000.00	40,000.00	12,530.00	27,470.00	31.33	39,773.00
<u>RENTAL INCOME</u>						
902-35000 PORTABLE ADMIN FEE	.00	.00	7,215.43	( 7,215.43)	.00	25,350.74
902-35100 FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
TOTAL RENTAL INCOME	.00	.00	7,215.43	( 7,215.43)	.00	26,273.74
<u>INTEREST</u>						
902-36210 INTEREST EARNINGS-ADMIN FUNDS	.00	.00	17.50	( 17.50)	.00	52.04
TOTAL INTEREST	.00	.00	17.50	( 17.50)	.00	52.04
TOTAL FUND REVENUE	40,000.00	40,000.00	19,762.93			66,098.78

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 ADMINISTRATIVE</b>						
<i>PERSONAL SERVICES</i>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	.00	31,062.35
902-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	2,254.60
902-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	2,376.28
902-49500-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	17.28
902-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	215.81
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>35,926.32</b>
<i>SUPPLIES</i>						
902-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	1,460.35
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,460.35</b>
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304 LEGAL FEES	.00	.00	.00	.00	.00	15.63
902-49500-306 AUDIT FEES	3,000.00	3,000.00	2,000.00	( 1,000.00)	66.67	3,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	16,224.24	( 19,775.76)	45.07	.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
902-49500-321 TELEPHONE	.00	.00	.00	.00	.00	1,660.84
902-49500-322 POSTAGE	.00	.00	.00	.00	.00	399.70
902-49500-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	724.28
902-49500-340 ADVERTISING	.00	.00	.00	.00	.00	76.80
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>18,224.24</b>	<b>( 20,775.76)</b>	<b>46.73</b>	<b>6,315.25</b>
<i>MISCELLANEOUS</i>						
902-49500-409 LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
902-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	669.68
902-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	310.00
902-49500-440 STAFF TRAINING	.00	.00	.00	.00	.00	28.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>( 1,000.00)</b>	<b>.00</b>	<b>1,007.68</b>
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>18,224.24</b>	<b>( 21,775.76)</b>	<b>45.56</b>	<b>44,709.60</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>SECT 8 MAINTENANCE</u>							
<i>PERSONAL SERVICES</i>							
902-49700-101	INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	.00	12,887.61
902-49700-121	PERA (EMPLOYER)	.00	.00	.00	.00	.00	935.57
902-49700-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	959.94
902-49700-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	3,558.54
902-49700-133	INSURANCE DEDUCTIBLE	.00	.00	.00	.00	.00	242.97
902-49700-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	898.05
902-49700-154	HRA/FLEX FEES	.00	.00	.00	.00	.00	18.55
<i>TOTAL PERSONAL SERVICES</i>		.00	.00	.00	.00	.00	19,501.23
<b>TOTAL SECT 8 MAINTENANCE</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>19,501.23</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	107,413.00	107,413.00	.00	341,717.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 107,089.00)	( 107,089.00)	.00	( 341,717.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	2,171.00
902-49775-378 PORT REC URP REIMB	.00	.00	( 368.00)	( 368.00)	.00	( 2,171.00)
<i>TOTAL HAP EXPENDITURES</i>	<u>.00</u>	<u>.00</u>	<u>( 44.00)</u>	<u>( 44.00)</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL HAP OCCUPIED UNITS</b>	<u>.00</u>	<u>.00</u>	<u>( 44.00)</u>	<u>( 44.00)</u>	<u>.00</u>	<u>.00</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	18,180.24			64,210.83
NET REVENUES OVER EXPENDITURE	.00	.00	1,582.69			1,887.95

CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2015

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10010	CASH AND INVESTMENTS	( 188.39)	
903-10102	INVESTMENTS--PBC	260,024.23	
903-10200	EDA HOUSING DIV OPERATING CASH	63,405.05	
	TOTAL ASSETS		323,240.89

