

**Cambridge City Council Special Meeting Minutes
Monday, November 19, 2018**

A special meeting of the Cambridge City Council was held on Monday, November 19, 2018, at 4:30 pm at Cambridge City Hall Council Chambers, 300 3rd Avenue NE, Cambridge, Minnesota, 55008 after being duly posted and noticed.

Members Present: Mayor Marlys Palmer; Councilmembers Kersten Conley, Jim Godfrey, Lisa Iverson, and Joe Morin.

Staff Present: City Administrator Woulfe, Community Development Director Westover, Director of Finance Moe, and Utilities Director Schwab.

Call to Order

Palmer called the meeting to order at 4:30 pm. Agenda for the special meeting was approved after being moved by Morin, seconded by Conley, and carrying unanimously.

Reader Board Sign at City Hall

Westover noted the reader board sign at City Hall is not functioning again. Westover stated the software is out of date and the cost to upgrade the sign is cost prohibitive for the value of the reader sign. Westover stated with only two lines on the sign it is difficult to convey a message to the travelling public at 30 mph. Westover also noted the traffic congestion in that area in the morning and release time for the schools.

Westover recommended not repairing the sign and simply letting it go dark. Woulfe noted that since the time the Council had installed the small reader board sign, new ones have been constructed at Fleet Farm, Anoka Ramsey Community College, and Minnco which the City conveys messages on. This is also in addition to Facebook postings, website postings, and public access channel announcements. Council agreed to not repair the sign and let the sign be dark.

2019 Budget and Update of Levy Recommendation for Truth-In-Taxation Hearing

Moe reviewed the City levy history from 2008 to the proposed levy for 2019.

Year	Levy Amount	% Increase from prior year
2008	4,479,087	
2009	4,479,087	0.00%

2010	4,613,460	3.00%
2011	4,680,361	1.45%
2012	4,680,361	0.00%
2013	4,844,174	3.50%
2014	4,844,174	0.00%
2015	4,907,148	1.30%
2016	4,980,755	1.50%
2017	5,095,439	2.30%
2018	5,197,430	2.00%
2019 for TNT notice	5,301,379	2.00%
Average levy increase for past 11 years.		1.37%

Moe stated the City Council had officially set preliminary levy at two percent increase in September. Moe stated due to revenues beyond expectations there is currently enough to preservice debt payments and other expenses to have a zero percent levy increase.


Moe recommended the Council approve a 2018 budget revision and inter-fund transfer that will allow the City to pre-fund the Pavement Management Fund amount for 2019 by \$100,000 using the permit, police aid and fine revenue collected that exceeded budget expectations. This action will not impact future projects.

Moe also noted that the City should experience a positive variance in tax revenues when we receive our next tax settlement payment in December 2018. If this happens as expected, we will recommend that Council prepay remaining City Hall debt with any excess and thereby taking pressure off of future levies.

Councilmembers supported the concept of a zero percent levy increase for 2019 and directed Moe to prepare the 2019 levy resolution with a zero percent increase. Moe stated she would also share this information at the upcoming Truth in Taxation hearing on December 4, 2018.

Adjournment of Special Council Meeting

Being no further business before the City Council, Godfrey moved, seconded by Morin, to adjourn the special meeting at 5:30 pm. Motion carried unanimously.



Marlys A. Palmer, Mayor

ATTEST:



Lynda J. Woulfe, City Administrator