

**Cambridge Economic Development Authority (EDA)  
Regular Meeting Minutes  
May 4, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Cambridge Economic Development Authority (EDA) was held on Monday, May 4, 2015 at Cambridge City Center, 300 3<sup>rd</sup> Ave NE, Cambridge, Minnesota, 55008.

Members Present: President Joe Morin, Vice President Howard Lewis, and EDA members Lisa Iverson, Marlys Palmer, and Tiffany Kafer

Members Absent: None

Others Present: Executive Director Lynda Woulfe

**Call to Order**

Morin called the meeting to order at 7:04 pm.

**Approval of Agenda**

Kafer moved, seconded by Iverson, to approve the agenda as presented. Motion carried unanimously.

**Consent Agenda**

Kafer moved, seconded by Lewis, to approve the consent agenda items A – G as presented:

- A. Approve EDA meeting minutes
- B. Approve EDA Draft Financial Statements
- C. Housing Div Bills check #16710 and ACH transactions totaling \$69,121.54
- D. Approve EDA Admin Division bills checks #99296 - #99517 totaling \$9,373.79
- E. Housing Supervisor Report
- F. Approve Resolution R15-001 Amending 2015 EDA Admin Budget
- G. Solicit bids for capital projects

Upon call of the roll, Morin, Iverson, Palmer, Kafer, and Lewis voted aye, no nays. Motion passed unanimously.

**New Business**

There was no new business.

**Unfinished Business**

There was no unfinished business.

**Adjournment**

Kafer moved, seconded by Lewis, to adjourn the meeting at 7:06 p.m. The motion passed unanimously.

  
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Joe Morin, President

ATTEST:

  
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Lynda J. Woulfe, Executive Director

CITY OF CAMBRIDGE  
BALANCE SHEET  
MARCH 31, 2015

LOW RENT PROGRAM-BRIDGE PARK

ASSETS

901-10102	INVESTMENTS--PBC	316,428.96	
901-10103	INVESTMENTS-MINNCO	16,272.68	
901-10200	EDA OPERATING ACCOUNT-LOW RENT	221,766.62	
901-16100	LAND AND LAND IMPROVEMENTS	134,042.37	
901-16200	BUILDINGS AND STRUCTURES	474,877.78	
901-16250	BUILDING IMPROVEMENTS	1,154,993.21	
901-16300	SITE IMPROVEMENTS	119,469.24	
901-16350	NON-DWELLING STRUCTURES	76,009.20	
901-16400	FURNITURE, EQUIPMENT, MACH-DWE	42,659.20	
901-16450	FURN, EQUIP, MACH-ADMIN	83,544.39	
901-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 1,640,539.22)	
	TOTAL ASSETS		999,524.43

LIABILITIES AND EQUITY

LIABILITIES

901-20100	AP ALLOCATED TO OTHER FUNDS	3,623.83	
901-21650	ACCRUED VACATION & SICK PAY	37,662.56	
901-22600	TENANT SECURITY DEPOSITS	22,461.01	
	TOTAL LIABILITIES		63,747.40

FUND EQUITY

901-27200	UNRESTRICTED NET ASSETS	613,948.14	
901-27300	INVESTED IN CAPITAL ASSETS	301,555.77	
901-27400	HUD OPERATING RESERVE MEMO	227,249.46	
901-27500	HUD OPERATING RESERVE CONTRA	( 227,249.46)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	20,273.12	
	BALANCE - CURRENT DATE	20,273.12	
	TOTAL FUND EQUITY		935,777.03
	TOTAL LIABILITIES AND EQUITY		999,524.43

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
901-33160 OPERATING GRANTS-HUD	70,000.00	70,000.00	18,839.00	51,161.00	371.57	74,818.00
TOTAL INTERGOVERNMENTAL REVE	70,000.00	70,000.00	18,839.00	51,161.00	371.57	74,818.00
<u>INTEREST &amp; MISC INCOME</u>						
901-36200 MISCELLANEOUS INCOME	100.00	100.00	.00	100.00	.00	275.00
901-36210 INTEREST EARNINGS	1,500.00	1,500.00	520.73	979.27	288.06	2,116.75
TOTAL INTEREST & MISC INCOME	1,600.00	1,600.00	520.73	1,079.27	288.06	2,391.75
<u>RENTAL INCOME</u>						
901-37220 DWELLING RENTAL	145,000.00	145,000.00	40,444.00	104,556.00	358.52	148,580.66
901-37221 LAUNDRY INCOME BRIDGE PARK	6,000.00	6,000.00	1,794.00	4,206.00	334.45	6,587.50
TOTAL RENTAL INCOME	151,000.00	151,000.00	42,238.00	108,762.00	692.97	155,168.16
<u>OTHER FINANCING SOURCES</u>						
901-39203 TRANSFERS FROM OTHER FUNDS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL OTHER FINANCING SOURCES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
TOTAL FUND REVENUE	257,600.00	257,600.00	61,597.73			285,897.03