LIABILITIES AND EQUITY

LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	( 9,254.90)	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		( 7,683.48)

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	18,736.69	
	BALANCE - CURRENT DATE		18,736.69
	TOTAL FUND EQUITY		330,924.37
	TOTAL LIABILITIES AND EQUITY		323,240.89

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	35,074.00	6,926.00	83.51	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	35,074.00	6,926.00	83.51	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	2,846.00	1,154.00	71.15	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	2,846.00	1,154.00	71.15	10,800.00
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	500.00	500.00	401.48	98.52	80.30	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	401.48	98.52	80.30	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	16,434.25	( 1,434.25)	109.56	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	16,434.25	( 1,434.25)	109.56	13,143.75
TOTAL FUND REVENUE	61,500.00	61,500.00	54,755.73			129,534.58



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
<i>FUNCTION 1</i>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	350.00	( 1,750.00)	16.67	.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	26.78	26.78	.00	.00
<i>TOTAL FUNCTION 1</i>		<u>2,100.00</u>	<u>2,100.00</u>	<u>376.78</u>	<u>( 1,723.22)</u>	<u>17.94</u>	<u>.00</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
<i>TOTAL SUPPLIES</i>		<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>16.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	197.26	( 302.74)	39.45	852.71
<i>TOTAL OTHER SERVICES AND CHA</i>		<u>500.00</u>	<u>500.00</u>	<u>197.26</u>	<u>( 302.74)</u>	<u>39.45</u>	<u>852.71</u>
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	567.00	.00	.00
<i>TOTAL MISCELLANEOUS</i>		<u>.00</u>	<u>.00</u>	<u>567.00</u>	<u>567.00</u>	<u>.00</u>	<u>.00</u>
<b>TOTAL OTHER HOUSING BUS ACTIV</b>		<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>1,141.04</u></u>	<u><u>( 1,458.96)</u></u>	<u><u>43.89</u></u>	<u><u>868.71</u></u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-MAINT</u>						
<i>PERSONAL SERVICES</i>						
903-49700-101 MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
<i>TOTAL PERSONAL SERVICES</i>	.00	.00	.00	.00	.00	14,569.96
<i>FUNCTION 4</i>						
903-49700-489 OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	( 16,900.00)	.00	.00
<i>TOTAL FUNCTION 4</i>	16,900.00	16,900.00	.00	( 16,900.00)	.00	.00
<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<b>16,900.00</b>	<b>16,900.00</b>	<b>.00</b>	<b>( 16,900.00)</b>	<b>.00</b>	<b>14,569.96</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	42,000.00	42,000.00	34,878.00	( 7,122.00)	83.04	103,984.00
<i>TOTAL HAP EXPENDITURES</i>		42,000.00	42,000.00	34,878.00	( 7,122.00)	83.04	103,984.00
<b>TOTAL HOUSING ASSISTANCE PRO</b>		<b>42,000.00</b>	<b>42,000.00</b>	<b>34,878.00</b>	<b>( 7,122.00)</b>	<b>83.04</b>	<b>103,984.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	61,500.00	61,500.00	36,019.04			119,422.67
NET REVENUES OVER EXPENDITURE	.00	.00	18,736.69			10,111.91

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
904-33160 HUD CAPITAL GRANTS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	35,000.00	35,000.00	.00			53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	( 35,000.00)	.00	53,519.12

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE  
BALANCE SHEET  
APRIL 30, 2015

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	3,309.97	
905-10200	EDA OPERATING ACCT-SECTION 8	3,364.87	
	TOTAL ASSETS		6,674.84
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	3,309.97	
	TOTAL LIABILITIES		3,309.97
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	3,417.78	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 52.91)	
	BALANCE - CURRENT DATE	( 52.91)	
	TOTAL FUND EQUITY		3,364.87
	TOTAL LIABILITIES AND EQUITY		6,674.84



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	294,371.00	294,371.00	95,109.00	199,262.00	309.51	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	95,109.00	199,262.00	309.51	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	1.09	(1.09)	.00	6.81
TOTAL INTEREST	.00	.00	1.09	(1.09)	.00	6.81
TOTAL FUND REVENUE	294,371.00	294,371.00	95,110.09			288,581.81

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>HAP EXPENDITURES</b>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	94,199.00	( 94,199.00)	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	120.00	( 120.00)	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	.00	.00	.00	488.00
905-49775-375 FSS	.00	.00	844.00	( 844.00)	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	.00	.00	.00	39.88
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>95,163.00</b>	<b>( 95,163.00)</b>	<b>.00</b>	<b>293,499.88</b>
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>95,163.00</b>	<b>( 95,163.00)</b>	<b>.00</b>	<b>293,499.88</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	95,163.00			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	( 52.91)			( 4,918.07)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,858.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,858.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	38.40	( 38.40)	.00	123.60
205-37220 RENTAL FEES	225,000.00	225,000.00	81,253.79	143,746.21	36.11	226,395.50
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	81,292.19	143,707.81	36.13	226,519.10
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	7,400.00
TOTAL TRANSFERS FROM OTHER FU	.00	.00	.00	.00	.00	7,400.00
TOTAL FUND REVENUE	225,100.00	225,100.00	81,292.19			237,777.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL	
<b>EDA ADMINISTRATION</b>							
<i>PERSONAL SERVICES</i>							
205-41930-112	EDA MEETING PAYMENTS	2,500.00	2,500.00	175.00 (	2,325.00)	7.00	595.00
205-41930-122	FICA/MEDICARE (EMPLOYER)	191.00	191.00	13.39 (	177.61)	7.01	45.55
	<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>188.39 (</b>	<b>2,502.61)</b>	<b>7.00</b>	<b>640.55</b>
<i>SUPPLIES</i>							
205-41930-222	RENTAL OPERATIONS EXPENSE	.00	.00	.00	.00	.00	87.61
	<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>87.61</b>
<i>OTHER SERVICES &amp; CHARGES</i>							
205-41930-304	MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00 (	5,000.00)	.00	.00
205-41930-331	TRAVEL/MEALS/LODGING	750.00	750.00	( 4.08) (	754.08) (	.54)	112.97
205-41930-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (	250.00)	.00	147.84
205-41930-351	LEGAL NOTICES/ORD PUB	200.00	200.00	.00 (	200.00)	.00	.00
205-41930-360	INSURANCE AND BONDS	2,800.00	2,800.00	.00 (	2,800.00)	.00	1,067.47
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>( 4.08) (</b>	<b>9,004.08) (</b>	<b>.05)</b>	<b>1,328.28</b>
<i>MISCELLANEOUS</i>							
205-41930-433	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	1,000.00 (	1,000.00)	50.00	250.00
205-41930-440	SCHOOLS & MEETINGS	2,050.00	2,050.00	545.00 (	1,505.00)	26.59	893.00
205-41930-485	PROPERTY TAXES	3,000.00	3,000.00	.00 (	3,000.00)	.00	8,830.00