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT ADMINISTRATION</b>						
<i>PERSONAL SERVICES</i>						
901-49500-101 ADMIN FULL-TIME EMPLOY-REGULAR	.00	.00	3,024.92	( 3,024.92)	.00	29,879.50
901-49500-103 ADMIN PART-TIME - REGULAR	31,048.00	31,048.00	3,839.56	27,208.44	808.63	.00
901-49500-112 EDA HOUSING BOARD PAY	.00	.00	.00	.00	.00	1,540.00
901-49500-121 PERA (EMPLOYER)	2,251.00	2,251.00	48.08	2,202.92	4,681.78	2,254.85
901-49500-122 FICA/MEDICARE (EMPLOYER)	2,375.00	2,375.00	525.12	1,849.88	452.28	2,494.08
901-49500-131 MEDICAL/LIFE/DENTAL	52.00	52.00	.00	52.00	.00	17.28
901-49500-151 WORKERS' COMPENSATION PREMIU	266.00	266.00	.00	266.00	.00	215.79
<b>TOTAL PERSONAL SERVICES</b>	<b>35,992.00</b>	<b>35,992.00</b>	<b>7,437.68</b>	<b>28,554.32</b>	<b>483.91</b>	<b>36,401.50</b>
<i>SUPPLIES</i>						
901-49500-201 OFFICE SUPPLY	1,500.00	1,500.00	.00	1,500.00	.00	1,372.15
<b>TOTAL SUPPLIES</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>.00</b>	<b>1,500.00</b>	<b>.00</b>	<b>1,372.15</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49500-304 LEGAL FEES	100.00	100.00	.00	100.00	.00	.00
901-49500-306 AUDITING	3,000.00	3,000.00	.00	3,000.00	.00	3,000.00
901-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
901-49500-321 TELEPHONE EXPENSE	3,000.00	3,000.00	1,130.88	1,869.12	265.28	2,060.83
901-49500-322 POSTAGE	250.00	250.00	.00	250.00	.00	164.50
901-49500-331 TRAVEL/MEALS/LODGING	100.00	100.00	.00	100.00	.00	51.07
901-49500-340 ADVERTISING	100.00	100.00	.00	100.00	.00	62.23
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>6,550.00</b>	<b>6,550.00</b>	<b>1,130.88</b>	<b>5,419.12</b>	<b>579.19</b>	<b>5,776.63</b>
<i>MISCELLANEOUS</i>						
901-49500-409 LICENSE & SUPPORT CONTRACT	2,000.00	2,000.00	.00	2,000.00	.00	.00
901-49500-413 RENTALS - OFFICE EQUIPMENT	3,000.00	3,000.00	104.84	2,895.16	2,861.50	669.71
901-49500-433 DUES AND SUBSCRIPTIONS	1,000.00	1,000.00	1,658.00	( 658.00)	60.31	410.00
901-49500-440 STAFF TRAINING	500.00	500.00	.00	500.00	.00	.00
<b>TOTAL MISCELLANEOUS</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>1,762.84</b>	<b>4,737.16</b>	<b>368.72</b>	<b>1,079.71</b>
<b>TOTAL LOW RENT ADMINISTRATION</b>	<b>50,542.00</b>	<b>50,542.00</b>	<b>10,331.40</b>	<b>40,210.60</b>	<b>489.21</b>	<b>44,629.99</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>LOW RENT TENANT SERVICES</u>							
<i>SUPPLIES</i>							
901-49600-210	REC, PUB & OTHER SERVICES	200.00	200.00	774.21	( 574.21)	25.83	403.45
	<i>TOTAL SUPPLIES</i>	200.00	200.00	774.21	( 574.21)	25.83	403.45
	<b>TOTAL LOW RENT TENANT SERVICE</b>	<b>200.00</b>	<b>200.00</b>	<b>774.21</b>	<b>( 574.21)</b>	<b>25.83</b>	<b>403.45</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>LOW RENT MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
901-49700-101 MAINT FT EMPLOYEES - REGULAR	25,764.00	25,764.00	2,967.04	22,796.96	868.34	38,662.79
901-49700-103 MAINT PT EMPLOYEES - REGULAR	.00	.00	4,831.68	( 4,831.68)	.00	.00
901-49700-121 PERA (EMPLOYER)	1,868.00	1,868.00	43.78	1,824.22	4,266.79	2,806.78
901-49700-122 FICA/MEDICARE (EMPLOYER)	1,971.00	1,971.00	596.61	1,374.39	330.37	2,879.59
901-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	9,314.32
901-49700-133 DEDUCTIBLE CONTRIBUTION	.00	.00	.00	.00	.00	728.92
901-49700-151 WORKERS' COMPENSATION PREMIU	1,190.00	1,190.00	.00	1,190.00	.00	1,946.22
901-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	52.32
<b>TOTAL PERSONAL SERVICES</b>	<b>30,793.00</b>	<b>30,793.00</b>	<b>8,439.11</b>	<b>22,353.89</b>	<b>364.88</b>	<b>56,390.94</b>
<i>SUPPLIES</i>						
901-49700-210 MATERIALS-OPER SUPPLIES	4,400.00	4,400.00	472.84	3,927.16	930.55	3,574.47
901-49700-212 FUEL PURCHASE	200.00	200.00	.00	200.00	.00	107.21
<b>TOTAL SUPPLIES</b>	<b>4,600.00</b>	<b>4,600.00</b>	<b>472.84</b>	<b>4,127.16</b>	<b>972.84</b>	<b>3,681.68</b>
<i>OTHER SERVICES AND CHARGES</i>						
901-49700-304 CONTRACT COSTS	16,000.00	16,000.00	5,127.98	10,872.02	312.01	17,861.05
901-49700-360 INSURANCE AND BONDS	13,500.00	13,500.00	.00	13,500.00	.00	12,230.50
901-49700-370 PAYMENT IN LIEU OF TAXES	11,100.00	11,100.00	.00	11,100.00	.00	11,574.00
901-49700-381 ELECTRIC UTILITIES	35,700.00	35,700.00	8,577.15	27,122.85	416.22	29,874.16
901-49700-382 WATER/WASTEWATER UTILITIES	10,000.00	10,000.00	2,813.98	7,386.02	382.56	8,300.42
901-49700-383 GAS UTILITIES	6,000.00	6,000.00	1,788.01	4,211.99	335.57	7,286.53
901-49700-384 REFUSE HAULING	2,100.00	2,100.00	463.93	1,636.07	452.65	2,055.32
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>94,400.00</b>	<b>94,400.00</b>	<b>18,571.05</b>	<b>75,828.95</b>	<b>508.32</b>	<b>89,181.98</b>
<i>MISCELLANEOUS</i>						
901-49700-420 DEPRECIATION EXPENSE	70,000.00	70,000.00	.00	70,000.00	.00	46,356.53
901-49700-430 MISCELLANEOUS & GENERAL EXP	65.00	65.00	.00	65.00	.00	3.53
<b>TOTAL MISCELLANEOUS</b>	<b>70,065.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>70,065.00</b>	<b>.00</b>	<b>46,360.06</b>
<i>IMPROVEMENTS/BETTERMENTS</i>						
901-49700-501 REPLACEMENT OF EQUIPMENT	7,000.00	7,000.00	.00	7,000.00	.00	.00
901-49700-502 BETTERMENTS AND ADDITIONS	.00	.00	2,736.00	( 2,736.00)	.00	6,246.00
<b>TOTAL IMPROVEMENTS/BETTERM</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>2,736.00</b>	<b>4,264.00</b>	<b>255.85</b>	<b>6,246.00</b>
<b>TOTAL LOW RENT MAINTENANCE</b>	<b>206,858.00</b>	<b>206,858.00</b>	<b>30,219.00</b>	<b>176,639.00</b>	<b>684.53</b>	<b>201,860.66</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 901 - LOW RENT PROGRAM-BRIDGE PARK**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>TOTAL FUND EXPENDITURES</b>	<u>257,600.00</u>	<u>257,600.00</u>	<u>41,324.61</u>			<u>246,894.10</u>
<b>NET REVENUES OVER EXPENDITURE</b>	<u>.00</u>	<u>.00</u>	<u>20,273.12</u>			<u>39,002.93</u>

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MARCH 31, 2015

SECTION 8 VOUCHERS PROGRAM

ASSETS

902-10010	CASH AND INVESTMENTS	740.12	
902-10200	EDA OPERATING ACCT-SECTION 8	59,413.35	
902-16450	FURN, EQUIP, MACH-ADMIN	4,475.39	
902-16460	ACCUM DEPREC-FURN,EQUIP- ADMIN	( 4,475.39)	
	TOTAL ASSETS		<u>60,153.47</u>

LIABILITIES AND EQUITY

LIABILITIES

902-20200	ACCOUNTS PAYABLE	<u>10,400.54</u>	
	TOTAL LIABILITIES		10,400.54

FUND EQUITY

902-27200	UNRESTRICTED NET ASSETS	47,257.42	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,495.51</u>	
	BALANCE - CURRENT DATE	<u>2,495.51</u>	
	TOTAL FUND EQUITY		<u>49,752.93</u>
	TOTAL LIABILITIES AND EQUITY		<u>60,153.47</u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
902-33160	A.C. EARNED SECTION 8	40,000.00	40,000.00	9,503.00	30,497.00	420.92	39,773.00
<b>TOTAL INTERGOVERNMENTAL REVE</b>		<b>40,000.00</b>	<b>40,000.00</b>	<b>9,503.00</b>	<b>30,497.00</b>	<b>420.92</b>	<b>39,773.00</b>
<u>RENTAL INCOME</u>							
902-35000	PORTABLE ADMIN FEE	.00	.00	6,393.53	(6,393.53)	.00	25,350.74
902-35100	FRAUD RECOVERY INCOME	.00	.00	.00	.00	.00	923.00
<b>TOTAL RENTAL INCOME</b>		<b>.00</b>	<b>.00</b>	<b>6,393.53</b>	<b>(6,393.53)</b>	<b>.00</b>	<b>26,273.74</b>
<u>INTEREST</u>							
902-36210	INTEREST EARNINGS-ADMIN FUNDS	.00	.00	12.29	(12.29)	.00	52.04
<b>TOTAL INTEREST</b>		<b>.00</b>	<b>.00</b>	<b>12.29</b>	<b>(12.29)</b>	<b>.00</b>	<b>52.04</b>
<b>TOTAL FUND REVENUE</b>		<b>40,000.00</b>	<b>40,000.00</b>	<b>15,908.82</b>			<b>66,098.78</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 ADMINISTRATIVE</b>						
<i>PERSONAL SERVICES</i>						
902-49500-101 ADMIN FULL-TIME EMP - REGULAR	.00	.00	.00	.00	.00	31,062.35
902-49500-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	2,254.60
902-49500-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	2,376.28
902-49500-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	17.28
902-49500-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	215.81
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>35,926.32</b>
<i>SUPPLIES</i>						
902-49500-201 OFFICE SUPPLIES	.00	.00	.00	.00	.00	1,460.35
<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,460.35</b>
<i>OTHER SERVICES AND CHARGES</i>						
902-49500-304 LEGAL FEES	.00	.00	.00	.00	.00	15.63
902-49500-306 AUDIT FEES	3,000.00	3,000.00	.00	3,000.00	.00	3,000.00
902-49500-307 CONTRACTED SECT 8 ADMIN	36,000.00	36,000.00	13,413.31	22,586.69	268.39	.00
902-49500-313 MARCO IT MGMT & BACKUP	.00	.00	.00	.00	.00	438.00
902-49500-321 TELEPHONE	.00	.00	.00	.00	.00	1,660.84
902-49500-322 POSTAGE	.00	.00	.00	.00	.00	399.70
902-49500-331 TRAVEL/MEALS/LODGING	.00	.00	.00	.00	.00	724.28
902-49500-340 ADVERTISING	.00	.00	.00	.00	.00	76.80
<b>TOTAL OTHER SERVICES AND CHA</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>13,413.31</b>	<b>25,586.69</b>	<b>290.76</b>	<b>6,315.25</b>
<i>MISCELLANEOUS</i>						
902-49500-409 LICENSE & SUPPORT CONTRACT	1,000.00	1,000.00	.00	1,000.00	.00	.00
902-49500-413 RENTALS - OFFICE EQUIPMENT	.00	.00	.00	.00	.00	669.68
902-49500-433 DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	310.00
902-49500-440 STAFF TRAINING	.00	.00	.00	.00	.00	28.00
<b>TOTAL MISCELLANEOUS</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>1,007.68</b>
<b>TOTAL SECT 8 ADMINISTRATIVE</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>13,413.31</b>	<b>26,586.69</b>	<b>298.21</b>	<b>44,709.60</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>SECT 8 MAINTENANCE</b>						
<i>PERSONAL SERVICES</i>						
902-49700-101 INSPECT FULL-TIME EMP- REGULAR	.00	.00	.00	.00	.00	12,887.61
902-49700-121 PERA (EMPLOYER)	.00	.00	.00	.00	.00	935.57
902-49700-122 FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	959.94
902-49700-131 MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	3,558.54
902-49700-133 INSURANCE DEDUCTIBLE	.00	.00	.00	.00	.00	242.97
902-49700-151 WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	898.05
902-49700-154 HRA/FLEX FEES	.00	.00	.00	.00	.00	18.55
<b>TOTAL PERSONAL SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>19,501.23</b>
<b>TOTAL SECT 8 MAINTENANCE</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>19,501.23</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP OCCUPIED UNITS</u>						
<i>HAP EXPENDITURES</i>						
902-49775-373 HAP-PORTABLE RECEIVING	.00	.00	81,117.00	( 81,117.00)	.00	341,717.00
902-49775-374 HAP-PORTABLE RECEIV REIMB	.00	.00	( 80,841.00)	80,841.00	.00	( 341,717.00)
902-49775-376 URP PORT REC	.00	.00	.00	.00	.00	2,171.00
902-49775-378 PORT REC URP REIMB	.00	.00	( 276.00)	276.00	.00	( 2,171.00)
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	.00	.00	.00	.00
<b>TOTAL HAP OCCUPIED UNITS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 902 - SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	40,000.00	40,000.00	13,413.31			64,210.83
NET REVENUES OVER EXPENDITURE	.00	.00	2,495.51			1,887.95

CITY OF CAMBRIDGE  
 BALANCE SHEET  
 MARCH 31, 2015

HOUSING-OTHER BUS ACTIVITIES

ASSETS

903-10102	INVESTMENTS--PBC	260,024.23	
903-10200	EDA HOUSING DIV OPERATING CASH	47,526.64	
	TOTAL ASSETS		<u>307,550.87</u>

LIABILITIES AND EQUITY

LIABILITIES

903-22200	DEFERRED REVENUE	533.42	
903-23000	MHFA FUNDING-UNEARNED	( 7,578.90)	
903-23001	MHFA FUNDING CHISAGO UNEARNED	800.00	
903-23004	DEF REV-ADDITION 7E MENTAL HEA	238.00	
	TOTAL LIABILITIES		( 6,007.48)