205-41930-488	DOWNTOWN TASK FORCE	.00	4,379.00	.00 (	4,379.00)	.00	5,620.56
205-41930-489	IND PARK MARKETING	13,600.00	20,245.00	8,834.47 (	11,410.53)	43.64	12,668.53
	<b>TOTAL MISCELLANEOUS</b>	<b>20,650.00</b>	<b>31,674.00</b>	<b>10,379.47 (</b>	<b>21,294.53)</b>	<b>32.77</b>	<b>28,262.09</b>
	<b>TOTAL EDA ADMINISTRATION</b>	<b>32,341.00</b>	<b>43,365.00</b>	<b>10,563.78 (</b>	<b>32,801.22)</b>	<b>24.36</b>	<b>30,318.53</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	22,907.00	22,907.00	7,035.96	( 15,871.04)	30.72	19,946.37
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	1,734.00	1,734.00	527.70	( 1,206.30)	30.43	1,482.84
205-47000-122 FICA/MEDICARE (EMPLOYER)	1,829.00	1,829.00	521.74	( 1,307.26)	28.53	1,510.19
205-47000-131 MEDICAL/DENTAL/LIFE	6,910.00	6,910.00	3,499.98	( 3,410.02)	50.65	6,004.48
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,389.00	1,389.00	473.65	( 915.35)	34.10	820.97
205-47000-154 HRA/FLEX FEES	100.00	100.00	18.05	( 81.95)	18.05	34.85
<b>TOTAL PERSONAL SERVICES</b>	<b>36,469.00</b>	<b>36,469.00</b>	<b>12,077.08</b>	<b>( 24,391.92)</b>	<b>33.12</b>	<b>29,799.70</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	42.50	42.50	.00	2,271.74
205-47000-212 GASOLINE/FUEL	.00	.00	.00	.00	.00	90.15
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	2,264.10	( 4,735.90)	32.34	11,157.77
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>2,306.60</b>	<b>( 4,693.40)</b>	<b>32.95</b>	<b>13,519.66</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	65.28	( 1,534.72)	4.08	847.88
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	5,478.75
205-47000-381 ELECTRIC UTILITIES	23,010.00	23,010.00	4,793.06	( 18,216.94)	20.83	16,828.67
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	1,789.47	( 3,910.53)	31.39	4,643.84
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	1,761.82	( 4,238.18)	29.36	4,875.04
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	1,258.00	( 3,242.00)	27.96	4,109.24
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>47,810.00</b>	<b>47,810.00</b>	<b>9,667.63</b>	<b>( 38,142.37)</b>	<b>20.22</b>	<b>36,783.22</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	2,500.00	2,500.00	11,013.24	8,513.24	440.53	1,484.43
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	( 1,268.66)	( 2,068.66)	( 158.58)	2,765.16
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00	( 12,000.00)	.00	8,147.61
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	.00	( 50,000.00)	.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PR	.00	.00	.00	.00	.00	17,788.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	11,785.72
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	.00	.00	.00	88,634.86
<b>TOTAL MISCELLANEOUS</b>	<b>65,300.00</b>	<b>65,300.00</b>	<b>9,744.58</b>	<b>( 55,555.42)</b>	<b>14.92</b>	<b>180,605.78</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>156,579.00</b>	<b>156,579.00</b>	<b>33,795.89</b>	<b>( 122,783.11)</b>	<b>21.58</b>	<b>260,708.36</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	188,920.00	199,944.00	44,359.67			291,026.89
NET REVENUES OVER EXPENDITURE	36,180.00	25,156.00	36,932.52			( 53,249.33)