FUND EQUITY

903-27200	UNRESTRICTED NET ASSETS	312,187.68	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>1,370.67</u>	
	BALANCE - CURRENT DATE	<u>1,370.67</u>	
	TOTAL FUND EQUITY		<u>313,558.35</u>
	TOTAL LIABILITIES AND EQUITY		<u>307,550.87</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
903-33410 HAP FEES EARNED MHFA	42,000.00	42,000.00	25,764.00	16,236.00	163.02	103,984.00
TOTAL INTERGOVERNMENTAL REVE	42,000.00	42,000.00	25,764.00	16,236.00	163.02	103,984.00
<u>CHARGES FOR SERVICES</u>						
903-35010 ADMIN FEES MHFA	4,000.00	4,000.00	1,926.00	2,074.00	207.68	10,800.00
TOTAL CHARGES FOR SERVICES	4,000.00	4,000.00	1,926.00	2,074.00	207.68	10,800.00
<u>INTEREST &amp; MISC INCOME</u>						
903-36210 INTEREST EARNINGS	500.00	500.00	397.32	102.68	125.84	1,606.83
TOTAL INTEREST & MISC INCOME	500.00	500.00	397.32	102.68	125.84	1,606.83
<u>OTHER REVENUES</u>						
903-37220 TOWER TERRACE DISTRIBUTION	15,000.00	15,000.00	.00	15,000.00	.00	13,143.75
TOTAL OTHER REVENUES	15,000.00	15,000.00	.00	15,000.00	.00	13,143.75
TOTAL FUND REVENUE	61,500.00	61,500.00	28,087.32			129,534.58

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER HOUSING BUS ACTIV-ADMIN</u>							
903-49500-112	BOARD PAY	2,100.00	2,100.00	175.00	1,925.00	1,200.00	.00
903-49500-122	FICA/MEDICARE (EMPLOYER)	.00	.00	13.39	( 13.39)	.00	.00
	<i>TOTAL FUNCTION 1</i>	<u>2,100.00</u>	<u>2,100.00</u>	<u>188.39</u>	<u>1,911.61</u>	<u>1,114.71</u>	<u>.00</u>
<i>SUPPLIES</i>							
903-49500-201	OFFICE SUPPLY	.00	.00	.00	.00	.00	16.00
	<i>TOTAL SUPPLIES</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>16.00</u>
<i>OTHER SERVICES AND CHARGES</i>							
903-49500-331	TRAVEL/MEALS/LODGING	500.00	500.00	197.26	302.74	253.47	852.71
	<i>TOTAL OTHER SERVICES AND CHA</i>	<u>500.00</u>	<u>500.00</u>	<u>197.26</u>	<u>302.74</u>	<u>253.47</u>	<u>852.71</u>
<i>MISCELLANEOUS</i>							
903-49500-433	DUES AND SUBSCRIPTIONS	.00	.00	567.00	( 567.00)	.00	.00
	<i>TOTAL MISCELLANEOUS</i>	<u>.00</u>	<u>.00</u>	<u>567.00</u>	<u>( 567.00)</u>	<u>.00</u>	<u>.00</u>
	<b>TOTAL OTHER HOUSING BUS ACTIV</b>	<u><u>2,600.00</u></u>	<u><u>2,600.00</u></u>	<u><u>952.65</u></u>	<u><u>1,647.35</u></u>	<u><u>272.92</u></u>	<u><u>868.71</u></u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<i>OTHER HOUSING BUS ACTIV-MAINT</i>							
<i>PERSONAL SERVICES</i>							
903-49700-101	MAINT FT EMPLOYEES - REGULAR	.00	.00	.00	.00	.00	9,549.01
903-49700-121	PERA (EMPLOYER)	.00	.00	.00	.00	.00	708.36
903-49700-122	FICA/MEDICARE (EMPLOYER)	.00	.00	.00	.00	.00	722.47
903-49700-131	MEDICAL/DENTAL/LIFE	.00	.00	.00	.00	.00	2,979.50
903-49700-151	WORKERS' COMPENSATION PREMIU	.00	.00	.00	.00	.00	610.62
<i>TOTAL PERSONAL SERVICES</i>		<i>.00</i>	<i>.00</i>	<i>.00</i>	<i>.00</i>	<i>.00</i>	<i>14,569.96</i>
<i>FUNCTION 4</i>							
903-49700-489	OTHER CONTRACTED SERVICES	16,900.00	16,900.00	.00	16,900.00	.00	.00
<i>TOTAL FUNCTION 4</i>		<i>16,900.00</i>	<i>16,900.00</i>	<i>.00</i>	<i>16,900.00</i>	<i>.00</i>	<i>.00</i>
<i>TOTAL OTHER HOUSING BUS ACTIV</i>		<i>16,900.00</i>	<i>16,900.00</i>	<i>.00</i>	<i>16,900.00</i>	<i>.00</i>	<i>14,569.96</i>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HOUSING ASSISTANCE PROGRAMS</u>							
<i>HAP EXPENDITURES</i>							
903-49775-370	HAP-MHFA	42,000.00	42,000.00	25,764.00	16,236.00	163.02	103,984.00
	<i>TOTAL HAP EXPENDITURES</i>	42,000.00	42,000.00	25,764.00	16,236.00	163.02	103,984.00
	<b>TOTAL HOUSING ASSISTANCE PRO</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>25,764.00</b>	<b>16,236.00</b>	<b>163.02</b>	<b>103,984.00</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 903 - HOUSING-OTHER BUS ACTIVITIES**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	61,500.00	61,500.00	26,716.65			119,422.67
NET REVENUES OVER EXPENDITURE	.00	.00	1,370.67			10,111.91

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>							
904-33160	HUD CAPITAL GRANTS	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
	TOTAL INTERGOVERNMENTAL REVE	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
	TOTAL FUND REVENUE	<u>35,000.00</u>	<u>35,000.00</u>	<u>.00</u>			<u>53,519.12</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

		ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>OTHER FINANCING USES</u>							
904-49300-720	TRANSFERS OUT	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
	<i>TOTAL FUNCTION 7</i>	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12
	TOTAL OTHER FINANCING USES	35,000.00	35,000.00	.00	35,000.00	.00	53,519.12

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 904 - CAPITAL FUND PROGRAM-HUD**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	35,000.00	35,000.00	.00			53,519.12
NET REVENUES OVER EXPENDITURE	.00	.00	.00			.00

CITY OF CAMBRIDGE  
BALANCE SHEET  
MARCH 31, 2015

HAP SECTION 8 VOUCHERS PROGRAM

<u>ASSETS</u>			
905-10130	FSS-CASH WITH ESCROW AGENT	3,309.97	
905-10200	EDA OPERATING ACCT-SECTION 8	3,547.56	
	TOTAL ASSETS		<u>6,857.53</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
905-22000	FSS ESCROW	3,309.97	
	TOTAL LIABILITIES		3,309.97
<u>FUND EQUITY</u>			
905-27200	RESTRICTED NET ASSETS-HAP	3,417.78	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	129.78	
	BALANCE - CURRENT DATE	129.78	
	TOTAL FUND EQUITY		<u>3,547.56</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,857.53</u>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTERGOVERNMENTAL REVENUES</u>						
905-33160 A.C. EARNED SECTION 8	294,371.00	294,371.00	71,981.00	222,390.00	408.96	287,652.00
TOTAL INTERGOVERNMENTAL REVE	294,371.00	294,371.00	71,981.00	222,390.00	408.96	287,652.00
<u>SOURCE 35</u>						
905-35100 FRAUD RECOVERY	.00	.00	.00	.00	.00	923.00
TOTAL SOURCE 35	.00	.00	.00	.00	.00	923.00
<u>INTEREST</u>						
905-36211 HAP INTEREST INCOME	.00	.00	.78	(.78)	.00	6.81
TOTAL INTEREST	.00	.00	.78	(.78)	.00	6.81
 TOTAL FUND REVENUE	 <u>294,371.00</u>	 <u>294,371.00</u>	 <u>71,981.78</u>			 <u>288,581.81</u>



**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>HAP EXPENDITURES</u>						
<i>HAP EXPENDITURES</i>						
905-49775-370 HAP OCCUPIED UNITS	.00	.00	70,919.00	( 70,919.00)	.00	290,401.00
905-49775-371 HAP-UTILITY ALLOWANCES	.00	.00	90.00	( 90.00)	.00	759.00
905-49775-372 HAP-PORTABLE PAYING OUT	.00	.00	.00	.00	.00	488.00
905-49775-375 FSS	.00	.00	843.00	( 843.00)	.00	1,812.00
905-49775-377 PORT PAY OUT ADMIN FEE	.00	.00	.00	.00	.00	39.88
<i>TOTAL HAP EXPENDITURES</i>	.00	.00	71,852.00	( 71,852.00)	.00	293,499.88
<b>TOTAL HAP EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>71,852.00</b>	<b>( 71,852.00)</b>	<b>.00</b>	<b>293,499.88</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 905 - HAP SECTION 8 VOUCHERS PROGRAM**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	.00	.00	71,852.00			293,499.88
NET REVENUES OVER EXPENDITURE	294,371.00	294,371.00	129.78			( 4,918.07)

**CITY OF CAMBRIDGE**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<u>INTEREST</u>						
205-36210 INTEREST EARNINGS	100.00	100.00	.00	100.00	.00	3,858.46
TOTAL INTEREST	100.00	100.00	.00	100.00	.00	3,858.46
<u>MALL OPERATING REVENUES</u>						
205-37200 MISCELLANEOUS	.00	.00	.00	.00	.00	123.60
205-37220 RENTAL FEES	225,000.00	225,000.00	61,636.92	163,363.08	27.39	226,395.50
TOTAL MALL OPERATING REVENUES	225,000.00	225,000.00	61,636.92	163,363.08	27.39	226,519.10
<u>TRANSFERS FROM OTHER FUNDS</u>						
205-39203 TRANSFERS FROM OTHER FUNDS	.00	.00	.00	.00	.00	7,400.00
TOTAL TRANSFERS FROM OTHER FU	.00	.00	.00	.00	.00	7,400.00
TOTAL FUND REVENUE	225,100.00	225,100.00	61,636.92			237,777.56

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL	
<b>EDA ADMINISTRATION</b>							
<i>PERSONAL SERVICES</i>							
205-41930-112	EDA MEETING PAYMENTS	2,500.00	2,500.00	175.00 (	2,325.00)	7.00	595.00
205-41930-122	FICA/MEDICARE (EMPLOYER)	191.00	191.00	13.39 (	177.61)	7.01	45.55
	<b>TOTAL PERSONAL SERVICES</b>	<b>2,691.00</b>	<b>2,691.00</b>	<b>188.39 (</b>	<b>2,502.61)</b>	<b>7.00</b>	<b>640.55</b>
<i>SUPPLIES</i>							
205-41930-222	RENTAL OPERATIONS EXPENSE	.00	.00	.00	.00	.00	87.61
	<b>TOTAL SUPPLIES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>87.61</b>
<i>OTHER SERVICES &amp; CHARGES</i>							
205-41930-304	MISC PROFESSIONAL SERVICES	5,000.00	5,000.00	.00 (	5,000.00)	.00	.00
205-41930-331	TRAVEL/MEALS/LODGING	750.00	750.00	.00 (	750.00)	.00	112.97
205-41930-334	MILEAGE REIMBURSEMENT	250.00	250.00	.00 (	250.00)	.00	147.84
205-41930-351	LEGAL NOTICES/ORD PUB	200.00	200.00	.00 (	200.00)	.00	.00
205-41930-360	INSURANCE AND BONDS	2,800.00	2,800.00	.00 (	2,800.00)	.00	1,067.47
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>.00 (</b>	<b>9,000.00)</b>	<b>.00</b>	<b>1,328.28</b>
<i>MISCELLANEOUS</i>							
205-41930-433	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	1,000.00 (	1,000.00)	50.00	250.00
205-41930-440	SCHOOLS & MEETINGS	2,050.00	2,050.00	545.00 (	1,505.00)	26.59	893.00
205-41930-485	PROPERTY TAXES	3,000.00	3,000.00	.00 (	3,000.00)	.00	8,830.00
205-41930-488	DOWNTOWN TASK FORCE	.00	.00	.00	.00	.00	5,620.56
205-41930-489	IND PARK MARKETING	13,600.00	13,600.00	5,630.47 (	7,969.53)	41.40	12,668.53
	<b>TOTAL MISCELLANEOUS</b>	<b>20,650.00</b>	<b>20,650.00</b>	<b>7,175.47 (</b>	<b>13,474.53)</b>	<b>34.75</b>	<b>28,262.09</b>
	<b>TOTAL EDA ADMINISTRATION</b>	<b>32,341.00</b>	<b>32,341.00</b>	<b>7,363.86 (</b>	<b>24,977.14)</b>	<b>22.77</b>	<b>30,318.53</b>