Date: 05/26/2015  
Time: 14:24:01

Cambridge EDA  
Check Register Detail Report  
Cambridge

From: 05/01/2015 To: 05/26/2015

363,591.89

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
05/01/2015	000069	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	363,237.89	May Hap Aadland, Ashley
05/01/2015	000069	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit	Payment 529.00	1,279.00	361,958.89	May Hap Cross, Grace
		4715.1 Hap - Occupied Unit	358.00			Symanitz, Kevin F
		4715.1 Hap - Occupied Unit	392.00			Willms, Monica
05/01/2015	000069	Calhoun Apartments 4715.1 Hap - Occupied Unit	Payment 306.00	651.00	361,307.89	May Hap Arneberg, Danielle M
		4715.1 Hap - Occupied Unit	345.00			Deiman, Antoinette
05/01/2015	000069	Chen Liu 4715.1 Hap - Occupied Unit	Payment 333.00	1,705.00	359,602.89	May Hap Paquette, Laurie
		4715.1 Hap - Occupied Unit	267.00			Schulz, Cynthia J
		4715.1 Hap - Occupied Unit	688.00			Voss, Breana
		4715.1 Hap - Occupied Unit	417.00			Weigel, Collin W
05/01/2015	000069	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	358,938.89	May Hap Nicholas, Judith Evelyn
05/01/2015	000069	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	358,315.89	May Hap Mains, Kimberly A
05/01/2015	000069	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 439.00	937.00	357,378.89	May Hap Johnson, Charlotte Marie
		4715.1 Hap - Occupied Unit	498.00			Johnston, Shaylee
05/01/2015	000069	John Maher 4715.1 Hap - Occupied Unit	Payment 205.00	205.00	357,173.89	May Hap Diers, Scott A
05/01/2015	000069	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	356,643.89	May Hap Barrett, Christy
05/01/2015	000069	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	356,332.89	May Hap Walkama, Danielle K
05/01/2015	000069	Richard Berget 4715.1 Hap - Occupied Unit	Payment 162.00	162.00	356,170.89	May Hap Tschida, Joyce
05/01/2015	000069	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 176.00	176.00	355,994.89	May Hap Mullens, Darice R
05/01/2015	000069	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 244.00	244.00	355,750.89	May Hap Wallace, Lynnell
05/01/2015	000069	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 654.00	654.00	355,096.89	May Hap Kovacs, Gail
05/01/2015	000069	William Francisco	Payment 319.00	319.00	354,777.89	May Hap



Date: 05/26/2015  
Time: 14:24:01

Cambridge EDA

### Check Register Detail Report

Cambridge

From: 05/01/2015 To: 05/26/2015

Page: 2

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
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05/01/2015	000069	4715.1 Hap - Occupied Unit	319.00			Griffin, Deena M
		Wyoming Phase 2	Payment	337.00	354,440.89	May Hap
		4715.1 Hap - Occupied Unit	337.00			Renspe, Alicia M

19114

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Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000071  
 Created On: 04/29/2015

Name	Amount
Annette M. Jensen	\$273.00
Bohmer, John	\$852.00
Dean & Jennifer Bondes	\$1,100.00
Bungalows of Chisago L	\$1,425.00
Calhoun Apartments	\$868.00
Cambridge Square Assoc	\$2,008.00
Samantha Carlson	\$30.00
Chen Liu	\$5,307.00
Christine LeCuyer	\$254.00
DJ Properties of Stanc	\$477.00
Eliot Avenue Apartment	\$1,250.00
Elmer D. Harp	\$586.00
ELMSUN LLC	\$1,239.00
Erlandson - Nelson Con	\$531.00
FYP PROPERTIES	\$220.00
Robert Giffin	\$580.00
Hanson Properties	\$273.00
Haven Properties	\$316.00
Isanti Housing Associa	\$1,467.00
Isanti Village Apartme	\$964.00
Jay M. Winger	\$551.00
Jeff Halverson	\$580.00
Kathryn Dahlberg	\$725.00
Kestrel Meadows Townho	\$1,249.00
Brian Leet	\$380.00
Legacy Townhomes	\$2,177.00
Janet Nielsen	\$663.00
Lindstrom Parkview Ass	\$305.00
Mann, Cheryl	\$550.00
Meadows Edge MN L Part	\$37.00
Allen Moulton	\$523.00
Multi-Investments, LLC	\$358.00
Loral Myers	\$278.00
Normandy Townhomes	\$1,140.00
North Branch Senior Ho	\$678.00
Northern Management	\$800.00
Oakhurst Apartments	\$708.00
Oakridge Apartments	\$684.00
Oakview Terrace Townho	\$2,214.00

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000071  
Created On: 04/29/2015