**CITY OF CAMBRIDGE**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING MARCH 31, 2015**

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
<b>MALL OPERATING EXPENSES</b>						
<i>PERSONAL SERVICES</i>						
205-47000-101 FULL-TIME EMPLOYEES - REGULAR	22,907.00	22,907.00	5,275.17	( 17,631.83)	23.03	19,946.37
205-47000-102 FULL-TIME EMPLOYEES - OVERTIME	1,000.00	1,000.00	.00	( 1,000.00)	.00	.00
205-47000-121 PERA (EMPLOYER)	1,734.00	1,734.00	395.64	( 1,338.36)	22.82	1,482.84
205-47000-122 FICA/MEDICARE (EMPLOYER)	1,829.00	1,829.00	391.76	( 1,437.24)	21.42	1,510.19
205-47000-131 MEDICAL/DENTAL/LIFE	6,910.00	6,910.00	2,940.94	( 3,969.06)	42.56	6,004.48
205-47000-133 DEDUCTIBLE CONTRIBUTION	600.00	600.00	.00	( 600.00)	.00	.00
205-47000-151 WORKERS' COMPENSATION PREMIU	1,389.00	1,389.00	.00	( 1,389.00)	.00	820.97
205-47000-154 HRA/FLEX FEES	100.00	100.00	15.70	( 84.30)	15.70	34.85
<b>TOTAL PERSONAL SERVICES</b>	<b>36,469.00</b>	<b>36,469.00</b>	<b>9,019.21</b>	<b>( 27,449.79)</b>	<b>24.73</b>	<b>29,799.70</b>
<i>SUPPLIES</i>						
205-47000-211 MISC OPERATING SERVICES	.00	.00	32.50	32.50	.00	2,271.74
205-47000-212 GASOLINE/FUEL	.00	.00	.00	.00	.00	90.15
205-47000-221 REPAIRS & MAINTENANCE SUPPLIES	7,000.00	7,000.00	1,934.15	( 5,065.85)	27.63	11,157.77
<b>TOTAL SUPPLIES</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>1,966.65</b>	<b>( 5,033.35)</b>	<b>28.10</b>	<b>13,519.66</b>
<i>OTHER SERVICES &amp; CHARGES</i>						
205-47000-321 TELEPHONE/CELLULAR PHONES	1,600.00	1,600.00	48.96	( 1,551.04)	3.06	847.68
205-47000-360 INSURANCE AND BONDS	7,000.00	7,000.00	.00	( 7,000.00)	.00	5,478.75
205-47000-381 ELECTRIC UTILITIES	23,010.00	23,010.00	3,244.89	( 19,765.11)	14.10	16,828.67
205-47000-382 WATER/WASTEWATER UTILITIES	5,700.00	5,700.00	1,376.55	( 4,323.45)	24.15	4,643.84
205-47000-383 GAS UTILITIES	6,000.00	6,000.00	1,412.98	( 4,587.02)	23.55	4,875.04
205-47000-384 REFUSE HAULING	4,500.00	4,500.00	943.50	( 3,556.50)	20.97	4,109.24
<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>47,810.00</b>	<b>47,810.00</b>	<b>7,026.88</b>	<b>( 40,783.12)</b>	<b>14.70</b>	<b>36,783.22</b>
<i>MISCELLANEOUS</i>						
205-47000-401 REP & MAINT-BLDG/STRUCTURES	2,500.00	2,500.00	1,690.20	( 809.80)	67.61	1,484.43
205-47000-413 BNSF PARKING LOT LEASE	800.00	800.00	( 1,268.66)	( 2,068.66)	( 158.58)	2,765.16
205-47000-489 OTHER CONTRACTED SERVICES	12,000.00	12,000.00	.00	( 12,000.00)	.00	8,147.61
205-47000-490 MALL CAP FUND CONTRIBUTION	50,000.00	50,000.00	.00	( 50,000.00)	.00	50,000.00
205-47000-494 LANDSCAPING/FRONT EXTERIOR PR	.00	.00	.00	.00	.00	17,788.00
205-47000-496 MALL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	11,785.72
205-47000-497 SENIOR CENTER TENANT BUILDOUT	.00	.00	.00	.00	.00	88,634.86
<b>TOTAL MISCELLANEOUS</b>	<b>65,300.00</b>	<b>65,300.00</b>	<b>421.54</b>	<b>( 64,878.46)</b>	<b>.65</b>	<b>180,605.78</b>
<b>TOTAL MALL OPERATING EXPENSE</b>	<b>156,579.00</b>	<b>156,579.00</b>	<b>18,434.28</b>	<b>( 138,144.72)</b>	<b>11.77</b>	<b>260,708.36</b>

**CITY OF CAMBRIDGE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 205 - EDA ADMIN FUND**

	ADOPTED BUDGET	AMENDED BUDGET	YTD ACTUAL	UNUSED/ UNEARNED	% OF BUDGET	PRIOR YR YTD ACTUAL
TOTAL FUND EXPENDITURES	188,920.00	188,920.00	25,798.14			291,026.89
NET REVENUES OVER EXPENDITURE	36,180.00	36,180.00	35,838.78			( 53,249.33)

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000070  
 Created On: 03/31/2015

<u>Name</u>	<u>Amount</u>
Annette M. Jensen	\$273.00
Bohmer, John	\$852.00
Dean & Jennifer Bondes	\$1,100.00
Bungalows of Chisago L	\$1,450.00
Calhoun Apartments	\$968.00
Cambridge Square Assoc	\$2,242.00
Samantha Carlson	\$30.00
Chen Liu	\$5,231.00
David Cobb	\$491.00
DJ Properties of Stanc	\$477.00
Eliot Avenue Apartment	\$1,250.00
Elmer D. Harp	\$586.00
ELMSUN LLC	\$1,239.00
Ertandson - Nelson Con	\$531.00
FYP PROPERTIES	\$220.00
Robert Giffin	\$580.00
Hanson Properties	\$273.00
Haven Properties	\$316.00
Isanti Housing Associa	\$1,467.00
Isanti Village Apartme	\$964.00
Jay M. Winger	\$551.00
Jeff Halverson	\$580.00
Kathryn Dahlberg	\$725.00
Kestrel Meadows Townho	\$1,249.00
Brian Leet	\$380.00
Legacy Townhomes	\$2,177.00
Janet Nielsen	\$663.00
Lindstrom Parkview Ass	\$305.00
Mann, Cheryl	\$550.00
Meadows Edge MN L Part	\$37.00
Mike Munsinger	\$738.00
Allen Moulton	\$523.00
Multi-Investments, LLC	\$358.00
Loral Myers	\$278.00
Normandy Townhomes	\$1,140.00
North Branch Senior Ho	\$678.00
Northern Management	\$800.00
Oakhurst Apartments	\$708.00
Oakridge Apartments	\$684.00

*Section 8  
ACH*

Peoples Bank of Commerce  
**ACH Transaction Report**

Batch #: 000070  
Created On: 03/31/2015

<u>Name</u>	<u>Amount</u>
Oakview Terrace Townho	\$2,214.00
Peter Maus	\$1,036.00
Randall Propp	\$436.00
Robert Blaisdell-Blais	\$432.00
Robert Mattson	\$581.00
Robert & Linnea Steman	\$541.00
Ordeen Spittstoser	\$843.00
Steve Baker	\$845.00
Paul & Bethany Stiles	\$733.00
Sunrise Court Apartmen	\$1,566.00
Taylor's Falls Villas	\$463.00
Thomas Olin	\$277.00
Tim Rahey Jr	\$804.00
Tower Terrace Limited	\$2,350.00
Wayne Knutson	\$589.00
Wyoming Phase 1	\$1,056.00
Wyoming Phase 2	\$1,277.00
Cambridge EDA	\$-49,607.00
<b>Batch Total:</b>	<b>\$0.00</b>



Date: 04/27/2015  
Time: 15:30:18

Cambridge EDA  
Check Register Detail Report  
Cambridge  
From: 04/01/2015 To: 04/27/2015

Page: 1

332,254.17

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
04/01/2015	000067	Aaron Jordan 4715.1 Hap - Occupied Unit	Payment 317.00	317.00	331,937.17	April Hap Aadland, Ashley
04/01/2015	000067	Bungalows of Chisago LLC 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 529.00 358.00 392.00	1,279.00	330,658.17	April Hap Cross, Grace Symanitz, Kevin F Willms, Monica
04/01/2015	000067	Calhoun Apartments 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 306.00 345.00	651.00	330,007.17	April Hap Arneberg, Danielle M Deiman, Antoinette
04/01/2015	000067	Chen Liu 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit 4715.1 Hap - Occupied Unit	Payment 333.00 267.00 688.00 417.00	1,705.00	328,302.17	April Hap Paquette, Laurie Schulz, Cynthia J Voss, Breana Weigel, Collin W
04/01/2015	000067	DJ Properties of Stanchfield, LLC 4715.1 Hap - Occupied Unit	Payment 664.00	664.00	327,638.17	April Hap Nicholas, Judith Evelyn
04/01/2015	000067	Dudley Peno 4715.1 Hap - Occupied Unit	Payment 623.00	623.00	327,015.17	April Hap Mains, Kimberly A
04/01/2015	000067	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 498.00	498.00	326,517.17	April Hap Johnston, Shaylee
04/01/2015	000067	John Maher 4715.1 Hap - Occupied Unit	Payment 205.00	205.00	326,312.17	April Hap Diers, Scott A
04/01/2015	000067	Kestrel Meadows Townhomes 4715.1 Hap - Occupied Unit	Payment 530.00	530.00	325,782.17	April Hap Barrett, Christy
04/01/2015	000067	Ramon Salgado 4715.1 Hap - Occupied Unit	Payment 311.00	311.00	325,471.17	April Hap Walkama, Danielle K
04/01/2015	000067	Richard Berget 4715.1 Hap - Occupied Unit	Payment 162.00	162.00	325,309.17	April Hap Tschida, Joyce
04/01/2015	000067	Sunrise Court Apartments 4715.1 Hap - Occupied Unit	Payment 176.00	176.00	325,133.17	April Hap Mullens, Darice R
04/01/2015	000067	Franconia Associates 4715.1 Hap - Occupied Unit	Payment 244.00	244.00	324,889.17	April Hap Wallace, Lynnell
04/01/2015	000067	Tim Rahey Jr 4715.1 Hap - Occupied Unit	Payment 654.00	654.00	324,235.17	April Hap Kovacs, Gail
04/01/2015	000067	William Francisco 4715.1 Hap - Occupied Unit	Payment 319.00	319.00	323,916.17	April Hap Griffin, Deena M

CS

Budgets  
ACH  
&  
Admin  
Fees

Date: 04/27/2015  
Time: 15:30:18

Cambridge EDA  
**Check Register Detail Report**  
Cambridge  
From: 04/01/2015 To: 04/27/2015

Date	Ref Num	Payee/Split Detail	Pmt/Dep	Amount	Balance	Memo
04/01/2015	000067	Wyoming Phase 2 4715.1 Hap - Occupied Unit	Payment 337.00	337.00	323,579.17	April Hap Renspe, Alicia M
04/01/2015	000068	Isanti Housing Associates LP 4715.1 Hap - Occupied Unit	Payment 439.00	439.00	323,140.17	April Hap Johnson, Charlotte Marie: Hap - Occupied Unit
04/15/2015	016710	Mora HRA  Admin fees - January , February and March	Payment	10,400.54	312,739.63	

19514.54

9/1/14 Budget  
10400.54 Admin Fees  
Jan - March

<p>CAMBRIDGE EDA MEETING May 4, 2015 BILLS LIST</p>
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Disbursement Type:	Date:	Check Numbers:	<b>Submitted For <u>Approval</u></b>
Prepaid Checks	4/1/2015	99296 - 99373	4,224.53
Prepaid Checks	4/8/2015	99387 - 99418	227.33
Prepaid Checks	4/15/2015	99439 - 99476	2,557.69
Prepaid Checks	4/22/2015	99486 - 99517	2,364.24
		Prepaid Totals	<hr/> <u>9,373.79</u>

**TOTAL SUBMITTED FOR APPROVAL**

<b>\$9,373.79</b>
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Vendor	Vendor Name	Description	Net Invoice Amount
566	Bill's Carpet and Tile	Bridge Park Unit #303 Vinyl Flooring	828.00
566	Bill's Carpet and Tile	Bridge Park Unit #311 Vinyl Flooring	650.00
Total 566:			1,478.00
1189	Claymor Electric, LLC	Bridge Park Repairs	119.00
Total 1189:			119.00
1661	East Central Sanitation	Trash Removal - Bridge Park	143.12
1661	East Central Sanitation	Trash Removal - 180 Buchanan St N	314.50
Total 1661:			457.62
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2456	Housing Data Systems	ACH Interface - Rent	200.00
Total 2456:			200.00
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
Total 3056:			42.20
3501	MEI Total Elevator Solutions	March Service Billing - Bridge Park Apts	212.53
Total 3501:			212.53
3521	Menards	Materials - Bridge Park	10.47
3521	Menards	Materials - Bridge Park	9.95
Total 3521:			20.42
3829	MN Dept of Labor and Industry	Elevator Annual Operation - Bridge Park Apts	100.00
Total 3829:			100.00
4410	Pat Heiderscheid Construction Inc	Wall Repair - Unit 311 Bridge Park Apts	95.00
Total 4410:			95.00
5191	SPEW Health Plan	Health Insurance Premium - May	616.50
Total 5191:			616.50
5261	Star Quality Glass	Repair & Maint Supplies-Bridgepark Apt	805.28
Total 5261:			805.28