<u>Name</u>	<u>Amount</u>
Peter Maus	\$1,036.00
Randall Propp	\$465.00
Robert Blaisdell-Blais	\$432.00
Robert Mattson	\$581.00
Robert & Linnea Steman	\$541.00
Ordeen Splittstoser	\$843.00
Steve Baker	\$845.00
Steven L Blazevik	\$1,049.00
Paul & Bethany Stiles	\$733.00
Sunrise Court Apartmen	\$1,566.00
Taylor's Falls Villas	\$463.00
Thomas Olin	\$277.00
Tim Rahey Jr	\$804.00
Tower Terrace Limited	\$2,350.00
Wayne Knutson	\$589.00
Wyoming Phase 1	\$1,056.00
Wyoming Phase 2	\$1,277.00
Cambridge EDA	\$-49,528.00
<b>Batch Total:</b>	<b>\$0.00</b>

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000072  
Created On: 04/29/2015

<u>Name</u>	<u>Amount</u>
Chen Liu	\$634.00
Cambridge EDA	\$-634.00
<b>Batch Total:</b>	<b>\$0.00</b>

<p>CAMBRIDGE EDA MEETING</p> <p>June 1, 2015</p> <p>BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	Submitted For <u>Approval</u>	
Prepaid Checks	4/29/2015	99558 - 99599	10,446.29	
Prepaid Checks	5/6/2015	99615 - 99660	7,066.69	
Prepaid Checks	5/13/2015	99676 - 99715	2,033.38	
Prepaid Checks	5/20/2015	99746 - 99770	417.32	
	Prepaid Totals		<hr/> <u>19,963.68</u>	
<b>TOTAL SUBMITTED FOR APPROVAL</b>			<table border="1"><tr><td style="text-align: center;"><b>\$19,963.68</b></td></tr></table>	<b>\$19,963.68</b>
<b>\$19,963.68</b>				

Vendor	Vendor Name	Description	Net Invoice Amount
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			457.62
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
3421	Marv's True Value	Season change over - Tractor and Mower	292.82
Total 3421:			292.82
3521	Menards	Repair & Maint Supp - Mall	26.52
3521	Menards	Repair & Maint Supp Credit - Mall	26.52-
3521	Menards	Repair & Maint Supp - Mall	26.52
3521	Menards	Materials - Bridge Park	84.94
Total 3521:			111.46
4011	NAC Mechanical & Electrical	Heat Exchanger Replacements - Mall	4,438.04
Total 4011:			4,438.04
5391	TM Johnson Bros., Inc.	Hot Water Piping - Mall	4,885.00
Total 5391:			4,885.00
5401	Target Bank	Materials Operating Supplies	117.53
Total 5401:			117.53
5801	Verizon Wireless	wireless phone service - Maintenance Dept	16.32
Total 5801:			16.32
5836	Vintage Lock	Repair Panic Device - Mall	125.00
Total 5836:			125.00
Grand Totals:			10,446.29

Dated: 4/29/15

City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/29/2015	99558	1661	East Central Sanitation	205-20100	457.62
04/15	04/29/2015	99561	2046	G & K Services, Inc.	205-20100	2.50
04/15	04/29/2015	99573	3421	Marv's True Value	901-20100	292.82
04/15	04/29/2015	99575	3521	Menards	901-20100	111.46
04/15	04/29/2015	99578	4011	NAC Mechanical & Electrical	205-20100	4,438.04
04/15	04/29/2015	99590	5401	Target Bank	901-20100	117.53
04/15	04/29/2015	99593	5391	TM Johnson Bros., Inc.	205-20100	4,885.00
04/15	04/29/2015	99595	5801	Verizon Wireless	205-20100	16.32
04/15	04/29/2015	99599	5836	Vintage Lock	205-20100	125.00
Grand Totals:						10,446.29