Vendor	Vendor Name	Description	Net Invoice Amount
5861	Walmart Community Card	Tenant Services - Bridge Park	48.24
5861	Walmart Community Card	Operating Supplies - Bridge Park	27.24
Total 5861:			75.48
Grand Totals:			4,224.53

Dated: 4/1/15

City Treasurer: Caroline Thore

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/01/2015	99296	566	Bill's Carpet and Tile	901-20100	1,478.00
04/15	04/01/2015	99302	1189	Claymor Electric, LLC	901-20100	119.00
04/15	04/01/2015	99308	1661	East Central Sanitation	205-20100	457.62
04/15	04/01/2015	99314	2046	G & K Services, Inc.	205-20100	2.50
04/15	04/01/2015	99320	2456	Housing Data Systems	901-20100	200.00
04/15	04/01/2015	99327	3056	Lake Superior Laundry Inc.	205-20100	42.20
04/15	04/01/2015	99333	3501	MEI Total Elevator Solutions	901-20100	212.53
04/15	04/01/2015	99334	3521	Menards	901-20100	20.42
04/15	04/01/2015	99338	3829	MN Dept of Labor and Industry	901-20100	100.00
04/15	04/01/2015	99348	4410	Pat Heiderscheid Construction Inc.	901-20100	95.00
04/15	04/01/2015	99354	5191	SPEW Health Plan	205-20100	616.50
04/15	04/01/2015	99359	5261	Star Quality Glass	901-20100	805.28
04/15	04/01/2015	99373	5861	Walmart Business/SYNCB	901-20100	75.48
Grand Totals:						<u>4,224.53</u>

Vendor	Vendor Name	Description	Net Invoice Amount
951	Cambridge True Value	Repair & Maint Supplies - Mall	32.59
	Total 951:		32.59
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	120.85
	Total 2411:		120.85
3056	Lake Superior Laundry Inc.	Mall Rugs	42.20
	Total 3056:		42.20
3521	Menards	Repair & Maint Supp - Mall	26.84
	Total 3521:		26.84
5056	SelectAccount	Participant fees - April	2.35
	Total 5056:		2.35
	Grand Totals:		227.33

Dated: 4/8/15

City Treasurer: Caroline Mve

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/08/2015	99387	951	Cambridge True Value	205-20100	32.59
04/15	04/08/2015	99397	2046	G & K Services, Inc.	205-20100	2.50
04/15	04/08/2015	99400	2411	Hillyard / Minneapolis	205-20100	120.85
04/15	04/08/2015	99406	3056	Lake Superior Laundry Inc.	205-20100	42.20
04/15	04/08/2015	99407	3521	Menards	205-20100	26.84
04/15	04/08/2015	99418	5056	SelectAccount	205-20100	2.35
Grand Totals:						227.33



Vendor	Vendor Name	Description	Net Invoice Amount
826	Cambridge Area Chamber of Com	Deposit Refund - Unit 174	585.00
Total 826:			585.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
Total 2046:			2.50
2411	Hillyard Inc.	Maintenance Supplies - Mall	17.37
2411	Hillyard Inc.	Maintenance Supplies - Mall	38.91
Total 2411:			56.28
3501	MEI Total Elevator Solutions	April Service Billing	218.77
Total 3501:			218.77
4011	NAC Mechanical & Electrical	Inspection of Rooftop Units	1,190.20
Total 4011:			1,190.20
5601	TR Computer Sales LLC	Computer Consulting - Bridge Park	375.00
Total 5601:			375.00
5861	Walmart Community Card	Tenant Services - Bridge Park	102.70
5861	Walmart Community Card	Operating Supplies - Bridge Park	27.24
Total 5861:			129.94
Grand Totals:			2,557.69

Dated: 4-15-15City Treasurer: Caroline Moe

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/15/2015	99439	826	Cambridge Area Chamber of Commerce	205-20100	585.00
04/15	04/15/2015	99445	2046	G & K Services, Inc.	205-20100	2.50
04/15	04/15/2015	99446	2411	Hillyard / Minneapolis	205-20100	56.28
04/15	04/15/2015	99453	3501	MEI Total Elevator Solutions	901-20100	218.77
04/15	04/15/2015	99459	4011	NAC Mechanical & Electrical	205-20100	1,190.20
04/15	04/15/2015	99473	5601	TR Computer Sales LLC	901-20100	375.00
04/15	04/15/2015	99476	5861	Walmart Business/SYNCB	901-20100	129.94
Grand Totals:						<u>2,557.69</u>

Vendor	Vendor Name	Description	Net Invoice Amount
969	Cardmember Service	Survey Monkey Annual Plan	204.00
	Total 969:		204.00
2046	G & K Services, Inc.	Uniform Rental - Maintenance	2.50
	Total 2046:		2.50
2986	Konica Minolta Business	BIZHUB C650 Printer/Copier - Copy Charge	25.08
	Total 2986:		25.08
3056	Lake Superior Laundry Inc.	Mall Rugs	53.00
	Total 3056:		53.00
3108	Law Bulletin Publishing Co	MN Retail & Restaurant Summit - S. Gustafson	1,500.00
	Total 3108:		1,500.00
3376	Marco, Inc	Camera Repair Live Monitoring Mode - Bridge P	49.50
	Total 3376:		49.50
3521	Menards	Repair & Maint Supp - Mall	5.16
	Total 3521:		5.16
4211	Northland Fire Protection	Annual inspection of fire alarm system - Bridge	525.00
	Total 4211:		525.00
	Grand Totals:		2,364.24

Dated: 4/22/15City Treasurer: Caroline Mue

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/15	04/22/2015	99486	969	Cardmember Service	205-20100	204.00
04/15	04/22/2015	99494	2046	G & K Services, Inc.	205-20100	2.50
04/15	04/22/2015	99502	2986	Konica Minolta Business	901-20100	25.08
04/15	04/22/2015	99503	3056	Lake Superior Laundry Inc.	205-20100	53.00
04/15	04/22/2015	99504	3108	Law Bulletin Publishing Co	205-20100	1,500.00
04/15	04/22/2015	99509	3376	Marco, Inc	901-20100	49.50
04/15	04/22/2015	99512	3521	Menards	205-20100	5.16
04/15	04/22/2015	99517	4211	Northland Fire Protection	901-20100	525.00
Grand Totals:						<u>2,364.24</u>