Vendor	Vendor Name	Description	Net Invoice Amount
951	Cambridge True Value	Repair & Maint Supplies - Mall	21.00
	Total 951:		21.00
1201	Cliff's Vacuum	Repair & Maint Supplies - Vacuum	58.49
	Total 1201:		58.49
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2421	Redpath and Company	Completion of 2014 Financial & Federal Single	2,000.00
2421	Redpath and Company	Completion of 2014 Financial & Federal Single	2,000.00
	Total 2421:		4,000.00
2631	Isanti County Auditor	2015 Property Taxes 15.041.0660	1,826.00
	Total 2631:		1,826.00
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
	Total 3056:		42.20
5191	SPEW Health Plan	Health Insurance Premium - June	616.50
	Total 5191:		616.50
5601	TR Computer Sales LLC	Computer Consulting - Bridge Park	500.00
	Total 5601:		500.00
	Grand Totals:		7,066.69

Dated: 5/6/15City Treasurer: Caroline Howe



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/06/2015	99615	951	Cambridge True Value	205-20100	21.00
05/15	05/06/2015	99617	1201	Cliff's Vacuum	205-20100	58.49
05/15	05/06/2015	99624	2046	G & K Services, Inc.	205-20100	2.50
05/15	05/06/2015	99632	2631	Isanti County Auditor-Treasurer	205-20100	1,826.00
05/15	05/06/2015	99635	3056	Lake Superior Laundry Inc.	205-20100	42.20
05/15	05/06/2015	99648	2421	Redpath and Company	902-20100	4,000.00
05/15	05/06/2015	99654	5191	SPEW Health Plan	205-20100	616.50
05/15	05/06/2015	99660	5601	TR Computer Sales LLC	901-20100	500.00
Grand Totals:						<u>7,066.69</u>

Vendor	Vendor Name	Description	Net Invoice Amount
1291	Conway Data, Inc.	Site Selection Magazine Ad	1,500.00
	Total 1291:		1,500.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	179.09
	Total 2411:		179.09
2456	Housing Data Systems	MTCS Transmittal Service 04/01/15-06/30/15	120.00
	Total 2456:		120.00
3501	MEI Total Elevator Solutions	May Service Billing	218.77
	Total 3501:		218.77
3521	Menards	Repair & Maint Supp - Mall	10.67
	Total 3521:		10.67
5056	SelectAccount	Participant Fees - May	2.35
	Total 5056:		2.35
	Grand Totals:		2,033.38

Dated: 5/13/15

City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/13/2015	99676	1291	Conway Data, Inc.	205-20100	1,500.00
05/15	05/13/2015	99689	2046	G & K Services, Inc.	205-20100	2.50
05/15	05/13/2015	99693	2411	Hillyard / Minneapolis	205-20100	179.09
05/15	05/13/2015	99694	2456	Housing Data Systems	901-20100	120.00
05/15	05/13/2015	99703	3501	MEI Total Elevator Solutions	901-20100	218.77
05/15	05/13/2015	99704	3521	Menards	205-20100	10.67
05/15	05/13/2015	99715	5056	SelectAccount	205-20100	2.35
Grand Totals:						<u>2,033.36</u>

Vendor	Vendor Name	Description	Net Invoice Amount
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	19.12
	Total 2986:		19.12
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
	Total 3056:		42.20
3521	Menards	Repair & Maint Supp - Mall	124.50
	Total 3521:		124.50
5431	Ted's Complete Appliance	Repair Dryer - Bridgepark Apts	99.00
5431	Ted's Complete Appliance	Repair Refrigerator - Bridgepark Apts	130.00
	Total 5431:		229.00
	Grand Totals:		417.32

Dated: 5/20/15City Treasurer: Caroline McE

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/15	05/20/2015	99746	2046	G & K Services, Inc.	205-20100	2.50
05/15	05/20/2015	99754	2986	Konica Minolta Business	901-20100	19.12
05/15	05/20/2015	99755	3056	Lake Superior Laundry Inc.	205-20100	42.20
05/15	05/20/2015	99758	3521	Menards	205-20100	124.50
05/15	05/20/2015	99770	5431	Ted's Appliance	901-20100	229.00
Grand Totals:						<u>417.32</u>